

MIDD-WEST SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: TUTORING

ADOPTED: June 21, 2004

REVISED: August 21, 2006

	116. TUTORING
1. Purpose	The Board recognizes that some students may require special help (for some students) beyond the regular classroom program.
2. Guidelines Title 22 Sec. 4.52	Wherever possible within the working day, each teaching staff member shall assist assigned students in the remediation of individual learning difficulties.
3. Delegation of Responsibility	In cases where extra help is desirable and the parents/guardians request such assistance, the building principal or designee may recommend that the parents/guardians secure tutorial services for the student from a list of available tutors maintained by the building principals.
4. Guidelines	<p>When the student's learning interests and needs are sufficient to warrant help beyond the ordinary classroom instruction, special instruction and services may be utilized. This determination will be made through joint consultation of the classroom teacher, parent/guardian and the appropriate representative of the administration. The programs may include:</p> <ol style="list-style-type: none"> 1. Ongoing communication among administration, teaching staff members and the parent(s)/guardian(s) of students participating in supplementary educational programs. 2. Evaluation procedures which measure student achievement related to such educational program objectives and standards. <p><u>Excusal From School</u></p>
Title 22 Sec. 11.22	<p>Upon the written request of the parent/guardian, a student may be excused during school hours for tutoring in a field not offered in the District curriculum if such excusal does not interfere with the student's regular program of studies.</p> <p>The tutor's qualifications must be approved by the Superintendent.</p>

<p>SC1327 Title 22 Sec. 11.31</p>	<p>The District may establish reasonable conditions for excusal of a student for such tutoring.</p> <p><u>Private Tutoring</u></p> <p>The instructional program for students not enrolled in public schools due to private tutoring by a qualified tutor shall comply with state law and regulations.</p> <p>The parent/guardian shall provide written assurance that all instructional requirements are being met.</p> <p>When the Superintendent receives a complaint that a student is not being provided the required instruction or that a student is not making satisfactory progress, the Superintendent may request evidence of the student’s academic progress and documentation that instruction is being provided for the required number of days and hours.</p> <p>Evidence of satisfactory progress may include samples of student work, assignments, progress reports, report cards and evaluations. Documentation of instructional time may include logs maintained by the tutor or parent/guardian, attendance records, or other records indicating the dates and time instruction was provided.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1327</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.52, 11.22, 11.31</p>
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