

# MIDD-WEST SCHOOL DISTRICT

*Regular Meeting*

Middleburg Elementary School

Large Group Conference Room

Monday, September 26, 2016

## ***A QUALITY EDUCATION FOR ALL, FOR LIFE***

I. **OPENING CEREMONY**

II. **CALL TO ORDER: 7:00 p.m.**

Mr. Victor L. Abate

III. **ROLL CALL:**

Mr. Victor L. Abate

**BOARD OF SCHOOL DIRECTORS**

**PRESENT**

**ABSENT**

**LATE ARRIVAL**

Mr. Victor L. Abate, President

Mrs. Sherryl L. Wagner, Vice President

Mr. Shawn A. Sassaman, Treasurer

Mr. Ronald L. Hoffman

Mr. Tony G. McKnight

Mr. Christopher T. Nesbit

Mr. Thomas J. Rubillo

Mr. Jeremy M. Tittle

Mr. Ronald E. Wilson

Mr. Richard J. Musselman, Superintendent (Non-Voting Member)

Ms. Allyson L. Folk, Secretary (Non-Member)

**OTHERS**

Mr. Joseph W. Stroup, Director of Curriculum and Instruction

Mr. Michael A. Miller, Business Manager

Attorney Orris C. Knepp, III, Solicitor

IV. **PUBLIC COMMENT ON AGENDA ITEMS**

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

V. **OATH OF OFFICE – STUDENT REPRESENTATIVES**

Miss Gabrielle A. Edmiston – Student Representative, Midd-West High School

Miss Clorise L. Minium – Student Representative, Midd-West High School

VI. **ITEMS FOR ACTION**

A. **BUSINESS AND FISCAL**

Mr. Shawn A. Sassaman

1. **MINUTES**

- a. Approval is recommended of the minutes of the August 22, 2016, regular meeting of the Mid-West School District Board of School Directors.

May I have a motion to approve the minutes as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

- b. Approval is recommended of the minutes of the September 12, 2016, work session of the Mid-West School District Board of School Directors.

May I have a motion to approve the minutes as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period August 23, 2016, through September 26, 2016.

May I have a motion to approve payment of the list of bills chargeable against the funds and accounts indicated as presented and as included in the supporting documents.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

3. **TREASURER'S REPORTS**

Approval is recommended for the Treasurer's Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending August 31, 2016.

May I have a motion to approve the Treasurer's Reports for the funds listed for the period ending August 31, 2016, as presented.

Motion:  
Second:  
Discussion:

Vote:  
Result:

4. **BUS DRIVERS**

Approval is recommended for the following individual as bus drivers for the 2016-2017 school year:

Hunters Valley, Inc.

Wayne C. Fegley effective September 12, 2016

Narehood Transportation, LLC

Suzette K. Bingaman effective September 8, 2016

May I have a motion to approve the individuals as bus drivers as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

5. **BUS STOPS**

Approval is recommended for the following bus stops:

630 Hackenburg Road, Middleburg  
1894 Middle Road, Middleburg\*

*\*This is a stop for Penn View Christian Academy.*

May I have a motion to approve the bus stops as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

6. **2016-2017 TERMS AND CONDITIONS OF SERVICE DELIVERY – CSIU**

Approval is recommended of the Terms and Conditions of Service Delivery between the Central Susquehanna Intermediate Unit (CSIU) and the Midd-West School District for special education programs and services for the period of July 1, 2016, through June 30, 2017.

May I have a motion to approve the Terms and Conditions of Service Delivery between the Central Susquehanna Intermediate Unit (CSIU) and the Midd-West School District as presented.

Motion:  
Second:

Discussion:  
Vote:  
Result:

7. **2016-2017 MEMORANDUM OF UNDERSTANDING – FOSTER GRANDPARENT PROGRAM**

Approval is recommended of the 2016-2017 Memorandum of Understanding between the Foster Grandparent Program of Central Pennsylvania and the Midd-West School District to provide nine (9) foster grandparent volunteers for the 2016-2017 school year at a cost to the District of \$5,589.00 (one adult lunch per day per grandparent).

May I have a motion to approve the 2016-2017 Memorandum of Understanding between the Foster Grandparent Program of Central Pennsylvania and the Midd-West School District as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

8. **RESOLUTION TO PROVIDE HEALTH CARE COVERAGE IN 2017 TO CERTAIN EMPLOYEES AND THEIR DEPENDENTS AT THEIR FULL COST WHO WORK ON AVERAGE 30 HOURS OR MORE A WEEK**

Approval is recommended of the Resolution to Provide Health Care Coverage in 2017 to Certain Employees and Their Dependents at Their Full Cost Who Work on Average 30 Hours or More a Week to meet the requirements of the Affordable Care Act (ACA).

May I have a motion to approve the Resolution to Provide Health Care Coverage in 2017 to Certain Employees and Their Dependents at Their Full Cost Who Work on Average 30 Hours or More a Week as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

9. **MAINTENANCE PROGRAM PROPOSAL FOR AIR-COOLED SCREW CHILLER AT MIDD-WEST MIDDLE SCHOOL**

Approval is recommended of a Maintenance Program proposal with McClure Company for the air-cooled screw chiller at Midd-West Middle School for one (1) year to be effective July 1, 2016, through June 30, 2017, in the amount of \$956.00.

May I have a motion to approve a Maintenance Program proposal with McClure Company as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

10. **CHANGE ORDER #3 – WEST SNYDER ELEMENTARY SCHOOL RENOVATION PROJECT**

Approval is recommended for Change Order #3 for the West Snyder Elementary School Renovation Project from R. L. Abatement, Inc., in the amount of \$3,400.00 for the following:

Remobilize to remove and dispose of asbestos plaster at crown moldings around the auditorium \$2,400.00

Remove and dispose of asbestos fitting insulation under the stage \$1,000.00

May I have a motion to approve the Change Order #3 as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

11. **PERMISSION TO CONSTRUCT SCHOOL BARN**

Approval is recommended to grant permission to C. L. Snyder Construction and the Midd-West High School Chapter of the FFA to construct a barn on real property owned by the Midd-West School District located in Franklin Township, Snyder County, Pennsylvania, with said approval conditioned upon submission of the final plans and design to the Midd-West School District and with the understanding that C. L. Snyder Construction and the Midd-West High School Chapter of the FFA will obtain any and all of the proper clearances, waivers and/or permits required to do so from the Snyder County Planning Commission, Franklin Township and Keystone COG, as need may be, in advance of commencement of the project and with the further understanding that C. L. Snyder Construction and the Midd-West High School Chapter of the FFA will comply with any and all state and local ordinances, building codes and regulations which may be applicable to such a project and allow for any inspections of the project, as may be required.

May I have a motion to grant permission to C. L. Snyder Construction and the Midd-West High School Chapter of the FFA to construct a barn as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

12. **QUOTE FOR DATA MONITORING, TESTING AND REMEDIATION SYSTEM**

Approval is recommended of the quote to purchase a data monitoring, testing and remediation system from LinkIt! for Midd-West Middle School at a cost of \$5,249.00.

May I have a motion to approve the quote to purchase a data monitoring, testing and remediation system as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

B. **POLICY AND PROGRAMS**

Mrs. Sherryl L. Wagner

1. **2016-2017 STUDENT ACTIVITIES AND CLUBS**

Approval is recommended of the student activities and clubs for Midd-West Middle School and Midd-West High School for the 2016-2017 school year.

May I have a motion to approve the student activities and clubs for Midd-West Middle School and Midd-West High School as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

2. **NEW POLICY GUIDE 626 – FEDERAL FISCAL COMPLIANCE**

Approval is recommended of new Policy Guide 626, Federal Fiscal Compliance, on first reading.

May I have a motion to approve new Policy Guide 626, Federal Fiscal Compliance, on first reading as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

3. **COW PATTY BINGO AT WEST SNYDER ELEMENTARY SCHOOL**

Approval is requested to retroactively authorize the Midd-West High School FFA Chapter that conducted a Cow Patty Bingo at West Snyder Elementary School on Friday, September 23, 2016.

May I have a motion to retroactively authorize the Mid-West High School FFA Chapter that conducted a Cow Patty Bingo at West Snyder Elementary School as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

C. **PERSONNEL**

Mrs. Sherryl L. Wagner

1. **EMPLOYMENTS – CLASSIFIED**

Approval is requested to employ the following individuals:

- a. Classified Employee – Stacy L. Plummer – Personal Care Assistant – Emotional Support Program – Mid-West High School – Effective: September 1, 2016 – Salary: \$12.00 per hour {Replacement/Bzdil}
- b. Classified Employee – Andrew J. Sassaman – Personal Care Assistant – Transition/Work Study Program/Learning Support Program – Mid-West High School – Effective: September 7, 2016, pending receipt of Act 151, 114, 24 and 31 - Salary: \$12.00 per hour {New Position – Bzdil}
- c. Classified Employee – Alicia E. Lutz – Personal Care Assistant – School-to-Work Transition Program – Mid-West Middle School and Mid-West High School – Effective: September 27, 2016, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$12.00 per hour {Replacement/Bzdil}
- d. Classified Employee – Rebecca E. Yetter – Full-time Night-shift Custodian – Mid-West High School – Effective: September 27, 2016, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$8.85 per hour {Replacement/Thomas}

May I have a motion to employ the individuals as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

2. **APPOINTMENTS**

a. **CO-CURRICULAR**

Approval is requested to appoint the following individual for the 2016-2017 school year:

Malachi J. Treaster*	Technical Director (play)	MWHS	\$2,572.00
Malachi J. Treaster*	Technical Director (musical)	MWHS	\$2,572.00

*\*Pending receipt of Act 34, 24 and 31*

May I have a motion to approve the individual as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

b. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individuals for the 2016-2017 school year:

Jedidiah A. Carr	Assistant Cross Country Coach	MWHS	\$2,118.00
Adam D. Steininger, Jr.	Assistant Wrestling Coach	MWHS	\$3,053.00
Robyn M. Kratzer	Cheerleading Coach {winter season}	MWHS	\$1,178.00

May I have a motion to approve the individuals as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

3. **ADDITIONS TO SUBSTITUTE LISTS**

a. **CERTIFICATED**

Approval is recommended of the following individuals as certificated substitutes at a rate of \$80.00 per day for the 2016-2017 school year:

Jennifer L. Hostler	Elementary K-6
Jillian S. Ritzman	Grades PK-4

May I have a motion to approve the individuals as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

b. **CLASSIFIED/CLERICAL**

Approval is recommended of the following individual as a clerical substitute at a rate of \$7.25 per hour for the 2016-2017 school year:

Hollie L. Johnson

May I have a motion to approve the individual as presented.



Motion:  
Second:  
Discussion:  
Vote:  
Result:

c. **CLASSIFIED/INSTRUCTIONAL ASSISTANT**

Approval is recommended of the following individual as an instructional assistant substitute at a rate of \$7.25 per hour for the 2016-2017 school year:

Hollie L. Johnson

May I have a motion to approve the individual as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

4. **LEAVES OF ABSENCE**

Approval is recommended of the following medical leaves of absence:

- a. West Snyder Elementary School – Effective: August 23, 2016, through approximately October 2, 2016
- b. Mid-West School District Office – Effective: September 15, 2016, through September 18, 2016
- c. West Snyder Elementary School – Effective: September 19, 2016, through approximately October 2, 2016

May I have a motion to approve the medical leaves of absence as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

5. **UNCOMPENSATED LEAVE OF ABSENCE**

Approval is recommended of the following uncompensated leave of absence:

- a. Mid-West High School – Effective: February 13, 2017, through February 21, 2017

May I have a motion to approve the uncompensated leave of absence as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

6. **RESIGNATIONS**

Approval is requested to accept the following resignations:

Sheila M. Aucker Effective: August 22, 2016  
Personal Care Assistant (School-to-Work Transition Program)  
Mid-West Middle School and Mid-West High School

Andrew L. Wagner Effective: August 31, 2016  
Assistant Junior High Boys Basketball Coach  
Mid-West Middle School

Jordan W. Snook Effective: September 9, 2016  
Technology Technician  
Mid-West School District

May I have a motion to accept the resignations as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

7. **CHANGE IN ASSIGNMENT**

Approval is requested to accept the following change in assignment:

- 1) Katherine M. Sims as personal care assistant for the Autistic Support Program at West Snyder Elementary School to personal care assistant for the Learning Support Program at West Snyder Elementary School to be effective on August 22, 2016.

May I have a motion to approve the change in assignment as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

D. **OTHER**

1. **ELECTION OF 2017 PSBA OFFICERS**

May I have a motion to approve Michael Faccinetto for 2017 PSBA President Elect?

Motion:  
Second:  
Discussion:  
Vote:  
Result:

May I have a motion to approve David Hutchinson for 2017 PSBA Vice President?

Motion:  
Second:  
Discussion:  
Vote:  
Result:

2. **ELECTION OF PSBA INSURANCE TRUST TRUSTEES**

May I have a motion to approve the following individuals as Trustees of the PSBA Insurance Trust:

Michael Faccinetto with term ending December 31, 2017  
(Bethlehem Area School District)

William S. LaCoff with term ending December 31, 2018  
(Owen J. Roberts School District)

Mark B. Miller with term ending December 31, 2019  
(Centennial School District)

Marianne L. Neel with term ending December 31, 2017  
(West Jefferson Hills School District)

Kathy K. Swope with term ending December 31, 2019  
(Lewisburg Area School District)

Motion:  
Second:  
Discussion:  
Vote:  
Result:

3. **GRIEVANCE NO. 16-17-02 – MIDD-WEST EDUCATION ASSOCIATION**

Approval is recommended to deny Grievance No. 16-17-02 filed by the Midd-West Education Association that the Midd-West School District violated the long standing practice of providing term life insurance to all bargaining unit members.

May I have a motion to deny Grievance No. 16-17-02 filed by the Midd-West Education Association as presented.

Motion:  
Second:  
Discussion:

Vote:  
Result:

4. **GRIEVANCE NO. 16-17-03 – MIDD-WEST EDUCATION ASSOCIATION**

Approval is recommended to deny Grievance No. 16-17-03 filed by the Middle-West Education Association that the Middle-West School District violated the Collective Bargaining Agreement by failing to deposit funds into a Health Savings Account for Andrew S. Finck and Rita J. M. Gaugler.

May I have a motion to deny Grievance No. 16-17-03 filed by the Middle-West Education Association as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

5. **DISCUSSION ON NEW 10-PASSENGER STUDENT VAN**

6. **DISCUSSION ON ADDITIONAL EXTERIOR LIGHTING AT MIDD-WEST SPORTS BOOSTERS STADIUM**

VII. **CLOSING CEREMONIES**

VIII. **PUBLIC COMMENT**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

IX. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

X. **REPORTS**

- |    |   |                          |
|----|---|--------------------------|
| 1. | <b>SUPERINTENDENT</b>                         | Mr. Richard J. Musselman |
| 2. | <b>DIRECTOR OF CURRICULUM AND INSTRUCTION</b> | Mr. Joseph W. Stroup     |
| 3. | <b>BUSINESS AND FISCAL</b>                    | Mr. Michael A. Miller    |
| 4. | <b>STUDENT ATHLETIC ACTIVITIES</b>            | Mrs. Bree A. Solomon     |
| 5. | <b>FOOD SERVICE OPERATIONS</b>                | Mr. John S. Rosselli     |
| 6. | <b>MAINTENANCE AND FACILITIES</b>             | Mr. Gary L. Thomas       |
| 7. | <b>CENTRAL SUSQUEHANNA INTERMEDIATE UNIT</b>  | Mr. Victor L. Abate      |
| 8. | <b>SUN AREA TECHNICAL INSTITUTE</b>           | Mr. Ronald L. Hoffman    |
| 9. | <b>PSBA LIAISON</b>                           | Mr. Ronald E. Wilson     |

- |     |   |                        |
|-----|---|------------------------|
| 10. | <b>POLICY COMMITTEE</b>                         | Mr. Ronald E. Wilson   |
| 11. | <b>BUILDINGS AND GROUNDS COMMITTEE</b>          | Mr. Ronald E. Wilson   |
| 12. | <b>FINANCE/BUDGET COMMITTEE</b>                 | Mr. Jeremy M. Tittle   |
| 13. | <b>SUPPORT STAFF NEGOTIATION COMMITTEE</b>      | Mr. Jeremy M. Tittle   |
| 14. | <b>PROFESSIONAL STAFF NEGOTIATION COMMITTEE</b> | Mrs. Sherryl L. Wagner |
| 15. | <b>TRANSPORTATION COMMITTEE</b>                 | Mr. Ronald L. Hoffman  |
| 16. | <b>BOARD AND/OR ADMINISTRATOR COMMENTS</b>      | Mr. Victor L. Abate    |
| XI. | <b>ADJOURNMENT</b>                              | Mr. Victor L. Abate    |

There being no further business, the regular meeting was adjourned at \_\_\_\_\_ p.m.