



Muleshoe Independent School District

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Cafeteria Charge Policy

Muleshoe ISD has adopted this policy to govern situations when student lunch accounts have insufficient funds. Beginning August 20th, 2019, meal charges will have a maximum limit of \$16.00.

Once a student reaches this limit, an alternative meal (i.e. cheese sandwich, vegetable, fruit and milk for lunch) will be provided for the student until the student's charges have been paid. Frequent communication will be made with the student/parents if their student has charges that need to be cleared up. A letter will be sent when the student's charges reach \$12.00 to inform parent/guardian.

Parents may prepay cafeteria accounts at myschoolbucks.com and registering for an account using their student's school ID. Payments can also be made in person in the cafeteria at the point of sale.

Free and Reduced Meal Applications must be filled out every year. They do not carry over. These applications are available from each school office. Assistance is available if needed in completing the application.

If a student has a cafeteria balance prior to qualifying for free and/or reduced lunches longer than a period of one week, those charges are still owed.

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- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

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