

MIDD-WEST SCHOOL DISTRICT

Regular Meeting

Middleburg Elementary School

Large Group Conference Room

Monday, June 22, 2015

A QUALITY EDUCATION FOR ALL, FOR LIFE

I. **EXECUTIVE SESSION: 6:30 p.m.**

Mr. Abate announced that there was an Executive Session to discuss a personnel issue.

In addition, Mr. Abate announced that we will be removing three items from the agenda. That will be Item Number 8 and Under Personnel, it will be Item Number 5 and Item Number 6.

II. **OPENING CEREMONY**

III. **CALL TO ORDER: 7:42 p.m.**

Mr. Victor L. Abate

IV. **ROLL CALL:**

Mr. Victor L. Abate

BOARD OF SCHOOL DIRECTORS PRESENT ABSENT LATE ARRIVAL

Mr. Victor L. Abate, President	X		
Mr. Jeremy M. Tittle, Vice President	X		
Mr. Corey L. Smith, Treasurer	X		
Mr. Ronald L. Hoffman	X		
Mrs. Nancy O. Kroh	X		
Mr. Christopher T. Nesbit	X		
Mr. Shawn A. Sassaman	X		
Mrs. Sherryl L. Wagner	X		
Mr. Ronald E. Wilson	X		
Mr. Richard J. Musselman, Superintendent (Non-Voting Member)	X		
Ms. Allyson L. Folk, Secretary (Non-Member)			X

OTHERS

Ms. Lynn Y. Naugle, Business Manager
Attorney Orris C. Knepp, III, Solicitor
Mr. Dane S. Aucker, Principal, Middleburg Elementary School
Mr. Thor R. Edmiston, Assistant Principal, Midd-West High School
Mr. John S. Rosselli, Director of Food Services
Mr. Gary L. Thomas, Supervisor of Buildings and Grounds
Mr. Todd R. VanKirk, Principal, West Snyder Elementary School
Mr. Christopher Blockus
Mr. Jeremy Brown
Mrs. Lacie Brown
Miss Katherine Carl
Mr. Cletus Clotfelter

Mrs. Robin Erb
Mr. David Garman
Mr. Eugene Laughman
Mrs. Pat Laughman
Mrs. Onie Lauver
Mrs. Nancy Marrara
Mr. Gary Narehood
Mrs. M. Kay Poeth
Mrs. Sandra Richie
Mrs. Jessica Spaide

V. **PUBLIC COMMENT ON AGENDA ITEMS**

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

There were no public comments.

VI. **SCHEDULED SPEAKERS**

- 1) Mr. Jay P. Darkey, JPD Architects, LLC – Update on West Snyder Elementary School Renovation Project

I just want to take this opportunity to give an update. It's been a couple of months since I've last talked to the Board, and a lot has gone on actually in that time. The most important thing is that you had approved PlanCon A two months ago. We made a submission to the State, and the State has approved the PlanCon A. This is a pretty big milestone because of the potential moratorium or the looming moratorium that's on there. So, we are officially grandfathered right now with the current reimbursement calculations, and that's a good thing because they're only going to go down in the future. PlanCon Part B conference via telephone Mr. Musselman and I had that with the State Architect. That went very well. I think his last or final comment to us was, "That's a very clean project." So, that's a good thing. Also, we did receive the letter for the approval for PlanCon Part B as well. PlanCon Part B is the Schematic Design phase. PlanCon Part A is the Project Justification. So, Part A is just sort of describing the entire project in detail, looking at demographics, doing some initial calculations for enrollment, things like that, but it's really taking a holistic view of the District in Part A. Then, in Part B is when they're actually looking at conceptual plans for the site and the building as well. So, those are two big hurdles to get over them. We got over them fairly easily and quickly. I hope the rest of the project goes that easily. So, we are really officially done with the schematic design phase now. So, we are in the design development phase. Design development is where we're going to start looking at the spaces in a little more detail programmatically. We've already started actually meeting with some of the folks in the school. We had a meeting with our kitchen consultant and the kitchen staff and the Food Service Director on May 12, went through the entire kitchen area, serving area looking at what the needs were. Really no change from what we were looking at back in March. So, no big surprises or anything like that, but we're getting the nitty gritty and the detail and just making sure we're covering all of our bases so there's no surprises. That's really what our goals are right now. So, we've also met with the autism teachers, going through their space seeing if

there's any little things they want to see as part of this project. Really, once again, no big surprises there. Their biggest request is to have a toilet room accessible so they can do the toilet training for their students. I am now currently doing as-built conditions of the existing building. So, I'm in the building once, minimum once, a week probably for about four to five hours during that time. Todd's been generous enough to sort of give me a space to work out of. I have my cart and my computer. So, I'm actually going around space by space making sure what currently exists in the building is what was on the documents so what we translate to the construction documents is accurate so there's no surprises during construction. That's just something I do, and it also gets me very familiar with the building. Through the course of that, I am getting familiar with the custodians. They are getting a lot more comfortable with me around. So, they're opening up. They're talking about the building a little bit, things that are maybe need to change, maybe need to be included as part of this design project as well. We are also working on a model of the entrance to the building. That's going to be the identity of the school, the new entrance for the office area, main entrance, security vestibule and so forth. So, we are working on the models for that. Hope to have those done within the next month so we can share those with you at the next update. Some other things we're going to be working on over the next month is the well field testing for the connectivity of doing a geothermal well field, a geothermal system in the building. Right now we have a scope out. We're trying to get bids for that. We try to get three contractors to do the testing. They did well testing for the high school project, and it didn't really work out because of the depth of the well would have to be drilled and the numbers of them they'd have to do. We're going it over there. It's close to a water source with that creek in the back. We don't think there's really going to be a problem, but we have to do our due diligence on that. So, hopefully, that's going to be going in the next month. Sanitary lines scoping, once again, we have two contractors we're looking to get pricing from to come in, scope the sanitary lines to see the extent of replacement that we really need throughout the building. We're anticipating a substantial amount in the 50's portion. Shouldn't be too much in the 80's, and 60's is kind of a hit or miss right now, but we do want to scope it to see what we have and just to see if we still want to take it all out. Like I said before, the model we should have done so we can share that with the Board and the public of what our proposed look for the new entrance to the building is going to be, and then we're going to continue our design development meetings. It's a little bit tough right now. As I said, I'm doing a lot of the as-built sort of walk through right now confirming conditions. As we can, we're going to meet with teachers in their spaces, talk about the casework and different things that they may need in their classrooms. Don't anticipate much because they already did that really back in January or even last year, but we don't, like I said before, we don't want any surprises so I want to do it right the first time. As far as the schedule goes, I think we're on schedule. We're looking to wrap up the design development phase probably in September. I say September because I have to wait until the teachers get back to finalize sort of the design development, what we've talking about. I will be able to meet with them on and off during the summer, but really it's not going to be until they start back that I'm going to be able to finalize that. Construction design phase, that's when we get into the nuts and bolts of how we put the building together and how the bid documents are going to look like. Looking at finishing that probably sometime in January of 2016, and then we'd probably look to bid the project in February or March of next year. That gives us basically a month to negotiate the contracts and then also start to do the submittals so we can grease the skids so when this project does start moving forward, we're not going to have any delays or anything like that for like roof top units, things like that. They

usually are long lead items. Also, I say that we probably, I'd like to start in either May or June, June is obviously when school is going to be out, and contractors can hit it the hardest. Might start looking at if we can get in a little bit early in May, there's the industrial arts area where they were going to make into the art classroom that no one is in. We could get the contractor started. So, anywhere in the school district, as we start getting closer and closer, and I know we're months away right now, but we'll start looking at the phasing of this and what makes sense so we can get as much work done as we can right out of the get go rather without having to wait maybe until June. So, that's about it for over the last couple of months. Full speed ahead right now. Any questions?

Mr. Smith inquired have you found any discrepancies in our current drawings as to what you're finding in the building.

Mr. Darkey responded, yes, a little bit. I mean I'll give you an example. Today, just in the kitchen area, there's a closet there that didn't show up on the drawings. It's over by the locker room area. So, walked through and saw there was a closet, put it in the drawing. So, just little things like that is what we're going to find, I think, throughout, but nothing huge right now. Nothing like ten feet off or anything like that.

Mr. Abate inquired you are going to put roof top units on for air conditioning. Is our roof going to support that?

Mr. Darkey responded we're going to have a structural engineer that's going to confirm that it will support it. We have to beef it up, that's what we have to do, add additional support.

Mr. Smith inquired the test walls. Will any of that interfere with the parking area?

Mr. Darkey responded no. Right now, where we're asking them to perform the tests will be back in the parking lot area sort of straight back because we're going to mill in and redo a lot of that paving anyway, and we did get a survey completed also by a local surveyor. He did a fantastic job for the school district, but we do know that there's some dips in the pavement area where I think water right now pools and collects. So, there's going to have to be some regrading in some of the areas there. So, we're going to mill and overlay all of the paving anyway, but in the back area, there has to be a little bit of regrading done anyway. We're really looking at putting it underneath the parking lot in that location. That would be my preferred location because it would be a straight shot right into the mechanical room.

2) Mr. Christopher W. Blockus, Guidance Counselor, Midd-West High School – Presentation on Chapter 339 Plan

Mr. Blockus stated, first off, I'd like to thank the Board and the Administration for letting the guidance counselors come and to present the Chapter 339 Program and process that we've going through for the last year and a half to two years. Thanks for that. I am going to speak for about 15 minutes. I have a short video about 9½-minute video that's kind of the driving force behind our Chapter 339 Plan which is a comprehensive kindergarten through twelfth grade guidance program, and this video is a driving force behind that 339 Plan, and the video talks about education in the new economy, in our new economy here in career planning. You think about

20-30 years ago career planning was just like throwing a dart at a dart board, and now it's a different ball game.

I can talk a little bit about the program or the 339 Plan while Dane is out getting the cords that we need. I believe about two or three weeks ago, the Board was given our Plan. Is that accurate? Correct?

Mr. Abate responded yes.

Mr. Blockus stated we've been working as a guidance staff, and our guidance people are here, for a year and a half, two years now on this 339 Plan, and we've been working with a gentleman by the name of Mike Thompson. Mike Thompson is the person at PDE. He's a consultant for PDE for the Pennsylvania Department of Education, and he's their consultant for guidance and career planning. He is the driving force. The 339 Plan is pretty much a template that schools go through, school districts go through, as their guidance program, and we're one of the, I guess, one of the new people into this. I know Milton was one, Warrior Run, but other districts in the area have not been doing this, and it's a state mandate that PDE has put out. So, we've been working through that process, and it's a process to streamline guidance services K through 12 and connect them to the standards that we have. We have, Pennsylvania Department of Education puts out standards, career and education standards. So, the 339 Plan is to connect with those standards, and then we also have standards, school counseling standards, from the American School Counselors Association which talk about career, personal/social aspects of students. So, again, this Plan is to streamline all of those services so we're meeting the needs of the students. Then, we are also surveying the students and getting feedback from the students, getting feedback from parents, and then we also have a council that meets twice a year as part of this 339 Plan, and our hope and goal is to finalize this Plan and then send it to the Pennsylvania Department of Education.

At this time, Mr. Blockus shared the video, "Success in the New Economy."

Mr. Blockus continued as I said, that video, "Success in the New Economy," is kind of the driving force for us with the 339 Plan that we are implementing and have been working on. We've talked a lot about getting kids' knowledge about jobs and trying to match the knowledge that they have and their skills and then to explore different careers so that they can come up with a career plan that is best suited for them, and you heard at the beginning of the video, the gentleman talking, his name is Kevin Fleming, talking about the two degrees that he has and how much money he spent on those degrees. So, we're trying to get the students to realize where their skills are, where their interests are and to match those together so they can come up with a career plan and, again, that's the template that the 339 Plan, and we were given that by Mr. Thompson, as I stated before who works for PDE, we were given that template to work on with that. I have a quick PowerPoint here that just kind of goes over our process of the 339 Plan.

At this time, Mr. Blockus gave a PowerPoint presentation. These are the schools in our District, and all of the counselors are here, Nancy, Katherine, Jessica, Sandy and Robin, and, again, we've been working on this and Mr. Williams who just retired was helping us with this as well. Every year we talk to our graduates and/or our graduating seniors and talk to them about what their plans are for when they leave us, and this is what the students report to us prior to graduation. Forty-five

percent go into 4-year programs, 30% go into 2-year programs and 25% go in the work force, military, other training. We have a lot of those students who are at SUN Tech as well. Part of the 339 Plan is coming up with annual goals. So, the 339 Plan will be a work in progress. We will change it as we go along. As we gather information from the students, as we gather information from our advisory council, we will change that, and we will come up with annual goals. These are some of the goals that we came up with. 100% of eighth grade students will develop an Academic/Career Plan by the end of the 2015-16 school year. We actually started that this year. I am working on a career plan with all of the eighth graders. We did a goal in the personal/social realm. Increase the opportunity for student support programs (counseling groups, workshops and presentations) by 10%. We do a lot of that in the high school and K through 12 actually in getting the students' knowledge on things like stress, those types of personal/social things and then career, 100% of all high school students will be exposed to and given a tool that identifies all high school courses by specific career pathways. So, we started that process again this year in placing all of our courses into a career pathway that the students can choose when they enter the high school. The purpose of our Advisory Council, obviously, we have two meetings a year. We have one in the fall and one just in the spring here, and we're going to have two again next year. We have several community members, business people on our committee to provide input to the counselors with ways to better serve our students, obviously, is the goal of the Council. Resource and support for school counseling program so we want them to buy into what we're doing as a counseling program or a guidance program. Again, we meet two times a year. First meeting is October, and then the second meeting we had in July, and we discuss the need for student representation on the Council. I know we had one of the members that was talking about publicizing this for the school district so we can get it out there to more community members and to parents, and it certainly has had an impact on us as a guidance program in Mid-West School District K through 12. I mean it's let us recognize what our focus is and focusing on the students and what is best for the students. It has brought us together in a cohesive unit. It has increased our communication K through 12, and it gives us a process to work through that we had through PDE and through Mike Thompson. Any questions? Again, it will be a working document, and we'll have goals, and we'll adjust it as the students' needs come about.

Mr. Smith inquired with the classes guided more towards like a student's career choice, do you see any problems with that with all the testing that the students need to do. Is there an advantage there, say you're looking at more of a technical preparation than a college preparation? Are there classes there that are still going to be required that you may not need for that but because of testing purposes and things?

Mr. Blockus responded yes, I mean, obviously, we'll have those courses that are mandatory for testing so those students are prepared for the testing, but I don't think it will be something that's not necessary for them. The testing right now is in literature, algebra and biology – the Keystone testing. So, those three courses, I think, are pretty much across the board in most occupations. I think it's acknowledged that they gain, and those courses will be utilized. That's a good question, though.

Mr. Abate commented first, I want to thank you and the rest of the guidance staff for doing a great job in putting this together. I did read that and didn't understand half of it, but I did read it, but my question would be, and I understand that when

you get into the middle school, and the student's starting to think about career paths, how does that really correlate down to the elementary level to the second, third grade kids? How are you pushing those little guys who just figured out how to tie their shoes into a career path? I don't. I couldn't follow that.

Mr. Blockus responded, yes, when you talk about the standards that we have, they are career awareness and preparation, career retention and advancement, career acquisition and entrepreneurship, and those are the standards put out by the Pennsylvania Department of Education, and we're talking about the elementary students. We're talking about that career awareness and getting them aware of the different careers.

Mr. Abate inquired career days.

Mr. Blockus responded right. Absolutely, and then talking about the different careers and the different pathways that are out there. So, it's more of an awareness and exposure to those students.

Mrs. Marrara commented and some of the standards are varying. They do it in the classroom, too. It just doesn't have to be presented by the guidance counselors. Like I can name a friend's interest and hobbies. They do that getting to know each other in each classroom. So, they're very basic at that level, but a lot of times the classroom teacher also can implement it with Jessica's and Katherine's overall view, and this would be shared with the teachers.

Mr. Abate commented thank you very much, and thank all of you for the time you put forth on that.

VII. ITEMS FOR ACTION

A. BUSINESS AND FISCAL

Mr. Corey L. Smith

1. MINUTES

Mr. Tittle moved and Mr. Smith seconded approval of the minutes of the April 27, 2015, regular meeting of the Mid-West School Board of Directors.

Yes: Abate, Hoffman, Kroh, Nesbit, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

2. LIST OF BILLS

Mrs. Kroh moved and Mr. Tittle seconded approval of payment of the list of bills for the period May 27, 2015, through June 22, 2015, chargeable against the funds and accounts indicated as presented and as included in the supporting documents.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

3. **TREASURER'S REPORTS**

Mr. Nesbit moved and Mr. Smith seconded approval of the Treasurer's Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending May 31, 2015, as presented.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

4. **FINANCIAL INSTITUTIONS**

Mr. Sassaman moved and Mr. Hoffman seconded approval of the following financial institutions as depositories for the period of July 1, 2015, through June 30, 2016:

Mifflinburg Bank & Trust

M&T Bank

M&T Investment Group (Manufacturers & Traders Trust Co.)

Pennsylvania Local Government Investment Trust (PLGIT)

Pennsylvania School District Liquid Asset Fund (PSDLAF)

PNC

Swineford National Bank/Fulton Financial Corporation

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

5. **RENEWAL OF CONTRACTS**

a. **STUDENT ACCIDENT INSURANCE**

Approval is recommended of the 2015-2016 Student Accident Insurance Program renewal proposal submitted by Kreighbaum Insurance, Inc., at a rate of \$40.00 for school-time coverage and a rate of \$144.00 for 24-hour coverage.

{The rate for 2014-2015 was \$40.00 for school-time and \$144.00 for 24-hour coverage.}

b. **DISTRICT INSURANCE POLICIES**

Approval is recommended to renew the following insurance policies through the Purdy Insurance Agency, Sunbury, PA, effective July 1, 2015, through June 30, 2016:

<u>Wright Specialty Insurance</u>	
<i>Property Insurance</i>	\$43,790.00
<i>General Liability</i>	\$10,017.00
<i>Automobile Liability</i>	\$ 5,991.00
<i>Boiler/Machinery</i>	\$ 4,712.00
<i>Excess Liability</i>	\$ 8,007.00
	\$72,517.00
	{2014-2015: \$66,575.00}
 <u>Western World Insurance Group</u>	
<i>School Leaders Liability</i>	\$36,255.00
	{2014-2015: \$39,404.00}
 <u>PSBA Insurance Trust</u>	
<i>Worker's Compensation</i>	\$85,745.00
	{2014-2015: \$75,716.00}
 <u>Beazley Insurance</u>	
<i>Cyber Liability</i>	\$7,298.00

Mr. Nesbit moved and Mrs. Wagner seconded approval of Item a., Student Accident Insurance; Item b., District Insurance Policies as presented.

Discussion:

Mr. Abate inquired Ms. Naugle, is the Errors and Omissions in here at all.

Ms. Naugle responded yes, it's the School Leaders Liability insurance.

Mr. Smith inquired that one went down.

Ms. Naugle responded we switched companies.

Mr. Abate inquired did we check on adding the Solicitor to that policy.

Ms. Naugle responded yes. There was an information page with your Board packet, and your Solicitor has been included on the policy as an additional insured with shared limits.

Mr. Abate inquired and at the new rate, then, as well.

Ms. Naugle responded yes.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

6. **2015-2016 FINAL GENERAL FUND OPERATING BUDGET**

- a. Mr. Tittle moved and Mr. Nesbit seconded approval to adopt the 2015-2016 Final General Fund Operating Budget which includes expenditures totaling \$35,110,952.00.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner,
No: Wilson
8-1-0-0
MOTION CARRIED

- b. Mr. Smith moved and Mr. Nesbit seconded approval to levy the following taxes for the 2015-2016 Final General Fund Operating Budget at the rates specified and as set forth below:

Real Estate	70.112 mills (formerly 70.112)
Per Capita	\$5.00 per person
Per Capita Section 511	\$5.00 per person
Realty Transfer	1%
Earned Income	1.8% (formerly 1.8%)

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner,
No: Wilson
8-1-0-0
MOTION CARRIED

7. **2015 HOMESTEAD AND FARMSTEAD EXCLUSION RESOLUTION**

Mrs. Kroh moved and Mr. Nesbit seconded approval of the 2015 Homestead and Farmstead Exclusion Resolution authorizing homestead and farmstead exclusion real estate assessment reductions for the school year beginning July 1, 2015, under provisions of the Homestead Property Tax Exclusion Program Act (part of Act 50 of 1998) and the Tax Payer Relief Act (Act 1 of 2006).

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner,
Wilson
No: None
9-0-0-0
MOTION CARRIED

8. **AUTHORIZATION TO PAY JULY BILLS**

Approval is recommended to grant authorization to pay the bills that would normally come due during the month of July, with submission of a list of those bills to be presented for approval in August.

This item was removed from the agenda.

9. **FINAL BUDGET TRANSFERS**

Mr. Tittle moved and Mr. Sassaman seconded approval to grant authorization for the Administration to make final budget transfers, as needed, prior to closing the accounts in the 2014-2015 financial

statements and provide a list of these transfers, if any, to the Board for ratification upon completion of the local audit for the 2014-2015 school year.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

10. **FACSIMILE SIGNATURE AUTHORIZATION**

Mr. Sassaman moved and Mrs. Wagner second approval to grant authorization for the following individuals to use the facsimile signature of the Board President and Board Treasurer for the 2015-2016 school year on behalf of the following funds as follows:

Activity Fund

Christine M. Edmiston, Jeri S. King and Susan E. Lessman

Capital Reserve and Capital Projects Fund

Christine M. Edmiston and Jeri S. King

Food Service Fund

Christine M. Edmiston, Jeri S. King and John S. Rosselli

General Fund

Christine M. Edmiston, Jeri S. King and Susan E. Lessman

Payroll Fund

Christine M. Edmiston and Susan E. Lessman

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

11. **EXTENSION OF PUPIL TRANSPORTATION AGREEMENTS**

Mr. Hoffman moved and Mr. Smith seconded approval to extend the Pupil Transportation Agreements for the 2015-2016 school year for the following transportation contractors:

Hunters Valley, Inc.
Narehood Transportation, LLC
Spade Busing, LLC

Discussion:

Mr. Smith inquired is there a set amount of increases in this contract just extending it, and it goes up by a certain amount.

Ms. Naugle responded there was a small increase in state formula. I don't remember off the top of my head. It's based on the CPI (Consumer Price Index) increase for the 12 months of 2014. I know it's less than

1%. I don't know what it is off the top of my head. And that's just a factor in our formula.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

12. **LETTER OF LINKAGE – CENTRAL SUSQUEHANNA INTERMEDIATE UNIT**

Mr. Nesbit moved and Mrs. Kroh seconded approval of the Letter of Linkage to set forth the basic responsibilities to establish and maintain a productive working relationship between the Central Susquehanna Intermediate Unit and Mid-West School District for the 2015-2016 school year.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

13. **BID FOR PAVING – MIDD-WEST MIDDLE SCHOOL**

Mr. Smith moved and Mrs. Kroh seconded approval of the paving bid for Mid-West Middle School from Mid-State Paving, LLC, Middleburg, PA, the lowest responsible bidder that met all bid specifications, at a cost of \$62,157.00.

{Other bids were received from JD Feaster Earthworks, Selinsgrove, PA, in the amount of \$82,074.00; Gutelius Excavating, Mifflinburg, PA, in the amount of \$89,950.00; Eastern Industries, Winfield, PA, in the amount of \$93,639.40; M & J Paving, Mifflintown, PA, in the amount of \$110,000.00 and Glenn O. Hawbaker, State College, PA, in the amount of \$130,769.00.}

Discussion:

Mr. Sassaman inquired these guys did work the District before.

Mr. Thomas responded yes. They have had our snow plow contract for the past several years and have done some crack sealing and some paving work for the stadium restroom project last year.

Mr. Sassaman inquired everything is satisfactory.

Mr. Thomas responded yes.

Mr. Abate inquired Mr. Solicitor, have you had an opportunity to review the bid package?

Attorney Knepp responded no. I mean your bids already went out.

Mr. Abate inquired did you have an opportunity to review the bid package.

Attorney Knepp inquired prior to them going out.

Mr. Abate responded yes.

Attorney Knepp responded no.

Mrs. Wagner commented did we not have a concern about the bid bond.

Attorney Knepp stated at the last meeting it was brought up about issues that Mid-State has had in the past, and we'll have to see what they come up with as far as their bond goes.

Mr. Abate inquired what happens if they can't come up with or meet their bid bond.

Attorney Knepp responded then it has to be rebid.

Mr. Nesbit inquired how much time are they allowed. How much time do they allow to fill an obligation?

Attorney Knepp responded after they've been notified, they should be able to receive a bond in short order.

Mr. Thomas stated ten days to provide the bond.

Attorney Knepp responded we should know if they've got the appropriate bonding very, very quickly.

Mrs. Wagner inquired can we get notification either way on that, Mr. President.

Mr. Abate responded Mr. Thomas, could you notify Mr. Musselman. He can notify the Board whether they met their bid bond or not. It would be ten days from tonight.

Mr. Musselman stated ten days from tomorrow.

Mr. Sassaman inquired are they required to submit bonds with the bids so in case if it defaults the cost of rebidding is covered.

Mr. Thomas responded they did provide a bid bond.

Mr. Abate inquired what's the sum of that. Do you know off the top of your head? Is it 10% of the bid?

Mr. Thomas responded it's 10%.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner,
Wilson

No: None

9-0-0-0

MOTION CARRIED

14. **NORTHWEST EVALUATION ASSOCIATION (NWEA) RENEWAL OF LICENSES**

Mr. Smith moved and Mrs. Kroh seconded approval of the renewal with Northwest Evaluation Association (NWEA) for Web-Based MAP Math, Reading and Language and Web-Based MAP for Primary Grades licenses for the 2015-2016 school year at a cost of \$6,520.50.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

15. **EDMENTUM QUOTE**

Mrs. Kroh moved and Mr. Hoffman seconded approval to accept the quote for on-line student courses from Edmentum to include foreign language and expanded library for the 2015-2016 school year at a cost of \$5,875.00.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

16. **NEW TEXTBOOKS**

Mr. Nesbit moved and Mrs. Wagner seconded approval to purchase the following new textbooks using the 2014-2015 textbook reserve funds:

Grades 9-12, Civics & Government
Building Citizenship Civics & Economics
McGraw-Hill
Copyright: 2014
\$15,183.54

Grades 10-12, Consumer Math
Mathematics for Business and Personal Finance
Glencoe
Copyright: 2010
\$2,628.77

Grades 9-12, Child Development
Working With Young Children
Goodheart/Wilcox
Copyright: 2016
\$2,310.00

Grades 9-12, Sport Management
Introduction to Sport Management
Kendall Hunt Publishing
Copyright: 2015
\$2,640.00

Grades 9-12, Art
The Visual Experience
Davis Publishing
Copyright: 2005
\$2,188.50

Grades 9-12, Landscaping
Intro to Landscaping: Design, Construction & Maintenance
Pearson
Copyright: 2013
\$2,949.79

Grades 9-12, Various Animal Science Courses
Veterinary Assisting Fundamentals & Applications
National Geographic/Cengage Learning
Copyright: 2011
\$2,571.25

Discussion:

Mr. Hoffman inquired, Mr. Musselman, did you have a chance to look at these books.

Mr. Musselman responded I certainly did, and we actually have them back here if anybody wishes to look at them further. We have them right back here. Didn't read every single page, though. I will admit that.

Mr. Smith commented and we discussed before some of these have older copyright dates but are still the newest version.

Mr. Musselman responded from what I understand, correct.

Mr. Smith inquired the one that says copyright 2016.

Mr. Musselman responded it may be a mistake.

Mr. Sassaman inquired is that Sports Management book us moving ahead with that class.

Mr. Musselman responded yes, that is the class that was approved that we would actually have, and they could earn college credits for that.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner,
Wilson

No: None

9-0-0-0

MOTION CARRIED

17. **OCCUPATIONAL THERAPY AND PHYSICAL THERAPY SERVICES
SCHOOL-BASED CONTRACT – KIDSWORK THERAPY CENTER**

Mr. Smith moved and Mr. Nesbit seconded approval of the School-Based Contract between Kidswork Therapy Center and the Mid-West School District to provide occupational therapy and physical therapy services at a rate of \$75.00 per hour and \$20.00 per hour for travel between buildings for the 2015-2016 school year.

Discussion:

Mrs. Wagner inquired is this just a renewal of the contract.

Mr. Musselman responded yes. We currently use them to provide those services for students that have those needs in our District if they would have an IEP that require their services. It's just a renewal of what we currently use.

Mrs. Wagner stated I noticed in the contract that the materials cost they will give \$500.00 towards that. Is there like additional costs? Do you know?

Mr. Musselman responded not to my knowledge because we have the hourly rate and the transportation. So, it depends on where we have them located in the District. It depends on the number, how many kids we would move in. Some would move out. So, that's certainly going to fluctuate. That's why it's hard to put a dollar amount on it to guess what it's going to be. We could look at what we had last year and try to make a guess of what it's going to be.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner,
Wilson

No: None
9-0-0-0

MOTION CARRIED

18. **ALTERNATIVE EDUCATION FOR DISRUPTIVE YOUTH AGREEMENT
FOR SERVICES – PA TREATMENT & HEALING (PATH)**

Mr. Smith moved and Mr. Nesbit seconded approval of the Agreement for Services as outlined by the Pennsylvania Department of Education Alternative Education for Disruptive Youth Guidelines between PA Treatment & Healing (PATH) and the Mid-West School District to provide alternative education services needed for designated Mid-West School District at a per diem rate of \$60.00 per day per student and a rate of \$65.00 per day per student for special education for the 2015-2016 school year.

Discussion:

Mr. Smith inquired how many kids have used PATH this year.

Ms. Naugle responded I think the most we had at any given time, I think, was two.

Mr. Smith inquired at a time.

Ms. Naugle responded we may have had three different students there, but we didn't have three there at all the same time because I know for awhile the beginning of the year, if I recall, we weren't transporting there because we didn't have any students. I think we ended the year transporting two students to PATH. There might have been somebody there in between who went.

Mr. Smith commented okay. So, students get sent there. If they do what they're supposed to, they come back to us as quickly as they can, right?

Mr. Musselman responded that is the goal.

Mr. Smith inquired as quickly as they are willing to do what they need to do to come back.

Mr. Musselman responded that is the goal, yes.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

19. **INDIVIDUALIZED EDUCATION PROGRAM (IEP) CERTIFICATION SERVICES**

Mr. Tittle moved and Mr. Smith seconded approval for Dr. Shawn P. McGlaughlin, Mifflinburg, PA, to provide Individualized Education Program (IEP) certification services for District's students at a rate of \$175.00 per month for the 2015-2016 school year.

Yes: Abate, Hoffman, Kroh, Nesbit, Smith, Tittle, Wagner, Wilson

No: None

Abstain: Sassaman

8-0-1-0

MOTION CARRIED

20. **REMOVE FROM THE TABLE – 2014-2015 SUN AREA TECHNICAL INSTITUTE GENERAL OPERATING BUDGET EXCESS FUNDS**

Mr. Tittle moved and Mr. Hoffman seconded approval to remove from the table the motion to approve to grant authority to SUN Area Technical Institute to retain the full amount of excess funds from the 2014-2015 fiscal year estimated at \$113,221.66 to be included in the Excess Funds Designated Account to afford SUN Area Technical Institute the opportunity to consider utilization of these funds as contingency for the alternate items that on the Level One "B" Scope of Work for the West and Main Campus building projects.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

Mr. Hoffman moved and Mr. Smith seconded approval to grant authority to SUN Area Technical Institute to retain the full amount of excess funds for Mid-West School District from the 2014-2015 fiscal year as presented.

Discussion:

Mr. Hoffman stated just to let you know it has nothing to do with shrubs.

Mr. Abate inquired how did your meeting go.

Mr. Hoffman responded it went well.

Mr. Abate inquired did you discuss this at all.

Mr. Hoffman responded yes, we did, and she was aware of it before I even asked because some other people must have talked to her before the meeting.

Mr. Musselman inquired isn't that something.

Mr. Hoffman stated but she guaranteed, assured us.

Mr. Abate commented it's going to be used for the students and their education.

Mr. Nesbit commented we received a sheet in our Board packet, Amounts Retained by SUN Tech for Capital Expenses, year after year. On the backside of the page, it lists the SUN Area Tech Institute/West Campus Building an outline of the different costs. On the right-hand side it says Design Alternates Costs Summary, the AWP Lab Expansion, Precision Machine Lab Expansion, Guidance Co-Op, Nurse, Admin Security. Are those the costs that they're looking to apply those fund towards? Do you know?

Mr. Hoffman responded yes, I think if it goes that far. It has something to do with bringing the main campus into compliance because things are not up to code. Like the mezzanines up above, they have to take care of that situation.

Ms. Naugle stated the first two lines, the AWP Lab Expansion and Precision Machine Lab Expansion, the expansion of those labs is what's creating those classrooms on the ends at the back of the building. So, those are the first two lines. The bottom one, the nurse, if you remember, the nurse had her office and then the treatment room was somewhere else, and that would bring them together. That kind of falls in with the guidance and co-op and adult ed changes, and then that the security vestibule out front.

Mr. Nesbit responded okay, so, the funds we're talking about are going towards these items.

Ms. Naugle responded yes, correct. They are the design alternates, and they also included the soft costs and their contingency and the escalation cost as well. If you look at the difference between the base bid of \$6.8 million and the alternates with a total of \$7.5 million. Those are the differentials between those, and that would be if they do all of them.

Mr. Nesbit responded okay.

Ms. Naugle stated and funds will be returned to the school district should they not do what's on the list.

Mr. Musselman stated none of them have been bid, obviously, so these are just estimates as far as that goes, but it did allow them to take that Phase One or Level One construction work over in the other building to move those labs out but also to address these safety and operational concerns that they really had in the main building, and that's what keeping those funds will allow them to do that.

Mr. Nesbit commented that's great. My whole issue when we first discussed this was not knowing what those funds were for.

Mr. Musselman responded I understand.

Mr. Nesbit stated so this spells it out. Thank you.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner,
Wilson

No: None

9-0-0-0

MOTION CARRIED

Mr. Abate announced at 8:46 p.m. that there will be a 10-minute Executive Session.

The Board reconvened at 9:15 p.m.

Mr. Abate stated the Executive Session was to discuss a personnel issue.

B. POLICY AND PROGRAMS

Mr. Jeremy M. Tittle

1. REVISED POLICY GUIDE 201 – ADMISSION OF STUDENTS – SECOND AND FINAL READING

Mr. Smith moved and Mr. Nesbit seconded approval of revised Policy Guide 201, Admission of Students, on second and final reading.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner,
Wilson

No: None

9-0-0-0

MOTION CARRIED

2. CHAPTER 339 PLAN

Mrs. Kroh moved and Mr. Smith seconded approval to submit the Chapter 339 Plan to the Pennsylvania Department of Education (PDE) to

be effective August 25, 2015.

Discussion:

Mr. Sassaman commented I appreciate the work that our staff put in that, and that movie that they showed really mirrors what industry has been seeing for the last five or ten years. Qualified, technical people are hard to come by. So, I appreciate the direction this is going.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner,
Wilson

No: None

9-0-0-0

MOTION CARRIED

3. **BENCHMARK LITERACY WORD STUDY PROGRAM**

Mr. Smith moved and Mrs. Kroh seconded approval to implement and purchase the Benchmark Literacy Word Study Program for Grades 3 through 5 beginning with the 2015-2016 school year in the amount of \$19,140.00.

Discussion:

Mr. Nesbit stated I do have a question. How does this program mirror the K through 2 program?

Mr. Musselman responded it's the same program; however, it is, obviously, for grades.

Mr. Nesbit inquired it's the full program. It's not just spelling? It's not just one component? It's the full program?

Mr. Aucker responded it's just the Word Study Program for Grades 3 through 5. K through 2 has the whole entire Benchmark Literacy Program. This is just a piece that was missing from Grades 3 through 5.

Mr. Nesbit inquired do they already have the other components.

Mr. Aucker responded they do not, no. It is the talk and idea that possibly next year or the year after we look and see what the needs are in Grades 3 through 5 then. Benchmark might be the program to take us up through Grades 3 through 5 as well.

Mr. Smith commented this is the part they're missing from their current; what the teachers thought they needed to enhance the current program, the vocabulary and things that are missing from what they currently do. They enjoy the program they have now. They just need a supplement. That's what this does.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner,
Wilson

No: None

9-0-0-0

MOTION CARRIED

4. **2015-2016 MIDD-WEST MIDDLE SCHOOL STUDENT HANDBOOK**

Mr. Nesbit moved and Mrs. Wagner seconded approval of the 2015-2016 Middle-West Middle School Student Handbook.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

C. **PERSONNEL**

Mr. Jeremy M. Tittle

1. **EMPLOYMENTS – ADMINISTRATIVE**

Mr. Smith moved and Mr. Sassaman seconded approval to employ the following individual:

- a. Administrative Employee – Lee C. Bzdil – Supervisor of Special Education – Middle-West School District – Effective: July 7, 2015 – Salary: \$85,000.00 pro rated {Replacement/Musselman}

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

At this time, Mr. Musselman introduced Mrs. Bzdil.

Mrs. Kroh moved and Mr. Smith seconded approval to employ the following individual:

- b. Administrative Employee – Jeremy D. Brown – Assistant High School Principal – Middle-West High School – Effective: August 3, 2015 – Salary: \$74,000 pro rated {Replacement/Musselman}

Discussion:

Mr. Nesbit inquired why are we waiting until August 3.

Mr. Musselman responded that is actually when that position will be vacant when, if you look at the next one here, your assistant principal at the high school is moving to the middle school, if the Board approves. Maybe we have these backwards but anyhow.

Mr. Abate commented if Mrs. Samuelson doesn't change her mind.

Mr. Musselman responded she won't. She's looking forward to it.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

At this time, Mr. Musselman introduced Mr. Brown. Mr. Brown introduced his wife and his parents.

Mr. Smith moved and Mrs. Wagner seconded approval to employ the following individual:

- c. Administrative Employee – Thor R. Edmiston – Middle School Principal – Midd-West Middle School – Effective: August 3, 2015 – Salary: \$84,000.00 pro rated *{Replacement/Musselman}*

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

Mr. Edmiston commented I just want to say thanks. It's bittersweet for me. I loved the high school. Absolutely every second that I spent there. I loved the staff and kids, and I'm looking forward to the challenge and can't wait. Thank you, again.

2. **EMPLOYMENT – CERTIFICATED**

Mr. Smith moved and Mrs. Kroh seconded approval to employ the following individual:

- a. Temporary Professional Employee – Adam D. Steininger, Jr. – Physics Teacher – Midd-West High School – Effective: August 19, 2015 – Salary: \$42,041.00 *{Replacement/Hutchinson}*

Discussion:

Mr. Smith inquired why temporary?

Mr. Abate responded that's what they call them.

Mr. Musselman responded he doesn't have the tenure. It's a non-tenured teacher.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

3. **EMPLOYMENTS – CLASSIFIED**

Mr. Sassaman moved and Mr. Smith seconded approval to employ the following individuals:

- a. Classified Employee – Tanya N. Schreffler – Elementary Secretary – West Snyder Elementary School – Effective: June 29, 2015 – Salary: \$9.87 per hour *{Replacement/VanKirk}*

- b. Classified Employee – Daniel C. Edmiston – Full-time Night-shift
Custodian – Midd-West Middle School – Effective: July 7, 2015 –
Salary: \$8.55 per hour {Replacement/Thomas}

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner,
Wilson

No: None

9-0-0-0

MOTION CARRIED

4. **MEMORANDUM OF UNDERSTANDING**

Mr. Hoffman moved and Mr. Smith seconded approval of a Memorandum of Understanding between the Midd-West School District and the Midd-West Education Support Professionals Association to amend language for the duration of the Collective Bargaining Agreement between the parties adding a provision to Article X., Section C., Vacation, 1. Eligibility b., that during an employee’s final year of employment, vacation days shall be prorated from July 1 of that year until the final date of employment.

Discussion:

Mrs. Wagner commented I’m going to make a statement that I cannot support this whenever it’s only an individual and does not recognize the staff.

Yes: Kroh, Nesbit, Smith, Tittle

No: Abate, Hoffman, Wagner, Wilson

Abstain: Sassaman

4-4-1-0

MOTION FAILED

5. **SALARY RECOMMENDATION – SUPERINTENDENT OF SCHOOLS**

Approval is recommended of a salary adjustment for Richard J. Musselman, Superintendent of Schools, with a salary of \$_____ to be effective on July 1, 2015.

This item was removed from the agenda.

6. **SALARY RECOMMENDATIONS – ADMINISTRATIVE STAFF**

Approval is recommended of the 2015-2016 salaries for the following administrators, which have been determined by and fall within the Act 93 Agreement, to be effective July 1, 2015.

Dane S. Aucker	\$82,800.00
James C. Edmiston, III	\$50,483.00
Thor R. Edmiston	\$83,600.00
David R. Fassett	\$92,013.00
Cynthia L. Hutchinson	\$99,764.00
John S. Rosselli	\$36,225.00
Donna M. Samuelson	\$92,011.00
Bree A. Solomon	\$41,724.00

Joseph W. Stroup	\$82,800.00
Gary L. Thomas	\$72,567.00
Todd R. VanKirk	\$82,800.00

This item was removed from the agenda.

7. **SALARY RECOMMENDATION – CONFIDENTIAL**

Mrs. Kroh moved and Mrs. Wagner seconded approval of a salary adjustment for Allyson L. Folk at an hourly rate of \$19.10 for the 2015-2016 school year to be effective July 1, 2015.

Discussion:

Mr. Abate inquired the salary adjustment is because Mrs. Folk is a confidential secretary and not under any contracts or bargaining units. Is that correct, Mr. Musselman?

Mr. Musselman responded that is correct.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner,
Wilson

No: None

9-0-0-0

MOTION CARRIED

8. **INCREASE IN HOURS**

Mr. Hoffman moved and Mr. Sassaman seconded approval for an increase in hours for the following individuals to be effective on August 13, 2015:

- a. Carol L. App, part-time cafeteria worker at Middleburg Elementary School, from three (3) hours per day to four (4) hours per day due to a personnel issue
- b. Teresa M. Kratzer, part-time cafeteria worker at Midd-West High School, from four (4) hours per day to five and one-half (5½) hours per day due to a resignation
- c. Twila L. Long, part-time cafeteria worker at Midd-West High School, from three (3) hours per day to five and one-half (5½) hours per day due to a resignation

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner,
Wilson

No: None

9-0-0-0

MOTION CARRIED

9. **APPOINTMENTS**

Mr. Tittle stated we're going to do a., b., c., d., e., f., g. all as one unless somebody wants them separated.

Mr. Hoffman responded I do.

Mr. Tittle inquired what section.

Mr. Hoffman responded b.

Mr. Tittle stated we'll do everything then but b.

a. **EXTRA-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2015-2016 school year: *{Stipends will be determined at a later date, following approval of the Midd-West School District Professional Staff Collective Bargaining Agreement.}*

Ian V. Elliott	Assistant Boys Basketball Coach	MWHS
Clinton K. Swartz	Wrestling Coach – Head	MWHS
Dale K. Franquet, Jr.	Assistant Wrestling Coach	MWHS
Corey A. Wert	Assistant Bowling Coach	MWHS

c. **CO-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2015-2016 school year: *{Stipends will be determined at a later date, following approval of the Midd-West School District Professional Staff Collective Bargaining Agreement.}*

Kathryn E. Gaugler	Dramatics Director (fall play)	MWHS
Travis A. Martin	Technical Director (fall play)	MWHS
Kathryn E. Gaugler	Dramatics Director (spring musical)	MWHS
Travis A. Martin	Technical Director (spring musical)	MWHS
Andrew S. Finck	Vocal Director (spring musical)	MWHS

d. **CO-CURRICULAR**

Approval is requested to appoint the following individuals for the 2015-2016 school year: *{Stipends will be determined at a later date, following approval of the Midd-West School District Professional Staff Collective Bargaining Agreement.}*

Adam R. Dietz*	Assistant Dramatics Director (fall play)	MWHS
Adam R. Dietz*	Assistant Dramatics Director (spring musical)	MWHS
Edward W. Gunkle, II	Eighth Grade Class Advisor	MWHS

**Pending receipt of Act 31*

e. **EXTENDED SCHOOL YEAR (ESY) PROGRAM**

Approval is requested to approve the following individuals as instructional assistants for the Extended School Year (ESY) Program at their base hourly rate plus an additional increment of \$.50 per hour for the period of June 30, 2015, through July 30, 2015:

Dolly M. Horst	\$ 9.45/\$9.80
Tanya J. Schreffler {substitute}	\$ 7.95/\$8.30
Eve M. Smith	\$ 7.95/\$8.30

f. **DEPARTMENT AND SUBJECT AREA CURRICULUM COORDINATORS**

Approval is requested to reappoint the following individuals for the 2015-2016 school year: *{Stipends will be determined at a later date, following approval of the Midd-West School District Professional Staff Collective Bargaining Agreement.}*

Heather F. Portzline	Subject Area Coordinator (K-5) Mathematics	MES
Beth A. Rowles	Subject Area Coordinator (K-5) Mathematics	WSES
Deanna K. Kerstetter	Subject Area Coordinator (6-8) Mathematics	MWMS
Lori M. Keister	Subject Area Coordinator (K-5) Literacy	MES
Mandi L. Romig	Subject Area Coordinator (9-12) Literacy	MWHS
Tracey E. Mitchell	Subject Area Coordinator (K-12) Fine Arts	
Stephanie R. Friel	Subject Area Coordinator (K-12) Student Support – Guidance and Special Education	
Jason A. Gemberling	Subject Area Coordinator (K-12) Health & Physical Education	
David L. Bittner	Co-Subject Area Coordinator (7-12) Careers – Agriculture, Family & Consumer Sciences, Technology Education, Business Computer Information Technology	
Christopher A. Snyder	Co-Subject Area Coordinator (7-12) Careers – Agriculture, Family & Consumer Sciences, Technology Education, Business Computer Information Technology	
Monica P. Romig	Subject Area Coordinator (9-12) World Languages	
Melinda A. Callender	Subject Area Coordinator (6-12) Science	
Peter J. Voss	Subject Area Coordinator (6-12) Social Studies	

g. **DEPARTMENT AND SUBJECT AREA CURRICULUM COORDINATORS**

Approval is requested to appoint the following individuals for the 2015-2016 school year: *{Stipends will be determined at a later date, following approval of the Midd-West School District Professional Staff Collective Bargaining Agreement.}*

Chandler M. Sheaffer	Department Coordinator (9-12) Mathematics	MWHS
Lisa A. Wolf	Subject Area Coordinator (K-5) Literacy	WSES

Mr. Smith moved and Mr. Sassaman seconded approval to approve, to reappoint and appoint the individuals as presented under Appointments of a., Extra-Curricular; c., Co-Curricular; d., Co-Curricular; e., Extended School Year; f., Department and Subject Area Coordinators; and g., Department and Subject Area Coordinators that are outlined on the agenda.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

b. **EXTRA-CURRICULAR – VOLUNTEERS**

Mr. Tittle moved and Mr. Smith seconded approval to approve the following individuals as volunteers for the 2015-2016 school year:

Denya L. Burris	Volunteer Girls Soccer Coach	MWHS
Lance C. Burris*	Volunteer Girls Soccer Coach	MWHS
Andrew S. Finck	Volunteer Assistant Cross Country Coach	MWHS
Jennifer Hummel	Volunteer Field Hockey Coach	MWHS
Brooke J. Keister	Volunteer Girls Soccer Coach	MWHS

**Pending receipt of Act 24 and Act 31*

Yes: Abate, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: Hoffman

8-1-0-0

MOTION CARRIED

10. **LEAVES OF ABSENCE**

Mr. Sassaman moved and Mr. Wilson seconded approval of the following leaves of absence:

- a. West Snyder Elementary School – Effective: September 7, 2015, through approximately September 21, 2015
- b. West Snyder Elementary School – Effective: Approximately November 4, 2015, through the remainder of the 2015-2016 school year

Discussion:

Mr. Hoffman inquired are these medical.

Mr. Musselman responded yes.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

11. **LEAVES OF ABSENCE**

Mr. Wilson moved and Mr. Sassaman seconded approval of the following medical leaves of absence:

- a. Mid-West High School – Effective: May 25, 2015, through approximately July 6, 2015
- b. West Snyder Elementary School – Effective: On or about September 22, 2015, through approximately November 3, 2015

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

12. **RESIGNATIONS**

Mr. Hoffman moved and Mr. Wilson seconded approval to accept the following resignations:

Nichole J. Snyder Effective: May 26, 2015
Department Coordinator (9-12) Mathematics
Mid-West High School

Jennifer Hummel Effective: June 1, 2015
Assistant Girls Basketball Coach
Mid-West High School

Lisa M. Wagner Effective: June 1, 2015
Junior High Boys Basketball Coach
Mid-West Middle School

Lisa M. Wagner Effective: June 1, 2015
Assistant Junior Varsity Softball Coach
Mid-West High School

Colton T. Moyer Effective: June 4, 2015
Elementary Teacher (Grade 3)
Middleburg Elementary School

Wendy E. Heimbaugh Effective: June 11, 2015
Elementary Art Teacher
West Snyder Elementary School

Matthew M. Dietz Effective: June 16, 2015
Assistant Golf Coach
Mid-West High School

Todd R. VanKirk Effective: July 17, 2015
Elementary Principal/Federal Programs Coordinator
West Snyder Elementary School/Mid-West School District

Jared R. Petchel Effective: 60 days from June 19, 2015
Physics Teacher
Mid-West High School

Discussion:

Mr. Abate inquired since we had a resignation that was not on the agenda, is there any public comment.

Mr. Smith commented it's just a little sad to read some of these names again.

Mr. Abate commented thank you, Mr. VanKirk.

Mr. Nesbit commented there's a lot of very disappointed teachers out at that end of the District. You'll be missed.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner,
Wilson
No: None
9-0-0-0
MOTION CARRIED

13. **RETIREMENT**

Mrs. Kroh moved and Mr. Smith seconded approval to accept the following retirement:

Debra J. Knepp Effective: August 1, 2015
Cafeteria Cashier/Worker
West Snyder Elementary School

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner,
Wilson
No: None
9-0-0-0
MOTION CARRIED

14. **TRANSFERS/CHANGE IN ASSIGNMENTS**

Mr. Hoffman moved and Mr. Smith seconded approval to accept the following transfers/change in assignments:

- 1) Joyce D. Bachman as part-time cafeteria worker at Midd-West Middle School from three (3) hours to five (5) hours per day to be effective on August 13, 2015.
- 2) Erica L. Hood as elementary teacher (Grade 3) at West Snyder Elementary School to elementary teacher (Grade 3) at Middleburg Elementary School to be effective on August 19, 2015.
- 3) Lori A. Kahley as part-time cafeteria worker at Midd-West High School to part-time cafeteria worker/cashier at Midd-West High School to be effective on August 13, 2015.
- 4) Linette M. Lantz as personal care assistant (Emotional Support Program) at West Snyder Elementary School to part-time instructional assistant – library at West Snyder Elementary School to be effective on August 19, 2015.
- 5) Melodee A. Minium as elementary teacher (Grade 4) at West Snyder Elementary School to elementary teacher (Grade 3) at Middleburg Elementary School to be effective on August 19, 2015.
- 6) Christopher A. Snyder as business education teacher at Midd-West High School to instructional technology specialist for the Midd-West School District to be effective on August 19, 2015.
- 7) Nichole J. Snyder as mathematics teacher at Midd-West High School to mathematics teacher at Midd-West Middle School to be effective on August 18, 2015.

Discussion:

Mr. Smith inquired is there an influx of third graders at this building (Middleburg Elementary School).

Mr. Musselman responded no, but we had some resignations. If you remember our last Board meeting we actually had some teachers that are not going to be here so we had some openings, and people could put in to request a transfer if there's an opening. So, it was advertise internally, and these people requested. We like to put people where they'd like to be, and that's how these develop. So, yes, not an influx. These are not new positions.

Mr. Smith inquired well, I just didn't know if there were more at this end than that for grade levels and stuff if that's why we were moving some of them.

Mr. Musselman responded no. We're not shifting them. We're just filling empty positions that we have.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner,
Wilson

No: None

9-0-0-0

MOTION CARRIED

D. OTHER

1. DISCUSSION ON DEVELOPMENT FOR TRACK AND FIELD

Mr. Abate stated we had a discussion at our last work session about the possibility of a track for the track and field which kind of worked into our Five-Year Maintenance Plan so thought we might want to further the discussion. If not, we can move forward with the meeting. We all did get Mr. Gemberling's outline of his equipment list that he wanted. The floor is open for discussion.

Mr. Nesbit inquired have we received any additional information on the construction costs.

Mr. Abate responded I asked briefly what it would cost, and we're looking somewhere in the neighborhood of between \$700,000 and \$900,000.

Mr. Musselman commented that was for an all-weather.

Mr. Abate responded all-weather, six-lane and also included site work, but since our site work is already done, that cost could come down. Is drainage underneath that field out there? Did we put that in when we leveled that, or did we not do that?

Mr. Thomas responded no.

Mr. Abate stated yes, that was for a six-lane, 400-meter oval track which would have included pole vault, high jump, triple and long jump, all-inclusive.

Mr. Nesbit inquired about a center field.

Mr. Abate responded we got that.

Mr. Nesbit commented I didn't know. You said all-weather track. Did that include AstroTurf for a center field?

Mr. Abate responded no, it's just grass for the discus, javelin and the shotput.

Mr. Sassaman inquired does that include discus surface.

Mr. Abate responded yes, that would include the pads not paint.

Mr. Musselman commented this is just a ballpark figure. If you were interested in doing something, what you should really do is look at it. I don't know if you feel comfortable with Jay giving you some input on it or whatever, you can certainly get more estimates and look into it more if that's something this Board wishes to look at.

Mr. Abate responded that's who I asked.

Mr. Musselman commented but he could actually do a little bit more work on it if you were to direct him to do that. That was his, I guess from experience.

Mr. Abate responded yes, he just put one in three years ago.

Mr. Musselman commented things have changed probably, and our site's a little different. I think we also discussed if you put it out here where I think the original at one time they had a plan as far as where to put stuff, then you'd have to move the softball field so that cost would need to be associated into that as far as moving that softball field. What that would cost? I have no idea. So, I just want to make sure if you're interested in it, it's something I could talk with Jay a little bit more if you wanted to hire him to put something together so you could actually see what it's going to cost. I'm sure he would do that, but there would be a price associated. So, you really need to decide. Is that something that you're interested investigating or not?

Mr. Abate responded well, I mean, it was kind of sticker shock when he told me what the cost is.

Mr. Smith inquired is it something we want to have numbers for at Buildings and Grounds and I can bring back to you, or is something.

Mr. Abate responded well, I'd like to see, first of all, where we're going to be at with West Snyder because that obviously is our priority at this point. When's your next? Is it in August?

Mr. Smith responded August 6 is the next scheduled Buildings and Grounds meeting.

Mr. Musselman stated you could have discussions about it as far as that goes, but what you may want to do is, what Jay was talking about

tonight, is I think going out to bid sometime in January/February timeframe so around March, you're going to have a pretty firm cost on what West Snyder's going to be. We have estimates now, and you have the money set aside now for it, but what that would do is that would say okay, now we're pretty darn, we're good as far as that unless there's some kind of big change orders which you'd hope not, but old buildings, there can be. So, you have that information, and that would allow you to say, okay, here's where we're at fiscally now so do we want to look forward at a track. I think the big thing, too, is you have a lot of student interest, participation in track. That's a good sport as far as that goes, but you have a lot of student participation, and that helps them for the future to know that hey, in a year or two, there's going to be a facility for us, and then that allows us to start to schedule meets on our own facility. So, if you want to put in off that long. You also have an estimate. Typically, estimates are going to be a little bit higher than what the bids come in. A lot of times people try to put that up there, and the bids come in. They're a little bit lower. It's like oh, that's great but then again, it depends. You guys are going to be involved in that whole project. If things get added to it, it could go up as well. So, you do have money set aside. You do have funds. I think this started because we sat down. We were looking at what we have in some of our reserves. You do have money that you could do an \$800,000/\$900,000 facility if you wanted to without having to borrow money or raise taxes as far as that goes. So, it's really the will of the Board, and you're just at discussion. Is that something that you want to consider, look at, move forward? Do I need to actually go and talk with people and have them come in? Do we need to hire an architect to do that kind of stuff and put these numbers together? I guess that's where we're at because we've kicked in around for a little bit. I just need to know what you want to do.

Mr. Nesbit inquired I guess my first question is, is this where we want to spend these resources first. Is this the sport? Is this the improvement we want to make to our fields first?

Mr. Abate responded I think that a track would be a huge asset to the District, and it is by far the most. I don't know what I want to say. A lot of participation.

Mr. Smith commented I don't think there's any of your other sports, in particular, maybe bowling. Some of those could benefit from the use of it.

Mr. Nesbit commented it really addresses two sports in one project. Softball as well. I don't like to say no to anything without knowing what the cost is going to be. So, I'm not opposed to spending some money to find out what the cost of this project would entail to relocate the softball field, put in the roads that are necessary for that, etc., etc.

Mr. Musselman responded if the Board is okay, I can certainly talk to Jay, get prices and stuff. I can't authorize him to do work until it comes to the Board for a vote, but if you'd like, if you're comfortable with Jay, I can certainly talk to him about would this be something he would be able to do for us, and then he could certainly come back, and there would be a motion for you to approve. I don't want to spend any money without

you guys giving it your blessing first. So, if you'd like, I'll with Jay, and then we can go from there.

Mr. Abate stated if it doesn't cost us anything.

Mr. Musselman responded well, I'm sure if he's going to do work, it's going to cost you. I'm sorry. It will cost.

Mr. Abate commented tell him the rent just went up on his office up at West Snyder.

Mr. Nesbit inquired when you have the initial drawings done for the project for the fields, was there a breakdown on costs for that.

Mr. Abate responded I don't believe there was.

Mr. Musselman stated that was before my time. I'm not real sure.

Mr. Smith responded we did site work off that plan as far as leveling the fields and getting things ready that are at least going to be usable this fall. We should be able to use most of the areas? They should be able to start using most of that area for sports and spreading out and not killing the one or two fields we have that they're dirt spots by the end of each season. That was the purpose now was to maintain our other facilities just to give them the space to spread out.

Mr. Sassaman commented the only thing I anticipate is hearing some comments from people that would like to take the interior and paint stripes along it with yardage numbers on it.

Mr. Abate commented we don't have that kind of money.

Mr. Smith commented unless a group would come forward with funds to do so.

Mr. Sassaman commented I'm not promoting one over the other. I like track. I enjoy watching it. I enjoy watching our kids compete in it, and it would be nice to see them be competitive as opposed to not being able to even participate in enough events. They go to a meet knowing even if their perfect score, they're probably not going to win because we just can't enter pole vault or high jump. I'm just saying there's a contingent out there that's going to.

Mr. Abate commented but we have a football field, Mr. Sassaman.

Mr. Sassaman stated we do.

Mr. Abate stated we have a baseball field.

Mr. Sassaman commented I'd like to see the numbers. I would. I think you'll find they might even be a little less than estimate.

Mr. Musselman stated I'll tell you what. I will talk with Jay. We'll get some more information put together. Obviously, we'll get a price and get it back here, and you guys can then vote up or down on it. Fair enough?

Mr. Smith commented that would be good, and if he would want any contact, I'm sure that Justin Keister at Larson Design did the design on the initial groundwork.

Mrs. Wagner inquired are we looking for a goal for this to happen next year.

Mr. Abate responded I don't know of any goal.

Mrs. Wagner stated the reason I ask this question is because, Mr. Musselman, you had mentioned about the West Snyder project. We should probably have some estimations knowing where we're at around did you say January?

Mr. Musselman responded well, according to what Jay was saying here, he's going to go in January/February to bid. So, Marchish you should have those numbers.

Mrs. Wagner commented that's what I was wondering. To see where that's at and then move forward.

Mr. Abate commented that's what I say, but I'd like to see where we're at if it's even affordable to do.

Mr. Sassaman commented so I understand, Mr. Musselman, you say you'll get the numbers so we can vote up or down. You mean the numbers for Jay to do the work?

Mr. Musselman responded for Jay to do the work if you want him to actually investigate and put that together. How much do you want to pay somebody to actually put that together so you have an estimate? Two years ago I did a job, and this was this, and I don't know the details of that job. I don't know what kind of materials were used. We know nothing. So, what kind of site prep was needed as compared to here? If you want him to do that work, I'm sure he's not going to do it for free. Only School Board members do that.

Mrs. Wagner inquired is it a goal, and is it something that we can look at to move forward.

Mr. Musselman responded we don't have to run with this. We can actually take it and look at it.

Mrs. Wagner commented we don't have to put any expense to it at all. I mean if we can get numbers.

Mr. Musselman responded he can give you an idea. I'm sure he would be more than happy to come and talk to you about it. Let me talk to him and see what he can do, but if you ever become interested, you're going to have to at some point hire somebody to actually do all the research and put it together and find out all that stuff that they do and whatever permits and all that, soft costs.

Mr. Abate commented I don't want the \$700,000 to \$900,000 come in at \$1.5 million.

Mr. Musselman responded I think he could maybe do some of that maybe for us, and that might not cost anything, but we can certainly see, and I'll get input from him, and then bring it back to you guys, and you guys will make the decision if you want to do it or don't do it.

Mr. Smith inquired is there anything else with the track, or does anybody have anything else for the Five-Year Maintenance Plan so we know going into this next meeting if there's an area we should or shouldn't be looking at.

2. **DISCUSSION ON FIVE-YEAR MAINTENANCE PLAN**

Mr. Abate commented we didn't do anything with the chiller.

Mrs. Wagner commented I think that discussion for the Five-Year Maintenance Plan came as a result of Finance Committee and the SUN Tech. So, I would really like to follow up with where we were with that, and is there going to be other meetings because we were looking at monies in this area. So, I didn't know.

Mr. Musselman responded yes, with SUN Tech, and that's one of the things that came up. You're exactly right. We were talking about okay so this is additional money. For SUN Tech our commitment, our obligation to the project at SUN, do we go out and borrow that money? Do we go out and just pay for it out of our own? What options do you want us to look at?

Mr. Abate stated I have a question on that, if you don't mind. Now, when we say we're going to give them \$1,080,000.00. Are we going to write them a check that day for \$1,080,000.00, or are we going to disperse that over the life of the project?

Ms. Naugle responded they'll want to put it in an escrow account. They'll want to earn interest on it. Just like we would when we would when we go out for bond.

Mr. Abate inquired so we're going to have to borrow money and pay interest while they're taking our money and earning interest. Oh, okay.

Ms. Naugle responded the SUN Tech money is your money, too. It's your school just as much as it is a building here.

Mr. Abate commented I understand that. It's just the whole.

Ms. Naugle responded it will help them finance what they want to do, and at the end of the project any money leftover is coming back to the districts based on your market value share.

Mr. Musselman inquired well, let me ask you this, if we were going to pay for it out of our reserves, could we get a portion of the draw that's ours and just make the payments right to.

Ms. Naugle responded we will not have a contract with the contractors. Our obligation is to SUN Tech.

Mr. Musselman commented correct, but with that draw, our portion we write a check to SUN Tech, and they can or not?

Ms. Naugle inquired if we are going to finance it with our own cash.

Mr. Musselman responded again, that's a discussion for their J.O.C. to see if they would accept that kind of payment plan.

Mr. Musselman stated there you go, Mr. J.O.C.

Mr. Hoffman responded we'll take it any way you want to give us.

Mr. Musselman commented well, we could look at it by draws if we're going to pay for it if they would be agreeable to that.

Mr. Abate commented that's what I was looking at.

Ms. Naugle responded again, it all goes back to what's in the Articles of Agreement. It says what are obligation is, but I don't know that it does qualify as how we contribute that obligation to them.

Mr. Musselman inquired because if there's a draw, and we have "x" percent, can we just pay that "x" percent. Get it to them right away. As soon as they give it to us. We have Board approval. We're going to spend this amount of money. When they submit a draw to us, boom. We pay them right away, and they'd send it right off to the contractor or J.O.C. or whatever. I don't know if that would work or not.

Mr. Abate commented I would like it to work that way.

Mrs. Wagner commented right. I mean is there something written that we are responsible for the \$1,080,000. If we're responsible for that, I mean is there something we can get in writing that says that we want to do the increments instead of?

Mr. Musselman responded I think that's something we can actually. I can bring that up to SUN Tech, but obviously, then, too, their J.O.C. I mean this is kind of interesting. There's a lot of different discussions out of the districts. Lewisburg is going to do a bond, I believe. Lewisburg wants to wrap it up into a different bond. Some other school district want to do loans.

Ms. Naugle stated Shik already put it into one of their fundings already. I'm not sure what Lewisburg. Lewisburg was talking both. They got quotes on a loan and on a bond because, again, they are about to get bonds for their project. Tom over at Mifflinburg was looking to do a short-term loan and just pay interest and then like in two or three years, wrap it into a bond fund for a project they're looking at a couple years down the road, but at the same time, I don't know specifically what the Articles of Agreement say as to how any monies that we are obligated to contribute. I don't think it specifies.

Mr. Abate inquired so if we're self-funding, we can do just that.

Ms. Naugle responded since we have the cash on hand, we just have to make sure we keep it liquid enough to meet those draws.

Mr. Abate stated yes, I understand that.

Mrs. Wagner stated and it's sitting in a place that you can do that.

Mr. Abate commented I don't know what anybody else thinks about that.

Mr. Smith commented I have no problem with that as long as we have enough on hand that if something breaks here, we can still pay it. I don't want to put.

Mr. Abate commented you're fine.

Mrs. Wagner commented you are fine.

Mr. Musselman stated well, I think, you know if your buildings weren't in the condition that they're in, if this District wouldn't have taken moves forward, and you had 1950 buildings all over the place, I would be a little leery because you don't know, but I think one thing is we have, and we're addressing our oldest building, so that's a good place to be at. So, I would look at in the future, too, is looking at that to try and get that built back up. One-time expenses, you know, they're fine, but you also want to make sure that you plan for maintenance over the years because you just never know. So, a good stewardship is putting a little bit back every single year for maintenance and upkeep whether you spend it or not because you don't know.

Mrs. Wagner commented we've done a good job with that.

Mr. Abate inquired so can you check that out for us, sir.

Mr. Musselman responded yes, we'll actually check on the SUN Tech as far as that goes.

Mr. Abate inquired while we're on the subject of the Five-Year Maintenance Plan, what happened to the chiller.

Mr. Thomas responded we need some direction on that.

Mr. Abate inquired my question is why isn't it on this agenda.

Mr. Thomas responded looking at replacement or repair.

Mr. Musselman commented we should have had that on the agenda. I will say it's my fault or whatever. Did we have that discussion with the whole Board?

Mr. Smith stated the Board kind of gave the okay for the difference in price to replace it and have the warranty.

Mr. Musselman responded we didn't vote on it, though.

Mr. Smith stated we didn't vote on it because it was during the work session, but yes, it's not on here.

Mr. Musselman inquired if you're interested in replacing that not repairing that, but replacing it, remember there was warranty concerns as far as that goes, if you are then, I guess the motion would be that we would put it out for bid because we actually didn't put it out for bid because the Board didn't make a decision on that, and that's my fault, but if we go ahead and if you're interested, we could put it out to bid, do the advertisement, get out the bid, and then when it comes back, you would approve it or not approve it, but we can actually move forward and get that done, get that out to bid right away because then you have the warranty.

Mr. Nesbit inquired should we have the Solicitor review.

Mrs. Wagner inquired usually on a bid is this something the Solicitor looks at, reviews.

Mr. Abate inquired Mr. Solicitor, do you have any information.

Mr. Musselman stated we want to send that big package to Orris before we send it out to publish it.

Mr. Smith moved and Mr. Sassaman seconded to approve to put the replacement of the chiller out to bid.

Mr. Abate inquired any discussion? Any public comment?

Mr. Nesbit stated in the discussion we should make sure that we send that to the Solicitor prior to it going out to bid.

So, Mr. Nesbit, you are amending the motion?

Mr. Nesbit responded yes, I am.

Mrs. Wagner seconded it.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner,
Wilson

No: None

9-0-0-0

MOTION CARRIED

Mr. Smith moved and Mrs. Wagner seconded to approve to put the replacement of the chiller out to bid after the Solicitor reviews the bid document.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner,
Wilson

No: None

9-0-0-0

MOTION CARRIED

VIII. **CLOSING CEREMONIES**

IX. **PUBLIC COMMENT**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

There were no public comments.

X. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

There were no scheduled speakers.

XI. **REPORTS**

1. **SUPERINTENDENT**

Mr. Richard J. Musselman

Mr. Musselman reported on the following items:

1) Basic Education Fund Commission

We heard that the Basic Education Fund Commission has now, I guess, finalized their work. They have some changes to how they want to do basic ed funding. There are different weights that are associated to the new proposed funding formula that would weigh certain things such as poverty, whether there's ESL, whether you have charter schools within the school district. There's a whole host of different things that weight that formula, but it's also really focused on the average daily membership so the attendance of students at school. Don't have all the details. Can't sit down and figure out what we get and what we wouldn't get. From what I'm hearing, no district would lose money. There would probably be some additional monies that would come into it, and obviously, it has to go through the different chambers to be approved.

Ms. Naugle commented you're stealing my report. On Friday morning at my dining room table watching a big, long PowerPoint on this, and you just took it.

2) FFA Results

I got an e-mail from Mr. Bittner and Mr. Erb letting us know the results of their FFA students of Midd-West over the past several days at Penn State University. For the first time in the history of the Midd-West FFA Chapter, current members and 2014 Midd-West graduate, Tony Rice, was awarded the nomination, Pennsylvania National Officer candidate. Each state selects one candidate, and a team of six is elected at the National FFA Conference in October. Following Tony's footsteps, senior, Luke Kerstetter was elected as FFA Sentinel. This makes three state FFA officers in the past four years. Additionally, our national chapter application prepared by Mr. Bittner and the FFA officer team ranked first in the state earning their three-star recognition. Also, students competed in career development events, furthering their education, enhancing their skills competing at high levels in the selected events. The results of the medal winners, we have several that actually took first place, third place, and I have a whole host of our FFA students that have been very successful. This is something to be really proud of. Our FFA Program here at Midd-West School District is just

fabulous, and I'll tell you what, you have a lot of students who do great work, and you have two teachers that are really committed to doing a fabulous job, and I just wanted to let the Board know that even after school, there's a lot of great things still happening, and that's those folks up there at State College doing fabulous stuff. I just wanted you to be aware that you still have kids that are out there making Mid-West proud.

2. **DIRECTOR OF CURRICULUM AND INSTRUCTION** Mr. Joseph W. Stroup

Due to Mr. Stroup's absence, there was no report.

3. **BUSINESS AND FISCAL** Ms. Lynn Y. Naugle

Ms. Naugle reported on the following items:

- 1) Basic Education Funding

As Rick mentioned, the Basic Ed Funding Commission released their proposal on Thursday. PASBO did a webcast on Friday. It all comes down to ADMs. That's a big driving factor which leads us back to PIMS, and that's why it's so important for our data to be accurate because there are different factors for every type of kid so we want to make sure the data is clean because that's really what's going to be driving a big part of this formula. As we said, there is going to be factors for poverty, the number of students in poverty in our District; the English Language Learners, charter school enrollment. We'll actually get some credit now for having kids enrolled in cyber/charter school where we don't get anything out of that now, but that is a part of this formula. There's also adjustments for sparsity, basically students per square miles, and the size ratio or how does our District compare to other districts in the state on a three-year average. Then there are local other monetary adjustments based on local wealth, meeting household income here in our District as compared to statewide; local tax effort and capacity. Again, here in our District versus statewide meetings and averages. A local capacity index. Again, this is a factor based on our local District's ability to generate revenue versus state median averages. I won't bore you with all of this. This is just a proposed formula. It's going to be drafted into legislation this week and considered by both the House and the Senate Committees. It still has to pass the full General Assembly, and the Governor has to approve it to actually make it the law of the land when it comes to distributing basic ed money. Our understanding is that the Hold Harmless is still in place. They will pick a base year, and the Hold Harmless says basically you get what you got last year. It's guaranteed. So, this formula is really only going to apply to new money on top of that base. We can't necessarily assume that 14-15 is the biggest. That will all be part of a budget negotiation. The formula may not even be used in the budget that's being considered right now. There's just a lot of unanswered questions because a lot of this we don't know how much money, how much new money is going to be distributed and whether this formula will be used or not. PSBA, PASBO are both pushing to the formula to be used because they do feel it is a better formula. We don't really have one right now. So, even no matter what new money is approved this year, they're advocating that the formula be used. We don't have any projections yet. They're cautioning districts. The different lobbyists, I'll say, will be putting out numbers and saying, oh,

this is what it is. This is good for your district. This is bad for your district. This is going to be released by PDE, and that's the number we're going to use, and no one really knows until the budget is passed. So, that's where we are, but overall, like I said, PSBA and PASBO's reaction in just from at least what I'm hearing among business managers, they took into account a lot of the testimony from our two organizations and developed them into it. A lot of the formulas that we're using market value and personal income numbers it was old and was outdated information where now they're using census information which would be updated and available on a more regular basis. Poverty level, they're no longer looking at free and reduced lunches only because they're actually looking at poverty in your area. Children in poverty 5 through 17 whether they're enrolled in our District or not. Free and reduced numbers aren't being used as much. Some districts are no longer participating in that program and other programs. There's certain programs where if you're in a real needy area, you can claim all your kids as free and reduced. Well, that's not going to be a valid figure in the future. So, they're going more to census information when it comes to poverty. PSBA I know has put out an article on it. There's a lot of good information in there. I got an e-mail on Friday or Thursday late. That's where we are with that. We just have to wait and see what happens.

2) Use of Electronic Timesheets

The District is going to be moving to the use of electronic timesheets. We are going to be phasing it in this summer. We're starting with the secretarial staff. I actually had a head cook go into the portal, and the system is live, but nobody knows it, but she actually went in on her own and was in her employee portal and filled out her timesheet electronically for this next pay which is great. John checked it out. So, he's already approved one. So, it's very easy to learn. She knew nothing about it. She went in there. She thought she did it, and she did it well. So, we'll be meeting with the secretarial staff hopefully later this week. We'll then roll it out to the custodians sometime late July. Our in-service days in August will include some training for the rest of the hourly staff. This does apply to teachers because teachers do do hourly work at times. So, there's a spreadsheet set up for them. We'll also be rolling out before school starts electronic requests for paid time off; sick time, personal time and vacation. So, we're getting those things set up. There's a little clean up and little tweaks we have to do to our personnel system, but that's very close to be going live as well. We're trying to reduce our paper costs and just trying to streamline the process and move into the century.

4. **STUDENT ATHLETIC ACTIVITIES** Mrs. Bree A. Solomon

Due to Mrs. Solomon's absence, there was no report.

5. **FOOD SERVICE OPERATIONS** Mr. John S. Rosselli

Mr. Rosselli reported on the following item:

1) Comparison Report

Mr. Rosselli distributed a comparison report from last year and this year and a map that corresponds with some of our participation.

Basically, what I put there was the participation that we had this year are very preliminary, not yet completed, financials for this year. Still waiting on June's financials, reimbursements and to finalize the treasurer's report for June. We were down a little bit in participation this year. I honestly was expecting being that I'm new to the District. People are getting used to me. The menus changed quite a bit, but we had a good year. We're actually up at the high school by 8% which is fantastic, and I anticipate it to go up next year because we're going to add a whole new serving line. We were up for breakfast at West Snyder. On average the state tops right at about 71%. Each school district for the state participation, and we're almost at 80%. So, we're still doing pretty good. If you have any questions for me, once I get final numbers, I'll have more information for you. This is kind of where I'm at. I did put on there our catering totals, and that's just simply meals; the banquets, any luncheons. I did sell a fair amount of cups, paper plates, sprinkles for ice cream, forks, spoons, drinks, cookies. Just did like P.T.O. organizations. Teachers would e-mail me and say, I need a dozen cookies, or a couple of dozen this or whatever. I didn't include that just because it was small, but we did have a fairly extensive catering profit, if you will. If you have any questions, please. Have a wonderful summer.

6. **MAINTENANCE AND FACILITIES**

Mr. Gary L. Thomas

Mr. Thomas reported on the following items:

1) Summer Cleaning Program

We're moving right along with our summer cleaning program at all of the buildings. Things are progressing quite well.

2) Bid for Paving – Midd-West Middle School

In talking to Mid-State Paving, they were looking at their schedule, if that was approved, probably looking towards the end of July to come in and get the work done.

Mr. Nesbit inquired did Mid-State say how long they anticipate the project to take to do the paving.

Mr. Thomas responded they did not. They don't anticipate any problem with having it done by the August 14 deadline.

3) Scoreboard Replacement for West Snyder Elementary School Stadium

The scoreboard is ordered. That should be here mid-July.

4) Bid for Camera System – Mid-West Middle School

The bid for the camera system at Mid-West Middle School, I received that from Jay Darkey last week. In reviewing that, I have to make a few changes. Once that's ready to go out, I'll get the Solicitor also and have him review it. That will going out to bid, too.

7. **CENTRAL SUSQUEHANNA INTERMEDIATE UNIT** Mr. Victor L. Abate

Mr. Abate reported on the following item:

1) Serious Personnel Issues

We had some serious personnel issues which I can't go into.

8. **PSBA LIAISON** Mr. Ronald E. Wilson

Mr. Wilson had no report, but he stated however, I do have a couple comments in regard to the upcoming year and the budget. I think we should purchase the Learning Pass due to the fact there are several more members coming on that should have the training. Any of the training that's requested, that pass covers it. The budget training would have cost us \$1,000.00 a piece. If we have the Learning Pass, it's covered. Is that correct, Lynn?

Ms. Naugle responded if they're still offering that program, I haven't been on their website lately.

Mr. Wilson commented it's a Learning Pass now.

Ms. Naugle responded yes, you could cover all of your members for one price. I don't know if the prices are out for 15-16.

Mr. Wilson commented \$1,000.00 is what it is.

Ms. Naugle inquired is it still \$1,000.00.

Mr. Wilson stated I suggest we do that if we want to vote on it. It's up to you.

Mr. Abate responded let's get the numbers from Ms. Naugle or from you, and we'll put it on the agenda for July.

Attorney Knepp addressed Mr. Abate, as to PSBA also, on July 17, I am on the Board of Directors for the Pennsylvania School Boards Solicitors Association of PSBA, and one of the items that we're going to be covering is what sort of subject matter to be presented at the School Leadership Conferences. This District has a history of sending various Board members and presidents to that. So, if there's anything in particular any Board member would like to hear about, please send me an e-mail, and I will be sure to communicate that on July 17 at that meeting.

9. **SUN AREA TECHNICAL INSTITUTE** Mr. Ronald L. Hoffman

Mr. Hoffman reported on the following item:

1) Enrollment Summary

We had a meeting on Thursday. The enrollment summary as of June 1, 2015, indicates 244 students are enrolled, and we were advised that there were no programs with enrollments under six students as of this date. Another program summary report includes 105, this is the Adult Technical Education Program Summary Report, students enrolled in the evening programs throughout the year.

2) Summer Camp

They had Summer Camp that was open to students in Grades 7 through 9 as part of the ongoing recruitment efforts to enroll students in the programs. It operated from June 15 through 18, 2015, with 56 students participating in the various groups. Camps were held for Health Science & Safety, Robotic, Welding, Auto Tech & Collision Repair, Advertising Art & Design.

3) CD

I gave you one of these things (CD) here (holding it up) with a visit of Senator Gene Yaw. I didn't see it, but I understand it's real well, very interesting report. It's 28 minutes long.

10. **BUILDINGS AND GROUNDS COMMITTEE** Mr. Corey L. Smith

Mr. Smith reported on the following item:

- 1) Next meeting is August 6 at 5:00 p.m. in the District Office.

If you have anything you want discussed or brought up, just get it to myself or Mr. Thomas before that date.

11. **FINANCE COMMITTEE** Mr. Jeremy M. Tittle

Mr. Tittle had no report.

12. **POLICY COMMITTEE** Mr. Ronald E. Wilson

Mr. Wilson had no report.

13. **SUPPORT STAFF NEGOTIATION COMMITTEE** Mr. Ronald E. Wilson

Mr. Wilson had no report.

14. **PROFESSIONAL STAFF NEGOTIATION COMMITTEE** Mrs. Sherryl L. Wagner

Mrs. Wagner reported on the following item:

- 1) Meeting tomorrow at 7:00 p.m.

Mrs. Wagner inquired can we just after the meeting just real quick.

Mr. Abate responded yes, I'm good.

15. **TRANSPORTATION COMMITTEE** Mr. Ronald L. Hoffman

Mr. Hoffman had no report.

16. **BOARD AND/OR ADMINISTRATOR COMMENTS** Mr. Victor L. Abate

Mr. VanKirk stated I just want to say thank you from the bottom on my heart. These six years, you guys took a chance on a guy that had no experience in administration. Last year you gave me a chance to be a building principal and for that I am eternally grateful. It's hard. It's been a year. I feel like I'm leaving one family for another, but I don't leave with any kind of ill feelings at all. If anything, I leave with really good feelings. You got a great administration team here and the Board. You guys are doing a great job. Thank you.

Mr. Abate commented you will be missed.

Mr. Thor Edmiston had no report.

Mr. Aucker had no report.

XII. **ADJOURNMENT** Mr. Victor L. Abate

Mr. Hoffman moved and Mr. Tittle seconded a motion to adjourn the June 22, 2015, regular Board meeting at 10:22 p.m.

Yes: Abate, Hoffman, Kroh, Nesbit, Sassaman, Smith, Tittle, Wagner, Wilson

No: None

9-0-0-0

MOTION CARRIED

Recording Secretary:

Chairperson:

Date:
