

MIDD-WEST SCHOOL DISTRICT

Regular Meeting/ Work Session
Middleburg Elementary School
Large Group Conference Room
Monday, June 12, 2017

A QUALITY EDUCATION FOR ALL, FOR LIFE

I. **EXECUTIVE SESSION: 6:30 p.m.**

II. **OPENING CEREMONY**

III. **CALL TO ORDER: 7:00 p.m.**

Mr. Victor L. Abate

IV. **ROLL CALL:**

Mr. Victor L. Abate

BOARD OF SCHOOL DIRECTORS

PRESENT

ABSENT

LATE ARRIVAL

Mr. Victor L. Abate, President

Mrs. Sherryl L. Wagner, Vice President

Mr. Shawn A. Sassaman, Treasurer

Mr. Ronald L. Hoffman

Mr. Tony G. McKnight

Mr. Christopher T. Nesbit

Mr. Thomas J. Rubillo

Mr. Jeremy M. Tittle

Mr. Ronald E. Wilson

Mr. Richard J. Musselman, Superintendent (Non-Voting Member)

Ms. Allyson L. Folk, Secretary (Non-Member)

OTHERS

Mr. Joseph W. Stroup, Director of Curriculum and Instruction

Mr. Michael A. Miller, Business Manager

Attorney Orris C. Knepp, III, Solicitor

V. **PUBLIC COMMENT ON AGENDA ITEMS**

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

VI. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

1) Mr. George Miskinis, Football Coach, East Juniata High School/Midd-West High School Cooperative Sponsorship – Update on Football Program

2) Ms. Gabby Fisher, Local Coordinator, International Cultural Exchange Services – Hosting an Exchange Student

VII. **ITEMS FOR ACTION**

A. **BUSINESS AND FISCAL**

Mr. Shawn A. Sassaman

1. **QUOTE FOR SIDEWALK REPAIR AT MIDD-WEST MIDDLE SCHOOL AND MIDD-WEST HIGH SCHOOL**

Approval is recommended of the quote to repair sidewalks at Midd-West Middle School and Midd-West High School from Concrete Alternatives, Drums, PA, at a cost of \$3,560.00.

May I have a motion to approve the quote to repair sidewalks as presented.

Motion:
Second:
Discussion:
Vote:
Result:

2. **QUOTE FOR PAINTING OF STEEL LIGHT POLES AND FLAG POLE AT SPORTS BOOSTERS ATHLETIC PARK STADIUM**

Approval is recommended of the quote to paint the steel light poles and flag pole at the Sports Boosters Athletic Park Stadium from Jayco, Inc., Mifflinburg, PA, at a cost of \$16,800.00.

May I have a motion to approve the quote to paint the steel light poles and flag pole as presented.

Motion:
Second:
Discussion:
Vote:
Result:

3. **QUOTE FOR PAINTING OF PERIMETER FENCE AT SPORTS BOOSTERS ATHLETIC PARK STADIUM**

Approval is recommended of the quote to paint the perimeter fence at the Sports Boosters Athletic Park Stadium from Jayco, Inc., Mifflinburg, PA, at a cost of \$8,400.00.

May I have a motion to approve the quote to paint the perimeter fence as presented.

Motion:
Second:
Discussion:
Vote:
Result:

4. **BID FOR DOMESTIC WATER HEATER REPLACEMENT FOR MIDD-WEST MIDDLE SCHOOL**

Approval is recommended to accept the bid for the domestic water heater replacement for Mid-West Middle School from Lugaila Mechanical, Inc., Liverpool, PA, at a cost of \$65,400.00.

May I have a motion to accept the bid for the domestic water heater replacement as presented.

Motion:
Second:
Discussion:
Vote:
Result:

5. **QUOTE FOR WEB-BASED MATHEMATICS PROGRAM**

Approval is recommended of the quote with Explore Learning for Reflex Math for Middleburg Elementary School and West Snyder Elementary School for a term of three (3) years at a total cost of \$15,124.00. *{Reflex Math is a web-based mathematics program that allows students to practice math facts and gain fluency. This will be paid with Title I funds.}*
May I have a motion to approve the quote for Reflex Math as presented.

Motion:
Second:
Discussion:
Vote:
Result:

6. **QUOTE FOR MATH XL AND MY MATH LAB**

Approval is recommended of the quote to purchase on-line subscriptions for Math XL and My Math Lab from Pearson for a period of six (6) years at a cost of \$53,199.99. *{Payment will be made from the 2017-2018 budget.}*

May I have a motion to approve the quote to purchase on-line subscriptions for Math XL and My Math Lab as presented.

Motion:
Second:
Discussion:
Vote:
Result:

7. **QUOTE FOR INTERNET CONTENT FILTER AND INTERNET FIREWALL**

Approval is recommended of the quote for Internet content filter and Internet firewall from CIPAFilter for the period July 1, 2017, through July 1, 2018, at a cost of \$10,925.00.

May I have a motion to approve the quote for Internet content filter and Internet firewall as presented.

Motion:
Second:
Discussion:
Vote:
Result:

8. **QUOTE FOR SERVERS**

Approval is recommended of the quote to purchase three (3) servers from integraONE for Middleburg Elementary School, Mid-West Middle School and Mid-West High School at a total cost of \$17,830.05. *{Payment will be made for the one for Mid-West High School from the 2016-2017 budget, and the ones for Middleburg Elementary School and Mid-West Middle School will be made from the 2017-2018 budget.}*

May I have a motion to approve the quote to purchase the servers as presented.

Motion:
Second:
Discussion:
Vote:
Result:

9. **PLANCON PART G – PROJECT ACCOUNTING BASED ON BIDS**

Approval is requested to grant authorization for the Administration to submit PlanCon Part G, Project Accounting Based on Bids, to the Pennsylvania Department of Education for approval for the West Snyder Elementary School Renovation Project.

May I have a motion to approve to grant authorization for the Administration to submit PlanCon Part G, Project Accounting Based on Bids, to the Pennsylvania Department of Education for approval for the West Snyder Elementary School Renovation Project as presented.

Motion:
Second:
Discussion:
Vote:
Result:

10. **WEST BEAVER TOWNSHIP VETERANS MEMORIAL POOL – SWIMMING PROGRAM – TRANSPORTATION REQUEST**

Approval is recommended of the request from the West Beaver Township Veterans Memorial Pool to permit the use of Narehood Transportation, LLC, to transport children from the Beaver Springs and Beavertown areas to the West Beaver Township Veterans Memorial Pool for swimming lessons to be held June 26, 2017, through July 7, 2017.

May I have a motion to approve the request from the West Beaver Township Veterans Memorial Pool as presented.

Motion:
Second:
Discussion:
Vote:
Result:

11. **MIDDLECREEK AREA COMMUNITY CENTER (M.A.C.C.)
TRANSPORTATION REQUEST**

Approval is recommended of the request from the Middlecreek Area Community Center (M.A.C.C.) to permit the use of Narehood Transportation, LLC, buses to accommodate field trips for their Day Care, Youth Programs and Summer Day Camp to be effective June 30, 2017, through June 30, 2018, at no cost to the District.

May I have a motion to approve the request from the Middlecreek Area Community Center (M.A.C.C.) as presented.

Motion:
Second:
Discussion:
Vote:
Result:

B. **POLICY AND PROGRAMS**

Mrs. Sherry L. Wagner

1. **STUDENT START AND END TIMES**

Approval is recommended of the following student start and end times to be effective for the 2017-2018 school year:

<u>School</u>	<u>Student Start Time</u>	<u>Student End Time</u>
Middleburg Elementary School	8:00 a.m.	2:57 p.m.
West Snyder Elementary School	8:00 a.m.	2:57 p.m.
Midd-West Middle School	8:00 a.m.	2:57 p.m.
Midd-West High School	8:00 a.m.	2:57 p.m.

May I have a motion to approve the student start and end times as presented.

Motion:
Second:
Discussion:
Vote:
Result:

2. **NEW TEXTBOOK AND SUPPLEMENTAL RESOURCES FOR MATHEMATICS**

Approval is requested to purchase the following new textbook and supplemental resources for mathematics curricula for the 2017-2018 school year:

Mathematics

Prentice Hall – Middle Grades Math

Pearson

Copyright: 2013

\$16,978.55 (190 student texts and supplemental teacher resources)

May I have a motion to approve the purchase of the new textbook and resources for mathematics curricula for the 2017-2018 school year as presented.

Motion:

Second:

Discussion:

Vote:

Result:

C. **PERSONNEL**

1. **WAIVER TO ADMINISTRATIVE COMPENSATION AND BENEFIT PROGRAM**

Approval is requested to waive G., Professional Development, to allow up to a maximum of eighteen (18) graduate credits per contract year in an employee's field of study during the term of this program. *{The Administrative Compensation and Benefit Program currently states a maximum of twelve (12).}*

May I have a motion to approve waiving G., Professional Development, as presented.

Motion:

Second:

Discussion:

Vote:

Result:

2. **NEW JOB DESCRIPTIONS**

Approval is requested of the following new job descriptions:

FFA Advisor

Mowing Operator/Custodian

May I have a motion to approve the new job descriptions as presented.

Motion:

Second:

Discussion:
Vote:
Result:

3. **LEAVE OF ABSENCE**

Approval is recommended of the following medical leave of absence:

- a. Middleburg Elementary School – Effective: June 12, 2017, through approximately August 7, 2017

May I have a motion to approve the medical leave of absence as presented.

Motion:
Second:
Discussion:
Vote:
Result:

4. **RESIGNATIONS**

Approval is requested to accept the following resignations:

Erin K. Auman Effective: May 26, 2017
Co-Operetta Director
Mid-West Middle School

Heidi E. Hoffman Effective: May 30, 2017
Co-Operetta Director
Mid-West Middle School

Andrew J. Sassaman Effective: June 6, 2017
Personal Care Assistant
Transition/Work Study Program/Learning Support Program
Mid-West High School

May I have a motion to accept the resignations as presented.

Motion:
Second:
Discussion:
Vote:
Result:

5. **RETIREMENTS**

Approval is requested to accept the following retirements:

Kay M. Bachman Effective: June 30, 2017
Part-time Cafeteria Worker
Mid-West High School

Mona J. Joseph
Full-time Night-shift Custodian
Middleburg Elementary School

Effective: August 25, 2017

May I have a motion to accept the retirements as presented.

Motion:
Second:
Discussion:
Vote:
Result:

6. **TRANSFERS/CHANGE IN ASSIGNMENTS**

Approval is requested to accept the following transfers/change in assignments:

- 1) Celena R. DeLong as transportation student aide/personal care assistant – Life Skills Support Program for Midd-West School District/Midd-West Middle School to transportation student aide/instructional assistant/permanent substitute for Midd-West School District to be effective on August 23, 2017.
- 2) Adele R. Ewing as instructional assistant – L.P.N. at Midd-West High School to instructional assistant – L.P.N. at Middleburg Elementary School to be effective on August 23, 2017.
- 3) Stanley L. Share as personal care assistant – Life Skills Support Program/Emotional Support Program at Midd-West Middle School to personal care assistant – Learning Support Program at Midd-West Middle School to be effective on August 23, 2017.
- 4) Jodie L. Sheaffer as instructional assistant – library at Middleburg Elementary School to paraprofessional – In-school Suspension/Cyber Monitor at Midd-West Middle School and Midd-West High School to be effective on August 23, 2017.
- 5) Kay E. Smith as personal care assistant – Life Skills Support Program at Middleburg Elementary School to personal care assistant – Multi-Disabilities Support Program at Midd-West High School to be effective on August 23, 2017.
- 6) Inna Tice as personal care assistant – Learning Support Program at Midd-West High School to personal care assistant – Life Skills Support Program at Midd-West High School to be effective on August 23, 2017.

May I have a motion to approve the transfers/change in assignments as presented.

Motion:
Second:
Discussion:
Vote:
Result:

D. **OTHER**

1. **PSBA VOTING DELEGATES**

Approval is recommended to appoint Tony G. McKnight and Ronald E. Wilson as the PSBA Voting Delegates for the Mid-West School District Board of Directors to participate in the 2017 PSBA Delegate Assembly to be held on Friday, October 20, 2017.

May I have a motion to appoint Tony G. McKnight and Ronald E. Wilson as the PSBA Voting Delegates for the Mid-West School District Board of Directors as presented.

Motion:
Second:
Discussion:
Vote:
Result:

2. **DISCUSSION ON ALLOWING BUS DRIVERS TO ALLOW THEIR OWN PRE-SCHOOL AGE CHILDREN TO RIDE THE PARENT’S BUS**

VIII. **CLOSING CEREMONIES**

IX. **PUBLIC COMMENT** Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

X. **SCHEDULED SPEAKERS** Mr. Victor L. Abate

XI. **ADJOURNMENT** Mr. Victor L. Abate

There being no further business, the regular meeting was adjourned at _____ p.m.

WORK SESSION

I. **CALL TO ORDER:** _____ p.m. Mr. Victor L. Abate

II. **ROLL CALL:** Mr. Victor L. Abate

BOARD OF SCHOOL DIRECTORS **PRESENT** **ABSENT** **LATE ARRIVAL**

Mr. Victor L. Abate, President
Mrs. Sherryl L. Wagner, Vice President
Mr. Shawn A. Sassaman, Treasurer
Mr. Ronald L. Hoffman
Mr. Tony G. McKnight
Mr. Christopher T. Nesbit
Mr. Thomas J. Rubillo
Mr. Jeremy M. Tittle
Mr. Ronald E. Wilson
Mr. Richard J. Musselman, Superintendent (Non-Voting Member)

Ms. Allyson L. Folk, Secretary (Non-Member)

OTHERS

Mr. Joseph W. Stroup, Director of Curriculum and Instruction
Mr. Michael A. Miller, Business Manager
Attorney Orris C. Knepp, III, Solicitor

III. **SCHEDULED SPEAKERS** Mr. Victor L. Abate

IV. **ITEMS FOR WORK SESSION**

A. **BUSINESS AND FISCAL** Mr. Shawn A. Sassaman

1. **MINUTES**

- a. Approval is recommended of the minutes of the May 22, 2017, regular meeting of the Mid-West School District Board of Directors.
- b. Approval is recommended of the minutes of the June 12, 2017, regular meeting of the Mid-West School District Board of Directors.
- c. Approval is recommended of the minutes of the June 12, 2017, work session of the Mid-West School District Board of Directors.

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period May 23, 2017, through June 26, 2017.

3. **TREASURER’S REPORTS**

Approval is recommended for the Treasurer’s Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending May 31, 2017.

4. **2017-2018 FINAL GENERAL FUND OPERATING BUDGET**

- a. Approval is recommended to adopt the 2017-2018 Final General Fund Operating Budget which includes expenditures totaling \$36,988,616.00.
- b. Approval is recommended to levy the following taxes for the 2017-2018 Final General Fund Operating Budget at the rates specified and as set forth below:

Real Estate	70.112 mills (formerly 70.112)
Per Capita	\$5.00 per person (formerly \$5.00 per person)
Per Capita Section 511	\$5.00 per person (formerly \$5.00 per person)
Realty Transfer	1% (formerly 1%)
Earned Income	2.3% (formerly 2.3%)

5. **2017 HOMESTEAD AND FARMSTEAD EXCLUSION RESOLUTION**

Approval is recommended of the 2017 Homestead and Farmstead Exclusion Resolution authorizing homestead and farmstead exclusion real estate tax assessment reductions for the school year beginning July 1, 2017, under provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Tax Payer Relief Act (Act 1 of 2006).

6. **FINANCIAL INSTITUTIONS**

Approval is recommended of the following financial institutions as depositories for the period of July 1, 2017, through June 30, 2018:

- Mifflinburg Bank & Trust
- M&T Bank
- M&T Investment Group (Manufacturers & Traders Trust Co.)
- Pennsylvania Local Government Investment Trust (PLGIT)
- Pennsylvania School District Liquid Asset Fund (PSDLAF)
- PNC
- Swineford National Bank/Fulton Financial Corporation

7. **RENEWAL OF CONTRACTS**

a. **STUDENT ACCIDENT INSURANCE**

Approval is recommended of the 2017-2018 Student Accident Insurance Program renewal proposal submitted by Kreighbaum Insurance, Inc., at a rate of \$40.00 for school-time coverage and a rate of \$144.00 for 24-hour coverage.

{The rate for 2016-2017 was \$40.00 for school-time and \$144.00 for 24-hour coverage.}

b. **DISTRICT INSURANCE POLICIES**

Approval is recommended to renew the following insurance policies through the Purdy Insurance Agency, Sunbury, PA, effective July 1, 2017, through June 30, 2018:

Wright Specialty Insurance Co.

<i>Property Insurance</i>	\$ _____
<i>General Liability</i>	\$ _____
<i>Automobile Liability</i>	\$ _____
<i>Boiler/Machinery</i>	\$ _____
<i>Excess Liability</i>	\$ _____
	\$ _____
	<i>{2016-2017: \$73,040.00}</i>

Western World Insurance Co.

<i>School Board Liability</i>	\$ _____
	<i>{2016-2017: \$35,187.00}</i>

PSBA Insurance Trust

Worker's Compensation

\$ _____
{2016-2017: \$84,821.00}

HISCOX Insurance Co.

Cyber Liability

\$ _____
{2016-2017: \$7,266.00}

8. **AUTHORIZATION TO PAY JULY BILLS**

Approval is recommended to grant authorization to pay the bills that would normally come due during the month of July, with submission of a list of those bills to be presented for approval in August.

9. **FINAL BUDGET TRANSFERS**

Approval is recommended to grant authorization for the Administration to make final budget transfers, as needed, prior to closing the accounts in the 2016-2017 financial statements and provide a list of these transfers, if any, to the Board for ratification upon completion of the local audit for the 2016-2017 school year.

10. **FACSIMILE SIGNATURE AUTHORIZATION**

Approval is recommended to grant authorization for the following individuals to use the facsimile signature of the Board President and Board Treasurer for the 2017-2018 school year on behalf of the following funds as follows:

Activity Fund

Christine M. Edmiston, Susan E. Lessman and Kaitlin M. Rosselli

Capital Reserve and Capital Projects Fund

Christine M. Edmiston and Kaitlin M. Rosselli

Food Service Fund

Christine M. Edmiston, Michael A. Miller and John S. Rosselli

General Fund

Christine M. Edmiston, Susan E. Lessman and Kaitlin M. Rosselli

Payroll Fund

Christine M. Edmiston and Susan E. Lessman

11. **2017-2018 AND 2018-2019 LETTER OF AGREEMENT – THE MEADOWS PSYCHIATRIC CENTER**

Approval is recommended of the Letter of Agreement between The Meadows Psychiatric Center and the Midd-West School District to provide mental health and educational services to Midd-West School District students at a rate of \$65.00 per day for the 2017-2018 and 2018-2019 school years.

12. **2017-2018 LETTER OF AGREEMENT – BEACON LIGHT BEHAVIORAL HEALTH SYSTEM & BEACON LIGHT ADULT RESIDENTIAL SERVICES**

Approval is recommended of the Letter of Agreement between Beacon Light Behavioral Health System & Beacon Light Adult Residential Services to provide referral, treatment, discharge planning and establishing supports for clients and their caregivers to be effective July 1, 2017, through June 30, 2018.

13. **YEARBOOK PHOTOGRAPHY SERVICES BID**

- a) Approval is recommended to accept a proposal from Photography By Valrie, Middleburg, PA, to provide yearbook senior portrait photography services for the 2017-2018 school year with an option to extend additional years. *{No sitting fee}*
- b) Approval is recommended to accept a proposal from Photography By Valrie, Middleburg, PA, to provide yearbook events/activities, group and candid photography services for the 2017-2018 school year with an option to extend additional years.

14. **RENEWAL QUOTE FOR DESTINY LIBRARY SOFTWARE SUBSCRIPTIONS**

Approval is recommended of the renewal quote for Destiny library software subscriptions for Middleburg Elementary School, West Snyder Elementary School, Midd-West Middle School and Midd-West High School from Follett School Solutions, Inc., for the 2017-2018 school year at a cost of \$6,396.00. *{Payment will be made from the 2017-2018 budget.}*

15. **CENTRAL SUSQUEHANNA REGIONAL GUEST TEACHER TRAINING CONSORTIUM MEMBER AGREEMENT**

Approval is recommended of the Agreement between the Central Susquehanna Regional Guest Teacher Training Consortium Member and the Midd-West School District to participate in the 2017-2018 Guest Teacher Program due to the ongoing shortage of qualified substitute teachers at a flat annual membership fee no greater than \$_____.

16. **2017-2018 SUN AREA TECHNICAL INSTITUTE GENERAL OPERATING BUDGET EXCESS FUNDS**

Approval is recommended to grant authority to SUN Area Technical Institute to retain the full amount of excess funds from the 2017-2018 fiscal year estimated at \$_____ to be included in the Excess Funds Designated Account to afford SUN Area Technical Institute the opportunity to consider utilization of these funds as contingency for the alternate items that on the Level One “B” Scope of Work for the West and Main Campus building projects.

17. **AGREEMENT OF LEASE – SUN AREA TECHNICAL INSTITUTE**

Approval is recommended of the Agreement of Lease between SUN Area Technical Institute and the Mid-West School District of a certain parcel of land located in Limestone Township, Union County, Pennsylvania, suitable for farming activities.

18. **2017-2018 IDEA-B AGREEMENT FOR THE DISTRIBUTION OF FUNDS**

Approval is requested of the 2017-2018 IDEA-B Agreement through the Central Susquehanna Intermediate Unit (CSIU) regarding the furnishing of certified personnel, facilities, materials and other services (in consultation with the Department of Education) needed to perform selected supplemental services in compliance with terms and conditions of the Department’s most current IDEA Application Guidelines to be effective July 1, 2017.

B. **POLICY AND PROGRAMS**

Mrs. Sherryl L. Wagner

1. **NEW POLICY GUIDE 209.2 – DIABETES MANAGEMENT**

Approval is recommended of new Policy Guide 209.2, Diabetes Management, on first reading.

2. **2017-2018 MIDD-WEST MIDDLE SCHOOL STUDENT HANDBOOK**

Approval is recommended of the 2017-2018 Mid-West Middle School Student Handbook.

3. **2017-2018 MIDD-WEST HIGH SCHOOL STUDENT HANDBOOK**

Approval is recommended of the 2017-2018 Mid-West High School Student Handbook.

C. **PERSONNEL**

Mrs. Sherryl L. Wagner

1. **EMPLOYMENTS – CERTIFICATED**

Approval is requested to employ the following individuals:

- a. Temporary Professional Employee – _____ – Biology Teacher – Mid-West High School – Effective: August 23, 2017, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$ _____ {Replacement/Hutchinson}
- b. Temporary Professional Employee – _____ – Vocational Agriculture Teacher – Mid-West High School – Effective: August 23, 2017, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$ _____ {Replacement/Hutchinson}
- c. Temporary Professional Employee – _____ – General/Vocal Music Teacher – Mid-West Middle School – Effective: August 23, 2017, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$ _____ {Replacement/Edmiston}

- d. Temporary Professional Employee – _____ – Special Education Teacher (Emotional Support) – Mid-West High School – Effective: August 23, 2017, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$_____ {Replacement/Hutchinson}

2. **EMPLOYMENTS – CLASSIFIED**

Approval is requested to employ the following individuals:

- a. Classified Employee – _____ – Full-time Night-shift Custodian – Middleburg Elementary School – Effective: _____, 2017, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$8.85 per hour {Replacement/Thomas}
- b. Classified Employee – _____ – Full-time Night-shift Custodian – West Snyder Elementary School – Effective: _____, 2017, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$8.85 per hour {Replacement/Thomas}
- c. Classified Employee – _____ – Full-time Night-shift Custodian – Middleburg Elementary School – Effective: _____, 2017, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$8.95 per hour {Replacement/Thomas}
- d. Classified Employee – _____ – Personal Care Assistant – School-to-Work Transition Program – Mid-West Middle School and Mid-West High School – Effective: August 23, 2017, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$12.10 per hour {Replacement/Bzdil}
- e. Classified Employee – _____ – Personal Care Assistant – Transition/Work Study Program/Learning Support Program – Mid-West High School – Effective: August 23, 2017, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$12.10 per hour {Replacement/Bzdil}
- f. Classified Employee – _____ – Personal Care Assistant – Emotional Support Program – Mid-West High School – Effective: August 23, 2017, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$12.10 per hour {Replacement/Bzdil}

3. **SALARY RECOMMENDATION – SUPERINTENDENT OF SCHOOLS**

Approval is recommended of a salary adjustment for Richard J. Musselman, Superintendent of Schools, with a salary of \$_____ to be effective on July 1, 2017.

4. **SALARY RECOMMENDATIONS – ADMINISTRATIVE STAFF**

Approval is recommended of the 2017-2018 salaries for the following administrators, which have been determined by and fall within the Act 93 Agreement, to be effective July 1, 2017:

Dane S. Aucker	\$ _____
Jeremy D. Brown	\$ _____
Lee C. Bzdil	\$ _____
James C. Edmiston, III	\$ _____
Thor R. Edmiston	\$ _____
Cynthia L. Hutchinson	\$ _____
Michael A. Miller	\$ _____
John S. Rosselli	\$ _____
Erin C. Sheedy	\$ _____
Bree A. Solomon	\$ _____
Joseph W. Stroup	\$ _____
Gary L. Thomas	\$ _____

5. **SALARY RECOMMENDATION – CONFIDENTIAL**

Approval is recommended of a salary adjustment for Allyson L. Folk at a rate of \$_____ for the 2017-2018 school year to be effective July 1, 2017.

6. **SECRETARY TO THE BOARD STIPEND**

Approval is requested for the Secretary to the Board of a monthly stipend of \$_____ for the term of July 1, 2017, through June 30, 2018.

7. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2017-2018 school year:

Lisa M. Wagner	Girls Basketball Coach – Head	MWHS	\$4,162.00
Roger W. Folk	Bowling Coach	MWHS	\$3,123.00
Dale K. Franquet, Jr.	Wrestling Coach – Head	MWHS	\$4,162.00
Lisa M. Wagner	Junior High Girls Basketball Coach	MWMS	\$2,082.00
Robyn M. Kratzer	Cheerleading Coach {winter season}	MWHS	\$ 944.00

b. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individuals for the 2017-2018 school year:

_____	Assistant Girls Soccer Coach	MWHS	\$ _____
_____	Junior High Boys Basketball Coach	MWMS	\$ _____

c. **EXTRA-CURRICULAR – VOLUNTEERS**

Approval is recommended of the following individuals as volunteers for the 2017-2018 school year:

Jennifer Hummel	Volunteer Field Hockey Coach	MWHS
Lyndee A. Sheaffer	Volunteer Field Hockey Coach	MWHS
Thane J. Spriggle	Volunteer Girls Soccer Coach	MWHS

d. **CO-CURRICULAR**

Approval is requested to appoint the following individuals for the 2016-2017 school year:

Gregory R. Erb	FFA Advisor	MWHS	\$2,447.00
David L. Bittner	FFA Advisor	MWHS	\$2,447.00

e. **CYBER SCHOOL MONITOR**

Approval is recommended of the following individual as a cyber school monitor for the 2017-2018 school year at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

f. **SUBJECT AREA CURRICULUM COORDINATORS**

Approval is requested to reappoint the following individuals for the 2017-2018 school year at a stipend of \$600.00:

Heather F. Portzline	Subject Area Coordinator (K-5)	Mathematics	MES
Deanna K. Kerstetter	Subject Area Coordinator (6-8)	Mathematics	MWMS
Lori M. Keister	Subject Area Coordinator (K-5)	Literacy	MES
Emily M. Stephens	Subject Area Coordinator (K-5)	Literacy	WSES
Brandy M. Shawver	Subject Area Coordinator (6-8)	Literacy	MWMS
Mandi L. Romig	Subject Area Coordinator (9-12)	Literacy	MWHS
Tracey E. Mitchell	Subject Area Coordinator (K-12)	Fine Arts	
Jason A. Gemberling	Subject Area Coordinator (K-12)	Health & Physical Education	
Christopher A. Snyder	Subject Area Coordinator (7-12)	Careers – Agriculture, Family & Consumer Sciences, Technology Education, Business Computer Information Technology	
Monica P. Romig	Subject Area Coordinator (9-12)	World Languages	
Chandler M. Sheaffer	Subject Area Coordinator (9-12)	Mathematics	
Melinda A. Callender	Subject Area Coordinator (6-12)	Science	
Peter J. Voss	Subject Area Coordinator (6-12)	Social Studies	

g. **SUBJECT AREA CURRICULUM COORDINATORS**

Approval is requested to appoint the following individuals for the 2017-2018 school year at a stipend of \$600.00:

Erica L. Hood	Subject Area Coordinator (K-5)	Mathematics	MES
Holly J. Welsh	Subject Area Coordinator (K-12)	Student Support – Guidance and Special Education	

D. **OTHER**

V. **CLOSING CEREMONIES**

VI. **PUBLIC COMMENT**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

VII. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

VIII. **REPORTS**

- | | | |
|-----|-------------------------------------------------|--------------------------|
| 1. | SUPERINTENDENT | Mr. Richard J. Musselman |
| 2. | DIRECTOR OF CURRICULUM AND INSTRUCTION | Mr. Joseph W. Stroup |
| 3. | BUSINESS AND FISCAL | Mr. Michael A. Miller |
| 4. | STUDENT ATHLETIC ACTIVITIES | Mrs. Bree A. Solomon |
| 5. | FOOD SERVICE OPERATIONS | Mr. John S. Rosselli |
| 6. | MAINTENANCE AND FACILITIES | Mr. Gary L. Thomas |
| 7. | CENTRAL SUSQUEHANNA INTERMEDIATE UNIT | Mr. Victor L. Abate |
| 8. | SUN AREA TECHNICAL INSTITUTE | Mr. Ronald L. Hoffman |
| 9. | PSBA LIAISON | Mr. Ronald E. Wilson |
| 10. | POLICY COMMITTEE | Mr. Thomas J. Rubillo |
| 11. | BUILDINGS AND GROUNDS COMMITTEE | Mr. Thomas J. Rubillo |
| 12. | FINANCE/BUDGET COMMITTEE | Mrs. Sherryl L. Wagner |
| 13. | SUPPORT STAFF NEGOTIATION COMMITTEE | Mr. Jeremy M. Tittle |
| 14. | PROFESSIONAL STAFF NEGOTIATION COMMITTEE | Mrs. Sherryl L. Wagner |
| 15. | TRANSPORTATION COMMITTEE | Mr. Ronald L. Hoffman |
| 16. | BOARD AND/OR ADMINISTRATOR COMMENTS | Mr. Victor L. Abate |

IX. **ADJOURNMENT**

Mr. Victor L. Abate

There being no further business, the work session was adjourned at _____ p.m.