

# MIDD-WEST SCHOOL DISTRICT

Work Session/Regular Meeting  
Middleburg Elementary School  
Large Group Conference Room  
Monday, May 11, 2015

## **A QUALITY EDUCATION FOR ALL, FOR LIFE**

I. **EXECUTIVE SESSION: 7:00 p.m.**

*Mr. Abate announced that there was an Executive Session to discuss two pieces of litigation.*

II. **OPENING CEREMONY**

III. **CALL TO ORDER: 7:30 p.m.**

Mr. Victor L. Abate

IV. **ROLL CALL:**

Mr. Victor L. Abate

<b><u>BOARD OF SCHOOL DIRECTORS</u></b>	<b><u>PRESENT</u></b>	<b><u>ABSENT</u></b>	<b><u>LATE ARRIVAL</u></b>
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Mr. Victor L. Abate, President	X		
Mr. Jeremy M. Tittle, Vice President	X		
Mr. Corey L. Smith, Treasurer	X		
Mr. Ronald L. Hoffman	X		
Mrs. Nancy O. Kroh	X		
Mr. Christopher T. Nesbit	X		
Mr. Shawn A. Sassaman	X		
Mrs. Sherryl L. Wagner	X		
Mr. Ronald E. Wilson	X		
Mr. Richard J. Musselman, Superintendent (Non-Voting Member)	X		
Ms. Allyson L. Folk, Secretary (Non-Member)	X		

**OTHERS**

Mr. Joseph W. Stroup, Director of Curriculum and Instruction  
Ms. Lynn Y. Naugle, Business Manager  
Attorney Orris C. Knepp, III, Solicitor  
Miss Reggi R. Armes, Student Representative, Midd-West High School  
Mr. Dane S. Aucker, Principal, Middleburg Elementary School  
Mr. James C. Edmiston, III, Senior Network Administrator  
Mr. Thor R. Edmiston, Assistant Principal, Midd-West High School  
Ms. Cynthia L. Hutchinson, Principal, Midd-West High School  
Mr. John S. Rosselli, Director of Food Services  
Mrs. Donna M. Samuelson, Principal, Midd-West Middle School  
Mrs. Bree A. Solomon, Athletic Director  
Mr. Gary L. Thomas, Supervisor of Buildings and Grounds  
Mr. Todd R. VanKirk, Principal, West Snyder Elementary School  
Miss Jennifer Hummel  
Mrs. Robin Kauffman

Ms. Marcia Moore  
Mrs. M. Kay Poeth  
Mrs. Traci Sierer  
Mr. Jordan Snook  
Mr. Christopher Snyder  
Mrs. Julie Stugart

V. **STUDENT REPORT**

Miss Reggi R. Armes

Miss Armes reported on the following items:

- 1) There are 15½ school days left. Graduation is coming up right around the corner on June 5 at the Athletic Field at the high school providing there is no rain.
- 2) Two weeks ago was the Prom at the high school. Junior/Senior Prom went really well. It was great to have everybody there. There was a really good turnout. Courtney Troxell was crowned Queen and Josh Zimmerman was King.
- 3) Spring sports are wrapping up. Baseball has had a tough year, but hopefully they'll do better next year. The track and field team is doing really great. I know they're running really hard, breaking some records.

VI. **ITEMS FOR WORK SESSION**

A. **BUSINESS AND FISCAL**

Mr. Corey L. Smith

1. **MINUTES**

Approval is recommended of the minutes of the April 23, 2015, work session and the April 27, 2015, regular meeting of the Mid-West School Board of Directors.

Discussion:

None

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period April 28, 2015, through May 26, 2015.

Discussion:

None

3. **TREASURER'S REPORTS**

Approval is recommended for the Treasurer's Report for the Food Service Fund for the period ending March 31, 2015.

Approval is recommended for the Treasurer's Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending April 30, 2015.

Discussion:

None

4. **BUS STOP**

Approval is recommended for the following bus stop:

413 Snyder Avenue, Beaver Springs (van)

Discussion:

None

5. **TAX REFUND**

Approval is recommended for the tax refund as follows:

- a. Lozier Corporation in the amount of \$17,753.92 which represents their real estate assessment appeal for the 2014-2015 tax year

Discussion:

Mr. Abate inquired Orris, is this going to be an every year.

Attorney Knepp responded what happened was they appealed their assessed evaluation. Both they and the District and county and municipality had appraisals done. The appraisal for the District and county and township was a little higher, and Lozier agreed to go along with those numbers. So, the refund represents basically they had overpaid taxes on the parcels based upon the former assessed value as opposed to when the actual appraisal was adjusted. This would be a one time.

6. **2015-2016 SCHOOL BREAKFAST AND LUNCH PRICES**

Approval is recommended of the following school breakfast and lunch prices for the 2015-2016 school year:

- \$1.45 Elementary/Middle School/High School Breakfast
- \$2.15 Elementary Lunch
- \$2.25 Middle School Lunch
- \$2.40 High School Lunch
- \$3.45 Adult Lunch with milk
- \$3.35 Adult Lunch without milk

*{The price for breakfast for 2014-2015 was \$1.45 for elementary, middle and secondary students. The prices for lunch for 2014-2015 were \$2.10 for elementary students; \$2.20 for middle school students; \$2.35 for secondary students and \$3.45 for adults.}*

Discussion:

Mr. Smith inquired this puts us in line with where we need to be for

reimbursements.

Mr. Rosselli responded yes, that's exactly why we had to increase the lunches.

7. **BIDS FOR SUPPLIES**

a. **KPN – ATHLETIC SUPPLIES**

Approval is recommended to accept the KPN – Athletic Supplies bid as follows:

BSN Passon's Sports	\$ 95.96
Henry Schein, Inc.	\$ 430.97
Pyramid School Products	\$1,093.45
Sportsman's	\$ 186.57
Triple Crown Sports	<u>\$ 607.70</u>
<i>Total</i>	\$1,806.95

b. **KPN – CUSTODIAL SUPPLIES**

Approval is recommended to accept the KPN- Custodial Supplies bid as follows:

Calico Industries, Inc.	\$ 3,182.16
Hassinger & Company, Inc.	\$ 6,473.16
Hillyard Lancaster	\$ 7,212.15
LJC Distributors of Fuller Brush	\$ 4,637.00
Pennsylvania Paper and Supply Company	\$10,558.92
Phillips Supply Company	\$ 813.81
W. A. DeHart, Inc.	\$ 431.16
Xpedx	<u>\$10,506.78</u>
<i>Total</i>	\$43,815.14

c. **KPN – COMPUTER SUPPLIES**

Approval is recommended to accept the KPN – Computer Supplies bid as follows:

Phillips Supply Company	\$ 72.81
Scott Electric	\$ 15.00
The Treehouse, Inc.	<u>\$1,014.22</u>
<i>Total</i>	\$1,102.03

d. **KPN – GENERAL SUPPLIES**

Approval is recommended to accept the KPN – General Supplies bid as follows:

Cascade School Supplies	\$ 1,670.96
Kurtz Bros.	\$ 4,546.03
National Art & School Supplies	\$ 2,411.54

Phillips Supply Company	\$ 1,130.08
Pyramid School Products	\$ 4,239.70
School Specialty Company	\$ <u>458.35</u>

Total \$14,456.66

e. **KPN – ART SUPPLIES**

Approval is recommended to accept the KPN – Art Supplies bid as follows:

Blick Art Materials	\$ 203.13
Cascade School Supplies	\$1,566.41
Kurtz Bros.	\$1,121.81
National Art & School Supplies	\$2,398.97
Phillips Supply Company	\$ 339.11
Pyramid School Products	\$ 2,069.98
School Specialty Company	\$ 3,792.96
Triarco Arts and Crafts	\$ <u>440.83</u>

Total \$11,933.20

f. **KPN – COPY PAPER**

Approval is recommended to accept the KPN- Copy Paper bid as follows:

Contract Paper Group, Inc.	<u>\$14,174.72</u>
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Total \$14,174.72

g. **KPN – #2 FUEL OIL**

Approval is recommended to accept the KPN – Fuel Oil bid as follows:

Talley Petroleum

Per Gallon/Tank Transport/Firm Price	\$1.9343
Differential (+)	<u>\$0.1040</u>

\$2.0383

*\*\*Flat Rate Charge Split a Tank Transport (7200) between two locations within a 10-mile radius*

Discussion:

Mr. Smith stated there is a correction. The price Per Gallon/Tank Transport/Firm Price instead of \$1.9343 is \$2.1145 which would make the bottom number \$2,2185. The Differential (+) remains the same.

h. **KPN – ULTR-LOW SULFER DIESEL**

Approval is recommended to accept the KPN – Ultra-Low Sulfer Diesel bid as follows:

Talley Petroleum

Per Gallon/Tank Wagon/Fluctuating Price	\$1.9637
Differential (+)	<u>\$0.5290</u>
	\$2.4927

i. **TECHNOLOGY EDUCATION SUPPLIES**

Approval is recommended to accept the technology education supplies bid as follows:

j. **VOCATIONAL AGRICULTURAL EDUCATION SUPPLIES**

Approval is recommended to accept the vocational agricultural education supplies bid as follows:

k. **ART SUPPLIES**

Approval is recommended to accept the art supplies bid as follows:

l. **SCIENCE SUPPLIES**

Approval is recommended to accept the science supplies bid as follows:

m. **ATHLETIC SUPPLIES**

Approval is recommended to accept the athletic supplies bid as follows:

Aluminum Athletic Equipment Co.	\$ 197.00
BSN Passon's Sports	\$ 140.24
Kelly's Sports, Ltd.	\$ 243.60
Longstreth Sporting Goods	\$ 20.91
Sportsman's	\$ 512.13
Triple Crown Sports	<u>\$ 571.50</u>

*Total* \$1,685.38

n. **PHYSICAL EDUCATION SUPPLIES**

Approval is recommended to accept the physical education supplies bid as follows:

o. **COAL BID**

Approval is recommended to accept the coal bid from Whitmer Fuels, Inc., Sunbury, PA, at \$185.00 per ton of coal. *{2014-2015 was \$170.00 per ton}*

Discussion:

Mr. Hoffman inquired are there two different athletic supplies.

Ms. Naugle responded some are through KPN (Keystone Purchasing Network), and some of them are specialty items that we go out and bid on our own.

8. **REFUSE REMOVAL SERVICES BID**

Approval is recommended to accept the bid for refuse removal services from \_\_\_\_\_ in the amount of \$\_\_\_\_\_.

Discussion:

Mr. Smith inquired we'll have amounts for this.

Mr. Musselman responded correct. We'll have those amounts for the Board. We're actually talking with them. We just got that in, and we'll have that updated for you at the actual meeting.

9. **STUDENT ACCIDENT INSURANCE**

Approval is recommended of the 2015-2016 Student Accident Insurance Program renewal proposal submitted by \_\_\_\_\_ at a rate of \$\_\_\_\_\_ for school-time coverage and a rate of \$\_\_\_\_\_ for 24-hour coverage.

Discussion:

None

10. **PENTELEDATA AGREEMENT**

Approval is recommended of the Agreement between PenTeleData and the Midd-West School District to provide internet service of 250 Mbps at a monthly cost of \$2,700.00 for the period of July 1, 2015, through June 30, 2018.

Discussion:

Mr. Nesbit stated I do have one question. The rate of service, 250 megabytes per second, is that an appropriate amount? Do we need more? Is it too much?

Mr. James Edmiston responded it's a very appropriate amount.

Mr. Nesbit inquired with the new laptops that we're looking at bringing on board, is that going to impact the usage on the Internet at all.

Mr. James Edmiston responded no. It should pretty much stay at what we noticed the last year. I just looked today they were clocking at just a little over a hundred megs, and that was at peak. Generally, we're running anywhere from 80 to a little over 100. It won't be much difference as far as usage/utilization.

11. **STUDENT PHYSICAL EXAMINATION SERVICES**

Approval is requested of the Service Agreement between the Midd-West School District and \_\_\_\_\_ for the purpose of student physical examination services at a cost of \$\_\_\_\_\_ per physical examination.

Discussion:

None

12. **2014-2015 SUN AREA TECHNICAL INSTITUTE GENERAL OPERATING BUDGET EXCESS FUNDS**

Approval is recommended to grant authority to SUN Area Technical Institute to retain the full amount of excess funds from the 2014-2015 fiscal year estimated at \$113,221.66 to be included in the Excess Funds Designated Account to afford SUN Area Technical Institute the opportunity to consider utilization of these funds as contingency for the alternate items that on the Level One "B" Scope of Work for the West and Main Campus building projects.

Discussion:

Mr. Abate inquired does that take us to our commitment.

Ms. Naugle responded the short answer is no, but I do have more information on the SUN Tech financing. This piece, right now, they have about \$900,000, I believe in an escrow account of money they have already put aside for the project. This amount of money is money from the sending schools for the end of this year will be added to that. The other thing that we talked about last week as the Business Managers' Group was instead of going out necessarily for a bond issue, our commitment to the project is about \$1 million, rather than doing a bond issue, we could go to the bank, get a bank rate with smaller financing fees for \$1 million and to borrow that money, and then we can just give that to vo-tech. You can also look to see if there are any funds up front that we just want to give to vo-tech on the project and then borrow less. If this is an acceptable way for us to move forward, what we would do is the five school districts would go to our own local banks, then kind of do an RFP because a lot of us have relationships with the same banks, and we'd say okay, look, the five of us need about \$5 million, and we might need \$1 million, somebody else might need \$1.2 million and say, you're going to do five loans, and what's your best rate? What's your best fees? SUN Tech has also said what they could do is they could then establish their construction fund right there with that bank. So, not only will they be making the loans, they'll also be holding the funds as well. So, we'd

like to pursue that, and I believe PFM is going to help us with that RFP. If that's an acceptable way, and if all the other school districts agree to it, we'd like pursuing that a little bit further. If there's any objections taking that approach? Some districts are doing some borrowing of their own for other projects that they could roll this right into if they wanted to as well. We're going to try to stick together as much as we can as a group.

Mr. Musselman commented, I guess as a follow-up, that these excess funds, now this one here, the motion, is to go ahead and put it in towards the project, but in the future, the excess funds then if we took them would actually then probably come back to the District, or I don't know how other districts operated in the past.

Ms. Naugle responded that's how it normally works. It comes back. It usually comes back to us in a discounted bill every month.

Mr. Abate inquired so our total commitment is \$1 million.

Ms. Naugle responded it's a little over \$1 million. It was on the information that Mrs. Hain, I believe, distributed.

Mr. Musselman commented but they have not gone out to bid or anything else. So, that's just the estimate. As far as that goes, it could come in lower. It could come in a little higher. You usually estimate higher, and the bids come in a little bit lower.

Ms. Naugle commented I think the fact that they have a little seed money before they actually start construction, you may not have to actually go out and get that money until after the bids, and then we'll know exactly what our commitment is.

13. **SCOREBOARD REPLACEMENT FOR WEST SNYDER ELEMENTARY SCHOOL STADIUM**

Approval is recommended to accept the quote from DeMans/Fairplay for a FB-8120-2 football scoreboard (7'6" x 20' with 2' x 20" top logo/school custom sign) in the amount of \$11,540.00 for the stadium at West Snyder Elementary School. *{This price is COSTARS state contract pricing and includes shipping. Installation is not included.}*

Discussion:

Mr. Musselman stated I think you should have a handout of what we're looking at is not an extravagant scoreboard or anything else. It certainly has the essentials on there.

Mr. Smith commented the one that's out there now is in dire need of replacement. It doesn't work well. You can't get parts for it anymore. It's kind of patched and pieced together. The reason we wanted to bring this this early is we're hoping that we can get it here and have it installed before their fall season would begin.

Mr. Abate inquired do you have an estimated cost on the installation, or are we going to do it ourselves?

Mr. Musselman responded we were looking at actually probably renting a piece of equipment to lift off the old one and put the new one back on, but we were thinking that our folks could actually do that, but we would need a piece of equipment to lift off the old one.

Mr. Abate inquired if the new one was aluminum.

Mr. Musselman responded I don't know if it's aluminum or not. Is the old one aluminum, too?

Mr. Thomas responded yes. We could recycle that.

Mr. Sassaman inquired if is about the same size.

Mr. Musselman responded yes. It would be about the exact same size I think as the old one to fit in where our old one is coming out.

Mr. Abate inquired if I understand this correctly, this is wireless so there is no underground wiring or anything like that. Correct?

Mr. Musselman responded yes.

Mr. Smith stated and it's not a multi-sport board which we looked at. The price on them was around \$20,000, but you'd still be able to use this for most of the sports you play on that field anyway. It keeps score, and it has time corners. So, it's not just being a football board. It will cover any of the sports that we play in that stadium anyway.

Mr. Nesbit inquired so the board we're looking at has basically all the standard equipment that's listed on this sheet.

Mr. Musselman responded from my understanding this is the board. This is the price, \$11,540.00.

Mr. Nesbit inquired and none of the optional equipment was chosen. We're just going with the basic standard equipment then, correct?

Mr. Musselman responded nothing optional on it.

14. **TECHNOLOGY REPLACEMENT PLAN**

Approval is requested for the purchase of 794 HP Probook 11" EE (\$483.00 per unit), 376 HP Stream 13" (229.99 per unit) and Dell E6320 (363.00 per unit).

Discussion:

Mr. Musselman stated that one of the things we did want to look at is the replacement of the current MacBook Airs that we actually have for our students and also for our faculty, and I think you should have a spreadsheet to look at, and I'm going to ask Jim to step in. We were looking at the HP Probook 11" EE. The "EE" means it's for Educational Edition.

Mr. Nesbit inquired the Vendor, the Users. Is that correct?

Mr. Musselman responded the vendor is actually the model. It probably shouldn't necessarily say vendor on there, but it actually is the model we are actually looking at. It's an HP Probook 11" EE which means it's an Educational Edition. It is actually built for students. Jim, you have some of those?

Mr. Edmiston responded I do.

*At this time, Mr. Edmiston and Mr. Snook distributed the computers for the Board to see.*

Mr. Musselman stated if you look at these, these are certainly built. They are a pretty rugged laptop that actually would be going out to our students. We'd be looking at 794 of those units. You can look at the price. It's \$483.00 as compared to our MacBooks. Now, the two that they're bringing up to you, one has an additional battery. The one that Joe is giving right now to Ron has that additional battery. The ones we would be getting would have that additional battery which should last all day long. Students should be able to charge it. It should last all day long. Our tech department looked at, one of the things they looked at, was durability. Is it going to hold up to the abuse that we're seeing currently with some of our MacBooks? We believe that it will certainly hold up better than what the MacBooks have held up. We have a pile of them that have dented corners. The cases are dented just from sometimes just normal use. We've had some other issues with them as well. We've also had the opportunity, Mr. Snyder has helped us out quite a bit. I think he's put those in his hand. We've had some students that have been able to play around with them. Mr. Snyder is running them through the mill. He also feels that this is the right way to go. We did look at some other options as well. I think what Joe has here is one of the, this just happens to be one of the MacBooks that recently was turned in, and you can see some of the dents and stuff because of the case on there. I'm not sure exactly what happened. Look at the one upper left-hand corner. It's all wrinkled. That's just one of many that we have. Is there any questions on this student model? This is the biggest. This is the most units that we would buy the most of.

Mr. Tittle inquired do we know what the insurance is going to cost on this unit.

Mr. Musselman responded we didn't actually sit down and come up with a charge, but we were looking at something much less than what it would be. Like a \$20?

Mr. Tittle inquired what was the other one like. \$45? \$50?

Mr. Edmiston responded that was \$40.00.

Mr. Tittle inquired no deductible on these.

Mr. Musselman responded well, we didn't discuss the details. Even if there was a deductible, it would be much lower.

Mr. Edmiston stated this is our biggest problem all throughout the last couple of years, and this one cost \$85.00 to get it replaced. This is the power supply that comes with the HP.

*Sidebar conversations were occurring.*

Mr. Edmiston stated while you're looking at those HPs, they have the covered bumpers around the outside. I actually watched the salesman pick it up about that high off the desk and drop it, and he turned it on, and it worked. I wouldn't want to suggest everybody do that, but that was a good sign. The other thing is underneath the keyboards, there is a Mylar tray. That's the one where if you accidentally spilled water or soda, it would go through the keys right out on your lap. So, they were designed specifically for students.

Mr. Musselman stated this is the power cord that we currently have, and this is what we'd be getting with the new HPs. You can see the difference and what we have issues with them like on the smaller ends and like where they're starting to come apart and they don't work. \$80.00. Jim, \$9 or \$8?

Mr. Edmiston responded \$45.00.

Mr. Nesbit inquired Jim, were these the same units. The two HPs?

Mr. Edmiston responded the one has the extra long-life battery.

Mr. Musselman stated now if I can direct your attention back to the sheet, the other thing we would be looking at is even grades 6 and 7. Now, this is not one per student. This is to replace the MacBooks that are currently in carts over at the middle school, and this is an HP Stream. Joe has an HP Stream there. They actually come in two colors. This is not necessarily. This is a whole different idea of actually computing. A lot of the times what students are using on these laptops have processors barely being used. What they're mostly doing is actually going out to the Internet and quite honestly, a lot of computers are going that direction, if you've heard of Google Chrome. Google Chrome has been kind of a leader in some of this. HP, I guess, married up a little bit with Microsoft and came out with this Stream. There will probably be other computers that come out. This actually has very little hard drive, but what it does is it goes out to the Internet and does its processing out there and back and forth. So, it requires us to teach our kids a little bit differently, and we're doing that in the, we would have that in the middle school as well as in the elementary schools what we would put in our elementary schools as well as our cyber academy. The reason for that is we believe that that and that type of technology is where the future is going to be so we need to get our students to start understanding that rather than saving your documents onto a computer, rather than relying on the processing to be, you're going to be using the network much more to send information. Basically, use it as a terminal. If you look at the cost of that as compared to the laptop, you'll see that it's less than half. So, we would like to actually put those in, like I said replace the middle school carts as well as Middleburg Elementary and also West Snyder as well as we have the hybrid learning initiative grant which we got that money through the state so it would be actually used for that and also

for the Midd-West Cyber Academy which we actually have a grant to pay for those as well.

Mr. Abate inquired if we are getting rid of all the iPads.

Mr. Musselman responded we would keep the iPads because there's still a use for those. Apple makes a great Tablet, and we would still keep those iPads and actually use those. There's still a use. We use them in the libraries, and we have a couple classroom sets. So, we still see a use for those. Any question about the student computers, and I'll show you what the teacher's computer looks like?

Mr. Nesbit inquired the Cloud based storage you're talking about, is that going to be on our local servers.

Mr. Musselman responded it would be an outside source that we would actually use. Students would be able to upload to the Cloud and a whole host of different opportunities whether it's through Google, whether it's through Microsoft, whether it's your Dropbox. The students actually would be able to store their documents to the Cloud.

Mr. Sassaman inquired the student's version non-touch or the touchscreen.

Mr. Musselman responded the student one is not the touchscreen. That's a demo. We are not getting the touchscreens. It's an additional cost. Sorry. No touchscreens.

Mr. Abate inquired what's our capacity on the hard drives.

Mr. Edmiston responded 128 bytes. They are a solid state device.

Mr. Musselman stated the HP Streams, yes, they are a smaller hard drive because you're actually not processing. You're not actually using that like you would a PC. So, you're not necessarily downloading programs and having those on that device. You're actually using the Cloud. We already have Microsoft 365. So, all the Microsoft products you can actually access those from the Cloud. You don't have to have that license loaded to your actual computer. The next unit we're going to show you. This is what we were looking at for our teachers. It's a Dell. It's actually a teacher computer. We didn't feel that we needed the durability that we have for our students. We expect our teachers will be able to treat them a little bit better. Jim, do you want to go over any specs on this one?

Mr. Edmiston responded well, with that being said, that is a business model. The HP Stream has hinges. The case is a little more durable. It has an I5 chip set pretty state of the art, 250 gig hard drive, and one thing that I know the teachers have missed they want is the CD/DVD player. That puts it back into the teacher's hands. It's on that sheet. I know they're going to appreciate that, and they use it a lot.

Mr. Smith inquired these units will all connect easier to our Smartboards and things than the old.

Mr. Edmiston responded yes. With both of these machines, they will no longer have a need for dongles. They plug right into the side of the computer.

Mr. Nesbit inquired so the unit, the first one we looked at, the ProBook, you're saying we're not going to go with a touchscreen.

Mr. Musselman responded we won't have a touchscreen. That's correct.

Mr. Nesbit inquired just curious. What is the cost difference between the two?

Mr. Edmiston responded we're talking about \$100.00.

Mr. Nesbit inquired the model we looked at was very glossy, shows smudges, etc., etc. Is it the same screen on the non-touch model as far as the glare and so forth?

Mr. Edmiston responded no. This screen that you held here is gorilla glass. That's what they use for the touchscreen. The non-touch is going to be sort of matted. They don't have that shine.

Mr. Nesbit inquired it's probably similar to the blue one we're looking at then.

Mr. Edmiston responded more towards the teacher's laptop.

Mr. Smith inquired if you can fix these.

Mr. Edmiston responded absolutely, we can.

15. **SALE OF MACBOOK AIRS AND MACBOOKS**

Approval is requested to grant authorization to the Administration to sell the MacBook Airs and MacBooks to a third-party vendor, \_\_\_\_\_, at a fair market value.

Discussion:

Mr. Musselman stated that if you look back to my spreadsheet, if you look at it, the total price for all of these is \$533,503.24, but we also had the sale of the Macs which is another motion that will be presented to you on the 26<sup>th</sup>, and it's here on the work session. What we've done is we've contacted some outside companies. This is really difficult to nail down, but a lot of them are coming in right around the \$300,000 if we sell all of our Macs. We didn't include some of the older MacBooks that we had, the old white ones. We may get a few dollars for some of those. I don't know, but it would be good if we're not using them to get them off the shelves, but we're looking around \$300,000 return off of the sale of those. I also wanted to point out, we also have the Shape the Future Grant. That kind of throws a little bit different in there, and Jim can talk a little bit more about that, but when we looked at the HP Pro 11" EE, they had a discounted price that I think it was 150 of those they would give us that discount. So, that was a \$6,000.00 savings there, and then also with the Rural School Grant, which is a grant that is a brand new

grant this year. I wrote it, and when I wrote it, I put in that we would actually use it for our cyber school, and so that would pay for your cyber school computers that we want to buy so you subtract that, and then you also have the Hybrid Learning Grant, which it would pay for the units that we would be using for that. So, roughly, we would be looking at a payout of \$206,344.16 is what we would be looking to make this total switch, and I want to remind the Board when we were doing this, we would be looking at lowering, obviously, our budget to around \$80,000.00. You had a budget line item of \$250,000.00 lowering it down to \$80,000.00, and as new technology comes about through PCs, we could actually look at possibly in the future, who knows what's going to be out there, but that dollar amount could actually go a little bit lower. Technology keeps changing, and as it does, the market keeps changing, and some of these prices could drop significantly.

Mr. Abate inquired everything we run on the App on this.

Mr. Musselman responded no.

Mr. Edmiston responded no.

Mr. Abate inquired do we need that for students.

Mr. Edmiston responded no.

Mr. Musselman commented you'll have word processing. You'll have spreadsheets. They'll have the ability to manipulate music, photographs. We'll be able to use all those. It's just going to be a different software and different formats to do it in instead of the Mac software.

Mr. Smith inquired and the understanding is the recommendation is for a corporate buyout just somebody to come in.

Mr. Musselman responded my recommendation is to do that, and we went through and discussed about the possibility of students buying, teachers buying their computers and doing it that way, and we went back and forth on that, but one of the things that really bothered us was that you know as we were looking at this, we know that some of the MacBook Airs are having problems with their hard drives. We know that right now they're under warranty because we own them. I don't know how Apple would treat those if we were to sell them to the student and that hard drive were to go bad. I just have a problem selling something that I know may be having some issues in the future. The other thing is, and it's a big issue, too, is even though you may sell them as is, there will be people that will buy them and say, hey, this isn't working or that's not working. They're going to come back to us to fix them, and we can't do that. We're not going to be a clearinghouse for Apple. The other big thing, too, is that this is a lot. This is a huge, huge thing we're going to do. We have to coordinate the getting rid of the Apple computers that we have. We have to coordinate bringing in the new ones. The tech department has got a lot to do to get everything ready to go to get them ready to go to students by the first day of school. So, even though we're sitting here, and it's May, August is coming real quick to pull something like this off. So, to throw in another thing as far as wiping every single one of these computers clean because you got to wipe them clean as far

as the software and all of the data and everything else that's on there. That's going to be a heck of a lot for our folks to do and actually pull off the distribution of new ones. So, I would recommend not selling them internally. I know it's not necessarily popular with some folks, but I think in the long run, I think it puts the District in the best position, and I think it's something that we can actually pull this off successfully to do it that way.

Mr. Musselman inquired Reggi, do you have any input, I mean as a student. Now, you're leaving, but as a student, I'd be interested to hear your input. I put you on the spot.

Miss Armes responded I've used each end of the Macs. I know for the college specifically that I'm going to, Mac software is more heavily used so I was really thankful for the program that we used here going into Duquesne. They run basically all of their systems through Mac so I know it was really helpful for me. It doesn't hurt to know both systems. I think the use that we had through the MacBooks was a really great idea. I plan on after graduation getting a MacBook whether that's through the school or through a different party. I think that it's definitely going to be a lot of work to do the change to the Windows kind of thing. It's definitely going to take some patience with the teachers and to the other staff members throughout the District to go from the Mac system to the Windows for those who are in eighth through eleventh grade currently. I'm not sure how the entire learning process is going to go by teaching the incoming students or even the current eighth through eleventh grade how to use the new system. It's going to take some definite time to get to used to. I know it's very well thought out ahead of time, and there was a lot of planning put in place for the MacBooks to get everybody to do the summer training. I would encourage whatever whoever is in charge of this to reinstate the, I guess it wouldn't be called the Apple Core anymore, but a selection of students who's pretty good, very good with technology and at least knows their way around an HP system to help get involved with that. I think that is something that I would encourage. As far as price goes, I think it's an excellent thing to change. I know looking into MacBooks myself how expensive they are, and the cost, all the individual things. I had to purchase a separate cord myself because it's broken. I understand all those little bits and pieces that cost a little extra money. So, cost was a definite piece. It's worth changing. Overall, I think it's a good idea, but it's going to take some time in general.

Mr. Abate inquired where are you going to college.

Miss Armes responded Duquesne.

Mrs. Kroh commented I have some experience with kids going to college, too, and that was a reason they did Mac because the college was using Mac.

Miss Armes stated I know more and more colleges are using it. When I was speaking to the technical group at Duquesne when I had my visit a couple of days ago they encourage new freshman and other students who come in with Windows software, HPs or Dells or whatever, they encourage them to try and learn the Mac side or the Apple software

because the use of iPhones and iPads. It's a really helpful system because of the Cloud. I think transferring from the laptop to the iPad is a convenient thing. I know personally for me like I don't have Wi-Fi at my house so if I have a homework assignment that needs to be done that I need to use the Internet for, I get on my phone. I have a bookmark saved on the top. They're right there. I can actually go on my phone and pull up the same website that I have saved on here exactly where I was when I left school through my phone. I have unlimited data so on my iPhone it works perfectly for me. I like that system all interconnected. I think it's going to be a little harder to make that transition, but it's definitely doable.

Mr. Musselman stated it's definitely doable, and like all those things can be done on a PC. I will say that a lot of colleges, too, some colleges have a lot, and they support a lot of Mac stuff. Some colleges support a lot of PCs. I think Penn State was one that is switching back over from an iPad to a PC. It really depends on where you're going, and that was certainly something that we looked at, but overall, this whole thing has not been PC versus Apple, like or dislike it, it's been based on cost. I just want to reiterate that. I got my Apple phone, and I love it, but I'm looking at durability. I'm looking at cost and sustainability so that we do have this for future students coming up through, but I appreciate that, Reggi. I really do. That's good, valuable input.

Miss Armes commented I think another thing that needs to be really well taught towards the students who are getting the new laptops, too, is how to save properly without just saving it onto your desktop or an external thumb drive or whatever really focusing on how to save it to a Cloud as far as like sipa filter. I know there's going to be things that are going to have change with that, too, if you plan on using a Google drive to store your data on and some other documents because sometimes with that your computer shuts down in the middle of trying to upload to Goggle drive, and those who do not have Wi-Fi at their house to get onto the Goggle drive to pull their document that they were working on that would have just been saved to their desktop or hard drive. That's all stuff I think that we're going to have to do. With the cost change, seeing as though it's much more cost efficient with the new laptops, I think possibly looking into thumb drives for each student.

Mr. Musselman stated these computers have a sizeable, much bigger hard drive so they would actually be able to do use some of the hard drive as far as that goes, but we want to encourage them to use the Cloud and some other alternatives, but yes, thumb drive is a possibility, absolutely.

Miss Armes stated I think that would be a really great idea, too, as far as saving to make sure that students are aware of it especially in the transition state. It's going to be difficult for that. So, I think a thumb drive is a good idea for the first half of the year.

16. **REMOVE FROM THE TABLE – TRANSFER TO CAPITAL RESERVE FUND – WEST SNYDER ELEMENTARY SCHOOL RENOVATION PROJECT**

May I have a motion to remove from the table the following motion:

Approval is recommended to transfer \$1,850,000.00 in the General Fund unassigned fund balance to the Capital Reserve Fund and to assign the funds to the West Snyder Elementary School Renovation Project.

Discussion:

None

**B. POLICY AND PROGRAMS**

Mr. Jeremy M. Tittle

**1. AFFILIATION AGREEMENT WITH INDIANA UNIVERSITY OF PENNSYLVANIA**

Approval is requested of an Affiliation Agreement with Indiana University of Pennsylvania to participate in a practicum, internship or student teaching assignments within the schools in the District to be effective May 1, 2015, through April 30, 2020.

Discussion:

None

**2. AFFILIATION AGREEMENT WITH MILLERSVILLE UNIVERSITY/ SHIPPENSBURG UNIVERSITY OF PENNSYLVANIA**

Approval is requested of an Affiliation Agreement with Millersville University/Shippensburg University of Pennsylvania to participate in field placements and/or student teaching assignments within the schools in the District for social work to be effective on June 1, 2015, through May 31, 2020.

Discussion:

None

**3. BENCHMARK LITERACY PROGRAM**

Approval is recommended to implement and purchase the Benchmark Literacy Program for Grades K through 2 beginning with the 2015-2016 school year in the amount of \$110,000.00.

Discussion:

Mr. Abate inquired Mr. Stroup, I have a question. What will grades three through five be utilizing?

Mr. Stroup responded grades three through five will continue to use Reader's Workshop and the Writer's Workshop this year. That's the original consensus. Since some have seen it, there has been some conversation with the third grade being the initial grade. That is a consideration. Rick and I were just talking about this today the fact about maybe waiting until next year to see where we are. We hope to pay for this with Title funds. We are going to meet with our area consultant on the 20<sup>th</sup>. Is that the date that we meet? Just to make sure that everything is koshure with the Title I funds being used to purchase that,

and I think we will have the money then for next year to do the same thing with three through five. That's the plan for it. We may come back to you for something for spelling. We do have a meeting third through fifth grade to talk about what Benchmark offers as far as Word Study, spelling, vocabulary. It is similar to what we have now, Words Their Way. That program is just too expensive to use. That's why we're looking at other alternatives for grades three through five.

C. **PERSONNEL**

Mr. Jeremy M. Tittle

1. **CLASSIFIED – EMPLOYMENT**

Approval is requested to employ the following individual:

- a. Classified Employee – \_\_\_\_\_ – Data Submission Specialist –  
Mid-West School District – Effective: \_\_\_\_\_, 2015 –  
Salary: \$16.00 per hour *{New Position/Musselman}*

Discussion:

None

2. **MEMORANDUM OF UNDERSTANDING**

Approval is requested of a Memorandum of Understanding between the Mid-West School District and the Mid-West Education Association to amend the Collective Bargaining Agreement between the parties to include the positions of Assistant Dramatics Director for the fall play and spring musical beginning for the 2015-2016 school year.

Discussion:

None

3. **MEMORANDUM OF UNDERSTANDING**

Approval is requested of a Memorandum of Understanding between the Mid-West School District and the Mid-West Education Association to amend the Collective Bargaining Agreement between the parties to include the position of Eighth Grade Class Advisor beginning for the 2015-2016 school year.

Discussion:

None

4. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2015-2016 school year: *{Stipends will be determined at a later date, following approval of the Mid-West School District Professional Staff Collective Bargaining Agreement.}*

Mark P. Ferster	Assistant Boys Soccer Coach	MWHS
Heidi J. Moyer	Assistant Girls Soccer Coach	MWHS
Matthew M. Dietz	Assistant Golf Coach	MWHS
Lisa M. Wagner	Junior High Girls Basketball Coach	MWMS
Brandon L. Heckman	Assistant Jr. High Girls Basketball Coach	MWMS
Roger W. Folk	Bowling Coach	MWHS
Jennifer L. Mason	Cheerleading Coach {winter season}	MWHS

**b. EXTRA-CURRICULAR**

Approval is requested to appoint the following individuals for the 2015-2016 school year: *{Stipends will be determined at a later date, following approval of the Midd-West School District Professional Staff Collective Bargaining Agreement.}*

Penny S. Rudy*	Assistant Field Hockey Coach	MWHS
Jennifer L. Mason	Cheerleading Coach {fall season}	MWHS
_____	Junior High Wrestling Coach	MWMS
Christopher C. Lehman**	Boys Basketball Coach – Head	MWHS
Lisa M. Wagner	Girls Basketball Coach – Head	MWHS
_____	Junior High Boys Basketball Coach	MWMS

\*Pending receipt of Act 34, 151, 114 and 24

\*\*Pending receipt of Act 114 and 24

**c. CO-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2015-2016 school year: *{Stipends will be determined at a later date, following approval of the Midd-West School District Professional Staff Collective Bargaining Agreement.}*

Bethany J. Acker	Yearbook Advisor	MWHS
_____	Newspaper Advisor	MWHS
_____	Marching Band Director	MWHS
Melinda A. Callender	Student Council Advisor	MWHS
Heidy J. Oldt	Student Council Advisor	MWHS
_____	Dramatics Director (fall play)	MWHS
_____	Technical Director (fall play)	MWHS
_____	Dramatics Director (spring musical)	MWHS
_____	Technical Director (spring musical)	MWHS
_____	Instrumental Director (spring musical)	MWHS
_____	Vocal Director (spring musical)	MWHS
_____	Freshman Class Advisor	MWHS
Jennifer Hummel	Assistant Freshman Class Advisor	MWHS
Peter J. Voss	Sophomore Class Advisor	MWHS
Beth J. Keister	Assistant Sophomore Class Advisor	MWHS
Melinda A. Callender	Junior Class Advisor	MWHS
Heidy J. Oldt	Assistant Junior Class Advisor	MWHS
_____	Assistant Junior Class Advisor	MWHS
Christopher A. Snyder	Senior Class Advisor	MWHS
Karissa N. Graybill	Assistant Senior Class Advisor	MWHS
Julie A. Stugart	Assistant Senior Class Advisor	MWHS

d. **CYBER SCHOOL TEACHER**

Approval is recommended of the following individual as a cyber school teacher at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

Wesley K. Cromley

e. **SUMMER SCHOOL PROGRAM**

Approval is requested to approve the following individuals as instructors, according to enrollment, for the Summer School Program to be held July 7, 2015, through July 30, 2015, at Midd-West High School at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

Melinda A. Callender  
Wesley K. Cromley  
Chandler M. Sheaffer  
Christopher A. Snyder  
Peter J. Voss

f. **EXTENDED SCHOOL YEAR (ESY) PROGRAM**

Approval is requested to approve the following individuals as instructors for the Extended School Year (ESY) Program at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement for the period June 30, 2015, through July 30, 2015:

Melissa M. Brauer-Stuck  
Taylor A. Crawford  
Dawn L. Getgen  
Erica L. Hood  
Tamie L. Kratzer

Approval is requested to approve the following individuals as instructional assistants for the Extended School Year (ESY) Program at their base hourly rate plus an additional increment of \$.50 per hour for the period of June 30, 2015, through July 30, 2015:

Susan M. Bethel	\$ 8.85/\$ 9.20
Dawn L. Gardner	\$ 9.45/\$ 9.80
Debra S. Good	\$11.93/\$12.28
Stacey A. Graff	\$10.07/\$10.42
Stacey L. Hood	\$ 9.45/\$ 9.80
Keena L. Mengle	\$10.07/\$10.42
Kay E. Smith	\$11.62/\$11.97
Lori L. Smith	\$ 8.25/\$ 8.60
Tracy J. Snook	\$11.31/\$11.66
Tammy K. Ulrich	\$11.31/\$11.66
Michelle L. Weader	\$11.31/\$11.66

g. **SUMMER MAINTENANCE ASSISTANTS**

Approval is requested to approve the following individuals as summer maintenance assistants at a rate of \$7.25 per hour for the period of June 8, 2015, through August 14, 2015:

\_\_\_\_\_  
\_\_\_\_\_

h. **SUMMER CUSTODIAL ASSISTANTS**

Approval is requested to approve the following individuals as summer custodial assistants at a rate of \$7.25 per hour for the period of June 8, 2015, through August 14, 2015:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

i. **SUMMER STUDENT TECHNOLOGY ASSISTANTS**

Approval is requested to approve the following individuals as summer student technology assistants at a rate of \$7.25 per hour for the period of June 8, 2015, through August 14, 2015:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Discussion:

None

5. **REVISED JOB DESCRIPTION**

Approval is requested of the following revised job description:

Instructional Technology Specialist

Discussion:

Mr. Abate inquired Mr. Musselman, could you help with that.

Mr. Musselman responded I'll pass it onto Mr. Stroup.

Mr. Stroup stated I just want to talk a little bit about this position. It's going to help us in many different ways. It's not a new position. It's something the District had in place. The overall plan is to replace one of the guidance counselors with this position rather than the other guidance position. It's kind of a trade out, and it won't cost any additional funds in the budget. The last thing, there is a considerable



David R. Fassett  
Supervisor of Special Education  
Mid-West School District

Effective: July 4, 2015

Discussion:

None

8. **RETIREMENT**

Approval is requested to accept the following retirement:

Ruth A. Snook  
Cafeteria Worker  
West Snyder Elementary School

Effective: July 7, 2015

Discussion:

None

9. **BOARD TREASURER NOMINATIONS**

The Board President requests a motion for nominations for Board Treasurer. *{Currently Corey L. Smith}*

Discussion:

Mr. Smith commented I'd like some of you to consider taking this position as I am not rerunning next year, and this position renews mid-year so it would be a good time for it to change over so we don't have to do paperwork and save a lot of headaches for Lynn around December.

10. **CLOSING OF NOMINATIONS FOR BOARD TREASURER**

The Board President requests a motion to close nominations for Board Treasurer.

Discussion:

None

11. **APPOINTMENT OF BOARD TREASURER**

Approval is recommended to appoint \_\_\_\_\_ as Board Treasurer effective July 1, 2015, through June 30, 2016.

Discussion:

None

Mr. Abate stated that before we get started on the "OTHER" items, Mr. Musselman, your evaluation, I believe, is coming due. With that, Mr. Tittle, if you would be so kind as to see that you gather yourself a committee to get the paperwork started. We can meet as a Board of the whole and go over it then. Mr. Knepp or Mr. Solicitor, there is some information you'll have for us? Attorney Knepp responded yes. It's in the contract. If you recall, one of the reasons that the Assistant Superintendent's position was eliminated was because of the fact that the contract that was in place didn't comply with 1080 of the School Code and the new provisions that were set forth in there, and that's why you guys voted to get rid of the Assistant Superintendent position, and then when Mr. Musselman came in as your new Superintendent, that was one of things that Chester IU and myself made sure that the language was consistent in his contract with what those provisions were to 1080 of the School Code. So, the parameters of his evaluation are laid out in the actual contract.

Mr. Abate inquired would you be able to guide Mr. Tittle and his committee.

Attorney Knepp responded sure.

Mr. Tittle inquired for any two people interested in serving on the committee.

Mr. Nesbit volunteered.

Mrs. Kroh volunteered.

**D. OTHER ITEMS**

**1. DISCUSSION ON POLICY GUIDE 201 – ADMISSION OF STUDENTS**

Mr. Abate commented we have two members of our, three members of our Policy Committee here, Mrs. Sierer, Mrs. Stugart. Mr. Wilson, if you would.

Mr. Wilson stated I was on vacation. That's why I didn't attend the meeting.

Mr. Musselman stated one of the things that we requested under 201, Admission of Students, I think you have a copy of it, and at the bottom of Page 1, under Kindergarten, ". . . s/he is not less than five (5) years and no months before the first day of the school term." The first day of the school term is a moving target. It fluctuates. It could start whenever, up and down. It's a moving target, and I would recommend that you pick a date. Typically, I've seen September the 1<sup>st</sup>. That way parents can actually plan. They would know whether they would be eligible or not eligible for kindergarten the coming year whether the date changed or didn't change because until the Board approves the calendar, they actually wouldn't know if their student is going to be eligible for the first day of school. I know like, Dane and Todd, if you guys wanted to chip in. Do you think that would be a good idea or not? Go ahead and speak up.

Mr. Aucker commented past practice has been we operated under that.

Mr. Abate inquired to Mrs. Sierer for input.

Mrs. Sierer responded I think that's fine.

Mr. Abate inquired to Mrs. Stugart.

Mrs. Stugart responded it makes sense. The PSBA policy that I'm looking at appears to be similar language to the way our policy is worded, and, I think that makes a lot of sense to put a date.

Mr. Abate inquired to the Solicitor is that acceptable with a date.

Attorney Knepp responded yes.

Mr. Smith commented I can say I personally have a friend whose child didn't start school this year, and they turned five before the first day of school. Their kid is going to be six for kindergarten.

Mr. Stroup commented it creates consistency, too.

Mr. Abate inquired to the committee what's the recommendation. Ladies? September 1? August 15?

Consensus was September 1.

Mr. Musselman responded by September 1 or before September 1. We will get it to the Board for June.

2. **DISCUSSION ON EXTRA-CURRICULAR STUDENT ACTIVITY FEE**

Mr. Musselman stated I apologize to the Board. I really didn't go through this policy and look at, but one of the things I did want to discuss was the possibility of changing our student activity fee at least for extra-curricular as far as sports. Currently, right now, if you play one sport or play three sports a year, you pay \$50.00 to participate in that sport. You also have the Booster Club that are raising funds trying to do fundraisers to fulfill their commitment of 10%. They pay 10% of whatever is budgeted for athletics, and they've been struggling. I know that some of us have met with certain Booster Club. We've met with them as well as attending some of their meetings, and they've been struggling throughout starting this process of doing this. They've actually expended a lot of the funds that they had in savings. If you remember, when I talked to the Board, one of the things I was really concerned about is not spending out of your savings account because when you start doing that, it's a slippery slope, and then you get to the point where you have a hole, and you can't recover from it. So, one of the things that I would recommend that this Board consider is actually rather than \$50.00 to participate whether you're playing one sport or three sports, if you would make it per sport. So, that means if you have a child that is actually participating in three sports, you would pay \$50.00 for each one of those sports. We have, currently, I think, 477 students that are actually participating in extra-curricular activities that we currently charge this fee to, and that would actually bring us just shy of what we would be collecting from the Booster Club for the 10%. The other thing is that the Booster Club, traditionally in this District, they have done a great job of raising money to pay for new uniforms. I don't know that they'll be able to continue to do that. If they can't pay the 10% fee, it's going to be difficult for them. So, this Board is going to have to struggle what to decide. What do you want your athletes to look like when they take field or when they go into

the gym when their uniforms are wore out? Who's going to actually pay for that? It's a recommendation. It's something that's been kicked around. I did bring it up to the Boosters. I really didn't get a whole lot of negative or positive feedback. I don't think I got much of any feedback, but I would ask the Board to consider that we actually charge \$50.00 per sport for students for the sports that we charge \$50.00 per sport activity fee. That's something I can certainly put together as a motion to put on the agenda, but I wanted to discuss it, and we can certainly have it for like our June Board meeting, but I wanted to discuss it tonight and bring that up and see where the Board's at. I don't know if it's necessarily a positive thing, but it certainly is a concern that we have budget wise for our Boosters.

Mr. Abate inquired so if we go ahead and do that, then we will waive that obligation they have.

Mr. Musselman responded the 10% fee would go away, and the Boosters could focus on more fundraising and stuff for uniforms. I think they used to buy the varsity jackets. I'm not sure what all they did. Remember, they're a separate organization from us.

Mr. Smith commented they buy the awards that are given at the athletic ceremonies. They provided the jackets. They used to provide uniforms. They do provide a few scholarships with that money. This year they've expended everything they have. The fundraiser they had down here this past weekend is to cover what they owe for this year yet, and they will start next month raising money for next year.

Mr. Musselman stated then basically live paycheck to paycheck almost.

Mr. Smith responded yes.

Mr. Abate commented their 10% will continue to go up as their budget increases.

Mr. Musselman responded that would be true. That dollar amount would continue to rise, yes, and we would be, it depends on the number of students that go out for sports. I know one of the questions that was brought up as far as what do you do if students that can't afford it. One of my recommendations, and something that I would look at is, our Boosters have been very active. They've been doing a great job of going out and raising funds, but you also have a lot of industries in this area that may want to sponsor a student, but I wouldn't necessarily just give them the money. I would encourage them to say, you know what? We'll go ahead and pay your \$50.00 to participate in this sport; however, you have to come here three weekends and do some work. You have Beavertown Block. Maybe they can go sweep up something. Maybe there's something that they could do over at Excel or something. I'm not saying those businesses had to do that, but I would just recommend that we be creative as far as how to help some of those students that may be on free and reduced lunch and still want to participate in sports. I don't want to hold anybody back from that, but I think that there are ways, and I know of other school districts that have actually done that very successfully.

Mr. Abate stated I think we can find a way to do that.

Mr. Musselman inquired any discussions or anything else from you because I'd like to hear your opinions or thoughts on it as to whether I should move forward or not to move forward?

Mr. Hoffman stated I think \$50.00 per sport is alright.

Mrs. Kroh commented especially your idea about helping those who can't afford it.

Mr. Musselman stated we have to have something for them.

Mr. Tittle commented yes, I think, and depending on even what kind of insurance, I know my insurance, you can get reimbursed for activities like that. I think with Geisinger it's like \$100.00 per person. Isn't it?

Mrs. Wagner responded yes.

Mr. Tittle commented and all you have to do is send in your copy of your payment, and they'll actually send you a check back for it, and I know everybody doesn't have Geisinger, but depending on insurance companies, there might be another way.

Mr. Smith stated Blue Cross has a stay active program that you get reimbursed.

Mrs. Wagner stated insurance companies have a Wellness Stay Active Program now.

Mr. Abate inquired to Mr. Snyder, as the advisor for the senior class, do you have any input?

Mr. Snyder responded we do a lot of fundraising for the senior class. Most students in our District I believe will support it, and they understand that those requirements/things cost money, and they realize that there are opportunities. My experience as a senior teacher and teaching twelfth graders they trust enough to come to us and say, I can't afford \$150.00. What options exist? This year we took several seniors on the senior trip on what I would call a scholarship. We call it a scholarship for those students who can't afford it. We make it work, and I think if we can make it work on a twelfth grade level, it will work in athletics. So I see no problem. I will say this. I personally never thought it was fair for one sport and pay \$50.00 or three sports and pay \$50.00. I didn't think it was equitable, personally. They are using more and more resources. That's my opinion is that it's no problem, and since you already discussed kids that can't afford it, I see no problem.

Mr. Musselman inquired so I can put a motion together for you if everybody is in agreement, and I can certainly put a motion together, and we could do it for the June Board meeting, but we need to get that out then so that parents, students and everybody knows that this is coming.

Mr. Smith inquired how will this affect the budget we're working on now, or will it pretty much be a wash this year.

Mr. Musselman responded I looked at what their paying. Their actually paying, I think, this year \$25,199.00. That's what the Boosters. That's the 10%. \$25,199.00. Looking at what we have right now, we have 477 athletes that are participating at \$50.00. That's \$23,850.00. So, we are short \$1,349.00. We are short a little bit, but it's not significant. It's not like it's a huge, big price. I think you're going to get a bigger return on that investment from our Boosters as far as what they provide and help out, and that's typically what the purpose and the action is of a Booster Club is to provide some of those things.

Mr. Abate commented I think it takes them out from underneath that constant burden. They can start focusing more on the kids instead of that.

Mr. Musselman commented kudos to them for stepping up and helping out with that. Every school district was in a bind, and everybody looked at athletics. How can we afford to continue to sponsor those? I will say I was in a district that I didn't do it. I inherited it. It was \$250.00 per sport. So, if you had a child playing three sports, that's \$750.00. If you had two kids, you can multiply those out. It was extremely expensive, and it's been reduced, obviously, to \$100.00, but kudos to the Boosters for stepping up to the plate and really helping out with that because that was a huge, huge role that they played in this.

*Sidebar conversations were occurring.*

### 3. **DISCUSSION ON ATHLETIC DIRECTOR/ATHLETIC TRAINER POSITION**

Mr. Musselman stated I have one more thing that I wanted to bring up to the Board. It was brought up at the last Board meeting, I guess it was, a recommendation, not a recommendation necessarily, but for the Administration just to investigate and look into the possibility of combining the athletic trainer and the athletic director position. I think you have copies of what I'm looking at, and you should have it there, but what I did is I started to look at some of these things, and I have a few things, about nine items, that I thought were significant so I put those down. If you were to hire the current trainer. We already have a trainer that we have through Geisinger. We have a contract. The agreement that we have with Geisinger has a clause that the District will pay Geisinger two times the trainer salary. Now although we're paying \$39 thousand something and change to Geisinger, her salary is \$49,149.00 because she also does other stuff for Geisinger in the off season which would mean we would have to pay Geisinger \$98,298.00, and I have that cited there as far as where that's at actually in the agreement. It's basically a "do-not-compete" clause that they have in there. They are providing this service so you're just hiring that person away from them. They have that written in there. Item #2 is our current athletic director's salary requires that we contribute to PSERS. It's a retirement, and that's like 25%. Right now, it would be \$10,000.00 per year, and I was just thinking for comparison sake, if we were to look at between \$60,000.00, if we could actually have a combined person for \$60,000.00, the District would pay \$15,000.00 to PSERS. If the salary was \$70,000.00, and it probably would be somewhere in there, it would be \$17,500.00. So, there's an additional PSERS that we would actually be paying out. The trainer, if

we used the trainer, that trainer would actually need health insurance, a family plan would be \$19,000.00. Add that to your \$60,000.00 or \$70,000.00 and the PSERS. Then, the yearly cost would be anywhere between \$94,000.00 and \$106,000.00. Remember, we're currently paying about \$80,000.00. So, the current total expenses for both services, you'd be looking at depends on where you're at, you'd be looking at definitely much paying a lot more for combining those than you would for the individual. Also, I said the current director does not take health insurance, does get the \$2,000.00 pay out option. Besides being an athletic director, our AD is also the truancy officer and has many other duties. I have an attached list of those duties for your reading pleasure later on if you'd like to look at those. We did. It was brought up that in the past the trainer covered both of those duties, but it was for a small period of time, and all of the events were already prescheduled and organized, and talking with the trainer, even then it was a lot. It was almost too much to do according to the trainer who was actually doing those things. This would give the trainer more authority. I don't know that's a good thing or a bad thing. It depends on what sport you're at and what position you're in whether the trainer says, you can't wrestle; you can wrestle. So, it certainly would give that trainer more authority. Also, the District would need to contract or request medical support from a local doctor to sign off on the trainer for the District. Those are some really significant things. So, as a cost-saving measure combining the positions also with the fee that we would pay to get out of the contract, I wouldn't recommend combining the athletic trainer and the athletic director positions. Basically, it just doesn't seem to work out when you start putting it into those specific details, but I also want to say I think that as we go through and the times are uncertain of what's going to happen, I think it's wise for us to bring up suggestions and to talk about some of these things because until you start looking at all of those details and start putting this stuff down and seeing what are the actual costs, you don't know. So, I certainly do appreciate your bringing it up because it's not something I thought about, but when you start to look at it, obviously, it doesn't necessarily pan out financially so I think. I appreciate having input from the Board to look at some of those things. So, thank you.

Mr. Smith commented as you said, there's a lot of these duties on here and stuff that aren't ones we normally look at.

Mr. Musselman responded right. So, someone would have to pick those up. Yes. We have those contracts for the trainer. We can put that on the agenda for the next one if that's okay.

Mr. Smith inquired was that tabled.

Mr. Musselman responded we pulled it. So, we can put it back on, right?

Mrs. Wagner inquired is there a renewal on the contract.

Mr. Musselman responded it's a renewal. Correct. That's why we pulled it because of wanting to look at this.

## VII. **CLOSING CEREMONIES**

VIII. **PUBLIC COMMENT**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

*There was no public comment.*

IX. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

*There were no scheduled speakers.*

*Mr. Abate stated that the Reports will move to the regular meeting and a seven-minute break will be taken before going into the regular meeting.*

X. **ADJOURNMENT**

Mr. Victor L. Abate

There being no further business, Mr. Abate adjourned the work session at 8:48 p.m.

Recording Secretary:

Chairperson:

Date:

\_\_\_\_\_

**REGULAR MEETING**

I. **CALL TO ORDER: 8:55 p.m.**

Mr. Victor L. Abate

II. **ROLL CALL:**

Mr. Victor L. Abate

<b><u>BOARD OF SCHOOL DIRECTORS</u></b>	<b><u>PRESENT</u></b>	<b><u>ABSENT</u></b>	<b><u>LATE ARRIVAL</u></b>
Mr. Victor L. Abate, President	X		
Mr. Jeremy M. Tittle, Vice President	X		
Mr. Corey L. Smith, Treasurer	X		
Mr. Ronald L. Hoffman	X		
Mrs. Nancy O. Kroh	X		
Mr. Christopher T. Nesbit	X		
Mr. Shawn A. Sassaman	X		
Mrs. Sherryl L. Wagner	X		
Mr. Ronald E. Wilson	X		
Mr. Richard J. Musselman, Superintendent (Non-Voting Member)	X		
Ms. Allyson L. Folk, Secretary (Non-Member)	X		

**OTHERS**

- Mr. Joseph W. Stroup, Director of Curriculum and Instruction
- Ms. Lynn Y. Naugle, Business Manager
- Attorney Orris C. Knepp, III, Solicitor
- Miss Reggi R. Armes, Student Representative, Midd-West High School
- Mr. Dane S. Aucker, Principal, Middleburg Elementary School

Mr. James C. Edmiston, III, Senior Network Administrator  
 Mr. Thor R. Edmiston, Assistant Principal, Midd-West High School  
 Ms. Cynthia L. Hutchinson, Principal, Midd-West High School  
 Mr. John S. Rosselli, Director of Food Services  
 Mrs. Donna M. Samuelson, Principal, Midd-West Middle School  
 Mrs. Bree A. Solomon, Athletic Director  
 Mr. Gary L. Thomas, Supervisor of Buildings and Grounds  
 Mr. Todd R. VanKirk, Principal, West Snyder Elementary School  
 Miss Jennifer Hummel  
 Mrs. Robin Kauffman  
 Ms. Marcia Moore  
 Mrs. M. Kay Poeth  
 Mrs. Traci Sierer  
 Mr. Jordan Snook  
 Mr. Christopher Snyder  
 Mrs. Julie Stugart

III. **PUBLIC COMMENT ON AGENDA ITEMS**

Mr. Victor L. Abate

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

*There were no public comments.*

IV. **ITEMS FOR ACTION**

A. **BUSINESS AND FISCAL**

Mr. Corey L. Smith

1. **SUBMISSION OF PLANCON PART A, PROJECT JUSTIFICATION – WEST SNYDER ELEMENTARY SCHOOL RENOVATION PROJECT**

Mr. Tittle moved and Mr. Nesbit seconded approval to grant authorization to submit PlanCon Part A, Project Justification, to the Pennsylvania Department of Education as prepared by JPD Architects, LLC, for the West Snyder Elementary School renovation project.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

2. **2015-2016 PRELIMINARY GENERAL FUND OPERATING BUDGET**

Mr. Smith moved and Mrs. Kroh seconded approval to adopt the 2015-2016 Preliminary General Fund Operating Budget which includes expenditures totaling \$35,110,952.00.

Discussion:

Mr. Tittle stated I have one question for Ms. Naugle. Now, this budget includes no tax increase. Correct?

Ms. Naugle responded that is correct. We continue to work on both the expenditure and revenue sides since the last time we presented. On the expenditure side we got the increase in expenditures down to \$541,000.00 which is only 1.57% higher than last year. Our local revenue, again, we're seeing an increase in our earned income tax. That trend seems to be holding through this year yet. We did see a slight decrease in the state revenue, but again, that's the Ready to Learn Grant which is not part of the budget for next year in the current proposal and then a little adjustment to our federal revenues based on our estimated applications for next year. Overall, revenue will be increasing just over 3%. So our expenditures and our revenues are each at \$35,110,952.00. If you move over to the second page, the summary, obviously all of the options that we're looking at for tax increases have gone away. You can see that it also reserves are commitment for textbooks and PSERS, and we've already approved the transfer of \$1.98 million to the Capital Reserve. That has been assigned. The current unassigned would be at \$4.9 million. Your policy states that you maintain an 8% fund balance for appropriate excess for non-reoccurring expenditures only. You'd have just over \$2.1 million to assign to West Snyder, or as I had mentioned earlier, perhaps give a little bit to SUN Tech up front to kind of reduce some of the borrowing you might have to do for that project. After that assignment or transfer, you're looking at an unassigned fund balance of just over \$2.8 million. I kind of broke that information down a little bit further to look at what you would have in total for West Snyder and the SUN Tech project. It's just over \$8.5 million with a balance in the current Construction Fund as well. Then, you still have \$3.9 in your regular Capital Reserve Fund for things like the scoreboard and chiller repair and some of the things that you talked about in the Five-Year Maintenance Plan. That's our proposed final budget at this time.

Mr. Abate stated Mr. Musselman, thank you very much. I know you put an awful lot of work in this. Ms. Naugle, your staff, and Mr. Tittle.

Mr. Tittle stated I would like to thank Mr. Musselman and Ms. Naugle, too, from six weeks ago when we were at a deficit of \$800,000.00 with a tax increase to go all the way down to balancing the budget without a tax increase. They did a heck of a job.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner  
No: Wilson  
8-1-0-0  
MOTION CARRIED

**B. PERSONNEL**

**1. ADDITION TO SUBSTITUTE LIST**

**a. CERTIFICATED**

Mr. Nesbit moved and Mr. Sassaman seconded approval of the following individual as a certificated substitute at a rate of \$80.00 per day for the 2014-2015 school year:

Heather J. Ryder      Elementary K-6/  
Business-Computer-Information Technology K-12

Yes:    Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner,  
         Wilson

No:    None

9-0-0-0

MOTION CARRIED

2.      **CHANGE IN ASSIGNMENT**

Mr. Tittle moved and Mr. Smith seconded approval to accept the following change in assignment:

- 1) Traci A. Sierer as elementary teacher {Grade 1} at Middleburg Elementary School to Title I reading specialist at Middleburg Elementary School to be effective on August 19, 2015.

Yes:    Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner,  
         Wilson

No:    None

9-0-0-0

MOTION CARRIED

C.      **OTHER**

V.      **CLOSING CEREMONIES**

VI.     **PUBLIC COMMENT**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

*There was no public comment.*

VII.    **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

*There were no scheduled speakers.*

VIII.   **REPORTS**

1.      **SUPERINTENDENT**

Mr. Richard J. Musselman

Mr. Musselman had no report.

2.      **DIRECTOR OF CURRICULUM AND INSTRUCTION**

Mr. Joseph W. Stroup

Mr. Stroup reported on the following item:

- 1) Invitation to Retirement Dinner on Tuesday, May 26, before the Board meeting to begin at 6:00 p.m. at the high school cafeteria

Mr. Abate announced that the venue will be changing for that evening's Board meeting to the high school auditorium.

3. **BUSINESS AND FISCAL** Ms. Lynn Y. Naugle

Ms. Naugle reported on the following item:

1) 2015-2016 Mid-West School District General Fund Operating Budget

You did get a lot of information on your budget, your line items. If you have any questions, just e-mail me, and I'll come back to the next meeting with answers.

4. **STUDENT ATHLETIC ACTIVITIES** Mrs. Bree A. Solomon

Mrs. Solomon reported on the following items:

1) District IV Lacrosse Championship

We will be hosting the District IV Lacrosse Championship.

2) Baseball team won 13-0 today

3) Softball team won 25-20 today

5. **FOOD SERVICE OPERATIONS** Mr. John S. Rosselli

Mr. Rosselli had no report.

6. **MAINTENANCE AND FACILITIES** Mr. Gary L. Thomas

Mr. Thomas reported on the following item:

1) Status of Fields

This morning, I met with Justin Keister from Larson Design and representatives from Gutelius Excavating. We walked through the fields. There are a couple of areas that Gutelius will be back in within the next two weeks and do some filling in and reseeding but beyond that, the fields will be complete and submitting their application for final payment.

Mr. Smith inquired will they be ready to play on in the fall.

Mr. Thomas responded I would say yes, they will be ready to play on in the area back behind the middle school.

7. **CENTRAL SUSQUEHANNA INTERMEDIATE UNIT** Mr. Victor L. Abate

Mr. Abate reported on the following items:

1) Reminder to complete the CSIU ballot that was placed at your seat

2) Next meeting is the following Wednesday

8. **PSBA LIAISON** Mr. Ronald E. Wilson

Mr. Wilson had no report.

9. **SUN AREA TECHNICAL INSTITUTE** Mr. Ronald L. Hoffman

Mr. Hoffman had no report.

Mrs. Kroh had no report.

Mr. Musselman reported that they did have a number of students that actually won a lot of awards and were very successful. I saw that in the paper actually, and I got a report that a lot of our students in the District won some of those competitions.

10. **BUILDINGS AND GROUNDS COMMITTEE** Mr. Corey L. Smith

Mr. Smith reported on the following item:

- 1) Update on High School Sign

The design will be kind of like the middle school sign but without the roof since the side lights up, and the purpose of the roof over there is for lights. That came in, the pricing we got was \$39,332.00 with the LED sign instead of the monochrome. We're going to check with a few local contractors about doing the masonry work for the pillars because believe it or not that is the more expensive part of the design. For the price that we were quoted for just the pillars they were looking at \$21,000.00 for the two cement pillars or brick pillars and then the sign hanging between them was actually only \$18,000.00. So, we're going to try to get a better price from a local contractor. If not, this will be probably the price we'll be bringing back to you guys. It's a far cry from the \$120,000.00 we started at.

Mrs. Kroh inquired how has it changed. Does somebody have to physically go out? It will be electronic?

Mr. Smith responded no, it will all be controlled with an electronic keyboard. It's just like a red or a green light up sign where the stuff scrolls across, and it won't be like a billboard advertisement type sign.

- 2) Security Camera Bids

Security camera bids are being prepared right now. Jay Darkey is preparing bid documents for the security camera bids.

- 3) Paving/Seal Coating Bids for Midd-West Middle School

The paving and seal coating at the middle school, the bids should go out this week, Gary?

Mr. Thomas responded yes.

4) Van Replacement

The van replacement we discussed whether we'd like to bring it back to the Board on how you'd like us to proceed or if you want to have a discussion now on how to proceed with that. The thought is that being it's a van that's used for students we were looking at purchasing new and not used. If it was a supply truck or a box truck or a pick-up that they used around here, it wasn't hauling students, we're apped to look into something that was used. Discussion on that, or if somebody has an idea of how they want us to proceed with that or directive for Administration on how to proceed with that because the van will need replaced? How we do it is the question, I guess. If you have any ideas on that, either send them to Mr. Musselman or Mr. Thomas.

5) Middleburg Elementary School Building Project Issues

The tile was finished. The only remaining thing is the water issue with the basement wall. That was going to be done this week or next.

Mr. Thomas responded waiting on the Carlisle water rep to get back to me.

6) Chiller Replacement at Midd-West Middle School

Fixing the chiller at the middle school that was damaged due to freezing, repair cost was \$160,000.00. Our replacement is \$180,000.00. The insurance claim adjuster was out. We'll have a deductible on that, but we'll follow up on it once their representative comes out to look it over.

7) Midd-West High School Ag Department

It sounds like the Ag Department is really excited about the farm and has lots of big plans already in motion.

Mr. Thomas commented they were out today and measured the area they want to plant in. It's not quite two acres.

Mr. Smith stated they were looking at sweet corn and pumpkins.

8) Next Meeting is August 6 unless one is needed before that date

Mr. Abate stated I have a question for you, Mr. Smith. That issue in the District Office with the pipe, has that been resolved? Fixed?

Mr. Smith inquired did they line that pipe.

Mr. Thomas responded yes. That was done at least a month ago. It's working well.

Mr. Hoffman inquired where did they get the vehicles, the van?

Mr. Smith responded they were looking through, there's a couple agencies that they get pricing through for the vehicles. As far as us going out private for bids, it's a little harder with comparing what you're actually getting.

Mr. Hoffman commented I just think that sometimes you can get a real good used van rather than paying a big price.

Mr. Smith inquired how do you put that out for bid, though. Do you say?

Mr. Hoffman responded that's not my.

*Burst of laughter occurred.*

Mr. Smith inquired if you put it out as a used van, do you say, okay, Ford van with exactly this many miles? You could be comparing a Ford with a Chevy and a Dodge van. It's not exactly the same. What is your best pricing?

Mrs. Kroh stated I have a comment about new versus used. I mean we're using these vans to haul students. You can get used vans, but you really don't know what you're getting. You could get a lemon. I mean you could end up with a good one, but I think we need to keep sight of the fact that these vans haul students.

Mr. Smith responded and I think that's what the Administration was looking at. I believe we talked about the box truck when it was replaced, it went through Government Surplus which was a leftover, but we just use that to move equipment and things. You're not hauling students in it. Just kind of looking for direction here. Like I said, if you have ideas, send them to Mr. Musselman or Mr. Thomas.

11. **FINANCE COMMITTEE** Mr. Jeremy M. Tittle

Mr. Tittle had no report.

12. **POLICY COMMITTEE** Mr. Ronald E. Wilson

Mr. Wilson reported on the following item:

1) Tentative Meeting

A tentative meeting is scheduled for June 3.

13. **SUPPORT STAFF NEGOTIATION COMMITTEE** Mr. Ronald E. Wilson

Mr. Wilson had no report.

14. **PROFESSIONAL STAFF NEGOTIATION COMMITTEE** Mrs. Sherryl L. Wagner

Mrs. Wagner reported on the following items:

1) Meeting was held May 7

We had a meeting last Thursday. We are moving forward, and I would recommend that the Committee, we have a meeting this Thursday, the 14<sup>th</sup>.

2) Next Meeting is May 14 at 6:00 p.m.

We are going to start at 6:00, and then meet with, hopefully, the Association at 7:00 p.m. to go over everything. If you can't make it, please let me know because I'll ask somebody else. We'll find somebody else to hopefully that can make it. It's kind of important. Actually, it is important. It's not a kind of thing. It is. Let's put it that way. We are moving forward.

15. **TRANSPORTATION COMMITTEE** Mr. Ronald L. Hoffman

Mr. Hoffman had no report.

16. **BOARD AND/OR ADMINISTRATOR COMMENTS** Mr. Victor L. Abate

Ms. Hutchinson reported that today was the last day for AP exams.

Mr. Thor Edmiston reported that the Choral Concert is Friday night, and the Senior Variety Show is May 22.

Mrs. Samuelson reported that events are coming up. It's a busy time of the year.

Mr. Aucker reported that it was a wonderful band and choral concert on Thursday evening. The School Fair had beautiful weather, a great turnout and great support. Appreciate all the help.

Mr. VanKirk reported that the concert was fabulous. Served pizza to the students the day before. They can eat a lot of pizza. Thanked the Board for moving the West Snyder Elementary School project. The end of the driveway is getting fixed.

Mr. James Edmiston had no report.

Mrs. Solomon reported that 22 athletes will be competing in District Track and Field in Athens on Saturday.

IX. **ADJOURNMENT** Mr. Victor L. Abate

Mr. Smith moved and Mr. Hoffman seconded a motion to adjourn the May 11, 2015, regular Board meeting at 9:22 p.m.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

Recording Secretary:

Chairperson:

Date:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_