



Almor West Elementary

"Where Every Child is a Star!"

6902 SW Delta Avenue Lawton, Oklahoma 73505

Stan Melby, Principal

580-536-6006

Dear Parents:

As we head into spring and severe weather season, this letter is to inform you of our procedures here at Almor West Elementary to ensure the safety of your child(ren).

During times of severe weather watches, we will follow the procedures that have been established by Lawton Public Schools. The procedures for a Severe Weather watch are as follows:

- *Monitor NOAA Weather Stations
- *Bring all persons inside building
- *Prepare students by reviewing weather drill procedures

When a Severe Weather Warning has been issued or spotted near Almor West Elementary, the following will take place:

- *Sound the Weather Alert Alarm
- *Students and staff will immediately proceed to their assigned safe room
- *Remain in safe area until warning expires or until LPS officials have given us the "All Clear."
- *LPS Notification via text and phone call messaging announcing severe weather lock down will be sent out and then again once the the "All Clear" has been given.

Please know that we take all Severe Weather Warnings seriously. **During a Severe Weather Warning, students will not be released until after the "All Clear" has been given** by LPS officials. All students and staff will follow procedures taking shelter in their assigned safe room so it will not be possible to release students during this time. Doing so, would put those concerned in danger. We have tornado drills on a regular basis to ensure that our students and staff know and understand the procedures in case of a tornado.

We want to encourage you to keep safe by seeking shelter during a Severe Weather Warning and wait for the "All Clear" from LPS before coming to the school to get your child.

Sincerely,

Mr. Melby
Principal