

MIDD-WEST SCHOOL DISTRICT

Regular Meeting

Middleburg Elementary School

Large Group Conference Room

Monday, August 22, 2016

A QUALITY EDUCATION FOR ALL, FOR LIFE

I. **EXECUTIVE SESSION: 6:00 p.m.**

II. **OPENING CEREMONY**

III. **CALL TO ORDER: 7:00 p.m.**

Mr. Victor L. Abate

IV. **ROLL CALL:**

Mr. Victor L. Abate

BOARD OF SCHOOL DIRECTORS

PRESENT

ABSENT

LATE ARRIVAL

Mr. Victor L. Abate, President

Mrs. Sherryl L. Wagner, Vice President

Mr. Shawn A. Sassaman, Treasurer

Mr. Ronald L. Hoffman

Mr. Tony G. McKnight

Mr. Christopher T. Nesbit

Mr. Thomas J. Rubillo

Mr. Jeremy M. Tittle

Mr. Ronald E. Wilson

Mr. Richard J. Musselman, Superintendent (Non-Voting Member)

Ms. Allyson L. Folk, Secretary (Non-Member)

OTHERS

Mr. Joseph W. Stroup, Director of Curriculum and Instruction

Mr. Michael A. Miller, Business Manager

Attorney Orris C. Knepp, III, Solicitor

V. **PUBLIC COMMENT ON AGENDA ITEMS**

Mr. Victor L. Abate

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

VI. **SCHEDULED SPEAKERS**

- 1) Mr. David L. Bittner, Vocational Agriculture Teacher at Middle-West High School – FFA Topics

VII. **ITEMS FOR ACTION**

A. **BUSINESS AND FISCAL**

Mr. Shawn A. Sassaman

1. **MINUTES**

- a. Approval is recommended of the minutes of the June 27, 2016, regular meeting of the Mid-West School District Board of School Directors.

May I have a motion to approve the minutes as presented.

Motion:
Second:
Discussion:
Vote:
Result:

- b. Approval is recommended of the minutes of the August 8, 2016, regular meeting of the Mid-West School District Board of School Directors.

May I have a motion to approve the minutes as presented.

Motion:
Second:
Discussion:
Vote:
Result:

- c. Approval is recommended of the minutes of the August 8, 2016, work session of the Mid-West School District Board of School Directors.

May I have a motion to approve the minutes as presented.

Motion:
Second:
Discussion:
Vote:
Result:

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period June 28, 2016, through August 22, 2016.

May I have a motion to approve payment of the bills chargeable against the funds and accounts indicated as presented and as included in the supporting documents.

Motion:
Second:
Discussion:
Vote:
Result:

3. **TREASURER'S REPORTS**

Approval is recommended for the Treasurer's Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending June 30, 2016.

May I have a motion to approve the Treasurer's Reports for the funds listed for the period ending June 30, 2016, as presented.

Motion:
Second:
Discussion:
Vote:
Result:

Approval is recommended for the Treasurer's Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending July 31, 2016.

May I have a motion to approve the Treasurer's Reports for the funds listed for the period ending July 31, 2016, as presented.

Motion:
Second:
Discussion:
Vote:
Result:

4. **BUS DRIVERS**

Approval is recommended for the following individuals as bus drivers for the 2016-2017 school year as follows:

Hunters Valley, Inc.

Alaina M. Brown
Heidi Z. Ladd

Narehood Transportation, LLC

Christopher D. Foor
Terry L. Gilbert
Trisha C. Hoffman
Amber A. Sechrist
Virginia M. Wood

May I have a motion to approve the individuals as bus drivers as presented.

Motion:
Second:
Discussion:
Vote:
Result:

5. **BUS STOPS**

Approval is recommended for the following bus stops:

Intersection Route 235/Spillway Road, Beavertown
611 Treaster Road, McClure
313 New Berlin Highway, Middleburg
631 Kuhns Road, Middleburg
1796 Breon Road, Middleburg
12751 Route 104, Middleburg
2814 Oriental Road, Mt. Pleasant Mills
6022 Flint Valley Road, Mt. Pleasant Mills

May I have a motion to approve the bus stops as presented.

Motion:
Second:
Discussion:
Vote:
Result:

6. **2016-2017 TUITION AGREEMENTS – NEW STORY**

Approval is recommended of the 2016-2017 Tuition Agreements between New Story and the Mid-West School District for one (1) student at the \$350.00 high rate per day for attendance and four (4) students at the \$275.00 low rate per day for attendance that includes all services to be effective on August 17, 2016, through May 25, 2017.

May I have a motion to approve the 2016-2017 Tuition Agreements between New Story and the Mid-West School District as presented.

Motion:
Second:
Discussion:
Vote:
Result:

7. **2016-2020 LETTER OF AGREEMENT – CMSU BEHAVIORAL HEALTH**

Approval is recommended of the Letter of Agreement between CMSU Behavioral Health and the Mid-West School District for the provision of Student Assistance Program (SAP) liaison to be effective July 1, 2016, through June 30, 2020.

May I have a motion to approve the Letter of Agreement between CMSU Behavioral Health and the Mid-West School District as presented.

Motion:
Second:
Discussion:
Vote:
Result:

8. **TRANSPORTATION SERVICE FOR FOOTBALL PRACTICES**

Approval is requested to accept the quote from Spade Busing, LLC, in the amount of \$165.00 per transport to provide football practice transportation to East Juniata High School for the 2016-2017 school year.

May I have a motion to accept the quote from Spade Busing, LLC, to provide football practice transportation as presented.

Motion:
Second:
Discussion:
Vote:
Result:

9. **PUPIL TRANSPORTATION AGREEMENTS**

Approval is recommended of the Pupil Transportation Agreements for a term of five (5) years beginning with the 2016-2017 school year for the following transportation contractors:

Hunters Valley, Inc.
Narehood Transportation, LLC
Spade Busing, LLC

May I have a motion to approve the Pupil Transportation Agreement for a term of five (5) years for the transportation contractors as presented.

Motion:
Second:
Discussion:
Vote:
Result:

10. **RESOLUTION – SERIES A OF 2012, 2012B BONDS AND 2015B NOTE**

Approval is recommended of the Resolution to authorize incurrence of general obligation indebtedness in the maximum principal amount of \$26,495,000.00 and other action related to issuance on the bonds by Mid-West School District to provide funds for the refunding of the General Obligation Note Series A of 2012, the 2012B Bonds and the 2015B Note and for paying the costs and expenses of issuing that debt.

May I have a motion to approve the Resolution to authorize incurrence of general obligation indebtedness in the maximum principal amount of \$26,495,000.00 as presented.

Motion:
Second:
Discussion:
Vote:
Result:

11. **QUOTE FOR DATA MONITORING, TESTING AND REMEDIATION SYSTEM**

Approval is recommended of the quote to purchase a data monitoring, testing and remediation system from LinkIt! for Mid-West Middle School at a cost of \$5,249.00.

May I have a motion to approve the quote to purchase a data monitoring, testing and remediation system as presented.

Motion:
Second:
Discussion:
Vote:
Result:

B. **POLICY AND PROGRAMS**

Mrs. Sherryl L. Wagner

1. **REVISED POLICY GUIDE 808 – FOOD SERVICES**

Approval is recommended of revised Policy Guide 808, Food Services, on second and final reading.

May I have a motion to approve the revised Policy Guide 808, Food Services, on second and final reading as presented.

Motion:
Second:
Discussion:
Vote:
Result:

2. **FIELD TRIP**

Approval is recommended of the following field trip:

- a. FFA – Mid-West High School – Indianapolis, IN – October 18, 2016, through October 22, 2016 – 13 Students/3 Adults – Cost to Organization: \$6,047.56 – Cost to District: \$2,367.24

May I have a motion to approve the field trip as presented.

Motion:
Second:
Discussion:
Vote:
Result:

C. **PERSONNEL**

Mrs. Sherryl L. Wagner

1. **PROFESSIONAL CONTRACTS**

Approval is recommended to grant a professional employee contract to the following individuals:

Bethany J. Acker English Teacher
 Midd-West High School

Karissa N. Graybill English Teacher
 Midd-West High School

May I have a motion to approve granting a professional employee contract to the individuals as presented.

Motion:
Second:
Discussion:
Vote:
Result:

2. **EMPLOYMENTS – CLASSIFIED**

Approval is requested to employ the following individuals:

- a. Classified Employee – Staci L. Griffith – Cafeteria Worker – Middleburg Elementary School – Effective: August 24, 2016, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$8.25 per hour
{Replacement/Rosselli}
- b. Classified Employee – April M. Hummel – Part-time Cafeteria Worker – Middleburg Elementary School – Effective: August 24, 2016, pending receipt of Act 24 and 31 – Salary: \$8.25 per hour
{Replacement/Rosselli}
- c. Classified Employee – Tracie A. Seitz – Cafeteria Cashier/Cafeteria Worker – Midd-West High School – Effective: August 24, 2016, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$8.25 per hour
{Replacement/Rosselli}
- d. Classified Employee – Jean L. Zechman – Part-time Cafeteria Worker – Middleburg Elementary School – Effective: August 24, 2016, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$8.25 per hour
{Replacement/Rosselli}
- e. Classified Employee – Amanda J. Miller – Personal Care Assistant – Emotional Support Program – West Snyder Elementary School – Effective: August 23u, 2016, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$12.00 per hour
{Replacement/Bzdil}

May I have a motion to employ the individuals as presented.

Motion:
Second:
Discussion:
Vote:
Result:

3. **PERMISSION TO CREATE PART-TIME PERSONAL CARE ASSISTANT POSITION FOR MIDD-WEST HIGH SCHOOL**

Approval is recommended for permission to create the position of part-time personal care assistant for the Transition/Work Study Program/ Learning Support Program at Midd-West High School for seven (7) hours per day.

May I have a motion to approve granting permission to create the position of part-time personal care assistant as presented.

Motion:
Second:
Discussion:
Vote:
Result:

4. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individual for the 2016-2017 school year:

Andrew L. Wagner Assistant Boys Basketball Coach MWHS \$2,914.00

May I have a motion to approve the individual as presented.

Motion:
Second:
Discussion:
Vote:
Result:

b. **EXTRA-CURRICULAR – VOLUNTEERS**

Approval is recommended of the following individuals as volunteers for the 2016-2017 school year:

Brandon L. Heckman	Junior High Girls Basketball Coach	MWMS
Lyndee A. Sheaffer	Field Hockey Coach	MWHS
Jason E. Walter	Junior High Softball Coach	MWMS

May I have a motion to approve the individuals as presented.

Motion:
Second:
Discussion:
Vote:
Result:

5. **ADDITION TO SUBSTITUTE LIST**

a. **CLASSIFIED/INSTRUCTIONAL ASSISTANT**

Approval is recommended of the following individual as an instructional assistant substitute at a rate of \$7.25 per hour for the 2016-2017 school year:

Sara M. Shambach

May I have a motion to approve the individual as presented.

Motion:
Second:
Discussion:
Vote:
Result:

6. **ATHLETIC EVENT PERSONNEL**

Approval is recommended of the following individual as fall athletic event personnel for the 2016-2017 school year:

Football Announcer Thomas P. Devine
(\$17.50/game)

May I have a motion to approve the individual as fall athletic event personnel as presented.

Motion:
Second:
Discussion:
Vote:
Result:

7. **FITNESS CENTER SUPERVISORS**

Approval is recommended of the following individuals for the 2016-2017 fiscal year at the hourly rate of \$16.00 for a maximum of 460 hours:

Brooke J. Keister
Denya L. Burris (*alternate when needed*)

May I have a motion to approve the individuals as presented.

Motion:
Second:
Discussion:
Vote:
Result:

8. **LEAVES OF ABSENCE**

Approval is recommended of the following medical leaves of absence:

- a. Middleburg Elementary School – Effective: August 17, 2016, through August 24, 2016
- b. West Snyder Elementary School – Effective: On or about November 20, 2016, through approximately January 1, 2017

May I have a motion to approve the medical leaves of absence as presented.

Motion:
Second:
Discussion:
Vote:
Result:

9. RESIGNATIONS

Approval is requested to accept the following resignations:

Rebecca A. Baney Effective: August 8, 2016
Cafeteria Worker
Middleburg Elementary School

Beth E. Walter Effective: August 9, 2016
Personal Care Assistant – Life Skills Support Program
Mid-West Middle School

Dale K. Franquet, Jr. Effective: August 12, 2016
Assistant Wrestling Coach
Mid-West High School

May I have a motion to accept the resignations as presented.

Motion:
Second:
Discussion:
Vote:
Result:

10. TRANSFERS/CHANGE IN ASSIGNMENTS

Approval is requested to accept the following transfers/change in assignments:

- 1) Donna J. Gardner as part-time cafeteria worker at Mid-West High School from three (3) hours to five and one-half (5½) hours per day to be effective on August 22, 2016.
- 2) Stanley L. Share as personal care assistant for the Emotional Support Program at Mid-West High School to personal care assistant for the Life Skills Support Program/Emotional Support Program at Mid-West Middle School to be effective on August 22, 2016.

May I have a motion to approve the transfers/change in assignments as presented.

Motion:
Second:
Discussion:
Vote:
Result:

D. **OTHER**

VIII. **CLOSING CEREMONIES**

IX. **PUBLIC COMMENT**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

X. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

XI. **REPORTS**

- | | | |
|-----|---|--------------------------|
| 1. | SUPERINTENDENT | Mr. Richard J. Musselman |
| 2. | DIRECTOR OF CURRICULUM AND INSTRUCTION | Mr. Joseph W. Stroup |
| 3. | BUSINESS AND FISCAL | Mr. Michael A. Miller |
| 4. | STUDENT ATHLETIC ACTIVITIES | Mrs. Bree A. Solomon |
| 5. | FOOD SERVICE OPERATIONS | Mr. John S. Rosselli |
| 6. | MAINTENANCE AND FACILITIES | Mr. Gary L. Thomas |
| 7. | CENTRAL SUSQUEHANNA INTERMEDIATE UNIT | Mr. Victor L. Abate |
| 8. | SUN AREA TECHNICAL INSTITUTE | Mr. Ronald L. Hoffman |
| 9. | PSBA LIAISON | Mr. Ronald E. Wilson |
| 10. | POLICY COMMITTEE | Mr. Ronald E. Wilson |
| 11. | BUILDINGS AND GROUNDS COMMITTEE | Mr. Ronald E. Wilson |
| 12. | FINANCE/BUDGET COMMITTEE | Mr. Jeremy M. Tittle |
| 13. | SUPPORT STAFF NEGOTIATION COMMITTEE | Mr. Jeremy M. Tittle |
| 14. | PROFESSIONAL STAFF NEGOTIATION COMMITTEE | Mrs. Sherryl L. Wagner |
| 15. | TRANSPORTATION COMMITTEE | Mr. Ronald L. Hoffman |
| 16. | BOARD AND/OR ADMINISTRATOR COMMENTS | Mr. Victor L. Abate |

XII. **ADJOURNMENT**

Mr. Victor L. Abate

There being no further business, the regular meeting was adjourned at _____ p.m.