

MIDD-WEST SCHOOL DISTRICT

Regular Meeting

Middleburg Elementary School

Large Group Conference Room

Monday, May 22, 2017

A QUALITY EDUCATION FOR ALL, FOR LIFE

I. **OPENING CEREMONY**

II. **CALL TO ORDER: 7:00 p.m.**

Mr. Victor L. Abate

III. **ROLL CALL:**

Mr. Victor L. Abate

BOARD OF SCHOOL DIRECTORS

PRESENT **ABSENT**

LATE ARRIVAL

Mr. Victor L. Abate, President

Mrs. Sherryl L. Wagner, Vice President

Mr. Shawn A. Sassaman, Treasurer

Mr. Ronald L. Hoffman

Mr. Tony G. McKnight

Mr. Christopher T. Nesbit

Mr. Thomas J. Rubillo

Mr. Jeremy M. Tittle

Mr. Ronald E. Wilson

Mr. Richard J. Musselman, Superintendent (Non-Voting Member)

Ms. Allyson L. Folk, Secretary (Non-Member)

OTHERS

Mr. Joseph W. Stroup, Director of Curriculum and Instruction

Mr. Michael A. Miller, Business Manager

Attorney Orris C. Knepp, III, Solicitor

IV. **RECOGNITION OF RETIREES**

Mr. Victor L. Abate

V. **PUBLIC COMMENT ON AGENDA ITEMS**

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

VI. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

1) Mrs. Jennifer L. Mason, Business Education Teacher, Midd-West High School and DECA Students – DECA Chapter National Convention in California

2) Miss Courtney Kreider, Class Treasurer; Miss Laura Hartley, Class Member; and Mr. Christopher Snyder, Senior Class Advisor – Summary of Senior Class Trip to Boston, MA

VII. **STUDENT REPORT**

Miss Gabrielle A. Edmiston and Miss Libby R. Sankey

VIII. **ITEMS FOR ACTION**

A. **BUSINESS AND FISCAL**

Mr. Shawn A. Sassaman

1. **MINUTES**

- a. Approval is recommended of the minutes of the April 24, 2017, regular meeting of the Midd-West School District Board of Directors.
- b. Approval is recommended of the minutes of the May 8, 2017, regular meeting of the Midd-West School District Board of Directors.
- c. Approval is recommended of the minutes of the May 8, 2017, work session of the Midd-West School District Board of Directors.

May I have a motion to approve the minutes as presented.

Motion:

Second:

Discussion:

Vote:

Result:

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period April 25, 2017, through May 22, 2017.

May I have a motion to approve payment of the list of bills chargeable against the funds and accounts indicated as presented and as included in the supporting documents.

Motion:

Second:

Discussion:

Vote:

Result:

3. **TREASURER'S REPORTS**

Approval is recommended for the Treasurer's Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending April 30, 2017.

May I have a motion to approve the Treasurer's Reports for the funds listed for the period ending April 30, 2017, as presented.

Motion:

Second:

Discussion:

Vote:

Result:

4. **2017-2018 SCHOOL BREAKFAST AND LUNCH PRICES**

Approval is recommended of the following school breakfast and lunch prices for the 2017-2018 school year:

- \$1.35 Elementary/Middle School/High School Breakfast
- \$2.30 Elementary Lunch
- \$2.40 Middle School Lunch
- \$2.50 High School Lunch
- \$3.45 Adult Lunch with milk
- \$3.35 Adult Lunch without milk

{The price for breakfast for 2016-2017 was \$1.35 for elementary, middle and secondary students. The prices for lunch for 2016-2017 were \$2.25 for elementary students; \$2.35 for middle school students; \$2.45 for secondary students and \$3.45 for adults.}

May I have a motion to approve the school breakfast and lunch prices for the 2017-2018 school year as presented.

- Motion:
- Second:
- Discussion:
- Vote:
- Result:

5. **BIDS FOR SUPPLIES**

a. **KPN – ATHLETIC SUPPLIES**

Approval is recommended to accept the KPN – Athletic Supplies bid as follows:

BSN Passons	\$ 234.44
Henry Schein, Inc.	\$ 428.80
Longstreth Sporting Goods, LLC	\$ 29.80
Pyramid School Products	\$ 54.90
Riddell/All American	\$ 35.00
Sportsmans	<u>\$ 816.48</u>

Total \$1,599.42

b. **KPN – CUSTODIAL SUPPLIES**

Approval is recommended to accept the KPN – Custodial Supplies bid as follows:

Calico Industries, Inc.	\$ 3,469.91
Dauphin Electric	\$ 495.84
Hassinger & Company, Inc.	\$ 6,137.78
Hillyard Lancaster	\$ 4,456.02
LJC Distributors of Fuller Brush	\$ 8,687.05
Pennsylvania Paper and Supply Company	\$ 8,009.53
W. A. DeHart, Inc.	\$ 570.60

Xpedx \$11,000.14

Total \$42,826.87

c. **KPN – COMPUTER SUPPLIES**

Approval is recommended to accept the KPN – Computer Supplies bid as follows:

Phillips Supply Company \$ 55.21
The Tree House, Inc. \$ 64.50

Total \$119.71

d. **KPN – GENERAL SUPPLIES**

Approval is recommended to accept the KPN – General Supplies bid as follows:

Cascade School Supplies \$ 1,078.86
Kurtz Brothers \$ 4,873.77
Nasco \$ 51.90
National Art & School Supplies \$ 4,005.67
Phillips Supply Company \$ 258.61
Pyramid School Products \$ 3,885.70
School Specialty Company \$ 859.04
Scott Electric \$ 167.50

Total \$15,181.05

e. **KPN – ART SUPPLIES**

Approval is recommended to accept the KPN – Art Supplies bid as follows:

Cascade School Supplies \$ 113.37
Kurtz Brothers \$ 1,771.73
Nasco \$ 2,107.52
National Art & School Supplies \$ 4,891.02
Phillips Supply Company \$ 104.02
Pyramid School Products \$ 1,266.01
School Specialty Company \$ 2,751.82
Triarco Arts and Crafts \$ 2.22

Total \$13,007.71

f. **KPN – COPY PAPER**

Approval is recommended to accept the KPN – Copy Paper bid as follows:

Contract Paper Group, Inc.* \$ 4,369.55
Lindenmeyr Munroe** \$ 1,795.09
Veritiv Operating Company* \$ 6,683.60

Veritiv Operating Company** \$12,958.40

Total \$25,806.64

* February Delivery

**July Delivery

g. **KPN – #2 FUEL OIL**

Approval is recommended to accept the KPN – Fuel Oil bid as follows:

Petroleum Traders

Per Gallon/Tank Transport/Firm Price \$1.6156

Differential (+) \$0.0472

\$1.6628

***Flat Rate Charge to Split a Tank Transport (7200) between two locations within a 10-mile radius at \$75.00*

h. **KPN – ULTR-LOW SULFER DIESEL**

Approval is recommended to accept the KPN – Ultra-Low Sulfer Diesel bid as follows:

Talley Petroleum

Per Gallon/Tank Wagon/Fluctuating Price \$1.6035

Differential (+) \$0.3993

\$2.0028

May I have a motion to accept the bids for supplies as presented.

Motion:

Second:

Discussion:

Vote:

Result:

6. **YEARBOOK PUBLISHING PROPOSAL**

Approval is recommended of the yearbook publishing proposal from Jostens, Minneapolis, MN, for the 2017-2018 high school yearbook at a cost of \$19,500.00 with an option to extend additional years.

May I have a motion to approve the yearbook publishing proposal from Jostens as presented.

Motion:

Second:

Discussion:

Vote:
Result:

7. **2017-2018 STUDENT ACTIVITY FEE**

Approval is recommended of the student activity fee of \$50.00 per sport for the 2017-2018 school year. *{The fee for 2016-2017 was \$50.00.}*

May I have a motion to approve the student activity fee of \$50.00 per sport for the 2017-2018 school year as presented.

Motion:
Second:
Discussion:
Vote:
Result:

8. **BID FOR ELECTRICITY SUPPLY COMPANY**

Approval is recommended to accept the bid for an electricity supply company from _____, _____, _____, to supply electricity to the Mid-West School District through _____ to be effective for a term of _____.

May I have a motion to accept the bid for an electricity supply company from _____ as presented.

Motion:
Second:
Discussion:
Vote:
Result:

9. **NAVIANCE PROPOSAL**

Approval is recommended of the five-year proposal for Naviance with Hobsons, Inc., to provide a college and career readiness platform to be used in conjunction with the District's Chapter 339 Plan at a total cost of \$36,593.50. *{Year 1 – \$13,758.70 for set-up and training. Years 2, 3, 4 & 5 – \$5,708.50 per year. Initial cost would come from the 2016-2017 budget and future costs becoming part of the annual budget in the guidance account.}*

May I have a motion to accept the five-year proposal for Naviance with Hobson's, Inc., as presented.

Motion:
Second:
Discussion:
Vote:
Result:

10. **AMERICAN READING COMPANY PROPOSAL**

Approval is recommended of the proposal to purchase Take-Home Kits from American Reading Company for Middleburg Elementary School and West Snyder Elementary School to prevent summer regression in reading with at-risk readers at a cost of \$26,475.00. *{Title I Parent Involvement funds will be used for payment.}*

May I have a motion to approve the proposal to purchase Take-Home Kits from American Reading Company as presented.

Motion:
Second:
Discussion:
Vote:
Result:

11. **AGREEMENT FOR SCHOOL TAX PROCESSING SERVICES FOR TAX YEAR 2017**

Approval is recommended of the Agreement for School Tax Processing Services for Tax Year 2017 between Infocon Corporation and the Midd-West School District to perform tax processing and tax bill printing services at a cost not to exceed \$5,500.00.

May I have a motion to approve the Agreement for School Tax Processing Services for Tax Year 2017 as presented.

Motion:
Second:
Discussion:
Vote:
Result:

12. **2017 EXTENDED SCHOOL YEAR TUITION AGREEMENTS – NEW STORY**

Approval is recommended of the 2017 Extended School Year Tuition Agreements between New Story and the Midd-West School District for two (2) students at the \$275.00 low rate per day for attendance and two (2) students at the \$350.00 high rate per day for attendance that includes all related services to be effective on June 19, 2017, through July 28, 2017.

May I have a motion to approve the 2017 Extended School Year Tuition Agreements between New Story and the Midd-West School District as presented.

Motion:
Second:
Discussion:
Vote:
Result:

13. **PSBA MEMBERSHIP SERVICES**

Approval is requested to purchase the following PSBA Membership Services for the 2017-2018 school year at a cost of \$10,984.40 as follows:

Standard Membership	\$9,734.40
Policy Maintenance	\$1,250.00

May I have a motion to approve the purchase of the PSBA Membership Services for the 2017-2018 school year as presented.

Motion:
Second:
Discussion:
Vote:
Result:

14. **QUOTE FOR FOLDING PARTITION REPAIR IN THE GYMNASIUM AT WEST SNYDER ELEMENTARY SCHOOL**

Approval is recommended of the quote to repair the folding partition in the gymnasium at West Snyder Elementary School from Guardian Gym Equipment, Inc., Nyack, NY, at a cost of \$5,156.30.

May I have a motion to approve the quote from Guardian Gym Equipment, Inc., as presented.

Motion:
Second:
Discussion:
Vote:
Result:

15. **AGREEMENT OF LEASE – SUN AREA TECHNICAL INSTITUTE**

Approval is recommended of the Agreement of Lease between SUN Area Technical Institute and the Mid-West School District of a certain parcel of land located in Limestone Township, Union County, Pennsylvania, suitable for farming activities.

May I have a motion to approve the Agreement of Lease between SUN Area Technical Institute and the Mid-West School District as presented.

Motion:
Second:
Discussion:
Vote:
Result:

B. **POLICY AND PROGRAMS**

Mrs. Sherryl L. Wagner

1. **FIELD TRIP**

Approval is recommended of the following field trip:

- a. DECA – Mid-West High School – Hershey, PA – June 20, 2017, through June 22, 2017 – 2 Students/1 Adult – Cost to Organization: \$400.00 – Cost to District – \$43.34

May I have a motion to approve the field trip as presented.

Motion:
Second:
Discussion:
Vote:
Result:

2. **REVISED POLICY GUIDE 251 – CHILDREN AND YOUTH IN TRANSITION STUDENTS (HOMELESS/FOSTER CARE)**

Approval is recommended of revised Policy Guide 251, Children and Youth in Transition Students (Homeless/Foster Care), on second and final reading.

May I have a motion to approve the revised Policy Guide 251, Children and Youth in Transition Students (Homeless/Foster Care), on second and final reading as presented.

Motion:
Second:
Discussion:
Vote:
Result:

3. **NEW POLICY GUIDE 626.1 – TRAVEL REIMBURSEMENT – FEDERAL PROGRAMS**

Approval is recommended of new Policy Guide 626.1, Travel Reimbursement – Federal Programs, on second and final reading.

May I have a motion to approve the new Policy Guide 626.1, Travel Reimbursement – Federal Programs, on second and final reading as presented.

Motion:
Second:
Discussion:
Vote:
Result:

4. **NEW POLICY GUIDE 827 – CONFLICT OF INTEREST**

Approval is recommended of new Policy Guide 827, Conflict of Interest, on second and final reading.

May I have a motion to approve the new Policy Guide 827, Conflict of Interest, on second and final reading as presented.

Motion:
Second:
Discussion:
Vote:
Result:

5. **NEW ELECTIVE COURSE DESCRIPTIONS – MIDD-WEST HIGH SCHOOL**

Approval is requested of the new elective course descriptions to be implemented in the 2017-2018 school year at Mid-West High School as follows:

1. Adapted Art .5 credit Grades 8 – 12
2. Fundamentals of Consumer Mathematics 1.0 credit Grades 9 – 12

May I have a motion to approve the new elective course descriptions to be implemented in the 2017-2018 school year as presented.

Motion:
Second:
Discussion:
Vote:
Result:

6. **NEW MATERIALS AND RESOURCES FOR BUSINESS EDUCATION, MATHEMATICS AND SOCIAL STUDIES**

Approval is requested to purchase the following new materials and resources for business education, mathematics and social studies curricula for the 2017-2018 school year:

Business Education (Accounting)

Accounting

McGraw-Hill Education

Copyright: 2016

\$3,778.07

Mathematics (Calculus)

Calculus an Applied Approach, 10th Edition

Cengage Learning

Copyright: 2015

\$6,187.50 (25 books and teacher materials and online student resources)

Grades K-5, Social Studies

My World Social Studies

Pearson

Copyright: 2013

\$69,394.37

Grade 6, Social Studies

World History: Ancient Civilizations

Houghton Mifflin Harcourt

Copyright: 2012

\$17,178.00

Grade 7, Social Studies
World Geography
Houghton Mifflin Harcourt
Copyright: 2012
\$17,178.00

May I have a motion to approve the purchase of the new materials and resources for business education, mathematics and social studies curricula for the 2017-2018 school year as presented.

Motion:
Second:
Discussion:
Vote:
Result:

C. **PERSONNEL**

Mrs. Sherryl L. Wagner

1. **EMPLOYMENT – CLASSIFIED**

Approval is requested to employ the following individual:

- a. Classified Employee – Florence L. White – Full-time Night-shift Custodian – Mid-West High School – Effective: May 23, 2017, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$8.85 per hour
{Replacement/Thomas}

May I have a motion to employ the individual as presented.

Motion:
Second:
Discussion:
Vote:
Result:

2. **MEMORANDUM OF UNDERSTANDING – PERSONAL CARE ASSISTANT – IN-SCHOOL SUSPENSION/CYBER MONITOR**

Approval is requested of a Memorandum of Understanding between the Mid-West School District and the Mid-West Education Support Professionals Association to amend the Collective Bargaining Agreement between the parties to include the position of Personal Care Assistant – In-School Suspension/Cyber Monitor.

May I have a motion to approve the Memorandum of Understanding as presented.

Motion:
Second:
Discussion:
Vote:
Result:

3. **PERMISSION TO CREATE FULL TIME SPECIAL EDUCATION
TEACHER POSITION FOR MIDD-WEST HIGH SCHOOL**

Approval is recommended for permission to create the position of full-time special education teacher for the Emotional Support Program at Mid-West High School for the 2017-2018 school year.

May I have a motion to approve granting permission to create the position of full-time special education teacher as presented.

Motion:
Second:
Discussion:
Vote:
Result:

4. **PERMISSION TO CREATE PART-TIME PERSONAL CARE ASSISTANT
POSITION FOR MIDD-WEST HIGH SCHOOL**

Approval is recommended for permission to create the position of part-time personal care assistant for the Emotional Support Program at Mid-West High School for the 2017-2018 school year for seven (7) hours per day.

May I have a motion to approve granting permission to create the position of part-time personal care assistant as presented.

Motion:
Second:
Discussion:
Vote:
Result:

5. **PERMISSION TO CREATE PART-TIME PERSONAL CARE ASSISTANT
POSITION FOR MIDD-WEST MIDDLE SCHOOL AND MIDD-WEST
HIGH SCHOOL**

Approval is recommended for permission to create the position of part-time personal care assistant – In-school Suspension/Cyber Monitor at Mid-West Middle School and Mid-West High School for the 2017-2018 school year for seven (7) hours per day.

May I have a motion to approve granting permission to create the position of part-time personal care assistant as presented.

Motion:
Second:
Discussion:
Vote:
Result:

6. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2017-2018 school year:

Robyn M. Kratzer	Cheerleading Coach {fall season}	MWHS	\$ 944.00
Mark P. Ferster	Assistant Boys Soccer Coach	MWHS	\$3,018.00
Penny S. Rudy	Assistant Field Hockey Coach	MWHS	\$2,776.00
Jedidiah A. Carr	Assistant Cross Country Coach	MWHS	\$2,263.00
Thor R. Edmiston	Assistant Golf Coach	MWHS	\$2,263.00

May I have a motion to approve the individuals as presented.

Motion:

Second:

Discussion:

Vote:

Result:

b. **CO-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2017-2018 school year:

Ryan J. VanHorn	Yearbook Advisor	MWHS	\$1,832.00
Wesley K. Cromley	Assistant Yearbook Advisor	MWHS	\$1,283.00
Stacy A. Hostetter	Marching Band Director	MWHS	\$3,331.00
Melinda A. Callender	Student Council Advisor	MWHS	\$1,040.00
Heidy J. Oldt	Student Council Advisor	MWHS	\$1,040.00
Malachi J. Treaster	Technical Director (play)	MWHS	\$2,748.00
Kathryn E. Gaugler	Dramatics Director (play)	MWHS	\$3,123.00
Adam R. Dietz	Assistant Dramatics Director (play)	MWHS	\$2,320.00
Malachi J. Treaster	Technical Director (musical)	MWHS	\$2,748.00
Kathryn E. Gaugler	Dramatics Director (musical)	MWHS	\$3,123.00
Adam R. Dietz	Assistant Dramatics Director (musical)	MWHS	\$2,320.00
Stacy A. Hostetter	Instrumental Director (musical)	MWHS	\$3,123.00
Devin R. Flynt	Vocal Director (musical)	MWHS	\$2,748.00
Sharon I. Tittle	Freshman Class Advisor	MWHS	\$ 552.00
Jennifer Hummel	Assistant Freshman Class Advisor	MWHS	\$ 276.00
Peter J. Voss	Sophomore Class Advisor	MWHS	\$ 552.00
Beth J. Keister	Assistant Sophomore Class Advisor	MWHS	\$ 276.00
Melinda A. Callender	Junior Class Advisor	MWHS	\$1,040.00
Heidy J. Oldt	Assistant Junior Class Advisor	MWHS	\$ 552.00
Mandi L. Romig	Assistant Junior Class Advisor	MWHS	\$ 552.00
Christopher A. Snyder	Senior Class Advisor	MWHS	\$1,040.00
Karissa N. Graybill	Assistant Senior Class Advisor	MWHS	\$ 530.00
Julie A. Stugart	Assistant Senior Class Advisor	MWHS	\$ 552.00

May I have a motion to approve the individuals as presented.

Motion:

Second:

Discussion:

Vote:

Result:

c. **CO-CURRICULAR**

Approval is requested to appoint the following individual for the 2017-2018 school year:

Zane P. Simpson Eighth Grade Class Advisor MWHS \$312.00

May I have a motion to approve the individual as presented.

Motion:
Second:
Discussion:
Vote:
Result:

d. **EXTENDED SCHOOL YEAR (ESY) PROGRAM**

Approval is requested to approve the following individuals as instructors for the Extended School Year (ESY) Program at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement for the period July 6, 2017, through July 27, 2017:

Tina N. DeLong
Trisha L. Krieger
Megan L. Matrey
Melodee A. Minium
Holly J. Welsh

Approval is requested to approve the following individuals as personal care assistants for the Extended School Year (ESY) Program at their hourly rate for the period of July 6, 2017, through July 27, 2017:

Jessica A. Davidson	\$12.60
Celena R. DeLong	\$12.60
Billie A. Dressler	\$10.30
Dawn L. Gardner	\$12.60
Stacey L. Hood	\$12.60
Dolly M. Horst	\$12.60
Sherry B. Hostetler	\$12.60
Robin A. Kratzer	\$12.60
Keena L. Mengle	\$12.60
Tammy S. Renninger	\$13.07
Stanley L. Share	\$12.60
Lori L. Smith	\$12.60
Tammy K. Ulrich	\$12.60

May I have a motion to approve the individuals as presented.

Motion:
Second:
Discussion:
Vote:
Result:

e. **SUMMER SCHOOL PROGRAM**

Approval is requested to approve the following individuals as instructors, according to enrollment, for the Summer School Program to be held June 26, 2017, through July 20, 2017, with no classes being held on July 4, 2017, at Mid-West High School at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

Dawn L. Getgen
Karissa N. Graybill
Chandler M. Sheaffer
Kathy E. Shellenberger
Zane P. Simpson {substitute}
Christopher A. Snyder
Peter J. Voss

May I have a motion to approve the individuals as presented.

Motion:
Second:
Discussion:
Vote:
Result:

f. **CYBER SCHOOL TEACHERS**

Approval is recommended of the following individuals as cyber school teachers for the 2017-2018 school year at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

Amber L. Bardell
Melinda A. Callender
David A. Fadale
Peter J. Voss

May I have a motion to approve the individuals as presented.

Motion:
Second:
Discussion:
Vote:
Result:

g. **CYBER SCHOOL MONITORS**

Approval is recommended of the following individuals as cyber school monitors for the 2017-2018 school year at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

Gretchen E. Powell
Andrea R. Seebold
Kathleen A. Troutman

May I have a motion to approve the individuals as presented.

Motion:
Second:
Discussion:
Vote:
Result:

h. SUMMER MAINTENANCE ASSISTANTS

Approval is requested to approve the following individuals as summer maintenance assistants at a rate of \$7.25 per hour for the period of June 6, 2017, through August 18, 2017:

Ayden C. Blevins
Devan R. Leister
Brynn E. Markley

May I have a motion to approve the individuals as presented.

Motion:
Second:
Discussion:
Vote:
Result:

i. SUMMER CUSTODIAL ASSISTANTS

Approval is requested to approve the following individuals as summer custodial assistants at a rate of \$7.25 per hour for the period of June 6, 2017, through August 18, 2017:

Kaitlyn M. Beachel
Montanna G. Blackwell
Henry W. Clouser, Jr.
Lori A. Grove
Patrick R. Leppert

May I have a motion to approve the individuals as presented.

Motion:
Second:
Discussion:
Vote:
Result:

j. SUMMER PAINTER

Approval is requested to approve the following individual as a summer painter at a rate of \$9.05 per hour for the period of June 6, 2017, through August 18, 2017:

Sharon I. Tittle

May I have a motion to approve the individual as presented.

Motion:
Second:
Discussion:
Vote:
Result:

k. **SUMMER TECHNOLOGY ASSISTANTS**

Approval is requested to approve the following individuals as summer technology assistants at a rate of \$7.25 per hour for the period of June 6, 2017, through August 18, 2017:

Austin G. M. Edmiston
Timothy R. Hackenberg

May I have a motion to approve the individuals as presented.

Motion:
Second:
Discussion:
Vote:
Result:

7. **REVISED JOB DESCRIPTION**

Approval is requested of the following revised job description:

School Nurse

May I have a motion to approve the revised job description as presented.

Motion:
Second:
Discussion:
Vote:
Result:

8. **NEW JOB DESCRIPTION**

Approval is requested of the following new job description:

Personal Care Assistant – In-School Suspension/Cyber Monitor

May I have a motion to approve the new job description as presented.

Motion:
Second:
Discussion:
Vote:
Result:

9. **LEAVE OF ABSENCE**

Approval is recommended of the following medical leave of absence:

- a. Middleburg Elementary School – Effective: April 24, 2017, through approximately June 8, 2017

May I have a motion to approve the medical leave of absence as presented.

Motion:
Second:
Discussion:
Vote:
Result:

10. **BOARD TREASURER NOMINATIONS**

The Board President requests a motion for nominations for Board Treasurer. *{Currently Shawn A. Sassaman}*

11. **CLOSING OF NOMINATIONS FOR BOARD TREASURER**

The Board President requests a motion to close nominations for Board Treasurer.

Motion:
Second:
Discussion:
Vote:
Result:

12. **APPOINTMENT OF BOARD TREASURER**

Approval is recommended to appoint _____ as Board Treasurer effective July 1, 2017, through June 30, 2018.

May I have a motion to appoint _____ as Board Treasurer effective July 1, 2017, through June 30, 2018.

Motion:
Second:
Discussion:
Vote:
Result:

13. **SECRETARY TO THE BOARD**

May I have a motion for a nomination for Secretary to the Board.
Name _____

Motion:
Second:
Vote:
Result:

If there are no further nominations, I will entertain a motion that the nominations for secretary be closed.

Motion:
 Second:
 Vote:
 Result:

We will elect _____ as School Board Secretary for a four-year term beginning on July 1, 2017, through June 30, 2021, in compliance with Section 404 of the Public School Code of 1949.

May I have a motion to elect _____ as School Board Secretary for a four-year term beginning on July 1, 2017, through June 30, 2021, in compliance with Section 404 of the Public School Code of 1949.

Motion:
 Second:
 Discussion:
 Vote:
 Result:

14. **TRANSFERS/CHANGE IN ASSIGNMENTS**

Approval is requested to accept the following transfers/change in assignments:

- 1) Greta E. Biddle as art teacher at West Snyder Elementary School to art teacher at West Snyder Elementary School and Midd-West High School to be effective on August 23, 2017.

- 2) Alexis M. Bixler as general/vocal music teacher at Midd-West Middle School to instrumental music teacher at Middleburg Elementary School, West Snyder Elementary School and Midd-West Middle School to be effective on August 23, 2017.

- 3) Brandon D. Folk as librarian at Midd-West Middle School and Midd-West High School to librarian at Middleburg Elementary School, Midd-West Middle School and Midd-West High School to be effective on August 23, 2017.

May I have a motion to approve the transfers/change in assignments as presented.

Motion:
 Second:
 Discussion:
 Vote:
 Result:

15. **RESIGNATIONS**

Approval is requested to accept the following resignations:

Melissa M. Brauer-Stuck Volunteer Lacrosse Coach – Head Midd-West High School	Effective: May 17, 2017
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David L. Bittner Effective: June 5, 2017
Vocational Agriculture Teacher
Mid-West High School

David L. Bittner Effective: June 5, 2017
Cyber School Monitor
Mid-West Cyber Academy

David L. Bittner Effective: June 5, 2017
Subject Area Coordinator (7-12)
Careers – Agriculture, Family and Consumer Sciences

David L. Bittner Effective: June 5, 2017
FFA Advisor
Mid-West High School

May I have a motion to accept the resignations as presented.

Motion:
Second:
Discussion:
Vote:
Result:

D. **OTHER**

- 1. **DISCUSSION ON SENATE BILL 383 REGARDING SCHOOL PERSONNEL ACCESS TO FIREARMS REQUESTED BY RONALD WILSON**

IX. **CLOSING CEREMONIES**

X. **PUBLIC COMMENT** Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

XI. **SCHEDULED SPEAKERS** Mr. Victor L. Abate

XII. **REPORTS**

1. **SUPERINTENDENT** Mr. Richard J. Musselman

2. **DIRECTOR OF CURRICULUM AND INSTRUCTION** Mr. Joseph W. Stroup

3. **BUSINESS AND FISCAL** Mr. Michael A. Miller

4. **STUDENT ATHLETIC ACTIVITIES** Mrs. Bree A. Solomon

5. **FOOD SERVICE OPERATIONS** Mr. John S. Rosselli

6. **MAINTENANCE AND FACILITIES** Mr. Gary L. Thomas

7. **CENTRAL SUSQUEHANNA INTERMEDIATE UNIT** Mr. Victor L. Abate

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| 8. | SUN AREA TECHNICAL INSTITUTE | Mr. Ronald L. Hoffman |
| 9. | PSBA LIAISON | Mr. Ronald E. Wilson |
| 10. | POLICY COMMITTEE | Mr. Thomas J. Rubillo |
| 11. | BUILDINGS AND GROUNDS COMMITTEE | Mr. Thomas J. Rubillo |
| 12. | FINANCE/BUDGET COMMITTEE | Mrs. Sherryl L. Wagner |
| 13. | SUPPORT STAFF NEGOTIATION COMMITTEE | Mr. Jeremy M. Tittle |
| 14. | PROFESSIONAL STAFF NEGOTIATION COMMITTEE | Mrs. Sherryl L. Wagner |
| 15. | TRANSPORTATION COMMITTEE | Mr. Ronald L. Hoffman |
| 16. | BOARD AND/OR ADMINISTRATOR COMMENTS | Mr. Victor L. Abate |
| XIII. | ADJOURNMENT | Mr. Victor L. Abate |

There being no further business, the regular meeting was adjourned at _____ p.m.