

MIDD-WEST SCHOOL DISTRICT

Reorganization/Regular Meeting
Middleburg Elementary School
Large Group Conference Room
Monday, December 5, 2016

A QUALITY EDUCATION FOR ALL, FOR LIFE

I. **EXECUTIVE SESSION: 6:15 p.m.**

II. **OPENING CEREMONY**

III. **CALL TO ORDER: 7:00 p.m.**

Mr. Victor L. Abate

IV. **ROLL CALL:**

Mr. Victor L. Abate

BOARD OF SCHOOL DIRECTORS

PRESENT ABSENT

LATE ARRIVAL

Mr. Shawn A. Sassaman, Treasurer
Mr. Victor L. Abate
Mr. Ronald L. Hoffman
Mr. Tony J. McKnight
Mr. Christopher T. Nesbit
Mr. Thomas J. Rubillo
Mr. Jeremy M. Tittle
Mrs. Sherryl L. Wagner
Mr. Ronald E. Wilson
Mr. Richard J. Musselman, Superintendent (Non-Voting Member)
Ms. Allyson L. Folk, Secretary (Non-Member)

OTHERS

Mr. Joseph W. Stroup, Director of Curriculum and Instruction
Mr. Michael A. Miller, Business Manager
Attorney Orris C. Knepp, III, Solicitor

V. **APPOINTMENT OF PRESIDING OFFICER**

Mr. Victor L. Abate

May I have a motion to nominate _____, as temporary presiding officer for the purpose of reorganization.

Motion:
Second:
Vote:
Result:

If there are no further nominations, I will entertain a motion that the nominations for temporary presiding officer be closed.

Motion:
Second:

Vote:
Result:

VI. PRESIDENT OF THE BOARD

May I have a motion for a nomination for President for 2017. *{Formerly Victor L. Abate}*

Name _____

Motion:
Second:
Vote:
Result:

If there are no further nominations, I will entertain a motion that the nominations for President be closed.

Motion:
Second:
Vote:
Result:

VII. ELECTION OF BOARD PRESIDENT

May I have a motion to elect _____ as Board President of the Mid-West School District Board of Directors for 2017.

Motion:
Second:
Vote:
Result:

VIII. BOARD VICE PRESIDENT

May I have a motion for a nomination for Vice President for 2017. *{Formerly Sherryl L. Wagner}*

Name _____

If there are no further nominations, I will entertain a motion that the nominations for vice president be closed.

Motion:
Second:
Vote:
Result:

IX. ELECTION OF BOARD VICE PRESIDENT

May I have a motion to elect _____ as Board Vice President of the Mid-West School District Board of Directors for 2017.

Motion:

Second:
Vote:
Result:

X. APPOINTMENT OF SOLICITOR

Approval is recommended to reappoint Orris C. Knepp, III, Knepp & Snook Attorneys at Law, Lewistown, PA, as Solicitor to the Board at the current fee schedule:

\$100.00 per hour for work performed by the attorney
\$ 45.00 per hour for work performed by a paralegal or legal assistant

May I have a motion to reappoint Orris C. Knepp, III, Knepp & Snook Attorneys at Law as Solicitor to the Board as presented.

Motion:
Second:
Discussion:
Vote:
Result:

XI. APPOINTMENT OF PSBA LIAISON

Approval is recommended to appoint Ronald E. Wilson as the School Board Liaison to PSBA for the Midd-West School District for 2017.

May I have a motion to appoint Ronald E. Wilson as the School Board Liaison to PSBA for the Midd-West School District for 2017 as presented.

Motion:
Second:
Discussion:
Vote:
Result:

XII. REAFFIRMATION OF POLICY GUIDE 006

May I have motion to approve that all meetings be conducted in accordance with the rules set forth in the School Laws of Pennsylvania, as amended, and in Board Policy Guide 006 as presented.

Motion:
Second:
Discussion:
Vote:
Result:

XIII. REAFFIRMATION OF POLICY GUIDE 011

May I have a motion to approve to reaffirm our Board member's commitment to adhere to the Standards of Effective School Governance and Code of Conduct for members of the Pennsylvania School Board as stated in Policy Guide 011 as presented.

Motion:
Second:
Discussion:
Vote:
Result:

XIV. ESTABLISHMENT OF MEETING SCHEDULE

May I have a motion to approve that the work sessions and regular meetings of the Board be held on the dates and at the locations as listed below. All work sessions and regular meetings will begin at 7:00 p.m. and will be held at Middleburg Elementary School in the Large Group Conference Room and West Snyder Elementary School in the cafeteria or location to be determined due to renovation project.

January 9, 2017	Work Session	West Snyder Elementary School
January 23, 2017	Regular Meeting	West Snyder Elementary School
February 13, 2017	Work Session	West Snyder Elementary School
February 27, 2017	Regular Meeting	West Snyder Elementary School
March 13, 2017	Work Session	West Snyder Elementary School
March 27, 2017	Regular Meeting	West Snyder Elementary School
April 10, 2017	Work Session	West Snyder Elementary School
April 24, 2017	Regular Meeting	West Snyder Elementary School
May 8, 2017	Work Session/Regular Meeting	West Snyder Elementary School
May 22, 2017	Regular Meeting	West Snyder Elementary School
June 12, 2017	Work Session/Regular Meeting	Middleburg Elementary School
June 26, 2017	Regular Meeting	Middleburg Elementary School
July 10, 2017 <i>{if needed}</i>	Regular Meeting	Middleburg Elementary School
August 14, 2017	Work Session/Regular Meeting	Middleburg Elementary School
August 28, 2017	Regular Meeting	Middleburg Elementary School
September 11, 2017	Work Session	Middleburg Elementary School
September 25, 2017	Regular Meeting	Middleburg Elementary School
October 9, 2017	Work Session	Middleburg Elementary School
October 23, 2017	Regular Meeting	Middleburg Elementary School
November 20, 2017	Regular Meeting	Middleburg Elementary School
December 4, 2017	Reorganization/Regular Meeting	Middleburg Elementary School

Motion:
Second:
Discussion:
Vote:
Result:

XV. AUTHORIZATION TO PAY BILLS

May I have a motion to approve that officers of the Board be authorized to draw orders for payrolls and for payments of bonds, interest, utilities and other pertinent bills as they come due throughout the calendar year subject to approval of the Midd-West School Board.

Motion:
Second:
Discussion:
Vote:

Result:

May I have a motion to adopt a Resolution authorizing the depositories, Mifflinburg Bank & Trust and PLGIT, to accept signatures of the former officers until a new signature plate can be secured.

Motion:
Second:
Discussion:
Vote:
Result:

XVI. AUTHORIZED DEPOSITORIES

May I have a motion to approve a Resolution authorizing the following depositories and to accept signatures of the former officers until new signature cards can be secured:

Juniata Valley Bank
M&T Bank
Mifflinburg Bank & Trust
PNC Bank
Pennsylvania School District Liquid Asset Fund (PSDLAF)
Pennsylvania Local Government Investment Trust (PLGIT)
Swineford National Bank

Motion:
Second:
Discussion:
Vote:
Result:

XVII. BUILDINGS AND GROUNDS COMMITTEE

Approval is recommended to appoint the following members to the Buildings and Grounds Committee through November 30, 2017:

Ronald E. Wilson, Chair
Thomas J. Rubillo, Committee Member
Jeremy M. Tittle, Committee Member
_____, Board President, Ex-Officio

May I have a motion to appoint the members to the Buildings and Grounds Committee through November 30, 2017, as presented.

Motion:
Second:
Discussion:
Vote:
Result:

XVIII. BUILDINGS AND GROUNDS COMMITTEE MEETING SCHEDULE

May I have a motion to approve the dates for the meetings of the Buildings and Grounds Committee as listed below. All meetings will begin at 5:00 p.m. and will be held at the District Administration Building. *{Currently held at 5:00 p.m. at the District Administration Building.}*

- February 2, 2017
- May 4, 2017
- August 3, 2017
- November 2, 2017

Motion:
 Second:
 Discussion:
 Vote:
 Result:

XIX. FINANCE/BUDGET COMMITTEE

Approval is recommended to appoint the following members to the Finance/Budget Committee through November 30, 2017:

- Sherryl L. Wagner, Chair
- Shawn A. Sassaman, Committee Member
- Jeremy M. Tittle – Committee Member
- _____, Board President, Ex-Officio

May I have a motion to appoint the members to the Finance/Budget Committee through November 30, 2017.

Motion:
 Second:
 Discussion:
 Vote:
 Result:

XX. MEET AND DISCUSS COMMITTEE

Approval is recommended to appoint the following members to the Meet and Discuss Committee through November 30, 2017:

- Ronald L. Hoffman, Committee Member
- Thomas J. Rubillo, Committee Member
- _____, Board President, Ex-Officio

{This Committee is required as a condition of the Collective Bargaining Agreements. Meetings are scheduled on an as-needed basis and at the request of either party within ten (10) days of such request.}

May I have a motion to appoint the members to the Meet and Discuss Committee through November 30, 2017, as presented.

Motion:
Second:
Discussion:
Vote:
Result:

XXI. NEGOTIATION COMMITTEE – PROFESSIONAL STAFF

Approval is recommended to appoint the following members to the Professional Staff Negotiation Committee through November 30, 2017:

Sherryl L. Wagner, Chair
Ronald L. Hoffman, Committee Member
Shawn A. Sassaman, Committee Member
_____, Board President, Ex-Officio

May I have a motion to appoint the members to the Professional Staff Negotiation Committee through November 30, 2017, as presented.

Motion:
Second:
Discussion:
Vote:
Result:

XXII. NEGOTIATION COMMITTEE – SUPPORT STAFF

Approval is recommended to appoint the following members to the Support Staff Negotiation Committee through November 30, 2017:

Jeremy M. Tittle, Chair
Christopher T. Nesbit, Committee Member
Thomas J. Rubillo, Committee Member
_____, Board President, Ex-Officio

May I have a motion to appoint the members to the Support Staff Negotiation Committee through November 30, 2017, as presented.

Motion:
Second:
Discussion:
Vote:
Result:

XXIII. POLICY COMMITTEE

Approval is recommended to appoint the following members to the Policy Committee through November 30, 2017:

Thomas J. Rubillo, Chair
Christopher T. Nesbit, Committee Member
Sherryl L. Wagner, Committee Member
_____, Board President, Ex-Officio

May I have a motion to appoint the members to the Policy Committee through November 30, 2017, as presented.

Motion:
Second:
Discussion:
Vote:
Result:

XXIV. TRANSPORTATION COMMITTEE

Approval is recommended to appoint the following members to the Transportation Committee through November 30, 2017:

Ronald L. Hoffman, Chair
Tony G. McKnight, Committee Member
Shawn A. Sassaman, Committee Member
_____, Board President, Ex-Officio

May I have a motion to appoint the members to the Transportation Committee through November 30, 2017, as presented.

Motion:
Second:
Discussion:
Vote:
Result:

XXV. SNYDER COUNTY TAX COLLECTION COMMITTEE

Approval is recommended to appoint the following delegates to the Snyder County Tax Collection Committee for 2017 as required by Act 32 of 2008:

Michael A. Miller, Voting Delegate
Christine M. Edmiston, Alternate

May I have a motion to appoint the delegates to the Snyder County Tax Collection Committee for 2017 as required by Act 32 of 2008 as presented.

Motion:
Second:
Discussion:
Vote:
Result:

XXVI. ADJOURNMENT

If there is no other business, may I have a motion for adjournment of this reorganization meeting of the Mid-West School District Board of School Directors.

Motion:
Second:
Vote:

Result:

2. **AUTHORIZATION TO PAY DECEMBER BILLS**

Approval is recommended to grant authorization to pay the bills that would normally come due during the month of December, with submission of a list of those bills to be presented for approval in January, including Capital Projects and Capital Reserve Funds.

May I have a motion to approve granting authorization to pay the bills that would normally come due during the month of December, with submission of a list of those bills to be presented for approval in January, including Capital Projects and Capital Reserve Funds as presented.

Motion:

Second:

Discussion:

Vote:

Result:

3. **BUS STOP**

Approval is recommended for the following bus stop:

1043 South Front Street – Sunbury (van)

May I have a motion to approve the bus stop as presented.

Motion:

Second:

Discussion:

Vote:

Result:

4. **FACSIMILE SIGNATURE AUTHORIZATION**

Approval is recommended to grant authorization to the Superintendent of Schools and the Business Manager to use the facsimile signature plate on behalf of the Board President and Board Treasurer for the period of December 1, 2016, through November 30, 2017.

May I have a motion to approve granting authorization to the Superintendent of Schools and the Business Manager to use the facsimile signature plate as presented.

Motion:

Second:

Discussion:

Vote:

Result:

5. **ACT 1 INDEX LIMIT RESOLUTION**

Approval is recommended of the Resolution of the Board of School Directors of the Midd-West School District electing to not increase its tax rate above the Act 1 Index of 3.4% for the 2017-2018 fiscal year.

May I have a motion to approve the Resolution of the Board of School Directors of the Midd-West School District electing to not increase its tax rate above the Act 1 Index of 3.4% for the 2017-2018 fiscal year as presented.

Motion:
Second:
Discussion:
Vote:
Result:

6. **QUOTE FOR BATTING CAGE FOR WEST SNYDER ELEMENTARY SCHOOL**

Approval is recommended of the quote to purchase a Phantom Tension Batting Cage for West Snyder Elementary School from On Deck Sports, Braintree, MA, at a cost of \$3,333.99. *{This cost includes shipping and a storage cart.}*

May I have a motion to approve the quote to purchase a Phantom Tension Batting Cage as presented.

Motion:
Second:
Discussion:
Vote:
Result:

7. **LOCAL AUDIT REPORT FISCAL YEAR ENDING 2016**

Approval is recommended of the Local Audit Report by Stambaugh Ness, PC, for fiscal year ending June 30, 2016, as presented.

May I have a motion to approve the Local Audit Report by Stambaugh Ness, PC, for fiscal year ending June 30, 2016, as presented.

Motion:
Second:
Discussion:
Vote:
Result:

B. **POLICY AND PROGRAMS**

1. **FIELD TRIP**

Approval is recommended of the following field trip:

- a. Varsity Wrestling Team – Midd-West High School – December 27, 2016, through December 28, 2016 – Woodbridge, VA – 14 Students/ 2 Adults – Cost to Organization: \$324.00 – Cost to District: \$0.00

May I have a motion to approve the field trip as presented.

Motion:
Second:
Discussion:
Vote:
Result:

2. **2016-2017 ADDITIONAL STUDENT CLUBS**

Approval is recommended of the following additional student clubs at Midd-West High School for the 2016-2017 school year:

Golf Club
Varsity Club

May I have a motion to approve the additional student clubs for Midd-West High School as presented.

Motion:
Second:
Discussion:
Vote:
Result:

C. **PERSONNEL**

1. **EMPLOYMENTS – CLASSIFIED**

Approval is requested to employ the following individuals:

- a. Classified Employee – Toni M. Brower – Instructional Assistant/ Permanent Substitute – Midd-West School District – Effective: December 6, 2016, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$12.00 per hour *{Replacement/Bzdil}*
- b. Classified Employee – Brittany A. Trego – Personal Care Assistant – School-to-Work Transition Program – Midd-West Middle School and Midd-West High School – Effective: December 6, 2016, pending receipt of Act 151, 24 and 31 - Salary: \$12.00 per hour *{Replacement/Bzdil}*

May I have a motion to employ the individuals as presented.

Motion:
Second:
Discussion:
Vote:
Result:

2. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individual for the 2016-2017 school year:

Nathaniel L. Zechman* Junior High Wrestling Coach MWMS \$2,244.00

**Pending receipt of Act 31*

May I have a motion to approve the individual as presented.

Motion:

Second:

Discussion:

Vote:

Result:

b. **EXTRA-CURRICULAR – VOLUNTEER**

Approval is recommended of the following individual as a volunteer for the 2016-2017 school year:

Robert W. Petty, Sr.* Wrestling Coach MWHS

**Pending receipt of Act 34, 114, 24 and 31*

May I have a motion to approve the individual as presented.

Motion:

Second:

Discussion:

Vote:

Result:

D. **OTHER**

VII. **CLOSING CEREMONIES**

VIII. **PUBLIC COMMENT**

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

IX. **SCHEDULED SPEAKERS**

X. **REPORTS**

- | | |
|--|--------------------------|
| 1. SUPERINTENDENT | Mr. Richard J. Musselman |
| 2. DIRECTOR OF CURRICULUM AND INSTRUCTION | Mr. Joseph W. Stroup |
| 3. BUSINESS AND FISCAL | Mr. Michael A. Miller |

- | | | |
|-----|---|------------------------|
| 4. | STUDENT ATHLETIC ACTIVITIES | Mrs. Bree A. Solomon |
| 5. | FOOD SERVICE OPERATIONS | Mr. John S. Rosselli |
| 6. | MAINTENANCE AND FACILITIES | Mr. Gary L. Thomas |
| 7. | CENTRAL SUSQUEHANNA INTERMEDIATE UNIT | Mr. Victor L. Abate |
| 8. | PSBA LIAISON | Mr. Ronald E. Wilson |
| 9. | SUN AREA TECHNICAL INSTITUTE | Mr. Ronald L. Hoffman |
| 10. | BUILDINGS AND GROUNDS COMMITTEE | Mr. Ronald E. Wilson |
| 11. | FINANCE/BUDGET COMMITTEE | Mr. Jeremy M. Tittle |
| 12. | POLICY COMMITTEE | Mr. Ronald E. Wilson |
| 13. | SUPPORT STAFF NEGOTIATION COMMITTEE | Mr. Jeremy M. Tittle |
| 14. | PROFESSIONAL STAFF NEGOTIATION COMMITTEE | Mrs. Sherryl L. Wagner |
| 15. | TRANSPORTATION COMMITTEE | Mr. Ronald L. Hoffman |
| 16. | BOARD AND/OR ADMINISTRATOR COMMENTS | |

XI. **ADJOURNMENT**

There being no further business, the regular meeting was adjourned at _____ p.m.