

MIDD-WEST SCHOOL DISTRICT

Regular Meeting/ Work Session
West Snyder Elementary School
Large Group Instruction Room
Monday, August 13, 2018

A QUALITY EDUCATION FOR ALL, FOR LIFE

I. **OPENING CEREMONY**

II. **EXECUTIVE SESSION: 6:15 p.m.**

III. **CALL TO ORDER: 7:00 p.m.** Mr. Victor L. Abate

IV. **ROLL CALL:** Mr. Victor L. Abate

<u>BOARD OF SCHOOL DIRECTORS</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>LATE ARRIVAL</u>
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Mr. Victor L. Abate, President	X		
Mr. Thomas J. Rubillo, Vice President	X		
Mr. Shawn A. Sassaman, Treasurer	X		
Mr. Ronald L. Hoffman	X		
Mrs. Wyona P. Lauver	X		
Mr. Tony G. McKnight	X		
Mr. Christopher T. Nesbit	X		
Mr. Donald D. Pinci	X		
Mr. Ronald E. Wilson	X		
Mr. Richard J. Musselman, Superintendent (Non-Voting Member)	X		
Ms. Allyson L. Folk, Secretary (Non-Member)	X		

OTHERS

Mr. Joseph W. Stroup, Director of Curriculum and Instruction
Mrs. Amy B. Simmons, Business Manager
Attorney Orris C. Knepp, III, Solicitor
Mr. Dane S. Aucker, Principal, Midd-West Middle School
Mrs. Lee C. Bzdil, Supervisor of Special Education
Mr. Thor R. Edmiston, Principal, Midd-West High School
Ms. Cynthia L. Hutchinson, Principal, Middleburg Elementary School
Miss Erin C. Sheedy, Principal, West Snyder Elementary School
Miss Catri Barba

V. **PUBLIC COMMENT ON AGENDA ITEMS**

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

There were no public comments.

VI. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

There were no scheduled speakers.

Mr. Abate stated before we get into the action for items, we did hold an Executive Session this evening where we did discuss a legal issue with the Board pertaining to the Board, and with that we will continue with our action items.

VII. **ITEMS FOR ACTION**

A. **BUSINESS AND FISCAL**

Mr. Shawn A. Sassaman

1. **2018-2019 LIST OF BUS DRIVERS**

Mr. Pinci moved and Mr. Nesbit seconded approval of the lists of bus drivers for Hunters Valley, Inc., Narehood Transportation, LLC, Rohrer Bus Service, Spade Busing, LLC, Strawser Busing, LLC, and Weikel Busing, LLC, for the 2018-2019 school year.

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

2. **2018-2019 LIST OF BUS STOPS**

Mr. Hoffman moved and Mr. Rubillo seconded approval of the list of bus stops for the 2018-2019 school year.

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

3. **FALL ATHLETIC TRANSPORTATION BIDS**

Mr. Nesbit moved and Mrs. Lauver seconded approval of the fall athletic transportation bids from Strawser Busing, LLC, in the amount of \$2,050.00.

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo,
Sassaman, Wilson
No: None
9-0-0-0
MOTION CARRIED

4. **TRANSPORTATION SERVICE FOR FOOTBALL PRACTICES**

Mr. Rubillo moved and Pinci seconded approval to accept the quote from Strawser Busing, LLC, in the amount of \$165.00 per practice to provide football practice transportation to West Snyder Elementary School for the 2018-2019 school year.

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo,
Sassaman, Wilson
No: None
9-0-0-0
MOTION CARRIED

5. **CENTRAL SUSQUEHANNA INTERMEDIATE UNIT – SUPERINTENDENT PROFESSIONAL DEVELOPMENT CONSORTIUM**

Mr. Nesbit moved and Mrs. Lauver seconded approval to submit payment to the Central Susquehanna Intermediate Unit for the invoice for the Superintendent Professional Development Consortium for the 2017-2018 school year in the amount of \$500.00.

Discussion:

Mr. Pinci inquired so this is just for this half of the year?

Mr. Musselman responded no, they charge \$500.00. We have annual. Annual. We have monthly meetings up at the IU, and they also do a little training package usually around November. They have superintendents from the IU get together, and they usually bring in some and do some training. So, \$500.00 is pretty cheap, but that's all they charge for us to attend those, and that's for the whole year.

Mr. Pinci stated I'm looking at 17-18.

Mrs. Simmons stated the invoice is for last year.

Various conversations were occurring at this time.

Mr. Musselman stated well, it's supposed to be I think 18-19 because we paid it last year. So, it should be 18-19.

Ms. Folk stated it's on the invoice for 17-18.

Mr. Musselman stated but it is for this year. I mean I may guess there's a typo or whatever, but it is for this year because we paid it last year.

Let me look it up here. So, it was dated June 15, 2018, but the actual invoice here says 17-18 school year.

Mr. Abate inquired are you sure you paid last year?

Mr. Musselman responded yes, we paid last year. All you have to do is what? Amend the motion.

Mr. Abate stated we'll have to amend the motion. I'd like to amend the motion to say 2018-2019 school year in the amount of \$500.00. Second to the motion?

Mrs. Lauver seconded it.

Mr. Abate inquired is there any discussion on the amendment?

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

Mr. Abate stated back to the original motion then. Any further discussion?

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

6. **CENTRAL SUSQUEHANNA REGIONAL GUEST TEACHER/EDUCATION MAJOR TRAINING CONSORTIUM AGREEMENT**

Mrs. Lauver moved and Mr. Pinci seconded approval of the Agreement between the Central Susquehanna Regional Guest Teacher/Education Major Training Consortium and the Mid-West School District to participate in the 2018-2019 Guest Teacher/Education Major Training Program due to the ongoing shortage of qualified substitute teachers in many disciplines and subject areas at a flat annual membership fee no greater than \$500.00.

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo,
Sassaman, Wilson
No: None
9-0-0-0
MOTION CARRIED

7. **REVISION TO SPORTS MEDICINE SERVICES AGREEMENT**

Mr. Nesbit moved and Mr. Rubillo seconded approval to revise the Services Agreement between Geisinger Medical Center and the Mid-West School District pertaining to sports medicine services by way of a certified athletic trainer for a three-year term beginning on August 1, 2018, through May 31, 2021, for 1,625 hours each scholastic year in the amount of \$50,618.75 annually. *{The revision is due to changing football practice to West Snyder Elementary School.} {The Services Agreement approved at the June 11, 2018, regular meeting was for 1,525 hours each scholastic year in the amount of \$50,553.75 annually.}*

Discussion:

Mr. Abate inquired the motion that was approved back in June, or are we just paying the difference or which is what? \$100.00?

Mr. Rubillo responded that's what it looks like, yeah.

Mr. Musselman inquired, Amy, what was the total amount they added?

Mrs. Simmons responded \$65.00 for an extra 100 hours, and I e-mailed her back to verify that that was accurate, and she said, "yeah."

Mr. Musselman stated it's an extra trainer basically to cover football.

Mr. Abate stated okay. \$65.00.

Mr. Musselman stated we were okay with that.

Mr. Abate stated I'm okay with that.

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo,
Sassaman, Wilson
No: None
9-0-0-0
MOTION CARRIED

8. **STUDENT PHYSICAL EXAMINATION SERVICES/FOOTBALL GAME COVERAGE SERVICES AGREEMENT**

Mr. Rubillo moved and Mr. Nesbit seconded approval of the Services Agreement between the Mid-West School District and Geisinger Clinic for the purpose of student physical examination services at a cost of \$140.00 per hour and football game coverage at a cost of \$265.00 per game to be effective July 1, 2018, through June 30, 2021.

Discussion:

Mrs. Lauver inquired the examination services, that's for all sports or just football?

Mr. Musselman responded I think it's just football. I don't know. Amy?

Mrs. Simmons stated it's all of them.

Mr. Musselman inquired is it all sports?

Mrs. Simmons responded this is a separate agreement, yeah.

Mr. Musselman stated okay.

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

9. **2018-2019 TUITION AGREEMENTS – NEW STORY**

Mr. Nesbit moved and Mr. Rubillo seconded approval of the 2018-2019 Tuition Agreements between New Story and the Mid-West School District for one (1) student at the \$500.00 extra high rate per day for attendance, two (2) students at the \$360.00 high rate per day for attendance and two (2) students at the \$270.00 low rate per day for attendance that includes all services to be effective on August 27, 2018, through June 7, 2019.

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

10. **OCCUPATIONAL THERAPY AND PHYSICAL THERAPY SERVICES SCHOOL-BASED CONTRACT – KIDSWORK THERAPY CENTER**

Mr. Nesbit moved and Mrs. Lauver seconded approval of the School-Based Contract between Kidswork Therapy Center and the Mid-West School District to provide occupational therapy and physical therapy services at a rate of \$75.00 per hour and \$20.00 per hour for travel between buildings for the 2018-2019 school year to be effective July 1, 2018, through June 30, 2019.

Discussion:

Mrs. Lauver inquired this is just for students continuously or just as-needed basis?

Mrs. Bzdil responded this is typically for students who have service provided through an IEP for physical therapy.

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

11. **WEB HOSTING RENEWAL – BLACKBOARD, INC.**

Mr. Nesbit moved and Mr. Pinci seconded approval of the Web Hosting renewal between Blackboard, Inc., and the Mid-West School District for the period July 1, 2018, through June 30, 2019, at a cost of \$8,453.92.

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

12. **QUOTE FOR SUBSCRIPTION TO BRAINPOP AND BRAINPOP JR.**

Mr. Pinci moved and Mr. Nesbit seconded approval of the quote to purchase a one-year subscription to BrainPOP and BrainPOP Jr. for Middleburg Elementary School and West Snyder Elementary School for Grades K-5 to be effective on July 1, 2018, at a cost of \$4,311.00. *{BrainPOP is an online K-5 program with reading, writing, math, science and social studies content.} {This purchase will be paid with Title I funds.}*

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

Mrs. Bree A. Solomon arrived at 7:13 p.m.

13. **QUOTE FOR TURNKEY INSTALLATION OF EVERASE DRY ERASE HIGH GLOSS RESURFACING MATERIAL**

Mr. Nesbit moved and Mr. Pinci seconded approval of the quote for turnkey installation of Everase dry erase high gloss resurfacing material from Everase Corporation to resurface the chalkboards at Mid-West Middle School at a cost of \$8,600.00.

Discussion:

Mr. Rubillo inquired when will this be done?

Mr. Aucker responded I had talked to Everase, and he said they were looking at our schedule. They would come in the evenings, come on the weekends.

Mr. Rubillo inquired it wouldn't all be done before the school year, then? They're going to just.

Mr. Aucker responded I would like to. He said if they cannot make it happen, they would definitely do evening and weekend work.

Mr. Rubillo inquired is there any odors and what not in the process?

Mr. Aucker responded no. We actually washed one. There was a roll of film, and we applied water to it, and it went right on.

Mr. Rubillo commented nice.

Mr. Aucker stated it was odorless, quick. It worked great.

Mrs. Lauver inquired is there more than one per room? More than one blackboard?

Mr. Aucker responded some rooms have two, yes.

Mrs. Lauver stated it looks like they're saying 344 are being resurfaced, and then they give the rooms, and then it's not that many room numbers listed unless we don't have them all.

Mr. Aucker stated well, all of the rooms are going to be resurfaced, yes. Some rooms have two. Some rooms only have one. It will be in coordination with our maintenance. The whiteboards have to come down, resurfaced and then put them back up.

Mrs. Lauver inquired so where it says, "school to remove SB," what is "SB?" There's "Comments." I was looking under the "Comments" on the invoice sheet. Maybe you don't have it. I was looking at it and wondering what "SB" meant.

Mr. Aucker stated Smartboard probably.

Mrs. Lauver commented okay. Alright.

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo,
Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

14. **QUOTE FOR ICE MACHINE – MIDD-WEST HIGH SCHOOL**

Mr. Nesbit moved and Mr. Rubillo seconded approval of the quote for an ice machine for the Trainer’s Room at Midd-West High School from Rager Mechanical at a cost of \$3,600.00.

Discussion:

Mr. Abate inquired, Mrs. Solomon, is that the room next to you, then? Is that where that will?

Mrs. Solomon responded I’m sorry. The ice machine? Yeah. That will be in the Athletic Trainer’s room.

Mr. Musselman stated this is just the compressor part that’s on top. The actual tub and everything else is fine because a brand new unit is around \$8 to \$9,000.00. So, we’re replacing the part that’s not working. Basically, it’s the compressor unit and whatever. Tommy can tell me what it is, but that unit up on top is going to be replaced.

Mr. Abate stated the stuff that makes the ice.

Mr. Musselman stated the stuff that makes the ice, yeah.

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

15. **PROPOSAL FOR SOUND SYSTEM – STADIUM AT WEST SNYDER ELEMENTARY SCHOOL**

Mr. Nesbit moved and Mr. Rubillo seconded approval of the proposal from Gelnett & Associates, LLC, for a sound system in the stadium at West Snyder Elementary School at a cost of \$14,264.00.

Discussion:

Mr. Pinci inquired is some of this? Is this being paid through the money we just received?

Mr. Musselman responded I guess it could be. The only thing is one of things we were hoping to do is utilize that to pay for all the salaries, the operations of the game as far as personnel, transportation. I don’t know what I’m going to get years two and three. I have no clue. I guess it could come out of there, but it is like a capital. It’s more like a capital project. The sound system that is out there, there are like two speakers that are out there, and you can’t hear during a football game anything that’s really coming out. It’s just kind of really muffled or whatever. So, I had this company come in. For the last couple years I’ve been asking for somebody to come in and look at that, and we would have a person come in and say, “Oh, yeah, it’s working.” It does make sound, but it’s not. You can’t hear when you add a band and you have people there and you add others. If you had everything quiet, you can hear but not when

you add other noise. So, I was looking at the District picking this up and paying for it, but if we had to use it out of the grant, we certainly could, but the grant is covering, you know, your operations of the program and everything else. So, this is more of like a one-time expense for the sound system versus ongoing expenses for salaries and stuff like that.

Mr. Abate inquired if I'm not mistaken, when we were discussing the renovations of this building (West Snyder Elementary School), wasn't this sound system out there talked about being replaced because the teachers use that out there for the students?

Mr. Nesbit responded yeah. I think we decided to wait on that. Not to do it all at once.

Mr. Musselman stated well, nobody knew what was going to happen with football or anything else because there was some stuff, too, that was going on with that.

Mr. Abate stated I guess we're going to do it now. It gets used. Erin, they use that out there, right?

Miss Sheedy responded yes.

Mr. Abate stated okay. So, it's not just for football.

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

16. **PROPOSAL FOR SWIFTMD – HEALTHCARE ON DEMAND**

Mr. Nesbit moved and Mr. Rubillo seconded approval of the proposal from SwiftMD to provide a telemedicine service for health care for Middle West School District to be effective August 1, 2018, through July 31, 2019, at an annual cost of \$7,912.00.

Discussion:

Mr. Pinci inquired is this the first year for this?

Mr. Musselman responded yes. This is. Amy and I go to our. Reshini has health consortiums that we go to periodically throughout the year. This is one that they actually recommend, and this company actually guarantees that if you don't find that much savings, they actually recoup whatever is different, but what it does is it actually lowers the cost of people going to like emergency rooms possibly. I mean if it's an emergency, go, but for like if you have the flu or something like that, you can call in, talk to a medical provider. They can order a prescription for you so it reduces our health care costs. So, it's to save us money in the long run for our health care. Did I miss anything?

Mrs. Simmons stated it says employee and dependent. If somebody's up with the flu and didn't go to the doctor and has symptoms of the flu, you can call and get a doctor's note also for that.

Mrs. Lauver stated yes, I noticed it says, "employees and their dependents." So, in other words, the spouse would not be included.

Mr. Musselman stated well, it would be anybody that's on their plan. So, if their spouse is on that plan, they would be able to utilize it.

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

17. **ASBO INTERNATIONAL ANNUAL MEETING AND EXPO**

Mr. Nesbit moved and Mr. Rubillo seconded approval to grant permission for Amy B. Simmons to attend the ASBO International Annual Meeting and Expo on September 19, 2018, through September 24, 2018, at a cost not to exceed \$250.00. *{Mrs. Simmons was awarded a scholarship from the Pennsylvania Association of School Business Officials (PASBO) and AXA to attend as a first-time attendee. The scholarship will cover the registration, flight and hotel stay.}*

Discussion:

Mr. Pinci inquired where is it?

Mrs. Simmons responded Kissimmee, Florida.

Mr. Pinci stated Florida.

Yes: Abate, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: Hoffman

8-1-0-0

MOTION CARRIED

18. **PENNSYLVANIA EDUCATION POLICY FELLOWSHIP PROGRAM**

Mr. Rubillo moved and Mr. Nesbit seconded approval to grant permission for Amy B. Simmons to submit an application for the Pennsylvania Education Policy Fellowship Program for the 2018-2019 school year to pursue certificate in educational policy and leadership with a tuition fee of \$2,995.00 plus all travel-related costs not to exceed \$500.00. *{PASBO is offering scholarships to members who are awarded a fellowship ranging from \$1,000.00 to \$2,000.00.}*

Discussion:

Mrs. Lauver inquired will you get credits, or is it just a?

Mrs. Simmons responded it will be a fellowship certificate. It will be cheaper doing this program, and this program is actually specific to Pennsylvania. You spend time at the Capitol while they work on bills and legislation, and there's two days in D.C.

Mrs. Lauver inquired so how much time involved? Is it day time?

Mrs. Simmons responded there's two days in September, and then it's like a half day here and there. It works out to maybe a day a month if that.

Mrs. Lauver inquired so it goes all year?

Mrs. Simmons responded it's a year-long fellowship, but it's specific to Pennsylvania.

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

19. **DONATIONS – NFL KICKSTARTER PROGRAM**

Mr. Nesbit moved and Mr. Rubillo seconded approval to accept the following donations associated with the NFL Kickstarter Program beginning with the 2018-2019 season and ending the 2019-2020 season:

\$200,000.00 from Nike	(Player Uniforms, Promotional Articles and various clothing articles to support football program and trip to meet professional football players with the Pittsburgh Steelers)
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\$70,000.00 from Pro Football Hall of Fame

\$25,000.00 from USA Football	(Football Equipment)
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\$5,000.00 from Pittsburgh Steelers

NFL	(102 Wilson Footballs)
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Prime Fitness	(Weightlifting Rig)
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Riddell Sports Group	(60 Flex Speed Helmets/ 60 Shoulder Pads)
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Discussion:

Mr. Nesbit inquired how are these funds coming in? Are they coming in now? Are they being?

Mr. Musselman responded what you see here (two checks) is basically

what we have received so far, and we kind of tried with Nike, we have been getting clothing items in sporadically or whatever. So, today some pants came in, and so those things have just been coming in as they're ready from the factory or whatever coming in, but we did get. I have a check over here that Coach Hatter and I went to the Hall of Fame, and they gave us a check for \$70,000.00. So, that's a cash check that we get from them. \$250,000.00 from USA Football. We order equipment, and they paid the bill.

Mr. Nesbit inquired \$250,000.00 or \$25,000.00?

Mr. Musselman responded I mean \$25,000.00. I'm sorry. \$25,000.00 from USA Football. I wish it was \$250. It was \$25,000.00 from USA Football. We ordered it, and they paid the bill for us. We didn't get any cash, but we got to order. Bree and Coach sat down, and they went through and ordered stuff we needed for football, and so they ordered those things. The Steelers gave us \$5,000.00 in cash. They gave us a check for that. The NFL footballs. We got 102 footballs, and they're like \$70.00 – \$80.00 footballs. So, that's a lot of money. The weightlifting rig, we have it down here (West Snyder Elementary School), but we actually got a physical donation. Mr. Stroup and I actually went out and picked that up and then Riddell gave us the helmets. So, we had donations. We have cash, but one of the things for this motion is there could be other things that come throughout. So, I'm not turning it down.

Mr. Nesbit commented I'm sure.

Mr. Musselman stated I'm not turning any of that down.

Mr. Nesbit inquired so the \$200,000.00 from Nike is basically in miscellaneous items and not necessarily a check?

Mr. Musselman responded we didn't get a check from Nike. We got no cash from Nike. We got a home and away uniforms. Well, we got the home and away uniforms. They were too small. They were youth size. So, they sent us interim uniforms for our players which they actually got today for the first time they saw these uniforms, and then other uniforms are coming later on to replace those, and they're allowing us to take the youth uniforms and donate those to our youth football program.

Mr. Nesbit commented wow.

Mr. Musselman stated so that was around a \$30,000.00 mistake that they're letting us just go ahead and give to our youth football program. So, we just kind of went and looked at what it would cost on-line if we were to order them. It doesn't cost Nike that much money, but if we were to order, it's roughly around \$200,000.00.

Mr. Pinci inquired is this two years or three years?

Mr. Musselman responded it's supposed to be a three-year program where they're going to help us fund our football. Now, what does that mean? I don't know. When I was out at the Hall of Fame, I pulled aside the Vice President of the Youth Football for the NFL, and I asked, and I said, "What can I expect going on?" He said, "We're going to have a

meeting on this later on this week, and we'll get back to you." Well, I haven't heard yet. I usually have to prompt them, but I don't know what it means for the coming years because we'd like to know. Am I going to get another check for \$70,000.00? Well, then I know I have these covered. If not, I got to kind of be really careful about. You know I want to be careful anyways. We don't want to waste it, but it would be nice to know so we can plan ahead.

Mr. Nesbit inquired what about the Steelers? We were told several months ago that they were going to be donating their used equipment and practice jerseys. Did that ever come through?

Mr. Musselman responded no, and I will say this has been a very interesting experience for me. I would get phone calls, and they would be saying, "Yep, the Steelers said they're." They get all brand new equipment each year. Practice equipment they're going to donate you their old stuff, and they're going to get new, and I was like that's awesome. That's incredible. That's fabulous. They never said anything about jerseys or anything else because that would be great. We'd try to resell those suckers, but maybe the kids would end up selling them, but the equipment when I approached the Steelers, they said, "I'm sorry. There must be some kind of miscommunication. We don't do that. We don't get new equipment every year." So, but they're the ones who did talk to Prime Fitness. Prime Fitness makes all their equipment, and so, they donated some weightlifting equipment to us, but the NFL tells you stuff, and then you get a call from Nike, and then there, they're doing stuff, and the NFL said that Riddell was going to donate all the helmets and shoulder pads. Riddell came and said, "No, we only offered to donate 60 helmets and 60 shoulder pads. So, we had to take some of that \$25,000.00 and buy the rest. So, the information you get nothing's in writing. You get a phone call, and say, "Hey, we got this great opportunity," and sometimes it pans out and sometimes it doesn't.

Mr. Nesbit inquired it's their first time in this program?

Mr. Musselman responded right.

Mrs. Lauver inquired did we buy the same kind of helmets?

Mr. Musselman responded we did. We bought the same kind so that they're all the Speed Flex. These helmets are actually are at kind of the top of the line helmet that they have. It also has an electronic component in it. It can tell how many hits and basically like how hard of a hit each player takes on their head. So, the coach can be over on the sideline and can be looking at the number of impacts a player has to their head, but they said there's no scientific correlation between the number of hits and the intensity of the hit for concussions because you can have a kid take a heck of a big hit and never get a concussion, and you can have a kid take a small hit and get a concussion. So, it's not like a direct correlation, but it's information the coach knows that this player has taken a lot of head hits right now in the game. Maybe I want to pull him out and put somebody else in or do something or change things around or whatever.

Mr. Nesbit stated you did make reference about you and Mr. Stroup picked up a sled.

Mr. Musselman stated it wasn't a sled. It was a weightlifting rig. So, it's actually here at West Snyder, but it's a large system that you can add weights to it. Now it didn't come with weights, but it's a large rig. I don't know what they're valued at, \$5 – \$6,000.00, \$7,000.00. Something like that, and that's the company that makes the equipment for the Steelers. They had Steelers equipment there. It was painted yellow, and we got to touch it, but that's about it.

Mr. Nesbit inquired is there any of the equipment from Juniata that we may be interested in picking up?

Mr. Musselman responded we did go get some of the equipment at Juniata. We got their sled which is sitting out here (West Snyder Elementary School) which is fairly new. We did get their sled. We did get some of the other stuff that they had, and our kids have been using it. You got to realize until just a week or so ago we didn't even have footballs. So, you know, we've had to get together some footballs, and we got some of those from East Juniata, and we got their sleds, and we got some of their dummies, and we got some of the other things. So, that was a pretty good deal. It was \$2 grand.

Mr. Nesbit inquired so we got everything that was available?

Mr. Musselman responded we got everything that was available, and some stuff we don't want, but we didn't even have uniforms for a while. So, the kids this morning were coming in and getting their pants, the E.J. pants, and stuff to practice in and everything else, but we'll be getting all that other stuff in. So, it's helped us out, but we're not using their helmets or anything.

Mr. Nesbit inquired where are we at as far as getting the uniforms made up? I mean as far as the logos, the numbering and the helmets made up and that sort of thing?

Mr. Musselman responded well, the helmets, the uniforms all have numbers and everything else. So, they're already here.

Mr. Nesbit commented okay.

Mr. Musselman stated the interim uniforms. The helmets, there's decals that are on order. They were supposed. I don't know if we found that. I think that we heard that they were delivered to.

Mr. Stroup inquired do you want to see them?

Mr. Musselman responded yeah, if you want to go down and grab one or two, that's great, but the decals, I don't know where they're at. They said that they were delivered to the high school, but we haven't found those, but we apply the decals. So, there will be a Mustang, a horse, on one side, and then it will be the numbers of the student players, and I think we got the US flag, I believe, on the back, right, Thor?

Mr. Edmiston responded that is correct.

Mr. Musselman stated Thor's been doing a great job working with Nike and Riddell, and Bree has been working with them as well as far as like the whole uniform and stuff. They've been doing a fabulous job, but it's been kind of like ebb and flow. You know like you haven't heard nothing for a while, and all of a sudden you hear a blast of stuff, and things come through the door, and then there's nothing. They got socks. They got cleats. They got gloves. They got the shirts, the pants, belts. Anything else, Thor, from Nike?

Mr. Edmiston responded they've sent various t-shirts as well. The promotional t-shirts.

Mr. Musselman stated yeah, they gave them promotional t-shirts today. I mean we just got those today.

Mrs. Lauver inquired are the uniforms away and home?

Mr. Musselman responded there's away and home. So, there's a black and a white, yeah, shirt and pants set.

Mr. Nesbit stated if I remember correctly, they also talked about like revising or updating a Mustang logo.

Mr. Musselman stated Thor actually worked with them on that. Do you want to share any information?

Mr. Edmiston responded well, Riddell actually has an art department and in talking with the coach, they came up with a logo from the Southern Baptist University Mustangs. It's a galloping Mustang. So, Riddell is allowed to take that logo as long as they alter it by 30%, which they did, then we can use that logo. So, the logo that you're going to see on the helmet this year, I believe if I'm not mistaken, the boys are going to have numbers on one side and a logo on the other. Okay.

Mr. Musselman stated and the US flag, I think.

Mr. Edmiston stated and the flag on the back, correct. So, you're going to see the running Mustang similar to the Southern Baptist. If you look at them tonight, you'll be able to see the Southern Baptist. It's just altered by 30%.

Mr. Musselman stated they're going to look good. They really are. They're going to look good. The uniforms look great. Joe ran down to go get one, and you'll be able to see the trousers and the pants and the helmet. We've been getting some pretty nice stuff. We also got like I know with Bree and stuff they ordered like or actually through E.J. we got some of their like water hydration equipment that we need for practices, the dummies. We got for those. We got big tires. I don't remember what all was there, but there was a whole host of things that we brought from that program over here as well. So, a sled in and of itself we looked at were like \$5 - \$6,000.00, and so for all of the equipment we paid \$2, so.

Mr. Nesbit commented that's great.

Mr. Musselman stated yeah.

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo,
Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

Mrs. Lauver moved and Mr. Rubillo seconded approval to allow the Superintendent to accept on behalf of the Mid-West School District any and all future donations associated with the NFL Kickstarter Program, or otherwise related to the football program, pursuant to the terms and conditions set forth in 24 P.S. Sec. 2-216.

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo,
Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

Mr. Musselman inquired do you want Joe to show you the?

Mr. Abate responded well, obviously, yes.

Mr. Musselman inquired, Joe, would you try on a shirt?

Laughter occurred at this time.

Mr. Musselman stated so, that's the black one, and of course, the white one is laying there. It's just opposite of that.

Mr. Stroup stated they do have Mustangs on it.

Mr. Musselman stated Mid-West on the front.

Mr. Nesbit commented nice.

Mr. Stroup stated and then two colors of pants, black and white. So, you can wear white and black, black and black. You can have four different combinations in the uniforms. Did you tell them they all cleats, too?

Mr. Musselman responded I may have mentioned it, but go ahead and show those. They have different types of cleats for linemen, for speed people. So, kids got today was the first day they got to see these and actually get their uniforms today. So, there was a lot of excitement. There's the helmet. You can pass it around. So, you can check it out.

Mr. Edmiston inquired, Mr. Musselman, I don't know if I remember correctly, and I'm asking, but the helmets that Riddell donated to our

varsity team has impact sensors in it, and the impact sensors are connected to our trainer's computer box.

Mr. Musselman stated I think I mentioned here but yeah.

Mr. Edmiston stated it will be nice that if there's a high impact, the trainer will know when somebody out of the field has had an impact.

Miscellaneous conversations were occurring regarding the helmets.

20. **DONATIONS – SCHOOL FARM**

Mr. Rubillo moved and Mrs. Lauver seconded approval to accept 2,700 linear foot of livestock field fencing from the Red Brand Fence Company and to accept livestock fence posts from the Midd-West FFA Alumni for the school farm.

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

B. **POLICY AND PROGRAMS**

Mr. Thomas J. Rubillo

1. **2018-2019 STUDENT ACTIVITIES AND CLUBS**

Mr. Rubillo moved and Mr. Nesbit seconded approval of the student activities and clubs for Midd-West Middle School and Midd-West High School for the 2018-2019 school year.

Discussion:

Mr. Hoffman stated just got a question. Do we have people taking every one of those?

Mr. Aucker responded they pick.

Mr. Hoffman stated I know they pick, but there's an awful lot of clubs there. Are they all?

Mr. Aucker responded they rotate through marking periods.

Mr. Hoffman stated I was just curious because there's a lot to pick from.

Mr. Pinci inquired how much of a decision? Do the students ever have a chance to decide what type of club they'd like to see?

Mr. Edmiston inquired what type of club they'd like to have?

Mr. Pinci responded yeah.

Mr. Edmiston stated yeah, right.

Mr. Pinci stated so that's something that they approve?

Mr. Edmiston responded in fact there's talk about maybe starting a club this year, but the students would like to have a School Spirit Club. So, that's one that we're going to discuss at the beginning of the year, and maybe form a School Spirit Club. That was a student-led idea, and it might have been on the list. I'm not sure. I'll check that. It was in the past.

Mr. Abate inquired is there a minimum number of students before they have the club? I mean you're not going to hold a club for just one student, right? So, if you have like Chess Club, and you only had one?

Mr. Edmiston responded if there's only one student, we would ask that student to pick something different.

Mr. Abate inquired so what is your minimum? Five? Ten?

Mr. Edmiston responded I think eight to ten is the minimum before we spread out students over other clubs.

Mr. Abate stated right, I get that. Okay. Just curious. That's all.

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo,
Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

C. **PERSONNEL**

Mr. Thomas J. Rubillo

1. **EXTENSION OF PROFESSIONAL COLLECTIVE BARGAINING AGREEMENT**

Mr. Nesbit moved and Mr. Pinci seconded approval to grant the request from the Midd-West Education Association offering to continue to work under the terms and conditions of the existing agreement until such time a successor agreement can be agreed upon or until such time as the Association notifies the Board otherwise.

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo,
Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

2. **MEMORANDUM OF UNDERSTANDING – MIDD-WEST EDUCATION SUPPORT PROFESSIONALS ASSOCIATION**

Mr. Nesbit moved and Mr. Pinci seconded approval of a Memorandum of Understanding between the Mid-West School District and the Mid-West Education Support Professionals Association to amend the Collective Bargaining Agreement between the parties to include the position of Head of Maintenance for a period of two (2) years (2018-2019 and 2019-2020) and will be reevaluated during normal negotiations to renew the current Collective Bargaining Agreement set to expire June 30, 2020.

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

3. **EMPLOYMENTS – CERTIFICATED**

Mr. Nesbit moved and Mr. Pinci seconded approval to employ the following individuals:

- a. Temporary Professional Employee – Catri E. Barba – Elementary Teacher (Grade 1) – Middleburg Elementary School – Effective: August 16, 2018, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$46,187.00 *{Replacement/Hutchinson}*
- b. Temporary Professional Employee – Nicholas M. Gallinot – English Teacher – Mid-West High School – Effective: August 20, 2018, pending receipt of Act 34, 151, 114, 24 and 31 - Salary: \$46,187.00 *{Replacement/Edmiston}*

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

Mr. Abate inquired, Mr. Musselman, is our?

Mr. Musselman responded I would like to introduce Miss Barba. She's coming to us for the next school year. So, thank you very much for joining us. Now you get to see put a name with a face. So, we're excited to have her come and be a part of our elementary school at ME. Thank you for joining us. Do you have a speech ready?

Miss Barba responded no, I do not.

Mr. Musselman commented okay.

Mr. Rubillo stated welcome. How did I do with your first name?

Miss Barba responded Catri (Catree). It was good enough.

Laughter occurred at this time.

Mr. Abate stated welcome. It's good to have you.

4. **EMPLOYMENTS – CLASSIFIED**

Mr. Nesbit moved and Mr. Pinci seconded approval to employ the following individuals:

- a. Classified Employee – Zachary P. Trissler – Maintenance – III – Mid-West School District – Effective: August 13, 2018, pending receipt of Act 24 and 31 – Salary: \$18.70 per hour *{Replacement/Musselman}*
- b. Classified Employee – Kaleb T. Portzline – Personal Care Assistant – Emotional Support Program/Learning Support Program – Middleburg Elementary School– Effective: August 20, 2018, pending receipt of Act 24 and 31 – Salary: \$12.20 per hour *{Replacement/Bzdil}*

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

5. **APPOINTMENT**

a. **CO-CURRICULAR**

Mr. Pinci moved and Mr. Sassaman seconded approval to appoint the following individual for the 2018-2019 school year: *{Stipend will be determined at a later date, following approval of the Mid-West School District Professional Staff Collective Bargaining Agreement.}*

Alexis M. Bixler Assistant Marching Band Director MWHS

Discussion:

Mr. Pinci inquired has her position been filled in the elementary school?

Mr. Musselman responded this is a new position for the band that we had an agreement with our teachers as far as the assistant marching

band director. So, she'll still be teaching, but this is like an extra-curricular position.

Mr. Pinci inquired so she didn't leave?

Mr. Musselman responded no, no, no. She's still teaching here with us. This is just extra-curricular for band, yeah.

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

6. **ADDITIONS TO SUBSTITUTE LISTS**

a. **CERTIFICATED**

Mr. Sassaman moved and Mr. Nesbit seconded approval of the following individuals as certificated substitutes at a rate of \$90.00 per day for the 2018-2019 school year:

Area of Certification

Dawn L. Getgen	Ment and/or Phys Handicapped K-12
Laura E. Horting*	Grades PK – 4
Marta Kheyfets	Grades PK – 4
Wendy K. Shaffer	Biology/Mid-Level English 7-9

**Pending receipt of Act 24, 31,168, School Personnel Health Record, Employment Eligibility Verification Form and photocopies of driver's license, social security card and/or birth certificate.*

Discussion:

Mr. Pinci inquired are these all the substitutes here that we have?

Mr. Musselman responded no, these are additional. We're adding them to our lists. We still have from current years, but these are additional ones.

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

b. **CLASSIFIED/INSTRUCTIONAL ASSISTANT**

Mr. Pinci moved and Mr. Nesbit seconded approval of the following individual as an instructional assistant substitute at a rate of \$12.20 per hour for the 2018-2019 school year:

Erika M. Cherry*

**Pending receipt of School Personnel Health Record*

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo,
Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

7. **ATHLETIC EVENT PERSONNEL**

Mr. Sassaman moved and Mr. Nesbit seconded approval of the following individuals as fall athletic event personnel for the 2018-2019 school year:

Football Announcer Robert W. Swan, II
(\$20.00/game)

Clock Operator Barry E. Goss (substitute)
(\$25.00/game) Jennifer Hummel
Brooke J. Keister
Jamie L. Kline
Emilee A. Shaffer
David A. Wagner
Lisa M. Wagner

Ticket Taker/Ticket Seller Jennifer Hummel
(\$20.00/game) Brooke J. Keister
Jamie L. Kline
Kay E. Smith
Ruth Ann Solomon
Jane I. Zimmerman

Field Marker Zane B. Dreese
(\$20.00/game) Denny R. Irvin (Alternate)
Jamie L. Kline
Chad E. Wolf
Christopher S. Wolf
Neal E. Wolf

Game Manager Matthew M. Dietz
Allyson L. Folk
Michael A. Frye
Jennifer Hummel
Lisa M. Wagner

(\$35.00/game junior high basketball)
(\$45.00/game field hockey/soccer)
(\$60.00/game football; \$50.00/game JV/Junior High football)
(\$105.00/tournament – field hockey/soccer)

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo,
Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

8. **SECURITY GUARD SUPERVISOR**

Mr. Nesbit moved and Mr. Rubillo seconded approval of the following individual as a security guard supervisor for the 2018-2019 school year at a rate of \$9.25 per hour:

Gary S. Solomon

Discussion:

Mr. Pinci inquired what does it mean by supervisor, though? Does he? Will there be other guards?

Mr. Abate responded there are others.

Mrs. Solomon stated he gets the schedule and assigns and coordinates all the security for the games.

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo,
Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

9. **NEW JOB DESCRIPTION**

Mr. Sassaman moved and Mr. Pinci seconded approval of the following new job description:

Head of Maintenance

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo,
Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

10. **LEAVE OF ABSENCE**

Mr. Pinci moved and Mr. Rubillo seconded approval of the following medical leave of absence:

- a. West Snyder Elementary School – Effective: On or about November 28, 2018, through approximately January 10, 2019

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

11. **UNCOMPENSATED LEAVE OF ABSENCE**

Mr. Pinci moved and Mr. Sassaman seconded approval of the following uncompensated leave of absence:

- a. Middleburg Elementary School – Family Medical Leave – Effective: August 22, 2018, through September 12, 2018

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

12. **SCHOOL SAFETY AND SECURITY COORDINATOR**

Mr. Rubillo moved and Mr. Nesbit seconded approval of the appointment of Dane S. Aucker to the position of School Safety and Security Coordinator for the purpose of fulfilling the requirement of Act 44 of 2018 to be effective on August 1, 2018.

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

13. **SECURITY OFFICIAL**

Mr. Rubillo moved and Mr. Sassaman seconded approval of the appointment of Amy B. Simmons to the position of Security Official for the purpose of protecting the confidentiality, integrity and availability of electronic protected health information to be effective on August 1, 2018.

Discussion:

Mrs. Lauver inquired how does that work? Is that like just the computer? You're saying it's through the computer system?

Mrs. Simmons responded I'm not even really sure. I know what you're saying.

Conversations were occurring between Mrs. Lauver and Mrs. Simmons.

Attorney Knepp stated actually if you're going to get into health issues and student safety plans, you should discuss it in Executive Session. There's new legislation that allows for that because you don't want. I mean nobody is here, but you really shouldn't discuss your security procedures in a public meeting.

Mrs. Lauver stated oh, I see what you're saying.

Mr. Musselman stated I will say that there is. Act 44 has required us to have like Dane, this new position for Dane and different things. So, some of this has required us to appoint people to do that, and some of the information coming out is not. We don't have all of the information necessarily what's going to be required, but they want a go-to person in all of the districts so that they can go ahead and send that information to, and I imagine there will be reports or something. I'm not sure. So, just trying to comply with all the new things that are required of us as a District. So, what it entails? We're still learning, so.

Mr. Rubillo stated and that was just in that e-mail that we just got about The Policy News Network. It's listed as like the first thing as far as news.

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

14. **PRIVACY OFFICIAL**

Mrs. Lauver moved and Mr. Rubillo seconded approval of the appointment of Amy B. Simmons to the position of Privacy Official for the purpose of Protected Health Information (PHI) and federal and state regulations related to participant privacy to be effective on August 1, 2018.

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

15. **RESIGNATIONS**

Mr. Hoffman moved and Mr. Nesbit seconded approval to accept the following resignations:

Emily L. Matia Effective: July 3, 2018
Instructional Assistant/Permanent Substitute
Mid-West School District

Michael J. Spotts Effective: July 7, 2018
Maintenance – Head
Mid-West School District

Shawn A. Bainbridge Effective: July 19, 2018
English Teacher
Mid-West High School

Shawn A. Bainbridge Effective: July 19, 2018
Senior Class Advisor
Mid-West High School

Julie A. Stugart Effective: July 30, 2018
Assistant Senior Class Advisor
Mid-West High School

Greta E. Biddle Effective: August 3, 2018
Art Teacher
West Snyder Elementary School/
Mid-West High School

Casey L. Snook Effective: August 6, 2018
Elementary Teacher (Grade 1)
Middleburg Elementary School

Diedrich H. Farber, III Effective: August 22, 2018
Head Custodian
Mid-West Middle School

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo,
Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

16. **TRANSFERS/CHANGE IN ASSIGNMENTS**

Mr. Hoffman moved and Mr. Nesbit seconded approval to accept the following transfers/change in assignments:

- 1) Daniel E. Auman as Maintenance – III for the Mid-West School District to Head of Maintenance for the Mid-West School District to be effective on July 1, 2018, at the hourly rate of \$29.51.
- 2) Toni M. Brower as personal care assistant for the Multi-Disabilities Support Program at Middleburg Elementary School to personal care assistant for the Emotional Support Program at Mid-West Middle School to be effective on August 20, 2018.
- 3) Julia M. Brubaker as personal care assistant for the Life Skills Support Program at Mid-West Middle School to personal care assistant for the Learning Support Program at Mid-West Middle School to be effective on August 20, 2018.
- 4) Kelcie M. Crabb as special education teacher (Life Skills Support) at Middleburg Elementary School to special education teacher (Emotional Support/Learning Support) at Middleburg Elementary School to be effective on August 16, 2018.
- 5) Adele R. Ewing as instructional assistant – L.P.N. (Life Skills Support Program/Emotional Support Program) at Mid-West Middle School to instructional assistant – L.P.N. (Life Skills Support Program) at Mid-West Middle School to be effective on August 20, 2018.
- 6) Karissa N. Graybill as English teacher (Grade 9) at Mid-West High School to English teacher (Grade 10) at Mid-West High School to be effective on August 20, 2018.
- 7) Judith A. Grose as special education teacher (Life Skills Support) at Middleburg Elementary School to special education teacher (Life Skills Support/Multi-Disabilities Support) at Middleburg Elementary School to be effective on August 20, 2018.
- 8) Angela L. Pyle as personal care assistant for the Life Skills Support Program at Mid-West Middle School to personal care assistant for the Life Skills Support Program at Mid-West High School to be effective on August 20, 2018.
- 9) Jamie K. Shambach as personal care assistant for the Learning Support Program at Mid-West Middle School to personal care assistant for the Life Skills Support Program at Mid-West High School to be effective on August 20, 2018.
- 10) Lori L. Smith as personal care assistant for the Life Skills Support Program at Middleburg Elementary School to personal care assistant for the Learning Support Program at Middleburg Elementary School to be effective on August 20, 2018.
- 11) Inna Tice as personal care assistant for the Life Skills Support Program at Mid-West High School to instructional assistant/permanent substitute for the Mid-West School District to be effective on August 20, 2018.
- 12) Michelle L. Wilson as personal care assistant for the Life Skills Support Program at Mid-West High School to personal care

assistant for the School-to-Work Transition Program at Mid-West Middle School/Mid-West High School to be effective on August 20, 2018.

Discussion:

None

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

D. **OTHER**

Mr. Sassaman stated I guess being absent from the last meeting (June 25, 2018) or so, I'd just like to revisit the junior high boys basketball coach.

Mr. Abate inquired is there a motion to revisit Jennifer Hummel as the boys junior high basketball coach? Is that the one, Mr. Sassaman?

Mr. Sassaman responded that's the one I was looking at.

Mr. Abate stated looking for a motion to approve.

1. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Mr. Pinci moved and Mr. Rubillo seconded approval to appoint the following individual for the 2018-2019 school year: *{Stipend will be determined at a later date, following approval of the Mid-West School District Professional Staff Collective Bargaining Agreement.}*

Jennifer Hummel Junior High Boys Basketball Coach MWMS

Discussion:

None

Yes: Abate, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: Hoffman, McKnight

7-2-0-0

MOTION CARRIED

Mr. Nesbit stated, Mr. Abate, at this time I'd also like to bring up the reconsideration and motion at the last meeting (June 25, 2018) that I was absent from for the appointing of Thane J. Spriggle as volunteer soccer coach for the girls soccer team at Mid-West High School for the 2018-2019 school year.

Mr. Abate stated can I have a motion to approve Thane J. Spriggle as a volunteer soccer coach for the girls at Midd-West High School? Is that the one, Mr. Nesbit?

Mr. Nesbit responded that's correct.

Mr. Abate inquired that is correct? Thank you.

b. **EXTRA-CURRICULAR – VOLUNTEER**

Mr. Pinci moved and Mr. Rubillo seconded approval of the following individuals as a volunteer for the 2018-2019 school year:

Thane J. Spriggle Volunteer Girls Soccer Coach MWHHS

Discussion:

None

Yes: Abate, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: Hoffman, McKnight

7-2-0-0

MOTION CARRIED

Mr. Abate inquired is there anything further from the Board at this time?

2. **PRESS BOX AT WEST SNYDER ELEMENTARY SCHOOL**

Mr. Rubillo responded I have one question that I'd like to. Going back when we were talking about the sound. I was just curious about the press box and the announcer's booth up there. Is there any? It's in pretty bad. Is that in bad shape from what I understand?

Mr. Musselman responded yeah, it's in pretty bad shape, yeah.

Mr. Rubillo stated yeah, and I don't know what.

Mr. Musselman stated the Boosters had talked and requested that the District do something, but by the time we got the request, it was too soon as far as putting something down out there. So, in talking with them, one of the things we did do is look at that you can buy like a scaffolding. Basically, a system that you can put up, and they could get up to do film and everything else so it will allow them to do that, and the press box that would be used just for the announcers and you know maybe some people up there, but that is a concern as far as the press box goes, but getting something done before football season is not going to be possible. Just not. Somebody had talked about well, maybe we can get some guys and build something on top, but I get a little afraid just having some people come in and build something up on top of a press box and just slapping something together. I think there's a huge liability for the District. So, if something's going to be done, we want to do it right.

Mr. Rubillo stated I'd like to see what the condition of it is and with the transitional state that the buildings and grounds with maintenance and everything is in right now, I'm just curious.

Mr. Musselman stated but I don't know if we've heard anything back if they're moving forward with that or not. I don't know. Bree, or Thor, have you heard from them?

Mrs. Solomon responded I heard they got pricing to see what it's going to cost. I think they are moving forward for the varsity home games.

Mr. Musselman commented okay.

Mr. Rubillo commented thank you.

VIII. **CLOSING CEREMONIES**

IX. **PUBLIC COMMENT**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

There were no public comments.

X. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

There were no scheduled speakers.

XI. **ADJOURNMENT**

Mr. Victor L. Abate

Mr. Hoffman moved and Mr. Rubillo seconded a motion to adjourn the August 13, 2018, regular Board meeting at 8:05 p.m.

Mr. Musselman inquired what about my report?

Mr. Abate responded you'll get your chance. Just relax.

Mr. Musselman inquired seriously, can I do it now?

Mr. Abate inquired really?

Mr. Musselman responded yeah, really.

Mr. Abate stated it's not on my agenda.

Mr. Musselman stated I know. I was going to ask if you want a football stadium if you wanted to hire. It's not on there, but we can put it on the agenda for next time if we want.

Mr. Abate inquired what are you talking about?

Mr. Musselman responded Jay Darkey.

Mr. Abate stated by all means, go with your report, Mr. Musselman.

Mr. Musselman stated yes, all right. I'm so excited to give this report.

REPORT

SUPERINTENDENT

Mr. Richard J. Musselman

Mr. Musselman reported on the following items:

1. NFL Check for \$70,000.00

One thing, and I won't give a report then for the work session. Real quick. The check that I have over here that we had talked about, I know this is maybe corny, but it's symbolic, but I would like if the Board would endorse the back of that check. It doesn't mean anything. We can't cash it or anything else, but we're going to hang this up, and I would like the Board just like a symbolic gesture, sign your name to the back cashing that check. There's a lot of things that are going to be first this year with the football team and so we're trying to collect some of that so we have it for history. So, before you leave tonight, if I could get you to sign it. I might even get the football players to sign it as well as some other administrators or whatever, but I'd like the Board to sign it first if we could just like you would a real check. Just sign your name to it if you could.

2. Weis Check for \$1,500.00

Another thing. If you look, there's another check up there. We did receive a donation from Weis for our Meals for Mustangs, and we've been blessed by other companies, too, that have donated money, but Weis contacted us and gave us a \$1,500.00 check. The Meals for Mustangs is basically a program that we use to put food together for some of our less fortunate students to have food even to take home over the weekend. So, it's a great program. They recognized us and gave us \$1,500.00. So, I wanted the Board to be aware of that as well, but I'm not going to have you sign their check. I want you to sign this one (\$70,000.00) here.

3. Mid-West Stadium Project – Conceptual Plan

The reason I really wanted to give my report, the Board had asked. We had talked about the possibility of renovating the stadium at Middleburg. So, I did have Jay Darkey come in. We took him out on the field. We walked him around and showed him what we had. Jay has gotten back to me. I'm going to pass these (Mid-West Stadium Project – Conceptual Plan) out. This is just kind of a real simple layout basically of what he was thinking, and I'd like to talk about the possibilities of some next steps. I think I got enough there. Take one and pass it on down. Send one down to Allyson so she has it for the records as well. It's difficult to see. It's not necessarily the greatest, but what you can see is if we renovated our current stadium, and you see that yellow arrow to the right, that would be filled. It would have to be made longer is what he's thinking, and then we would have on the basically center page up from the field is where you would basically have your home bleachers then, and you would have your. You could put a District Office there as well, and you can put rooms there for your teams. You could put storage, storage, storage so we get rid of all the sheds that we have over there. I probably shouldn't say it, but I call it Shantytown sometimes because we have so many sheds everywhere. I just don't think it looks good and then also parking, but what we also did is say we really

would like to see our softball field and our baseball field be brought up here (Middleburg) because one of the discussions we've talked about is the price that we're paying to ship our kids out here to West Snyder even to practice every single day. So, that puts everything on this campus. So, I asked Jay. I said, "what would be our next step in doing this?" because this doesn't give you any dollar amount. We can write as many things on a piece of paper as we want to, but one of the things that I talked to Jay about he said he would do that for us, and he recommended just do a time and material. He could come up with a flat fee like we did here for West Snyder where he said, "Here's what it is," but he is recommending. It's not a big project. It's not like it's a school or anything else. It's simply a renovation of a field, bleachers and put a District Office and a team room and everything else in there. Obviously, that's a bigger price, and then parking and the baseball fields, but what it does is, in this District you guys have addressed just about everything. The only thing you haven't addressed is your stadium, and you haven't addressed the District Office. The concern at the District Office. I've shared it before is first of all, we're not handicapped accessible. If we have somebody that is disabled, they can't get into the building. If we had someone that worked there and became disabled, we'd have to make all kinds of accommodations for them to get in and out of our building because we have all those stairs and everything else. There's no security system. You have all your records that we are required to keep forever. They're up in an attic in a framed house that you know, but that's an old, framed house. They're stored up in the attic. So, that can be a fire hazard as well, and you could lose all that information. So, my thought is if we were going to do something to build a complex that actually had the District Office, even if it's on the second floor with an elevator, whatever the case may be, however we wanted to do it, but that would take care of addressing that need. It brings all your sports over to outside the high school, the elementary school where they really should be. It provides you storage, and really, I don't know what else you would have to do in the District for a very, very, very long time other than just maintain. So, the reason I wanted to do that here was ask if, you know, and I know that we can put it on the next agenda for the work session or for the next voting meeting if you want to, but would there be any interest if I have Jay come? Would there be any interest if we were to hire him time and material, and then you could meet with him as far as what you wanted him to work on? But, I think that was the direction that the Board gave me is to talk with him and see where we stand, but that's what I wanted to get back to you on.

Mr. Abate stated I don't see a problem with having Mr. Darkey come to the next meeting to discuss this. Where were you talking about putting the District Office?

Mr. Musselman responded yeah, that like red/purple area. It's basically right there by the home bleachers. You could actually have that entire area. You could have a team room in there. You could have where you'd have locker rooms for the home and away teams, but we also, remember, in the fall you have soccer. You have boys and girls soccer. You also have field hockey. So, it would allow for the teams for work in there. A training room as well as a lot of storage, and then you could have your District Office on the second floor. You'd have to have an elevator to make it handicapped accessible, but what that would do is basically put everybody out there, and

you have all that parking which would be nice even during the day for the District Office. I'm trying to consolidate the space.

Mr. Abate stated yeah, I understand, but don't you think that's a bit out of the way for our District Office to be stuck out?

Mr. Musselman responded it would be probably just as close to. It would be closer to the middle school and closer to the elementary school than we currently are.

Mr. Abate commented okay.

Mr. Musselman stated a little bit further away from the high school, technically, I guess, but not very far.

Mr. Pinci stated I have a question about restrooms even now within closer vicinity as far as that. I don't know. I've gotten somebody who complained to me about it. So, I just wanted to bring that up.

Mr. Musselman commented right, and that's when you sit down, and you meet with Jay and say, "Well, restrooms are a concern. Do you have like open restrooms there can be accessed from, you know, even for baseball or whatever, in that building rather than something out here?" So, the more I can consolidate into one area, it's a little bit cheaper in the long run because of plumbing and electricity and everything else. So, if I could put like public restrooms, basically, that we would open, and we'd close for events in that complex there, you would be able to have those for softball and baseball as well as field hockey or whatever else.

Mr. Nesbit inquired did he comment about the current bathrooms how they fall in line with the track he has drawn on here?

Mr. Musselman responded we took him out there, and we looked at that. He didn't actually take a lot of measurements or anything else he was looking at. He's confident that fitting that into that area was not a problem because he would need to fill in there to the right where you have your field hockey a little bit, you'd have to fill in there to push it out that way. So, if you wanted to keep those restrooms, that's a possibility that you currently have, you could, but your concession stand is in terrible condition, too.

Mr. Abate stated yeah, but we just built those restrooms three years ago, four years ago. You're not talking about tearing them down, are you?

Mr. Musselman responded no, no, I'm not saying that you have to tear them down as long as they're not in any way, but they are connected to that concession stand, but that concession stand needs some love or something. It's been around.

Mr. Abate stated all right. We can have Mr. Darkey come. It wouldn't hurt.

Mr. Musselman commented all right. I'll let him come, and he can share some information for you, but at some point, if you want to do this, I would ask that you go ahead and move forward with that. There are possibilities of some grants out there which we want to apply for those grants, and from

what I understand, it could be up to half a million dollars. I still would like to then go back and talk with the NFL, but I can't go back and say anything to the NFL about we want to renovate a stadium when I don't know anything. So, I need this Board to do something. Sometimes you have to take that step of faith to say. I know, and even if you do the plans, you may not act on it for a while, but it allows us to try to work some of those other connections that we have to try and get some people to donate money or donate things to us to try to keep the costs for the District down.

Mr. Abate inquired when you rob the space from the lower field down there, it's not actually going to effect the field, it's just going to effect the hill? Because they use that.

Mr. Musselman inquired the field hockey? Yeah, they use that.

Mr. Abate stated they use that hard down there, right?

Mr. Musselman responded yeah.

Mr. Abate inquired both soccer and field hockey you said?

Mr. Musselman responded so we have to make sure.

Mr. Abate stated they're going to have to make sure you put it back.

Mr. Musselman stated yeah, you're going to have to make sure you keep that field. You're going to need practice fields, and then up here on the outfields, you can practice football and soccer and just rotate into the stadium because if it's a turf, you can use it a lot more, but everybody's going to want to use it. You're just going to have a schedule to rotate in and out of it. That's just the way it is.

Mr. Abate commented that's right. Okay. We're just going to have him come.

Mr. Musselman inquired any other questions or anything?

Mr. Abate responded no. Thank you. Okay. Now, I will have a motion for the business meeting to adjourn.

Mr. Hoffman moved and Mr. Nesbit seconded a motion to adjourn the August 13, 2018, regular Board meeting at 8:17 p.m.

Yes: Abate, Hoffman, Lauver, McKnight, Nesbit, Pinci, Rubillo, Sassaman, Wilson

No: None

9-0-0-0

MOTION CARRIED

Mr. Abate announced we will take a ten-minute recess between the work session.

Recording Secretary:

Chairperson:

Date:

WORK SESSION

I. **CALL TO ORDER: 8:28 p.m.**

Mr. Victor L. Abate

II. **ROLL CALL:**

Mr. Victor L. Abate

BOARD OF SCHOOL DIRECTORS

PRESENT

ABSENT

LATE ARRIVAL

Mr. Victor L. Abate, President	X		
Mr. Thomas J. Rubillo, Vice President	X		
Mr. Shawn A. Sassaman, Treasurer	X		
Mr. Ronald L. Hoffman	X		
Mrs. Wyona P. Lauver	X		
Mr. Tony G. McKnight	X		
Mr. Christopher T. Nesbit	X		
Mr. Donald D. Pinci	X		
Mr. Ronald E. Wilson	X		
Mr. Richard J. Musselman, Superintendent (Non-Voting Member)	X		
Ms. Allyson L. Folk, Secretary (Non-Member)	X		

OTHERS

Mr. Joseph W. Stroup, Director of Curriculum and Instruction
 Mrs. Amy B. Simmons, Business Manager
 Attorney Orris C. Knepp, III, Solicitor
 Mr. Dane S. Aucker, Principal, Midd-West Middle School
 Mrs. Lee C. Bzdil, Supervisor of Special Education
 Mr. Thor R. Edmiston, Principal, Midd-West High School
 Ms. Cynthia L. Hutchinson, Principal, Middleburg Elementary School
 Miss Erin C. Sheedy, Principal, West Snyder Elementary School
 Mrs. Bree A. Solomon, Athletic Director

III. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

There were no scheduled speakers.

IV. **ITEMS FOR WORK SESSION**

A. **BUSINESS AND FISCAL**

Mr. Shawn A. Sassaman

1. **MINUTES**

a. Approval is recommended of the minutes of the June 25, 2018, regular meeting of the Midd-West School District Board of Directors.

- b. Approval is recommended of the minutes of the August 13, 2018, regular meeting of the Mid-West School District Board of Directors.
- c. Approval is recommended of the minutes of the August 13, 2018, work session of the Mid-West School District Board of Directors.

Discussion:

None

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period June 25, 2018, through August 27, 2018.

Discussion:

None

3. **TREASURER'S REPORTS**

Approval is recommended for the Treasurer's Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending June 30, 2018.

Discussion:

None

4. **QUOTE FOR NEARPOD – MIDD-WEST HIGH SCHOOL**

Approval is requested of the quote to purchase a one-year subscription to Nearpod for Midd-West High School to be effective on November 2, 2018, through November 1, 2019, at a cost of at a cost of \$1,760.00. *{Nearpod is a product used by teachers to share documents and content over multiple platforms to students from a single source.} {This purchase will be paid with 2018-2019 curriculum budget funds.}*

Discussion:

Mr. Abate stated I'd like to know what Nearpod is. So, can somebody answer that question?

Mr. Stroup responded Nearpod is a site that they use on the high school web page that can connects resources more effectively and efficiently so you can use your Office 365 directly with the Nearpod program. Some of your other features such as Sapphire. They all connect scanlessly and one at a time. Can you (Mr. Edmiston) explain it better? They use it at the high school.

Mr. Edmiston stated it's an interactive application. Basically, you get some data from it that's going to tell you like you can lead a discussion that way. It's almost like you get a lesson, and the students can follow along on their machine while you're doing a lesson, and it's interactive

within that lesson so they can make choices and things like that, and that can give the teacher instant data on a subject matter. If it's a question, and all the students get it correct, they understand. Okay, we move. As kids get this concept, let's go onto the next one. If the class is getting something incorrect during this interactive lesson, the teacher knows they better backtrack and maybe spend a little more time on that.

Mr. Stroup stated if you'd like to see it in action, we could have a presentation. Mr. Snyder would be happy to come in.

Mr. Abate responded we're good. We trust you.

Mr. Pinci inquired was this something similar to Smartboard? Before the Smartboard there was another board set up.

Mr. Stroup responded no, it's not really connected to the Smartboard. They can use it on the Smartboard or projector, but it's not required or it's not what's running Smartboard control. It's making all the operating systems work together.

Mr. Abate inquired so, we're okay with the no presentation? Okay. All right.

B. POLICY AND PROGRAMS

Mr. Thomas J. Rubillo

1. AGRICULTURAL ADVISORY COMMITTEE

Approval is requested of the following individuals to serve on the Agricultural Advisory Committee for Midd-West High School for the period December 12, 2017, through April 30, 2020:

Matthew Brandt, Jeremy Brown, Ryan Frantz. Shawn Frantz, Erica Mulberger, Richard Musselman, Samuel Risser, Quinn Robinson, Lance Shaffer, Shirley Spangler, Mariah Stuck, Amanda Waite, Terri Walsh, Kathy Weller, Jason Winey, Kelly Yacobucci and Matthew Zerby

Discussion:

Mr. Abate stated nope, we're missing a name off of there.

Mr. Rubillo commented okay.

Mr. Abate stated there's usually a Board member that's listed as the ag advisory committee. That was Mr. Sassaman the last two years. So, I am so confused. Why is he not there? Why?

Mr. Musselman responded I don't know. We can add him.

Mr. Abate stated yes, let's do that.

Mr. Musselman stated it's as simple as writing his name in.

Mr. Abate stated then let's do that since he's still here.

Mr. Sassaman inquired isn't there a maximum number of committees that you can be on?

Mr. Abate responded oh, my God, no. This is not a committee. This is an advisory.

Mr. Sassaman stated well, it says advisory committee.

Mr. Abate stated well, it's not your committee. This is the ag committee.

Mr. Sassaman stated but I'll be on it.

Mr. Abate commented yeah.

Mr. Sassaman stated so I have to drop one.

Mr. Abate commented okay, no.

Mr. Sassaman stated I'll still go on it. Put me down.

Mr. Abate commented thank you. I was on it. You wanted to be on it.

Mrs. Lauver, isn't your son usually on this?

Mrs. Lauver responded I don't know. At one time he did.

Mr. Abate commented yeah.

Mrs. Lauver stated one time I did when I was a Board member before, too, years ago.

Mr. Pinci inquired how did you get the names?

Mr. Abate responded I don't know.

Mrs. Folk stated from Mrs. Etzler, the agricultural teacher.

Mr. Abate stated okay. We can put Mr. Sassaman in there, please. Thank you.

C. **PERSONNEL**

Mr. Thomas J. Rubillo

1. **SALARY RECOMMENDATION – BUSINESS MANAGER**

Approval is recommended of a salary adjustment for Amy B. Simmons, Business Manager, with a salary of \$_____ to be effective on September 1, 2018.

Discussion:

None

2. **EMPLOYMENT – CERTIFICATED**

Jedidiah A. Carr	English Teacher Mid-West High School
Lauren E. Cuatt	Elementary Teacher Middleburg Elementary School
Brenda A. Flanders	Business Education Teacher Mid-West Middle School Mid-West High School
Adam D. Steininger, Jr.	Physics Teacher Mid-West High School
Cameron K. Weaver	Elementary Teacher West Snyder Elementary School

Discussion:

Mr. Nesbit inquired professional contract for Greta Biddle. Should she be removed?

Mr. Stroup responded she will be at three years. In the state of Pennsylvania, you get tenure or professional status after that.

Mr. Nesbit inquired okay, so even though she resigned, we're still giving her?

Mr. Stroup responded yes.

Mr. Musselman stated she'll still meet the requirement.

Mr. Nesbit commented thank you.

6. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individuals for the 2018-2019 school year: *{Stipends will be determined at a later date, following approval of the Mid-West School District Professional Staff Collective Bargaining Agreement.}*

_____	Cheerleading Coach {winter season}	MWHS
_____	Junior High Boys Basketball Coach	MWMS

Discussion:

Mr. Abate stated we're going to take that off. We just hired.

Mr. Rubillo commented we just did.

Mr. Musselman stated we hired that one.

b. **EXTRA-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2018-2019 school year: *{Stipends will be determined at a later date, following approval of the Midd-West School District Professional Staff Collective Bargaining Agreement.}*

Andrew L. Wagner	Assistant Boys Basketball Coach	MWHS
Adam D. Steininger, Jr.	Assistant Wrestling Coach	MWHS
Nathaniel L. Zechman*	Junior High Wrestling Coach	MWMS
_____	Assistant Jr. High Boys Basketball Coach	MWMS
Emilee A. Shaffer	Assistant Jr. High Girls Basketball Coach	MWMS
Emilee A. Shaffer	Assistant Girls Basketball Coach	MWHS
Corey A. Wert	Assistant Bowling Coach	MWHS

**Pending receipt of Act 114, 24 and 31*

Discussion:

None

c. **CO-CURRICULAR**

Approval is requested to appoint the following individuals for the 2018-2019 school year: *{Stipends will be determined at a later date, following approval of the Midd-West School District Professional Staff Collective Bargaining Agreement.}*

_____	Operetta Director	MWMS
Julie A. Stugart	Senior Class Advisor	MWHS
_____	Assistant Senior Class Advisor	MWHS

Discussion:

None

d. **EXTRA-CURRICULAR – VOLUNTEERS**

Approval is recommended of the following individuals as volunteers for the 2018-2019 school year:

Denya L. Burris	Volunteer Girls Soccer Coach	MWHS
Tanner J. Ebright*	Volunteer Assistant Girls Soccer Coach	MWHS
Steven L. Wagner*	Volunteer Football Coach	MWHS
Jason E. Walter**	Volunteer Junior High Softball Coach	MWMS

**Pending receipt of Act 34, 151, 114, 24 and 31*

***Pending receipt of Act 34*

Discussion:

None

e. **SUPPORT TEACHERS**

Approval is recommended of the following individuals as support teachers for the 2018-2019 school year: *{Stipends will be determined at a later date, following approval of the Mid-West School District Professional Staff Collective Bargaining Agreement.}*

Holly V. Andretta
Stacey E. Hawk
Erica L. Hood
Erica L. Knepp
Jessica L. Spaide

Discussion:

None

f. **HOMEBOUND/IN-HOME INSTRUCTION INSTRUCTORS**

Approval is recommended of the following individuals as homebound/in-home instruction instructors for the 2018-2019 school year at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

Denya L. Burris
Kelcie M. Crabb
Lisa J. Decker
Matthew M. Dietz
Tammy J. Dietz
Jenna E. Hackenberger
Tamie R. Kratzer
Melodee A. Minium
Heather F. Portzline
Tina M. Spatz
Jena M. Stauffer
Adam D. Steininger, Jr.

Discussion:

Mr. Pinci stated just a question. Is this part of the computer program that we're looking at here?

Mr. Abate inquired you mean our cyber school?

Mr. Pinci responded like cyber school.

Mr. Abate stated no. Do you (Mr. Musselman) want to explain it to him?

Mr. Musselman inquired for the homebound?

Mr. Abate responded yeah.

Mr. Musselman stated we have from time to time, you have students that have medical issues that the doctor will sign off that's supposed to have homebound instruction, and so, when we have a list of teachers that are approved for it, we can go ahead and assign those teachers to cover those

kids. So, it's just as needed, basically, that we'll actually be able to have them go out and work with the kids. Usually, it's a medical. It has to have a medical doctor sign off that they're going to be in homebound.

g. **AFTER-SCHOOL TUTORS**

Approval is recommended of the following individuals as after-school tutors for the 2018-2019 school year at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

Denya L. Burris
Melinda A. Callender
Loren E. Collins
Kelcie M. Crabb
Tammy J. Dietz
David A. Fadale
Janet M. Heckman
Tamie R. Kratzer (substitute)
Melodee A. Minium
Heather F. Portzline
Andrea R. Seebold
Chandler M. Sheaffer
Kathy E. Shellenberger
Tina M. Spatz
Jena M. Stauffer
Tracy J. Vargas
Holly J. Welsh
Debra D. Wilson

Discussion:

Mr. Abate inquired these tutors, do they have to schedule this with the teacher if they need, or can they just? Is there like an open? Are they there at a certain time?

Mr. Aucker responded it's an hour after school on Tuesdays, Wednesdays and Thursdays.

Mr. Abate inquired okay, so the student can just go, or do you have to call or?

Mr. Edmiston responded there's a schedule, too. It's Monday and Thursday at the high school. Every student is welcome, but there's a specific subject teacher there on different days, too, so if the student needs subject specific math or science or English help, they can always go to one of the subject specific teachers.

Mr. Abate commented thank you.

7. **ATHLETIC EVENT PERSONNEL**

Approval is recommended of the following individuals as fall athletic event personnel for the 2018-2019 school year:

Football Announcer _____
(\$20.00/game) _____

Discussion:

Mr. Abate inquired didn't we just hire somebody?

Mrs. Folk responded there could be more.

Mrs. Lauver stated you need more than one.

8. **CURRICULUM AND ASSESSMENT CONSULTANT SERVICES**

Approval is requested for Deanna K. Kerstetter to assist teachers and administrators to create state aligned weekly mathematics assessments through LinkIt! to serve as regular assessments and guided practice for Grades 6 and 7 at Mid-West Middle School not to exceed 100 hours for the 2018-2019 school year at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement.

Discussion:

None

9. **SECURITY GUARDS**

Approval is requested of the following individuals as security guards for the 2018-2019 school year at a rate of \$8.25 per hour:

Discussion:

None

10. **FITNESS CENTER SUPERVISORS**

Approval is recommended of the following individuals as fitness center supervisors for the 2018-2019 fiscal year at the hourly rate of \$16.00 for a maximum of 460 hours:

Brooke J. Keister
Denya L. Burris (*alternate when needed*)

Discussion:

None

11. **SCHOOL DENTIST**

Approval is recommended entering into a contract with Dr. Joshua P. McMillen to do school dental examinations at \$6.00 per student plus up

to an additional \$2.00 per student for supplies to be effective on September 1, 2018, through August 31, 2019. *{Includes one examination for K, 1, 3 & 7.} (It was a \$6.00 per student plus up to an additional and \$2.00 per student for supplies for 2017-2018.)*

Discussion:

None

Mr. Abate inquired are there any questions or any issues with the work shop agenda here?

Mrs. Lauver responded I just have a question. For the Fitness Center Supervisors, are they? Is there some kind of a degree or some kind of training, or how does that work? For liability purposes, are we? I mean I don't know what?

Mr. Edmiston responded Brooke Keister that's what her degree is in.

Mrs. Solomon stated she has a sports and exercise science degree.

Mrs. Lauver commented okay.

Mr. Abate inquired anybody else have anything they wish explained a little further or whatever? Okay. Mr. Musselman, if you want to take item D. under OTHER, Facilities Use?

D. OTHER

1. FACILITIES USE AGREEMENT WITH WEST END GRACE CHURCH

Approval is requested to enter into a Facilities Use Agreement with West End Grace Church, McClure, PA, for the use of the auditorium and music room at West Snyder Elementary School for the period September 9, 2018, through _____, 20__, under the terms and conditions as set forth in the Facilities Use Agreement.

Discussion:

Mr. Abate inquired did we get a contract, or did you get a hold of the Solicitor to review?

Mr. Musselman responded yes. We got a request for the West End Grace Church to utilize this facility (West Snyder Elementary School). They were looking at Sundays. I had some other questions, and I e-mailed those to the point of contact, and he hasn't gotten back with me. He said he's working through some of those questions as far as like when they wanted to use it exactly. I don't know if it's a Sunday morning and a Sunday night. As far as I know, that's all they were looking for. Copies of their insurance to make sure that they have insurance to cover that. We did have an agreement because I believe the District has entered into agreements in the past with other churches that have rented the facilities. I also. There would be a rental fee for them to come in and use our facility as well. So, I haven't heard back from him, but I was hoping that somebody would even be here tonight to discuss it because I haven't

heard anything back other than he got my e-mail, and he'd be working on putting the information together, so, but it would be renting the facility. They were looking at using the auditorium. Also, the music room for like some of their younger kids or whatever. They would do that, but basically, it would be on that side of the building. We would have the doors closed, and they could be locked, and also if there's any school activities or any other activities, they would have to be flexible with that as well, so. That's kind of where it stands, but I haven't gotten any other information yet.

Mr. Abate commented okay. You gave your report. Are you going to talk again?

Mr. Musselman responded yeah, I'd love to say one more thing, if I could.

Mr. Abate commented yeah, by all means, go ahead.

V. **CLOSING CEREMONIES**

VI. **PUBLIC COMMENT**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

There were no public comments.

VII. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

There were no scheduled speakers.

VIII. **REPORTS**

1. **SUPERINTENDENT**

Mr. Richard J. Musselman

Mr. Musselman reported on the following item:

1) Robotic Lawnmower

Some of the Board members went out and saw the robotic mower that we actually have been demoing. It's been out there working. We didn't do anything as far as filling in the land or anything else, but I didn't know if the Board is interested in moving forward as far as purchasing any of those. The folks at Cole's Hardware, we would go through them. The one robot that's out there right now will cover up to, well, it depends on the terrain and everything else, but it's like 1.25 acres of land. If you to the store or if we would go to the store and buy it, it would cost \$3,500.00 to purchase one. They would sell it to us. They would sell two of those to us for \$2,800.00, and two of those would cover like your stadiums. So, basically, you could set those up and programmed, and they would be behind a fence. The only big issue that we have had is people tampering with it. So, we've had some kids, I think, that went up to it and pushed the button and stopped the mower. We've had some other people, I think, tampering with it. I get an alert, and then we can go reset it, and it goes back on its happy way of mowing. The other thing I would look at is possibly a unit that would work

in our courtyard. We have a courtyard at Middleburg Elementary. That unit would cost \$1,600.00. So, if you add two of those larger units and the one smaller unit, it would be three robots. It would be \$7,200.00. Now, that's not a person that's sitting on a mower or anything else. That's that robot mowing it all the time. Joe and I go up, and we've been looking at it, and I think it's doing a great job cutting the grass. We have it on that steep bank. It's climbing that bank. It's cutting the grass. It's out mowing right now. Even in the rain, it mows. So, if the Board is interested in that, I will get a quote from them, but I was waiting. I didn't say it before because he had texted me. I said I'd really like to share this with my Board, and so I finally got the numbers, but I'd have to get a quote, but we'd be looking at \$7,200.00 for three robots. One to do the courtyard at ME, and two we would put inside the fence. That way I'm not going to have people messing with them because they're curious. I have a lot of people that stop, and what is that thing? What is going on? What is that thing? So, we've had a lot of people looking at them. I don't know what your thoughts are, but just wanted to get your opinion.

Mr. Abate inquired so, the two that you would get, or three that you would get, would they still need the wire to go around?

Mr. Musselman responded you would. You'd have to go ahead, and they bury the wire about three inches underground so you create the perimeter for it because without the wire, it's like a safety measure. If that wire is cut or interrupted or anything else, then the mower basically shuts down. It won't go because it doesn't get a signal. So, it's constantly checking that wire to make sure that it's where you want it to be.

Mr. Abate inquired well, if you're going to put it inside the stadium with field hockey and soccer, what are the chances of that wire getting stepped on and broken?

Mr. Musselman responded but it's three inches under the ground.

Mr. Abate commented okay. All right.

Mr. Musselman stated so, you'd slice the ground up. You put your wire in, and you lay the ground over it. It's about three inches deep.

Mr. Abate commented okay. All right.

Mr. Musselman stated we have some that we just laid on the ground for this demo, but like I said, it's a demo. Some of it they put in the ground. Some of it they just laid on the ground, but if you were going to put it in permanently, you would go ahead. It's just a machine.

Mr. Abate inquired like a ditch witch?

Mr. Musselman responded yeah. Not even that. It just slices the ground up, puts the wire in, and it pushes the ground back. So, you just move it around, and it puts the wire in.

Mr. Abate inquired that \$2,700.00, is that installed, or is it plus installation?

Mr. Musselman responded probably costs more for installation, I'm sure. I don't have a quote in front of me. He just gave me the prices for the units, so. I look at it as, you know, we're short manpower anyways, and so they wouldn't have to go into the stadium. It's going to keep that grass at a consistent height. It's not going to let it get high, and then try to mow it, and then have that dead grass laying there, the brown, because it's always cutting the grass. So, it's healthier for your lawn. If we do a renovation of our stadium, and you put turf in, you can deploy those someplace else. You can use them someplace else this fall. It's just we were looking at new things, and we could actually at some point look at charging them with solar if we wanted to. That price is not included. I can put it on.

Mr. Pinci stated I would like to see it.

Mr. Musselman stated I'll put it on there, and you guys can think about it, and you can vote it up or down, and it's not breaking my heart either way, but I think they do a nice job. I believe so.

Mr. Rubillo inquired is there warranties and stuff like that for it, too?

Mr. Musselman responded there are. I don't have that in front of me, but I don't know what the warranty is. He did tell me, but I don't remember, Tommy, what it was.

Mr. Abate commented thank you. Put it on.

Mr. Musselman commented will do.

2. **DIRECTOR OF CURRICULUM AND INSTRUCTION** Mr. Joseph W. Stroup

Mr. Stroup reported on the following item:

1) 2018-2019 School Year

We're going to be off and running. At the end of the week is our basic kick-off to the 2018-2019 school year. We have new teacher induction on Thursday. We have some events happening at the schools, and then next Monday already we're at teachers' in-service day Monday and Tuesday with our kids coming on Wednesday. So, we're looking forward to start the 2018-19 school year, and get it underway and rolling. Thanks to everybody here, they put a lot of hard work in. We thought we were done with our hiring in June. We got some last minute replacements to make. Two of them that you're working on taking care of tonight and one other one, and we should be good to go for the start of the school year. So, thanks to everybody here for their hard work. Thank you guys (Board) for all your support in our programs.

3. **BUSINESS AND FISCAL** Mrs. Amy B. Simmons

Mrs. Simmons reported on the following items:

1) Vacant Administrative Secretary – Accounts Payable/Purchasing Position

We've been trying to fill the accounts payable position this summer. We haven't had any luck as of today. We have interviews later this week.

2) Transfinder Training

I did go and attend the Transfinder training in King of Prussia two weeks ago, and I am not certified in our transportation software and able to log in and develop routes and see what's going on with all that.

3) PASBO/OASBO Emerging Leader Summit

Last weekend I was able to participate in the PASBO/OASBO Emerging Leader Summit with the Ohio organization up at Lake Erie, and I'd like to thank you for allowing me to go to that. It was very interesting and got to meet a lot of different business managers. Saw some that I normally see throughout the state with going to PASBO events but got to meet some from Ohio and learn about the differences in public education and how it's run in Ohio.

4) 2017-2018 Audit

We're working on getting the numbers ready for the auditors, but we're a little behind on getting that done because we're down one person. So far, looks like 17-18 we're going to come in about even. Possibility of a little surplus but nothing's for sure until we get the audit completed.

Mr. Pinci inquired how many people

Mrs. Simmons responded we have offered to four people.

Mr. Pinci inquired and has there been any inclination of taking the position?

Mrs. Simmons responded all four of them said no. We've interviewed probably six or seven people between three or four rounds, and I have two more people coming in on Wednesday.

Mr. Pinci inquired do you have any explanations? Is it money?

Mrs. Simmons responded money, and I think some of them just weren't prepared to take the full-time leap with their families, and they didn't take into consideration that it's a full-time position year round not just during the school year.

4. **STUDENT ATHLETIC ACTIVITIES**

Mrs. Bree A. Solomon

Mrs. Solomon reported on the following items:

1) Football News

Right now is pretty busy, pretty exciting. As I'm sure most of you heard, we've had some exciting things happen not only the uniform reveal this morning. We also had a chance to go out to the Pittsburgh Steelers training

camp on Saturday and took about what? Fifty boys out there on a bus, and that was quite the experience. I'm sure if you'd ask any of the players that were there, they'd say it was probably one of the big highlights of their lives. So, that was pretty cool. Just a lot of stuff going on right now.

2) First Day of Fall Season Practice

Today was the first day of practices for everyone. We had heat acclimation for football last week where we had 55 ninth through twelfth graders that participated in that for five days, and then today the junior high boys, the seventh and eighth graders, joined in this evening, and boys soccer/girls soccer, field hockey, cross country, golf and junior high softball all started today. Some started and finished in about 15 minutes tonight because of the weather. So, it was an interesting day, but we made it through, and we'll go at it again tomorrow. Any questions on anything?

Mr. Nesbit inquired how is the schedule coming along for the football program?

Mrs. Solomon responded as of now for varsity with ended up with nine games, five home/four away, which is, since we started so late, which is really great. JV we are currently at four definite games, and there are three Tri-Valley league teams that will not have a JV team this year. So, we will probably pick up at least another two or three people in that same league looking to fill their schedules. So, I'm hoping by the end for JV, we'll have at least seven games.

Mr. Nesbit inquired what is the normal number of games for varsity?

Mrs. Solomon responded they're allowed ten.

Mr. Nesbit inquired and you can't pick up another one?

Mrs. Solomon responded we've tried. We talked to some people, and out-of-state, New Jersey. We've had some people from Washington, D.C., but they just weren't really good match-ups, you know. Some of those were private schools. The one school wanted to play us, but they had seven Division I recruits last year. Not for us you know. It would have gave us the tenth game, but I don't think it would have been a good game, so, yeah, I mean we're still looking. You can still schedule but just nothing real beneficial.

Mr. Nesbit commented I'm pleased about the number of home games. That's great. That's fantastic.

Mrs. Solomon stated yeah, and then junior high has a full schedule. We actually are playing in the PHAC for junior high. So, they did allow us in there. So, that will be nice for those kids.

Mr. Nesbit commented great. Thank you.

5. **FOOD SERVICE OPERATIONS**

Mr. John S. Rosselli

Due to the absence of Mr. Rosselli, there was no report.

6. **MAINTENANCE AND FACILITIES**

Mr. Abate stated we're transitioning. Can we get a report next time?

Mr. Musselman responded that depends on if you want.

Mr. Abate stated he doesn't need to be here. Just get a report from him.

Mr. Musselman inquired just get a report from him?

Mr. Abate stated it would be nice to know what's going on.

7. **CENTRAL SUSQUEHANNA INTERMEDIATE UNIT** Mr. Victor L. Abate

Mr. Abate reported on the following item:

- 1) Next Meeting

My meeting is this Wednesday night. We did not have a meeting in July.

8. **SUN AREA TECHNICAL INSTITUTE** Mr. Ronald L. Hoffman

Mr. Hoffman reported on the following item:

- 1) Next Meeting

Meeting is Thursday night.

9. **PSBA LIAISON** Mr. Ronald E. Wilson

Mr. Wilson reported on the following item:

- 1) Training for School Board Directors

PSBA is continuing to get training together to certify directors. It's on your e-mails from PSBA. You people get the same thing I do. So, you can see.

Attorney Knepp stated PSBA's central legal staff, Emily Leader, is retiring, and Katherine Fitz-Patrick has taken another position where she's representing charter schools and parochial schools. So, she switched to the other team, but student aid is still going to be a charge, but they've got some pretty big shoes to fill with Emily and Katherine's departure there at PSBA.

10. **POLICY COMMITTEE** Mr. Thomas J. Rubillo

Mr. Rubillo had no report.

11. **BUILDINGS AND GROUNDS COMMITTEE** Mr. Thomas J. Rubillo

Mr. Rubillo reported on the following item:

- 1) August 2, 2018, Meeting

We just sort of had a glitch, and we were unable to meet at this last scheduled Thursday on the 2nd. I was there for the scheduled meeting, but it just didn't seem to work out.

2) Next Meeting

Our next scheduled Buildings and Grounds that I do have listed here is out into November, November 1, which is a Thursday at the Administrative Office at 5:00 p.m.

3) Press Box in Stadium at West Snyder Elementary School

I do want to get up and look at this press box and stuff that we had spoke about.

Mr. Abate commented yeah, see if there's any need there. If you get a chance, too, do you want to stop at the high school and look at that wrestling room?

Mr. Rubillo responded yes, we spoke about that before and haven't.

Mr. Abate stated if you get an opportunity to look at that.

12. **FINANCE/BUDGET COMMITTEE** Mr. Shawn A. Sassaman

Mr. Sassaman reported on the following item:

1) 2019-2020 Budget

We're going to ease into this year, I think. We'll let Mrs. Simmons get a running start, and then we'll start talking a little later in the fall probably.

13. **PROFESSIONAL STAFF NEGOTIATION COMMITTEE** Mr. Shawn A. Sassaman

Mr. Sassaman reported on the following item:

1) Next Meeting

We're getting together tomorrow night. Hopefully, making some good progress and reporting back.

14. **SUPPORT STAFF NEGOTIATION COMMITTEE** Mr. Donald D. Pinci

Mr. Pinci had no report.

15. **TRANSPORTATION COMMITTEE** Mr. Ronald L. Hoffman

Mr. Hoffman had no report.

16. **BOARD AND/OR ADMINISTRATOR COMMENTS** Mr. Victor L. Abate

Mrs. Bzdil reported we trained about 40 staff members in Safe Crisis Management this summer. So, that's in addition to about 45 paraprofessionals. So, we have a good group trained in all buildings. Excited to be bringing on

several staff for the start of the school year. They bring a lot of good experience with them, and we got through ESY, Extended-School Year Programming, without a hitch. We had about 35 students participating. It was a good summer.

Mr. Edmiston reported just going to echo what Mrs. Solomon said about Saturday and the experience that our boys had in Pittsburgh at training camp. It was quite an experience for everybody, and also Mr. Stroup had mentioned needing some teachers, and we are going to be looking for an art teacher tomorrow in hopes that maybe we can get somebody for the start of the school year.

Mr. Aucker reported with the middle school we are getting ready to roll out the one-to-one. We're excited, and on Monday, August 20, with our Back-to-School Night we're going to have not a mandatory session just an informational session of what the hope is for our one-to-one program. At 6:15 we'll have the sixth graders in there, and then 7 o'clock, we'll have the seventh graders in there. Again, not mandatory just informational. We're looking at getting the computers, hopefully, outside of school at the end of the first semester if the kids are showing responsibility. So, when we get closer to that time, we're looking at then having that mandatory session. So, if anybody asks, it's not a mandatory session. They can go to the high school at that time, but that seems to be a lot of the questioning we're getting because the high school's is mandatory. Ours is not, yet, so.

Miss Sheedy reported I had a much quieter summer this summer than the other two prior to this. So, yeah, the fact that school is just a few days away, and everything is done is a huge success, but, no, this Thursday, the 16th, Kindergarten Orientation is from 5:30 to 7:00 and Back-to-School Night for first through fifth grade is from 6:15 to 7:45.

Ms. Hutchinson reported we're just about ready to start. I'm pretty excited. We have the same Kindergarten Orientation and Grades 1 through 5 Back-to-School Night on Thursday evening as well. We had a pretty significant turnover of staff this year at ME so we have five new teachers at ME this year, so. We'll be busy.

IX. ADJOURNMENT

Mr. Victor L. Abate

There being no further business, Mr. Abate adjourned the work session at 9:05 p.m.

Recording Secretary:

Chairperson:

Date:
