

# MIDD-WEST SCHOOL DISTRICT

Work Session

Middleburg Elementary School

Large Group Conference Room

Monday, September 12, 2016

## ***A QUALITY EDUCATION FOR ALL, FOR LIFE***

I. **OPENING CEREMONY**

II. **CALL TO ORDER: 7:00 p.m.**

Mr. Victor L. Abate

III. **ROLL CALL:**

Mr. Victor L. Abate

**BOARD OF SCHOOL DIRECTORS**

**PRESENT**

**ABSENT**

**LATE ARRIVAL**

Mr. Victor L. Abate, President

Mrs. Sherryl L. Wagner, Vice President

Mr. Shawn A. Sassaman, Treasurer

Mr. Ronald L. Hoffman

Mr. Tony G. McKnight

Mr. Christopher T. Nesbit

Mr. Thomas J. Rubillo

Mr. Jeremy M. Tittle

Mr. Ronald E. Wilson

Mr. Richard J. Musselman, Superintendent (Non-Voting Member)

Ms. Allyson L. Folk, Secretary (Non-Member)

**OTHERS**

Mr. Joseph W. Stroup, Director of Curriculum and Instruction

Mr. Michael A. Miller, Business Manager

Attorney Orris C. Knepp, III, Solicitor

IV. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

V. **ITEMS FOR WORK SESSION**

A. **BUSINESS AND FISCAL**

Mr. Shawn A. Sassaman

1. **MINUTES**

a. Approval is recommended of the minutes of the August 22, 2016, regular meeting of the Midd-West School District Board of School Directors.

b. Approval is recommended of the minutes of the September 12, 2016, work session of the Midd-West School District Board of School Directors.

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period August 23, 2016, through September 26, 2016.

3. **TREASURER'S REPORTS**

Approval is recommended for the Treasurer's Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending August 31, 2016.

4. **BUS DRIVER**

Approval is recommended for the following individual as a bus driver for the 2016-2017 school year:

Hunters Valley, Inc.

Wayne C. Fegley effective September 12, 2016

5. **BUS STOPS**

Approval is recommended for the following bus stops:

630 Hackenburg Road, Middleburg  
1894 Middle Road, Middleburg\*

*\*This is a stop for Penn View Christian Academy.*

6. **2016-2017 TERMS AND CONDITIONS OF SERVICE DELIVERY – CSIU**

Approval is recommended of the Terms and Conditions of Service Delivery between the Central Susquehanna Intermediate Unit (CSIU) and the Midd-West School District for special education programs and services for the period of July 1, 2016, through June 30, 2017.

7. **C.O.R.E. SUSQUEHANNA AMERICORPS 2016-2017 PARTNER SITE AGREEMENT**

Approval is recommended of the 2016-2017 Partner Site Agreement between C.O.R.E. Susquehanna AmeriCorps and the Midd-West School District to provide \_\_\_\_ (\_\_) full-time AmeriCorps member(s) at a cost of \$\_\_\_\_\_ and \_\_\_\_ (\_\_) part-time AmeriCorps member(s) at a cost of \$\_\_\_\_\_.

8. **2016-2017 MEMORANDUM OF UNDERSTANDING – FOSTER GRANDPARENT PROGRAM**

Approval is recommended of the 2016-2017 Memorandum of Understanding between the Foster Grandparent Program of Central Pennsylvania and the Midd-West School District to provide \_\_\_\_ (\_\_) foster grandparent volunteers for the 2016-2017 school year at a cost to the District of \$\_\_\_\_\_ (one adult lunch per day per grandparent).

9. **RESOLUTION TO PROVIDE HEALTH CARE COVERAGE IN 2017 TO CERTAIN EMPLOYEES AND THEIR DEPENDENTS AT THEIR FULL COST WHO WORK ON AVERAGE 30 HOURS OR MORE A WEEK**

Approval is recommended of the Resolution to Provide Health Care Coverage in 2017 to Certain Employees and Their Dependents at Their Full Cost Who Work on Average 30 Hours or More a Week to meet the requirements of the Affordable Care Act (ACA).

10. **MAINTENANCE PROGRAM PROPOSAL FOR AIR-COOLED SCREW CHILLER AT MIDD-WEST MIDDLE SCHOOL**

Approval is recommended of a Maintenance Program proposal with McClure Company for the air-cooled screw chiller at Midd-West Middle School for one (1) year to be effective July 1, 2016, through June 30, 2017, in the amount of \$956.00.

11. **CHANGE ORDER #3 – WEST SNYDER ELEMENTARY SCHOOL RENOVATION PROJECT**

Approval is recommended for Change Order #3 for the West Snyder Elementary School Renovation Project from R. L. Abatement, Inc., in the amount of \$3,500.00 for the following:

Remobilize to remove and dispose of asbestos plaster at crown moldings around the auditorium	\$2,400.00
Remove and dispose of asbestos fitting insulation under the stage	\$1,000.00

12. **NEW 10-PASSENGER STUDENT VAN**

Approval is requested to accept the purchase of a 2017 Ford 10-passenger student van from Rodeo Ford, Goodyear, AZ, through the CSIU Keystone Purchasing Network (KPN) in the amount of \$\_\_\_\_\_. *{This van will replace a 2000 Ford van with 143,000 miles at Midd-West High School.}*

13. **PERMISSION TO CONSTRUCT SCHOOL BARN**

Approval is recommended to grant permission to C. L. Snyder Construction and the Midd-West High School FFA Chapter to construct a school barn.

14. **QUOTE FOR DATA MONITORING, TESTING AND REMEDIATION SYSTEM**

Approval is recommended of the quote to purchase a data monitoring, testing and remediation system from LinkIt! for Midd-West Middle School at a cost of \$5,249.00.

**B. POLICY AND PROGRAMS**

Mrs. Sherryl L. Wagner

**1. 2016-2017 STUDENT ACTIVITIES AND CLUBS**

Approval is recommended of the student activities and clubs for Mid-West Middle School and Mid-West High School for the 2016-2017 school year.

**C. PERSONNEL**

Mrs. Sherryl L. Wagner

**1. EMPLOYMENTS – CLASSIFIED**

Approval is requested to employ the following individuals:

- a. Classified Employee – \_\_\_\_\_ – Part-time Cafeteria Worker – Mid-West High School – Effective: September \_\_, 2016, pending receipt of Act \_\_\_\_\_ – Salary: \$8.25 per hour  
*{Replacement/Rosselli}*
- b. Classified Employee – \_\_\_\_\_ – Part-time Cafeteria Worker – Mid-West High School – Effective: September \_\_, 2016, pending receipt of Act \_\_\_\_\_ – Salary: \$8.25 per hour  
*{Replacement/Rosselli}*
- c. Classified Employee – Stacy L. Plummer – Personal Care Assistant – Emotional Support Program – Mid-West High School – Effective: September 1, 2016 – Salary: \$12.00 per hour *{Replacement/Bzdil}*
- d. Classified Employee – Andrew J. Sassaman – Personal Care Assistant – Transition/Work Study Program/Learning Support Program – Mid-West High School – Effective: September 7, 2016, pending receipt of Act 34, 151, 114, 24 and 31 - Salary: \$12.00 per hour  
*{New Position – Bzdil}*
- e. Classified Employee – \_\_\_\_\_ – Personal Care Assistant – School-to-Work Transition Program – Mid-West Middle School/ Mid-West High School – Effective: September \_\_, 2016, pending receipt of Act \_\_\_\_\_ – Salary: \$12.00 per hour  
*{Replacement/Bzdil}*
- f. Classified Employee – \_\_\_\_\_ – Full-time Night-shift Custodian – Mid-West High School – Effective: September \_\_, 2016, pending receipt of Act \_\_\_\_\_ – Salary: \$8.85 per hour  
*{Replacement/Thomas}*

**2. APPOINTMENTS**

**a. CO-CURRICULAR**

Approval is requested to appoint the following individuals for the 2016-2017 school year:

Malachi J. Treaster	Technical Director (play)	MWHS	\$2,572.00
Malachi J. Treaster	Technical Director (musical)	MWHS	\$2,572.00

b. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individuals for the 2016-2017 school year:

Jedidiah A. Carr	Assistant Cross Country Coach	MWHS	\$2,118.00
Adam D. Steininger, Jr.	Assistant Wrestling Coach	MWHS	\$3,053.00
_____	Junior High Wrestling Coach	MWMS	\$
_____	Assistant Jr. High Boys Basketball Coach	MWMS	\$
Robyn M. Kratzer	Cheerleading Coach (winter season)	MWHS	\$1,178.00

3. **ADDITIONS TO SUBSTITUTE LIST**

a. **CERTIFICATED**

Approval is recommended of the following individuals as certificated substitutes at a rate of \$80.00 per day for the 2016-2017 school year:

Jennifer L. Hostler	Elementary K-6
Jillian S. Ritzman	Grades PK-4

4. **EMPLOYMENT TERMINATION**

Approval is recommended to terminate the employment of Sheila M. Aucker as personal care assistant for the School-to-Work Transition Program at Mid-West Middle School and Mid-West High School to be effective August 22, 2016.

5. **RESIGNATIONS**

Approval is requested to accept the following resignations:

Andrew L. Wagner	Effective: August 31, 2016
Assistant Junior High Boys Basketball Coach	
Mid-West Middle School	

Jordan W. Snook	Effective: September 9, 2016
Technology Technician	
Mid-West School District	

6. **CHANGE IN ASSIGNMENT**

Approval is requested to accept the following change in assignment:

- 1) Katherine M. Sims as personal care assistant for the Autistic Support Program at West Snyder Elementary School to personal care assistant for the Learning Support Program at West Snyder Elementary School to be effective on August 22, 2016.

D. **OTHER**

1. **ELECTION OF 2017 PSBA OFFICERS**

May I have a motion to approve \_\_\_\_\_ for 2017 PSBA President Elect?

Michael Faccinetto\*, Bethlehem Area School District  
(Northampton County)

May I have a motion to approve \_\_\_\_\_ for 2017 PSBA Vice  
President?

David Hutchinson\*, State College School District (Centre County)

*\*The asterisk indicates that the candidate has been “endorsed” by the  
PSBA Leadership Development Committee. More than one candidate may  
be endorsed for any one office.*

2. **ELECTION OF PSBA INSURANCE TRUST TRUSTEES**

May I have a motion to approve the following individuals as Trustees of  
the PSBA Insurance Trust:

Michael Faccinetto with term ending December 31, 2017  
(Bethlehem Area School District)

William S. LaCoff with term ending December 31, 2018  
(Owen J. Roberts School District)

Mark B. Miller with term ending December 31, 2019  
(Centennial School District)

Marianne L. Neel with term ending December 31, 2017  
(West Jefferson Hills School District)

Kathy K. Swope with term ending December 31, 2019  
(Lewisburg Area School District)

VI. **CLOSING CEREMONIES**

VII. **PUBLIC COMMENT**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the  
discretion of the Board President.

VIII. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

IX. **REPORTS**

1. **SUPERINTENDENT**

Mr. Richard J. Musselman

2. **DIRECTOR OF CURRICULUM AND INSTRUCTION**

Mr. Joseph W. Stroup

3. **BUSINESS AND FISCAL**

Mr. Michael A. Miller

4. **STUDENT ATHLETIC ACTIVITIES**

Mrs. Bree A. Solomon

5. **FOOD SERVICE OPERATIONS**

Mr. John S. Rosselli

6. **MAINTENANCE AND FACILITIES**

Mr. Gary L. Thomas

- |     |   |                        |
|-----|---|------------------------|
| 7.  | <b>CENTRAL SUSQUEHANNA INTERMEDIATE UNIT</b>    | Mr. Victor L. Abate    |
| 8.  | <b>SUN AREA TECHNICAL INSTITUTE</b>             | Mr. Ronald L. Hoffman  |
| 9.  | <b>PSBA LIAISON</b>                             | Mr. Ronald E. Wilson   |
| 10. | <b>POLICY COMMITTEE</b>                         | Mr. Ronald E. Wilson   |
| 11. | <b>BUILDINGS AND GROUNDS COMMITTEE</b>          | Mr. Ronald E. Wilson   |
| 12. | <b>FINANCE/BUDGET COMMITTEE</b>                 | Mr. Jeremy M. Tittle   |
| 13. | <b>SUPPORT STAFF NEGOTIATION COMMITTEE</b>      | Mr. Jeremy M. Tittle   |
| 14. | <b>PROFESSIONAL STAFF NEGOTIATION COMMITTEE</b> | Mrs. Sherryl L. Wagner |
| 15. | <b>TRANSPORTATION COMMITTEE</b>                 | Mr. Ronald L. Hoffman  |
| 16. | <b>BOARD AND/OR ADMINISTRATOR COMMENTS</b>      | Mr. Victor L. Abate    |
| X.  | <b>ADJOURNMENT</b>                              | Mr. Victor L. Abate    |

There being no further business, the work session was adjourned at \_\_\_\_\_ p.m.