SECTION:

**ADMINISTRATIVE** 

**EMPLOYEES** 

MIDD-WEST SCHOOL DISTRICT

TITLE:

**GIFTS** 

ADOPTED: June 21, 2004

**REVISED:** 

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	322. GIFTS
1. Purpose	The Board considers the acceptance of gifts by administrative staff members an undesirable practice.
2. Authority	It is the policy of the Board that administrators may accept only gifts of a consumable nature or nominal value from students or parents/guardians.
3. Delegation of Responsibility	The Superintendent may approve acts of generosity to individual administrative staff members in unusual situations but shall report such instances to the Board on a timely basis.