

AR
 Dwight Elementary School (Russellville School District)
 1300 West Second Place
 Russellville AR 72801
 479-968-3967

School Parent and Family Engagement Plan

School Name:	Dwight Elementary
Facilitator Name:	Jennifer Fuller
Plan Review/Revision Date:	10/18/2019
District Level Reviewer, Title:	Leadership
District Level Approval Date:	10/18/2019

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Laura	Binz	Principal
JulieAnne	Hilton	Instructional Facilitator
Cathy	Young	Parent
Vicky	Mistler	School Nurse/PTO President
Twilla	Brock	Parent/PTO Vice President
Donna	Pope	Secretary

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Jeff	Carter	RSD School Board Member and Parent
Melissa	Dilbeck	Teacher

1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

fa j,Dwight Elementary will maintain, publish, and review regularly the Family and Community Engagement Plan.

Parents, family, alumni, and the community will be encouraged to participate in building and district level long range planning.

The Family and Community Engagement plan will be reviewed annually prior to the submission of the Building School Improvement Plan. The plan will be reviewed annually prior to October 1. The plan will be available to review again throughout the year if needed. The plan for next year will be reviewed by May 1, 2020 in order to have in place already by August 1, 2020.

[Responsible: Laura Binz Principal; Jennifer Fuller, Family and Community Engagement Chair; and Julie Anne Hilton, School Improvement co- chair Annually: October 1 /published annually by August 1]

Dwight Elementary will involve parents in the decision making process, and will involve them in decisions regarding Title One Family and Community Engagement expenditure decisions.

If the Title I plan is not accepted/or is questioned by parents/families,this information will be forwarded to AR Division of Elementary and Secondary Education/Federal Programs Unit.

Surveys will be utilized to obtain a wider range of parental/guardian/family feedback. A source will be ADE/DESE suggested surveys.

2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

The Annual Title I Meeting to inform parents of the requirements of Title I, the school's participation, and the parents' rights to be involved was held on August 22, 2019. At this meeting, a form with the Title I information was given to parents along with the building's latest test results from the previous year. Parents were informed of their right to be involved in their child's education. Ways to be involved were listed on the form for their information.

3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

The Parent and Family engagement policy will be distributed to parents by posting on the school's website for all Dwight families to access. A copy of the plan is also included in the Family Kit that is sent home with the student's each year prior to October 1. Dwight Elementary informs parents of activities and events that occur at Dwight Elementary by sending home notes with the student's, posting on the sign at the front of the building, posting on our website and also, posting on our school's Facebook page which are all very active.

All notes sent home are translated in the languages that are needed in our building. We also have interpreters available to interpret all announcements when needed. In the Russellville School district, we also have a Hispanic Community Liaison for bridging communication and parental resources. Along with, Adelante Russellville: A Hispanic Parent Center for all RSD Parents to access.

The School's website, along with its social media sites, are very active with activities that are occurring at Dwight Elementary several times per week. They are updated with events and also show glimpses into the lives of our students for the parents and community to see.

PTO Meetings are held monthly as a way to encourage parents to get involved in events at Dwight Elementary. They are held the first Thursday of each month at 3:30. We also offer Parent/Teacher Conference times from 1:00-7:00 p.m. and are available before school, during school hours and just after school hours for meetings if parents are ever concerned.

Parents can contact the Parent Engagement coordinator at 479-968-3967 at any time that is needed. They may also email jennifer.fuller@rsdk12.net. Jennifer Fuller is the Parent Engagement Coordinator for Dwight Elementary. Jenny Barber is the district Parent Engagement Coordinator, who may be contacted by email (jenny.barber@rsdk12.net or 479-968-1306).

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

2019-2020 TITLE ONE SCHOOL-PARENT COMPACT

Dwight Elementary School and the parents of the students participating in the programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA), agree that this compact outlines how we will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve Arkansas' standards. Dwight is a School Wide Title One Program: all students enrolled are served by the Program.

Dwight Elementary Responsibilities:

Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards. The school will follow the Arkansas Frameworks for instruction in each grade level, and is implementing Common Core as well.

Hold parent-teacher conferences twice each year during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held: Monday, October 24, 2019 1:00-7:00 p.m. and Tuesday, February 11, 2020 1:00-7:00 p.m. at the school. The report will include a description of the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.

Provide parents with frequent reports on their children's progress as follows:

September 21: Five Weeks Progress Reports

October 11: End of First Grading Quarter

November 28: Five Weeks Progress Reports

December 16: End of Second Grading Quarter and Semester One

February 7: Five Weeks Progress Reports

March 13: End of Third Grading Quarter

April 26: Five Weeks Progress Reports

May 26: End of Fourth Grading Quarter

Provide parents reasonable access to staff. Staff will be available for consultation with parents by telephone, email, and in person in addition to scheduled parent teacher conference dates.

Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities.

Involve parents in the planning, review, and improvement of the school's parental involvement policy, in an organized, ongoing, and timely way.

Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs.

Parent Responsibilities

We, as parents, will support our children's learning by

Monitoring attendance.

Making sure that homework is completed.

Monitoring amount of television children watch.

Volunteering in my child's classroom.

Participating, as appropriate, in decisions relating to my children's education.

Promoting positive use of my child's extracurricular time.

Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.

Serving, to the extent possible, on policy advisory groups.

September, 2019

5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Russellville School District annually receives more than \$500,000 in Title I allocation.

The district reserves annually at least 1 percent for parent and family engagement activities. In accordance with federal regulations, at least 90% of that 1% is allocated to Title I schools, with priority given to high-need schools. The free and reduced lunch population count from Cycle Two of the prior school year is used to assist in equitable distribution of funds to schools.

Dwight Elementary will hold a parent meeting for suggestions of the allocation of Title I funds for the school. In this meeting, we will discuss the budget and ideas that we have to help increase the effectiveness of the money for the population of our school.

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Dwight Elementary has a Parent Teacher Organization that is involved in the school in a myriad of ways. They help to raise money for improvement projects, such as new playground equipment, iPads in the classroom, etc. The members also work to volunteer in many ways that the school may need. Parents are encouraged to participate in Parent Teacher Organizations and other parent programs, including review of Title One potential programs, and in Arkansas Comprehensive School Improvement Planning (ACSIP).

Dwight Elementary also works closely with Russellville Downtown Rotary in a community partnership. Rotary helps the achievement of our students by providing dictionaries to our 3rd graders, donating canned veggies to our Food backpack program, supplying shoes for those who need them, and many more volunteer opportunities.

Dwight Elementary also works with River Valley Food 4 Kids to provide food for our weekly backpack program. This program supplies students who might not otherwise have food for the weekend with some easy to prepare meals to hopefully get them till they return to school on Mondays.

We also have a community partnership with Arvest Bank. Arvest provides volunteers for different Family Engagement events, along with different things to help support our Family Engagement activities.

Dwight Elementary shall maintain an identified Parent Center and maintain information for parents and will advertise selections available periodically. [Responsible: Laura Binz, Principal; Jennifer Fuller, Certified Family and Community Engagement Facilitator; Ongoing] Dwight's Parent Center is located in the building and is open to parents daily.

Dwight will ensure that parents who have disabilities, limited English proficiency, are migratory, or have other cultural or life circumstances which may result in barriers to participation have equal and full access to parental involvement through support such as Interpreters and Translation and maintenance of barrier free building and meeting access, flexible scheduling, and other services. [Responsible: Laura Binz, Principal: to notify designated directors, supervisors, and coordinators: Ongoing]

Dwight Elementary will continue to collaborate and coordinate with area Private Providers of Early Childhood Programs as well as local Head Start Agency Save the Children, Inc. and local Arkansas Better Chance for Success Providers Friendship Community Care, ABC Children's Academy, and create a school newsletter. The principal and Kindergarten staff will plan and conduct a variety of transition activities to ensure the smooth transition of children from early childhood programs into school. Kindergarten Teachers will provide information on the Kindergarten Curriculum.

Dwight Elementary Parent coordinator and the Family and Community Engagement Committee will coordinate academic nights for parents and students to improve life skills and increase student success with academics. School personnel will collaborate with the parents of students who are not performing at grade level in literacy or math to develop individualized academic improvement plans. The Parent Center Coordinator will send home materials and activities as needed for use by parents to support the academic goals of individual students.

Dwight Elementary Classroom teachers in Kindergarten through Fourth grades will hold a Parent Night for Math and Literacy on September 29, 2019. During this night, parents and students will have options to travel to several sessions in reading and writing and math. The activities are designed to assist parents in helping their children succeed academically while having fun.

Parents will be provided with resources for resolving complaints and concerns annually in the handbook: The link to the Russellville School Board Policy 6.7R may be reached by:
<http://www.russellvilleschools.net/o/district/browse/6522> Choose 6.7 Complaints.

Dwight Elementary Family and Community Engagement Committee in collaboration with the District Family and Community Engagement and ACSIP Committees will research and disseminate strategies to eliminate barriers that may prevent parents from being fully involved in their child's education. Examples are: accommodations for parents with disabilities; flexible scheduling of Parent Teacher conferences; provision of information in alternate

languages. Staff will work to identify and modify other successful parent and community involvement programs to suit the needs of Dwight families; mentor and train parents to enhance and promote the involvement of other parents; provide support for other parental involvement activities as parents may reasonably request.
[Responsible: Family and Community Engagement Committee: Ongoing]

7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Dwight Elementary maintains a Parent Center in the computer lab to assist parents with responsible parenting practices. Parents have access to come check out materials to help with parenting, and also, to help with their child's academic needs in fun ways.

Dwight Elementary is also sending home monthly newsletters, starting in October, with helpful information about school functions, school information, and helpful websites for parents to use at home with their children.

Dwight Elementary is participating in the One School, One Book program this year. During this program, we will be reading as a school one book at a time. We are doing 3 different books this year. We will also have different family nights associated with our one school, one book program to help encourage our families' to participate.

Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards. The school will follow the Arkansas Frameworks for instruction in each grade level, and is implementing Common Core as well.

Hold parent-teacher conferences twice each year during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held: Monday, October 24, 2019 1:00-7:00 p.m. and Tuesday, February 11, 2020 1:00-7:00 p.m. at the school. The report will include a description of the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.

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Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities.

Involve parents in the planning, review, and improvement of the school's parental involvement policy, in an organized, ongoing, and timely way.

Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs.

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Parents play an integral role in student learning. Dwight Elementary encourages parent support by having parent teacher conferences, encouraging parent and teacher communication as needed, family engagement nights at school, and so on in order for parents to feel like there is an equal partnership in their child's education.

Dwight Elementary staff will help with that role by completing the two hours of required Parental Involvement training each year by the State of Arkansas Department of Education. The school has also posted in their school handbook the appropriate ways for resolving parent concerns in the school.

Staff members are provided additional professional development prior to each Parent Teacher Conference, to provide examples of recommended interactions and problem solving information.

9: Building Capacity - Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

(See complete [Arkansas Guide for School Parent and Family Engagement Plan](#) for references)
