

# MIDD-WEST SCHOOL DISTRICT

Regular Meeting/ Work Session  
Middleburg Elementary School  
Large Group Conference Room  
Monday, August 8, 2016

## ***A QUALITY EDUCATION FOR ALL, FOR LIFE***

- I. **EXECUTIVE SESSION: 6:00 p.m.**
- II. **OPENING CEREMONY**
- III. **CALL TO ORDER: 7:00 p.m.** Mr. Victor L. Abate
- IV. **ROLL CALL:** Mr. Victor L. Abate

<b><u>BOARD OF SCHOOL DIRECTORS</u></b>	<b><u>PRESENT</u></b>	<b><u>ABSENT</u></b>	<b><u>LATE ARRIVAL</u></b>
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Mr. Victor L. Abate, President  
Mrs. Sherryl L. Wagner, Vice President  
Mr. Shawn A. Sassaman, Treasurer  
Mr. Ronald L. Hoffman  
Mr. Tony G. McKnight  
Mr. Christopher T. Nesbit  
Mr. Thomas J. Rubillo  
Mr. Jeremy M. Tittle  
Mr. Ronald E. Wilson  
Mr. Richard J. Musselman, Superintendent (Non-Voting Member)  
Ms. Allyson L. Folk, Secretary (Non-Member)

### **OTHERS**

Mr. Joseph W. Stroup, Director of Curriculum and Instruction  
Mr. Michael A. Miller, Business Manager  
Attorney Orris C. Knepp, III, Solicitor

- V. **PUBLIC COMMENT ON AGENDA ITEMS** Mr. Victor L. Abate

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

- VI. **SCHEDULED SPEAKERS**

- 1) Mr. Jeffery Harris, Reynolds Consulting Engineers – Update on West Snyder Elementary School Renovation ESCO Project
- 2) Mr. Stephen Flaherty, RBC Capital Markets – Possible Refund of Series B of 2012 Bonds

VII. **ITEMS FOR ACTION**

A. **BUSINESS AND FISCAL**

Mr. Shawn A. Sassaman

1. **2016-2017 BUS DRIVER LISTS**

Approval is recommended of the lists of bus drivers for Hunters Valley, Inc., Narehood Transportation, LLC, and Spade Busing, LLC, for the 2016-2017 school year.

May I have a motion to approve the lists of bus drivers for Hunters Valley, Inc., Narehood Transportation, LLC, and Spade Busing, LLC, for the 2016-2017 school year as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

2. **2016-2017 LIST OF BUS STOPS**

Approval is recommended of the list of bus stops for the 2016-2017 school year.

May I have a motion to approve the list of bus stops for the 2016-2017 school year as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

3. **FALL ATHLETIC TRANSPORTATION BIDS**

Approval is recommended of the fall athletic transportation bids in the amount of \$8,471.00 as follows:

Hunters Valley, Inc.	\$3,478.00
Narehood Transportation, LLC	\$4,993.00

May I have a motion to approve the fall athletic transportation bids as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

4. **CYBER-CHARTER SCHOOL RESOLUTION**

Approval is requested to rescind the Cyber-Charter School Resolution adopted by the Board of School Directors on October 15, 2001, allowing payments to be made by the District to any cyber schools.

May I have a motion to rescind the Cyber-Charter School Resolution as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

5. **2016-2017 LETTER OF AGREEMENT – THE MEADOWS PSYCHIATRIC CENTER**

Approval is recommended of the Letter of Agreement between The Meadows Psychiatric Center and the Mid-West School District to provide mental health and educational services to Mid-West School District students at a rate of \$60.00 per day for the 2016-2017 school year.

May I have a motion to approve the Letter of Agreement between The Meadows Psychiatric Center and the Mid-West School District as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

6. **QUOTE FOR IPEVO IZIGGI USB DOCUMENT CAMERAS**

Approval is recommended of the quote to purchase 54 Ipevo iZiggi USB document cameras from Amazon for Middleburg Elementary School (36) and West Snyder Elementary School (18) for a total cost of \$5,346.00. *{This purchase will be paid from Title I funds from the 2015-2016 budget.}*

May I have a motion to approve the quote to purchase 54 Ipevo iZiggi USB document cameras as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

7. **ALTERNATIVE EDUCATION FOR DISRUPTIVE YOUTH CONTRACT AGREEMENT FOR SERVICES – JUSTICEWORKS YOUTHCARE, INC.**

Approval is recommended of the Contract Agreement for services as outlined by the Pennsylvania Department of Education Alternative Education for Disruptive Youth Guidelines between JusticeWorks YouthCare, Inc., and the Midd-West School District to provide alternative education services needed for designated Midd-West School District at \$75.50 per seat per school day for regular education and at \$83.50 per seat per school day for special/vocational education with a term from August 1, 2016, through July 31, 2017.

May I have a motion to approve the Contract Agreement for services with JusticeWorks YouthCare, Inc., as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

8. **PERMISSION TO BID – 400-GALLON DOMESTIC WATER HEATER MIDD-WEST MIDDLE SCHOOL**

Approval is requested to grant permission to solicit bids for a 400-gallon domestic water heater for Midd-West Middle School.

May I have a motion to grant permission to solicit bids as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

9. **INDEPENDENT LOCAL AUDITING SERVICES**

a) Approval is recommended to appoint Stambaugh Ness, PC, of York, PA, as the independent local auditor for fiscal year ending June 30, 2016, at a cost of \$23,800.00.

May I have a motion to appoint Stambaugh Ness, PC, as the independent local auditor as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

b) Approval is recommended of the Engagement Letter with Stambaugh Ness, PC, outlining the understanding of the services to be provided to the Midd-West School District as the independent local auditor.

May I have a motion to approve the Engagement Letter as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

- c) Approval is recommended of the Fixed Price Agreement that defines the services Stambaugh Ness, PC, will perform for the Mid-West School District in association with the financial and compliance audit engagement detailed in the accompanying Engagement Letter dated August 8, 2016.

May I have a motion to approve the Fixed Price Agreement as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

10. **CHANGE ORDER – REQUEST #2 – WEST SNYDER ELEMENTARY SCHOOL RENOVATION PROJECT**

Approval is recommended for the Change Order – Request #2 for the West Snyder Elementary School Renovation Project from R. L. Abatement, Inc., in the amount of \$6,000.00 for the following:

Remove and dispose of asbestos plaster at crown moldings (3 classrooms @ \$700.00 each)	\$2,100.00
Remobilize to remove and dispose of asbestos 800 sf of transite soffit and fascia and replace with 3/8” plywood	\$3,900.00

May I have a motion to approve the Change Order – Request #2 as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

B. **POLICY AND PROGRAMS**

1. **2016-2017 ELEMENTARY PARENT/STUDENT HANDBOOK**

Approval is recommended of the 2016-2017 Parent/Student Handbook for Middleburg Elementary School and West Snyder Elementary School.

May I have a motion to approve the 2016-2017 Parent/Student Handbook for Middleburg Elementary School and West Snyder Elementary School as presented.

Motion:  
Second:

Discussion:  
Vote:  
Result:

2. **2016-2017 MIDD-WEST MIDDLE SCHOOL STUDENT HANDBOOK**

Approval is recommended of the 2016-2017 Mid-West Middle School Student Handbook.

May I have a motion to approve the 2016-2017 Mid-West Middle School Student Handbook as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

3. **2016-2017 MIDD-WEST HIGH SCHOOL STUDENT HANDBOOK**

Approval is recommended of the 2016-2017 Mid-West High School Student Handbook.

May I have a motion to approve the 2016-2017 Mid-West High School Student Handbook as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

C. **PERSONNEL**

Mrs. Sherryl L. Wagner

1. **EMPLOYMENTS – CERTIFICATED**

Approval is requested to employ the following individuals:

- a. Temporary Professional Employee – Trisha L. Krieger – Special Education Teacher (Life Skills Support) – Mid-West High School – Effective: August 17, 2016 – Salary: \$43,866.00  
*{Replacement/Hutchinson}*
- b. Temporary Professional Employee – Caitlin M. Messimer – Elementary Teacher (Grade 5) – Middleburg Elementary School – Effective: August 18, 2016, pending receipt of Act 114 and 24 – Salary: \$43,866.00  
*{Replacement/Aucker}*
- c. Temporary Professional Employee – Meghan E. Drumheller – Elementary Guidance Counselor – West Snyder Elementary School – Effective: August 22, 2016 – Salary: \$45,187.00  
*{Replacement/Sheedy}*

- d. Temporary Professional Employee – Marissa D. Keller – Special Education Teacher (Learning Support) – West Snyder Elementary School – Effective: August 22, 2016 – Salary: \$45,187.00  
*Replacement/Sheedy}*
- e. Temporary Professional Employee – Mindy L. Raker – Special Education Teacher (Life Skills Support) – Mid-West Middle School – Effective: August 22, 2016 – Salary: \$43,866.00  
*{Replacement/Edmiston}*
- f. Temporary Professional Employee – Jena M. Stauffer – Elementary Teacher (Grade 6) – Mid-West Middle School – Effective: August 22, 2016, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$43,866.00  
*{Replacement/Edmiston}*
- g. Extended-rate Substitute – Dillon M. Page – Social Studies Teacher – Mid-West Middle School – Effective: August 22, 2016, through approximately November 29, 2016 – Salary: \$80.00 per day for the first thirty (30) consecutive days and \$235.84 per day for the remainder of the assignment  
*{Replacement/Edmiston}*

May I have a motion to employ the individuals as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

2. **EMPLOYMENTS – CLASSIFIED**

Approval is requested to employ the following individuals:

- a. Classified Employee – Sheila M. Aucker – Personal Care Assistant – School-to-Work Transition Program – Mid-West Middle School/ Mid-West High School – Effective: August 22, 2016, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$12.00 per hour  
*{New Position/Bzdil}*
- b. Classified Employee – Chelsey A. Bolig – Instructional Assistant/ Permanent Substitute – Mid-West School District – Effective: August 22, 2016, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$12.00 per hour  
*{Replacement/Bzdil}*
- c. Classified Employee – Jennifer M. Knepp – Personal Care Assistant – Mid-West High School – Effective: August 22, 2016, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$12.00 per hour  
*{Replacement/Bzdil}*

May I have a motion to employ the individuals as presented.

Motion:  
Second:  
Discussion:

Vote:  
Result:

3. **INCREASE IN HOURS**

Approval is recommended for an increase in hours for the following individual to be effective on August 22, 2016:

- a. Robin A. Kratzer, personal care assistant for the Transition/Work Study/Learning Support Program at Midd-West High School, from five (5) hours per day to seven (7) hours per day due to increased responsibilities, increase in student numbers and based on the results of the special education monitoring compliance.

May I have a motion to approve an increase in hours for the individual as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

4. **APPOINTMENTS**

a. **CO-CURRICULAR**

Approval is requested to appoint the following individuals for the 2016-2017 school year:

Heidi E. Hoffman	Co-Operetta Director	MWMS	\$ 471.50
Ryan J. VanHorn	Yearbook Advisor	MWHS	\$1,714.00
Wesley K. Cromley	Assistant Yearbook Advisor	MWHS	\$1,225.00
Devin R. Flynt	Vocal Director (musical)	MWHS	\$2,572.00

May I have a motion to appoint the individuals as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

b. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individuals for the 2016-2017 school year:

Thane J. Spriggle*	Assistant Girls Soccer Coach	MWMS	\$2,485.00
Dale K. Franquet, Jr.*	Wrestling Coach – Head	MWHS	\$4,080.00

*\*Pending receipt of Act 114*



May I have a motion to appoint the individuals as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

c. **EXTRA-CURRICULAR – VOLUNTEERS**

Approval is recommended of the following individuals as volunteers for the 2016-2017 school year:

Brianna J. Beiler*	Girls Soccer Coach	MWHS
Denya L. Burris	Girls Soccer Coach	MWHS
Colton A. Keister**	Assistant Boys Soccer Coach	MWHS
Brittney T. Kuhns*	Girls Soccer Coach	MWHS
Tabatha L. Spriggle	Junior High Softball Coach	MWMS

\*Pending receipt of Act 34, 151, 114, 24 and 31

\*\*Pending receipt of Act 24 and 31

May I have a motion to approve the individuals as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

d. **SUBJECT AREA CURRICULUM COORDINATORS – REVISIONS**

Approval is requested to reappoint the following individuals for the 2016-2017 school year at a stipend of \$600.00 as revised: *Each were approved as Co-Subject Area Coordinators (7-12) at the June 27, 2016, regular meeting.*

David L. Bittner                      Subject Area Coordinator (7-12) Careers –  
Agriculture, Family & Consumer Sciences

Christopher A. Snyder              Subject Area Coordinator (7-12) Careers –  
Technology Education, Business Computer  
Information Technology

May I have a motion to reappoint the individuals as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

e. **SUBJECT AREA CURRICULUM COORDINATOR**

Approval is requested to reappoint the following individual for the 2016-2017 school year at a stipend of \$600.00:

Brandy M. Shawver    Subject Area Coordinator (6-8) Literacy    MWMS

May I have a motion to reappoint the individual as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

f. **HOMEBOUND/IN-HOME INSTRUCTION INSTRUCTORS**

Approval is recommended of the following individuals as homebound/in-home instruction instructors for the 2016-2017 school year at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

Matthew M. Dietz  
David A. Fadale  
Dawn L. Getgen

May I have a motion to approve the individuals as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

g. **SUPPORT TEACHERS**

Approval is recommended of the following individuals as support teachers for the 2016-2017 school year at a stipend of \$500.00:

Casey J. Balliet  
Amber L. Bardell  
Vicki L. Edmiston  
Karie J. Gunkle  
Dianne J. Hackenberg  
Stacy A. Hostetter  
Gretchen E. Powell  
Lindsey E. Snyder  
Jessica L. Spaide  
Shirley B. Spangler  
Misty D. Wagner

May I have a motion to approve the individuals as presented.

Motion:  
Second:  
Discussion:

Vote:  
Result:

5. **ADDITIONS TO SUBSTITUTE LIST**

a. **CERTIFICATED**

Approval is recommended of the following individuals as certificated substitutes at a rate of \$80.00 per day for the 2016-2017 school year:

Mary F. Bogar	Elementary
Andrew L. Wagner	Elementary K-6
Paula E. Wagner	Health & Physical Education

May I have a motion to approve the individuals as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

6. **ATHLETIC EVENT PERSONNEL**

Approval is recommended of the following individuals as fall athletic event personnel for the 2016-2017 school year:

<u>Clock Operator</u> (\$22.50/game)	Thomas P. Devine Michael A. Feltman Barry E. Goss Jennifer Hummel Brooke J. Keister Emilee A. Shaffer David A. Wagner Lisa M. Wagner
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<u>Ticket Taker/Ticket Seller</u> (\$17.50/game)	Jennifer Hummel Brooke J. Keister Kay E. Smith Jane I. Zimmerman
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<u>Field Marker</u> (\$17.50/game)	Shana L. Meiser Chad E. Wolf Christopher S. Wolf Neal E. Wolf
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<u>Game Manager</u>	Allyson L. Folk Michael A. Frye Jennifer Hummel Lisa M. Wagner
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(\$30.00/game junior high basketball)  
(\$40.00/game field hockey/soccer)  
(\$55.00/game football; \$45.00/game JV/Junior High football)  
(\$100.00/tournament – field hockey/soccer)

May I have a motion to approve the individuals as fall athletic event personnel as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

7. **SECURITY GUARD SUPERVISOR**

Approval is recommended of the following individual as a security guard supervisor for the 2016-2017 school year at a rate of \$9.25 per hour:

Gary S. Solomon

May I have a motion to approve the individual as a security guard supervisor for the 2016-2017 school year as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

8. **LEAVES OF ABSENCE**

Approval is recommended of the following medical leaves of absence:

- a. Mid-West Middle School – Effective: June 3, 2016, through approximately November 29, 2016
- b. Middleburg Elementary School – Effective: July 22, 2016, through approximately August 19, 2016
- c. Mid-West High School – Effective: July 28, 2016, through approximately August 18, 2016

May I have a motion to approve the medical leaves of absence as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

9. **BUSINESS OFFICE ASSISTANT**

Approval is recommended to approve Jeri S. King as a business office assistant on an emergency basis for a maximum of 100 hours to be effective for the 2016-2017 fiscal year at an hourly rate of \$25.00.

May I have a motion to approve Jeri S. King as a business office assistant as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

10. **SCHOOL DENTIST**

Approval is recommended entering into a contract with Dr. Gregory M. Swenson/Dental Health Associates to do school dental examinations at a rate of \$40.00 per hour plus an additional \$1.50 per student for supplies to be effective on September 1, 2016, through August 31, 2017.  
*{Includes one examination for K, 1, 3 & 7. These are the same rates as 2015-2016.}*

May I have a motion to enter into a contract with Dr. Gregory M. Swenson/Dental Health Associates to do school dental examinations as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

11. **RESIGNATIONS**

Approval is requested to accept the following resignations:

Heidi J. Moyer Effective: July 12, 2016  
Assistant Girls Soccer Coach  
Mid-West High School

Lori A. Kahley Effective: July 15, 2016  
Cafeteria Cashier/Cafeteria Worker  
Mid-West High School

Alexa R. (Shuman) Diggan Effective: July 20, 2016  
Special Education Teacher {Learning Support}  
West Snyder Elementary School

Teresa L. Kratzer Effective: August 4, 2016  
Cafeteria Worker  
Mid-West High School

Cara M. Swartzlander Effective: August 5, 2016  
Full-time Night-shift Custodian  
Mid-West High School

May I have a motion to accept the resignations as presented.

Motion:  
Second:  
Discussion:

Vote:  
Result:

12. **TRANSFERS/CHANGE IN ASSIGNMENTS**

Approval is requested to accept the following transfers/change in assignments:

- 1) Jayme L. Bucher as elementary teacher (Grade 5) at Middleburg Elementary School to elementary teacher (Grade 4) at Middleburg Elementary School to be effective on August 18, 2016.
- 2) Keri J. Morgan as special education teacher (Life Skills Support) at Midd-West High School to special education teacher (School-to-Work Transition Program) at Midd-West Middle School and Midd-West High School to be effective on August 17, 2016.
- 3) Dawn M. Wenrich as personal care assistant for the Emotional Support Program at West Snyder Elementary School to personal care assistant for the Learning Support Program at Middleburg Elementary School to be effective on August 22, 2016.

May I have a motion to approve the transfers/change in assignments as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

13. **EMPLOYMENTS**

Approval is requested to grant permission to the Administration to employ the necessary personnel to fill any vacant positions for a smooth transition of the beginning of the 2016-2017 school year, with final approval by the Board of Directors at the August 22, 2016, regular meeting or unless a special meeting is scheduled before that time.

May I have a motion to approve granting permission to the Administration to employ the necessary personnel as needed and as approved by the Board of Directors as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

D. **OTHER**

1. **DISCUSSION ON PUPIL TRANSPORTATION AGREEMENTS**

VIII. **CLOSING CEREMONIES**

IX. **PUBLIC COMMENT**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

X. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

XI. **ADJOURNMENT**

Mr. Victor L. Abate

There being no further business, the regular meeting was adjourned at \_\_\_\_\_ p.m.

**WORK SESSION**

XII. **CALL TO ORDER:** \_\_\_\_\_ p.m. Mr. Victor L. Abate

XIII. **ROLL CALL:** Mr. Victor L. Abate

**BOARD OF SCHOOL DIRECTORS                      PRESENT    ABSENT                      LATE ARRIVAL**

- Mr. Victor L. Abate, President
- Mrs. Sherryl L. Wagner, Vice President
- Mr. Shawn A. Sassaman, Treasurer
- Mr. Ronald L. Hoffman
- Mr. Tony G. McKnight
- Mr. Christopher T. Nesbit
- Mr. Thomas J. Rubillo
- Mr. Jeremy M. Tittle
- Mr. Ronald E. Wilson
- Mr. Richard J. Musselman, Superintendent (Non-Voting Member)
- Ms. Allyson L. Folk, Secretary (Non-Member)

**OTHERS**

- Mr. Joseph W. Stroup, Director of Curriculum and Instruction
- Mr. Michael A. Miller, Business Manager
- Attorney Orris C. Knepp, III, Solicitor

XIV. **ITEMS FOR WORK SESSION**

A. **BUSINESS AND FISCAL** Mr. Shawn A. Sassaman

1. **MINUTES**

- a. Approval is recommended of the minutes of the June 27, 2016, regular meeting of the Mid-West School District Board of School Directors.
- b. Approval is recommended of the minutes of the August 8, 2016, regular meeting of the Mid-West School District Board of School Directors.
- c. Approval is recommended of the minutes of the August 8, 2016, work session of the Mid-West School District Board of School Directors.

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period June 28, 2016, through August 22, 2016.

3. **TREASURER'S REPORTS**

Approval is recommended for the Treasurer's Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending June 30, 2016.



Approval is recommended for the Treasurer's Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending July 31, 2016.

4. **2016-2017 TUITION AGREEMENT – NEW STORY**

Approval is recommended of the 2016-2017 Tuition Agreement between New Story and the Mid-West School District for a bundled daily rate for attendance that includes all services to be effective on August 19, 2016, through June 3, 2017.

5. **2016-2017 LETTER OF AGREEMENT – CMSU BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES**

Approval is recommended of the Letter of Agreement between CMSU Behavioral Health and the Mid-West School District to provide services for the Student Assistance Program (SAP) to be effective July 1, 2016, through June 30, 2017.

6. **2016-2017 TERMS AND CONDITIONS OF SERVICE DELIVERY – CSIU**

Approval is recommended of the Terms and Conditions of Service Delivery between the Central Susquehanna Intermediate Unit (CSIU) and the Mid-West School District for special education programs and services for the period of July 1, 2016, through June 30, 2017.

7. **TRANSPORTATION SERVICE FOR FOOTBALL PRACTICES**

Approval is requested to accept the quote from \_\_\_\_\_ in the amount of \$\_\_\_\_\_ per transport to provide football practice transportation to East Juniata High School for the 2016-2017 school year.

B. **POLICY AND PROGRAMS**

Mrs. Sherryl L. Wagner

1. **REVISED POLICY GUIDE 808 – FOOD SERVICES**

Approval is recommended of revised Policy Guide 808, Food Services, on second and final reading.

2. **REVISED POLICY GUIDE 609 – INVESTMENT OF DISTRICT FUNDS**

Approval is recommended of revised Policy Guide 609, Investment of District Funds, on first reading.

C. **PERSONNEL**

Mrs. Sherryl L. Wagner

1. **SALARY RECOMMENDATION – SUPERINTENDENT OF SCHOOLS**

Approval is recommended of a salary adjustment for Richard J. Musselman, Superintendent of Schools, with a salary of \$\_\_\_\_\_ to be effective on July 1, 2016, and an additional \$1,000.00 contribution to retirement annuity.

2. **SALARY RECOMMENDATIONS – ADMINISTRATIVE STAFF**

Approval is recommended of the 2016-2017 salaries for the following administrators, which have been determined by and fall within the Act 93 Agreement, to be effective July 1, 2016:

Dane S. Aucker	\$ _____
Jeremy D. Brown	\$ _____
Lee C. Bzdil	\$ _____
James C. Edmiston, III	\$ _____
Thor R. Edmiston	\$ _____
Cynthia L. Hutchinson	\$ _____
John S. Rosselli	\$ _____
Erin C. Sheedy	\$ _____
Bree A. Solomon	\$ _____
Joseph W. Stroup	\$ _____
Gary L. Thomas	\$ _____

3. **PROFESSIONAL CONTRACTS**

Approval is recommended to grant a professional employee contract to the following individuals:

Bethany J. Acker	English Teacher Middle-West High School
Greta E. Biddle	Art Teacher West Snyder Elementary School
Rita J. M. Gaugler	Special Education Teacher Middle-West Middle School
Karissa N. Graybill	English Teacher Middle-West High School

4. **EMPLOYMENTS – CLASSIFIED**

Approval is requested to employ the following individuals:

- a. Classified Employee – \_\_\_\_\_ – Part-time Cafeteria Worker – Middleburg Elementary School – Effective: August \_\_, 2016, pending receipt of Act \_\_\_\_\_ – Salary: \$8.25 per hour  
*{Replacement/Rosselli}*
- b. Classified Employee – \_\_\_\_\_ – Part-time Cafeteria Worker – Middleburg Elementary School – Effective: August \_\_, 2016, pending receipt of Act \_\_\_\_\_ – Salary: \$8.25 per hour  
*{Replacement/Rosselli}*
- c. Classified Employee – \_\_\_\_\_ – Part-time Cafeteria Worker – Middle-West High School – Effective: August \_\_, 2016, pending receipt of Act \_\_\_\_\_ – Salary: \$8.25 per hour  
*{Replacement/Rosselli}*

- d. Classified Employee – \_\_\_\_\_ – Cafeteria Worker –Mid-West High School – Effective: August \_\_, 2016, pending receipt of Act \_\_\_\_\_ – Salary: \$8.25 per hour {Replacement/Rosselli}
- e. Classified Employee – \_\_\_\_\_ – Cafeteria Cashier/Cafeteria Worker – Mid-West High School – Effective: August \_\_, 2016, pending receipt of Act \_\_\_\_\_ – Salary: \$8.25 per hour {Replacement/Rosselli}
- f. Classified Employee – \_\_\_\_\_ – Personal Care Assistant – Emotional Support Program – West Snyder Elementary School – Effective: \_\_\_\_\_, 2016, pending receipt of Act \_\_\_\_\_ – Salary: \$12.00 per hour {Replacement/Bzdil}
- g. Classified Employee – \_\_\_\_\_ – Full-time Night-shift Custodian – Mid-West High School – Effective: \_\_\_\_\_, 2016, pending receipt of Act \_\_\_\_\_ – Salary: \$8.85 per hour {Replacement/Thomas}

5. **APPOINTMENTS**

a. **CO-CURRICULAR**

Approval is requested to appoint the following individuals for the 2016-2017 school year:

_____	Technical Director (play)	MWHS	\$
_____	Technical Director (musical)	MWHS	\$

b. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individuals for the 2016-2017 school year:

_____	Assistant Cross Country Coach	MWHS	\$
_____	Assistant Boys Basketball Coach	MWHS	\$
_____	Assistant Wrestling Coach	MWHS	\$
_____	Junior High Wrestling Coach	MWMS	\$

c. **HOMEBOUND/IN-HOME INSTRUCTION INSTRUCTORS**

Approval is recommended of the following individuals as homebound/in-home instruction instructors for the 2016-2017 school year at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

Matthew M. Dietz  
 David A. Fadale  
 Dawn L. Getgen

d. **AFTER-SCHOOL TUTORS**

Approval is recommended of the following individuals as after-school tutors for the 2016-2017 school year:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. **ATHLETIC EVENT PERSONNEL**

Approval is recommended of the following individuals as fall athletic event personnel for the 2016-2017 school year:

Football Announcer \_\_\_\_\_  
(\$17.50/game)

Field Marker \_\_\_\_\_ *{alternate}*  
(\$17.50/game)

7. **FITNESS CENTER SUPERVISORS**

Approval is recommended of the following individuals for the 2016-2017 fiscal year at the hourly rate of \$16.00 for a maximum of 460 hours:

\_\_\_\_\_ *(alternate when needed)*

D. **OTHER**

XV. **CLOSING CEREMONIES**

XVI. **PUBLIC COMMENT**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

XVII. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

XVIII. **REPORTS**

- |  |                          |
|--|--------------------------|
| 1. <b>SUPERINTENDENT</b>                         | Mr. Richard J. Musselman |
| 2. <b>DIRECTOR OF CURRICULUM AND INSTRUCTION</b> | Mr. Joseph W. Stroup     |
| 3. <b>BUSINESS AND FISCAL</b>                    | Mr. Michael A. Miller    |
| 4. <b>STUDENT ATHLETIC ACTIVITIES</b>            | Mrs. Bree A. Solomon     |
| 5. <b>FOOD SERVICE OPERATIONS</b>                | Mr. John S. Rosselli     |
| 6. <b>MAINTENANCE AND FACILITIES</b>             | Mr. Gary L. Thomas       |
| 7. <b>CENTRAL SUSQUEHANNA INTERMEDIATE UNIT</b>  | Mr. Victor L. Abate      |
| 8. <b>SUN AREA TECHNICAL INSTITUTE</b>           | Mr. Ronald L. Hoffman    |
| 9. <b>PSBA LIAISON</b>                           | Mr. Ronald E. Wilson     |
| 10. <b>POLICY COMMITTEE</b>                      | Mr. Ronald E. Wilson     |

- 11. **BUILDINGS AND GROUNDS COMMITTEE** Mr. Ronald E. Wilson
  - 12. **FINANCE/BUDGET COMMITTEE** Mr. Jeremy M. Tittle
  - 13. **SUPPORT STAFF NEGOTIATION COMMITTEE** Mr. Jeremy M. Tittle
  - 14. **PROFESSIONAL STAFF NEGOTIATION COMMITTEE** Mrs. Sherryl L. Wagner
  - 15. **TRANSPORTATION COMMITTEE** Mr. Ronald L. Hoffman
  - 16. **BOARD AND/OR ADMINISTRATOR COMMENTS** Mr. Victor L. Abate
- XIX. **ADJOURNMENT** Mr. Victor L. Abate

There being no further business, the work session was adjourned at \_\_\_\_\_ p.m.