

# MIDD-WEST SCHOOL DISTRICT

*Regular Meeting*

Middleburg Elementary School

Large Group Conference Room

Monday, November 21, 2016

## ***A QUALITY EDUCATION FOR ALL, FOR LIFE***

I. **OPENING CEREMONY**

II. **CALL TO ORDER: 7:00 p.m.**

Mr. Victor L. Abate

III. **ROLL CALL:**

Mr. Victor L. Abate

**BOARD OF SCHOOL DIRECTORS**

**PRESENT**

**ABSENT**

**LATE ARRIVAL**

Mr. Victor L. Abate, President

Mrs. Sherryl L. Wagner, Vice President

Mr. Shawn A. Sassaman, Treasurer

Mr. Ronald L. Hoffman

Mr. Tony G. McKnight

Mr. Christopher T. Nesbit

Mr. Thomas J. Rubillo

Mr. Jeremy M. Tittle

Mr. Ronald E. Wilson

Mr. Richard J. Musselman, Superintendent (Non-Voting Member)

Ms. Allyson L. Folk, Secretary (Non-Member)

**OTHERS**

Mr. Joseph W. Stroup, Director of Curriculum and Instruction

Mr. Michael A. Miller, Business Manager

Attorney Orris C. Knepp, III, Solicitor

IV. **PUBLIC COMMENT ON AGENDA ITEMS**

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

V. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

VI. **OATH OF OFFICE – STUDENT REPRESENTATIVE**

Miss Libby R. Sankey – Student Representative, Midd-West High School

VII. **STUDENT REPORT**

Miss Gabrielle A. Edmiston

VIII. **ITEMS FOR ACTION**

A. **BUSINESS AND FISCAL**

Mr. Shawn A. Sassaman

1. **MINUTES**

- a. Approval is recommended of the minutes of the October 24, 2016, regular meeting of the Midd-West School District Board of School Directors.

May I have a motion to approve the minutes as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period October 24, 2016, through November 21, 2016.

May I have a motion to approve payment of the list of bills chargeable against the funds and accounts indicated as presented and as included in the supporting documents.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

3. **TREASURER'S REPORTS**

Approval is recommended for the Treasurer's Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending October 31, 2016.

May I have a motion to approve the Treasurer's Reports for the funds listed for the period ending October 31, 2016, as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

4. **BUS DRIVER**

Approval is recommended for the following individual as a bus driver for the 2016-2017 school year:

Narehood Transportation, LLC

John M. Stratton effective November 12, 2016

May I have a motion to approve the individual as a bus driver as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

5. **BUS STOP**

Approval is recommended for the following bus stop:

1018 Frymoyer Road – Mt. Pleasant Mills\* (van)

*\*This is a stop for a pre-school child.*

May I have a motion to approve the bus stop as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

6. **SERVICE CONTRACT FOR FITNESS CENTER AT MIDD-WEST HIGH SCHOOL**

Approval is recommended of a Service Contract with Advantage Sport & Fitness, Inc., for the cardiovascular equipment in the Fitness Center at Midd-West High School for one (1) year to be effective October 1, 2016, through September 30, 2017, in the amount of \$595.00.

May I have a motion to approve a Service Contract with Advantage Sport & Fitness, Inc., as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

7. **PLANCON PART K, PROJECT REFINANCING, FOR THE MIDD-WEST HIGH SCHOOL – 2016 AND 2016A BONDS**

Approval is requested of PlanCon Part K, Project Refinancing, for the Midd-West High School 2016 and 2016A Bonds.

May I have a motion to approve PlanCon Part K, Project Refinancing, for the Midd-West High School 2016 and 2016A Bonds as presented.

Motion:  
Second:  
Discussion:

Vote:  
Result:

8. **PLANCON PART K, PROJECT REFINANCING, FOR THE MIDD-WEST HIGH SCHOOL – 2015A AND 2015B BONDS**

Approval is requested of PlanCon Part K, Project Refinancing, for the Mid-West High School 2015A and 2015B Bonds.

May I have a motion to approve PlanCon Part K, Project Refinancing, for the Mid-West High School 2015A and 2015B Bonds as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

9. **PLANCON PART K, PROJECT REFINANCING, FOR THE MIDD-WEST MIDDLE SCHOOL – 2014 BONDS**

Approval is requested of PlanCon Part K, Project Refinancing, for the Mid-West Middle School 2014 Bonds.

May I have a motion to approve PlanCon Part K, Project Refinancing, for the Mid-West Middle School 2014 Bonds as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

10. **2017-2018 DAY-TO-DAY CERTIFICATED SUBSTITUTE RATES**

Approval is requested of the day-to-day certificated substitute rate of \$90.00 per day for the first 30 days and \$100.00 per day for each day beginning with the 31<sup>st</sup> day of substituting to be effective on July 1, 2017, and the day-to-day substitute would remain at the \$100.00 daily rate into subsequent years unless there is a break in service or working less than 30 days per any one school year which would return the day-to-day substitute to the \$90.00 daily rate.

May I have a motion to approve the day-to-day certificated substitute rates as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

11. **2017-2020 CLASSIFIED HOURLY SUBSTITUTE RATES**

Approval is requested of the classified hourly substitute rates to be the starting hourly rates as designated on Appendix A in the Collective Bargaining Agreement to be effective on July 1, 2017, through June 30, 2020, for the following positions:

Cafeteria Worker/Cashier  
Secretary  
Clerical Assistant  
Paraprofessional – Special Education  
Paraprofessional – Regular Education/Library  
Custodian  
Health Room Technician/LPN

May I have a motion to approve the classified hourly substitute rates as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

12. **QUOTE FOR ALL NECESSARY COMPONENTS AND INSTALLATION FOR DISTRICT WIRELESS UPGRADE**

Approval is recommended of the quote to purchase all necessary components and installation for District wireless upgrade under COSTARS from Dauphin DataCom at a cost of \$159,996.10. *{A portion will be paid from the Rural and Low Income Schools Grant and the remaining amount from the Capital Reserve Fund.}*

May I have a motion to approve the quote to purchase all necessary components and installation for District wireless upgrade as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

13. **CHINESE AUCTION AT WEST SNYDER ELEMENTARY SCHOOL**

Approval is requested to authorize the Midd-West Relay for Life/ American Cancer Society to include a children's themed Chinese Auction at the Santa's Celebration/Winter Carnival at West Snyder Elementary School on December 10, 2016.

May I have a motion to authorize the Midd-West Relay for Life/American Cancer Society to include a children's themed Chinese Auction at the Santa's Celebration/Winter Carnival at West Snyder Elementary School on December 10, 2016, as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

**B. POLICY AND PROGRAMS**

Mrs. Sherryl L. Wagner

**1. FIELD TRIPS**

Approval is recommended of the following field trips:

- a. Select Concert Choir Students (Grades 9-12) – Mid-West High School – January 11, 2017, through January 13, 2017 – Berwick, PA – 5 Students/1 Adult – Cost to Organization: \$0.00 – Cost to District: \$1,103.80

May I have a motion to approve the field trip as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

- b. FFA (Grades 8-12) – Mid-West High School – February 11, 2017, through February 12, 2017 – Harrisburg, PA – 30 Students/2 Adults – Cost to Organization: \$2,500.00 – Cost to District: \$0.00

May I have a motion to approve the field trip as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

- c. FFA (Grades 8-12) – Mid-West High School – March 12, 2017, through March 14, 2017 – Harrisburg, PA – 6 Students/2 Adults – Cost to Organization: \$927.50 – Cost to District: \$172.24

May I have a motion to approve the field trip as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

- d. FFA (Grades 8-12) – Mid-West High School – June 13, 2017, through June 15, 2017 – State College, PA – 30 Students/2 Adults – Cost to Organization: \$4,200.00 – Cost to District: \$1,275.00

May I have a motion to approve the field trip as presented.

Motion:  
 Second:  
 Discussion:  
 Vote:  
 Result:

2. **FIELD EXPERIENCE AGREEMENT WITH DREXEL UNIVERSITY**

Approval is requested of a Field Experience Agreement with Drexel University to provide teaching experience through observations and student teaching in schools and classes of the District to commence on November 1, 2016, and terminate on June 30, 2017.

May I have a motion to approve the Field Experience Agreement with Drexel University as presented.

Motion:  
 Second:  
 Discussion:  
 Vote:  
 Result:

C. **PERSONNEL**

Mrs. Sherryl L. Wagner

1. **PROFESSIONAL CONTRACT**

Approval is recommended to grant a professional employee contract to the following individual:

Wesley K. Cromley        English Teacher  
     Mid-West High School

May I have a motion to approve granting a professional employee contract to the individual as presented.

Motion:  
 Second:  
 Discussion:  
 Vote:  
 Result:

2. **MEMORANDUM OF UNDERSTANDING – PERSONAL CARE ASSISTANTS**

Approval is recommended of the Memorandum of Understanding between the Mid-West School District and the Mid-West Education Support Professionals Association increasing the current hourly rates for the following personal care assistants to be effective on July 1, 2016: Julia M. Brubaker, Deborah M. Naugle, Lorie J. Nornhold, Angela L. Pyle, Tammy S. Renninger, Kay E. Smith and Michelle L. Weader.

May I have a motion to approve the Memorandum of Understanding as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

3. **EMPLOYMENT – CLASSIFIED**

Approval is requested to employ the following individual:

- a. Long-term Substitute – Sara M. Shambach – Instructional Assistant – Library – West Snyder Elementary School – Effective: January 2, 2017, through approximately April 7, 2017 – Salary: \$7.25 per hour  
*{Replacement/ Sheedy}*

May I have a motion to employ the individual as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

4. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2016-2017 school year:

Jason A. Gemberling	Track and Field Coach – Head	MWHS	\$3,674.00
Peter J. Voss	Softball Coach – Head	MWHS	\$3,674.00

May I have a motion to approve the individuals as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

b. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individual for the 2016-2017 school year:

Scott A. Wright*	Baseball Coach – Head	MWHS	\$3,527.00
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*\*Pending receipt of Act 34, 151, 114, 24 and 31*

May I have a motion to approve the individual as presented.

Motion:  
Second:  
Discussion:



Vote:  
Result:

c. **EXTRA-CURRICULAR – VOLUNTEERS**

Approval is recommended of the following individuals as volunteers for the 2016-2017 school year:

Christopher L. Baker*	Wrestling Coach	MWHS
Melissa M. Brauer-Stuck	Lacrosse Coach – Head	MWHS
Loren E. Collins	Assistant Lacrosse Coach	MWHS
Joshua W. Linder**	Wrestling Coach	MWHS
Keith A. Stuck*	Assistant Lacrosse Coach	MWHS

\*Pending receipt of Act 34, 151, 114, 24 and 31

\*\*Pending receipt of Act 31

May I have a motion to approve the individuals as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

5. **ADDITION TO SUBSTITUTE LIST**

a. **CERTIFICATED**

Approval is recommended of the following individual as a certificated substitute at a rate of \$80.00 per day for the 2016-2017 school year:

Richard W. Sholly                      Mathematics

May I have a motion to approve the individual as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

6. **ATHLETIC EVENT PERSONNEL**

Approval is recommended of the following individuals as fall athletic event personnel for the 2016-2017 school year:

<u>Field Marker</u>	Joey Berkheimer
(\$17.50/game)	Keith A. Colyer

May I have a motion to approve the individuals as presented.

Motion:  
Second:  
Discussion:

Vote:  
Result:

7. **ATHLETIC EVENT PERSONNEL**

Approval is recommended of the following individuals as winter athletic event personnel for the 2016-2017 school year:

<u>Clock Operator</u> (\$22.50/game)	Barry E. Goss Jennifer Hummel {substitute} Brooke J. Keister {substitute} Emilee A. Shaffer Lisa M. Wagner {substitute}
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<u>Ticket Taker/Ticket Seller</u> (\$17.50/game)	Jennifer Hummel Brooke J. Keister {substitute} Kay E. Smith Ruth Ann Solomon {substitute} Lisa M. Wagner {substitute} Jane I. Zimmerman
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<u>Scorekeeper</u> (\$22.50/game)	Michael A. Frye Jennifer Hummel Kristi M. Teats David A. Wagner Misty D. Wagner
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<u>Game Manager</u>	Matthew M. Dietz {substitute} Allyson L. Folk Michael A. Frye Lisa M. Wagner {substitute}
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(\$30.00/game junior high basketball)  
(\$40.00/game basketball/wrestling)

May I have a motion to approve the individuals as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

8. **LEAVES OF ABSENCE**

Approval is recommended of the following medical leaves of absence:

- a. Midd-West Middle School – Effective: October 27, 2016, through November 7, 2016
- b. Middleburg Elementary School – Effective: October 31, 2016, through November 13, 2016



- 1) Chelsey A. Bolig as instructional assistant/permanent substitute for the Mid-West School District to personal care assistant for the School-to-Work Transition Program at Mid-West Middle School and Mid-West High School to be effective on October 25, 2016.
- 2) Jennifer M. Knepp as personal care assistant for the School-to-Work Transition Program at Mid-West Middle School and Mid-West High School to personal care assistant for the Learning Support Program at Mid-West High School to be effective on November 22, 2016.

May I have a motion to approve the transfers/change in assignments as presented.

Motion:  
 Second:  
 Discussion:  
 Vote:  
 Result:

**D. OTHER**

**IX. CLOSING CEREMONIES**

**X. PUBLIC COMMENT**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

**XI. SCHEDULED SPEAKERS**

Mr. Victor L. Abate

**XII. REPORTS**

- |     |   |                          |
|-----|---|--------------------------|
| 1.  | <b>SUPERINTENDENT</b>                         | Mr. Richard J. Musselman |
| 2.  | <b>DIRECTOR OF CURRICULUM AND INSTRUCTION</b> | Mr. Joseph W. Stroup     |
| 3.  | <b>BUSINESS AND FISCAL</b>                    | Mr. Michael A. Miller    |
| 4.  | <b>STUDENT ATHLETIC ACTIVITIES</b>            | Mrs. Bree A. Solomon     |
| 5.  | <b>FOOD SERVICE OPERATIONS</b>                | Mr. John S. Rosselli     |
| 6.  | <b>MAINTENANCE AND FACILITIES</b>             | Mr. Gary L. Thomas       |
| 7.  | <b>CENTRAL SUSQUEHANNA INTERMEDIATE UNIT</b>  | Mr. Victor L. Abate      |
| 8.  | <b>SUN AREA TECHNICAL INSTITUTE</b>           | Mr. Ronald L. Hoffman    |
| 9.  | <b>PSBA LIAISON</b>                           | Mr. Ronald E. Wilson     |
| 10. | <b>POLICY COMMITTEE</b>                       | Mr. Ronald E. Wilson     |
| 11. | <b>BUILDINGS AND GROUNDS COMMITTEE</b>        | Mr. Ronald E. Wilson     |

- 12. **FINANCE/BUDGET COMMITTEE** Mr. Jeremy M. Tittle
  - 13. **SUPPORT STAFF NEGOTIATION COMMITTEE** Mr. Jeremy M. Tittle
  - 14. **PROFESSIONAL STAFF NEGOTIATION COMMITTEE** Mrs. Sherryl L. Wagner
  - 15. **TRANSPORTATION COMMITTEE** Mr. Ronald L. Hoffman
  - 16. **BOARD AND/OR ADMINISTRATOR COMMENTS** Mr. Victor L. Abate
- XIII. **ADJOURNMENT** Mr. Victor L. Abate

There being no further business, the regular meeting was adjourned at \_\_\_\_\_ p.m.