

# MIDD-WEST SCHOOL DISTRICT

*Regular Meeting*  
West Snyder Elementary School  
Music Room  
Monday, April 24, 2017

## ***A QUALITY EDUCATION FOR ALL, FOR LIFE***

I. **OPENING CEREMONY**

II. **CALL TO ORDER: 7:00 p.m.**

Mr. Victor L. Abate

III. **ROLL CALL:**

Mr. Victor L. Abate

**BOARD OF SCHOOL DIRECTORS**

**PRESENT**

**ABSENT**

**LATE ARRIVAL**

Mr. Victor L. Abate, President

Mrs. Sherryl L. Wagner, Vice President

Mr. Shawn A. Sassaman, Treasurer

Mr. Ronald L. Hoffman

Mr. Tony G. McKnight

Mr. Christopher T. Nesbit

Mr. Thomas J. Rubillo

Mr. Jeremy M. Tittle

Mr. Ronald E. Wilson

Mr. Richard J. Musselman, Superintendent (Non-Voting Member)

Ms. Allyson L. Folk, Secretary (Non-Member)

**OTHERS**

Mr. Joseph W. Stroup, Director of Curriculum and Instruction

Mr. Michael A. Miller, Business Manager

Attorney Orris C. Knepp, III, Solicitor

IV. **PUBLIC COMMENT ON AGENDA ITEMS**

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

V. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

- 1) Mr. Shane Pagnotti, Member Services Manager. Northeast, PSBA and Ms. Karen L. Devine, Member Services Manager, PSBA – Meet, Greet and Review Services

VI. **STUDENT REPORT**

Miss Gabrielle A. Edmiston and Miss Libby R. Sankey

VII. **ITEMS FOR ACTION**

A. **BUSINESS AND FISCAL**

Mr. Shawn A. Sassaman

1. **MINUTES**

- a. Approval is recommended of the minutes of the March 20, 2017, special meeting of the Midd-West School District Board of Directors.
- b. Approval is recommended of the minutes of the March 20, 2017, work session of the Midd-West School District Board of Directors.
- c. Approval is recommended of the minutes of the March 27, 2017, regular meeting of the Midd-West School District Board of Directors.
- d. Approval is recommended of the minutes of the April 10, 2017, work session of the Midd-West School District Board of Directors.

May I have a motion to approve the minutes as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period March 28, 2017, through April 24, 2017.

May I have a motion to approve payment of the list of bills chargeable against the funds and accounts indicated as presented and as included in the supporting documents.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

3. **TREASURER'S REPORTS**

Approval is recommended for the Treasurer's Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending March 31, 2017.

May I have a motion to approve the Treasurer's Reports for the funds listed for the period ending March 31, 2017, as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

4. **BUS STOP**

Approval is recommended for the following bus stop:

Intersection Middlecreek Road/Romig Lane, Beaver Springs  
Intersection Middlecreek Road/Romig Lane, Beaver Springs (van)

May I have a motion to approve the bus stop as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

5. **BUDGET TRANSFERS**

Approval is recommended of the budget transfers for the 2016-2017 school year for ongoing budgetary needs.

May I have a motion to approve the budget transfers for the 2016-2017 school year for ongoing budgetary needs as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

6. **ALTERNATE 1C (CANOPY) FOR WEST SNYDER ELEMENTARY SCHOOL RENOVATION PROJECT**

Approval is recommended for Alternate 1C (Canopy) for the West Snyder Elementary School Renovation Project from East Coast Contracting, Inc., in the amount of \$130,869.00 to construct a canopy outside the rear gymnasium entrance for car rider drop-off and pick-up.

May I have a motion to approve Alternate 1C (Canopy) for the West Snyder Elementary School Renovation Project from East Coast Contracting, Inc., as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

7. **CHANGE ORDER 2 FOR WEST SNYDER ELEMENTARY SCHOOL RENOVATION PROJECT**

Approval is recommended for Change Order 2 for the West Snyder Elementary School Renovation Project from East Coast Contracting, Inc., in the amount of \$90,827.33 to overlay 12" x 12" ceramic tile over the existing tile in the corridors and gang restrooms.

May I have a motion to approve Change Order 2 for the West Snyder Elementary School Renovation Project from East Coast Contracting, Inc., as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

8. **DONATION – MIDD-WEST HIGH SCHOOL**

Approval is recommended to accept a donation in the amount of \$25,000.00 from Monsanto Fund to be used by the Midd-West High School Chapter of the FFA to construct a school barn as approved at the September 26, 2016, regular meeting.

May I have a motion to accept the donation as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

9. **FURNITURE, FIXTURES AND EQUIPMENT FOR WEST SNYDER ELEMENTARY SCHOOL RENOVATION PROJECT**

a. Approval is recommended of the quotes to purchase furniture, fixtures and equipment for the West Snyder Elementary School Renovation Project at a cost of \$149,055.26 as follows:

GovConnection, Inc.	\$ 8,970.00
K-Log, Inc.	\$ 9,247.49
K-Log, Inc.	\$22,988.77
Reed Associates, Inc.	\$14,673.00
Tanner School & Office Furniture	\$84,930.00
Wenger Corporation	\$ 5,316.00
William V. MacGill and Co.	\$ 2,930.00

May I have a motion to approve the quotes to purchase furniture, fixtures and equipment for the West Snyder Elementary School Renovation Project as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

B. **POLICY AND PROGRAMS**

Mrs. Sherryl L. Wagner

1. **FIELD TRIP**

Approval is recommended of the following field trip:

- a. Technology Student Association – Mid-West High School – Seven Springs, PA – April 19, 2017, through April 20, 2017 – 4 Students/ 1 Adult – Cost to Organization: \$0.00 – Cost to District – \$1,140.08

May I have a motion to approve the field trip as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

2. **REVISED POLICY GUIDE 217 – GRADUATION REQUIREMENTS**

Approval is recommended of revised Policy Guide 217, Graduation Requirements, on second and final reading.

May I have a motion to approve revised Policy Guide 217, Graduation Requirements, on second and final reading as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

3. **REVISED POLICY GUIDE 810 – TRANSPORTATION**

Approval is recommended of revised Policy Guide 810, Transportation, on second and final reading.

May I have a motion to approve revised Policy Guide 810, Transportation, on second and final reading as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

4. **REVISED POLICY GUIDE 917 – PARENTAL/FAMILY INVOLVEMENT**

Approval is recommended of revised Policy Guide 917, Parental/Family Involvement, on second and final reading.

May I have a motion to approve revised Policy Guide 917, Parental/Family Involvement, on second and final reading as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

5. **REVISED POLICY GUIDE 251 – CHILDREN AND YOUTH IN TRANSITION STUDENTS (HOMELESS/FOSTER CARE)**

Approval is recommended of revised Policy Guide 251, Children and Youth in Transition Students (Homeless/Foster Care), on first reading.

May I have a motion to approve revised Policy Guide 251, Children and Youth in Transition Students (Homeless/Foster Care), on first reading as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

6. **NEW POLICY GUIDE 626.1 – TRAVEL REIMBURSEMENT – FEDERAL PROGRAMS**

Approval is recommended of new Policy Guide 626.1, Travel Reimbursement – Federal Programs, on first reading.

May I have a motion to approve new Policy Guide 626.1, Travel Reimbursement – Federal Programs, on first reading as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

7. **NEW POLICY GUIDE 827 – CONFLICT OF INTEREST**

Approval is recommended of new Policy Guide 827, Conflict of Interest, on first reading.

May I have a motion to approve new Policy Guide 827, Conflict of Interest, on first reading as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

8. **2016-2017 SCHOOL CALENDAR REVISION**

Approval is recommended to make the following revision to the 2016-2017 school calendar:

June 5, 2017, as a teacher in-service (full day)

*{This calendar revision is due to April 18, 2017, being the second snow make-up day.}*

May I have a motion to approve the revision to the 2016-2017 school calendar as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

9. **SUMMER SCHOOL PROGRAM**

Approval is recommended of the Summer School Program to be held at Midd-West High School from June 26, 2017, through July 20, 2017, with no classes being held on July 4, 2017.

May I have a motion to approve the Summer School Program to be held at Midd-West High School as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

C. **PERSONNEL**

Mrs. Sherryl L. Wagner

1. **EMPLOYMENTS – CERTIFICATED**

Approval is requested to employ the following individuals:

- a. Extended-rate Substitute – Jonathan B. Burns – Chemistry/General Science Teacher – Midd-West High School – Effective: March 9, 2017, through the remainder of the 2016-2017 school year only – Salary: \$80.00 per day for the first thirty (30) consecutive days and \$235.84 per day for the remainder of the assignment  
*{Replacement/Hutchinson}*
- b. Extended-rate Substitute – Linette M. Lantz – Elementary Teacher (Grade 1) – Middleburg Elementary School – Effective: April 4, 2017, through approximately May 31, 2017 – Salary: \$80.00 per day for the first thirty (30) consecutive days and \$235.84 per day for the remainder of the assignment  
*{Replacement/Aucker}*
- c. Extended-rate Substitute – Cynthia E. Hokenbrough – General Science Teacher – Midd-West High School – Effective: April 10, 2017, through the remainder of the 2016-2017 school year only – Salary: \$80.00 per day for the first thirty (30) consecutive days and \$235.84 per day for the remainder of the assignment  
*{Replacement/Hutchinson}*

May I have a motion to employ the individuals as presented.

Motion:  
Second:

Discussion:  
Vote:  
Result:

2. **APPOINTMENTS**

a. **EXTRA-CURRICULAR – VOLUNTEERS**

Approval is recommended of the following individuals as volunteers for the 2016-2017 school year:

Jami L. Beiler*	Junior High Assistant Girls Soccer Coach	MWMS
Jeffrey R. Crossgrove**	Junior Varsity Baseball Coach	MWHS

\*Pending receipt of Act 34, 151, 114, 24 and 31

\*\*Pending receipt of Act 151, 24 and 31

May I have a motion to approve the individuals as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

b. **EXTRA-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2017-2018 school year:

Christopher S. Sauer	Boys Soccer Coach – Head	MWHS	\$3,747.00
Lance C. Burris	Girls Soccer Coach – Head	MWHS	\$3,448.00
Jodie L. Sheaffer	Field Hockey Coach – Head	MWHS	\$3,597.00
Brian A. Beward	Golf Coach – Head	MWHS	\$3,123.00
Stanley L. Share	Cross Country Coach	MWHS	\$3,123.00

May I have a motion to approve the individuals as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

3. **ADDITION TO SUBSTITUTE LIST**

a. **CERTIFICATED**

Approval is recommended of the following individual as a certificated substitute at a rate of \$80.00 per day for the 2016-2017 school year:

Sarah M. Moyer	Grades PK-4/Special Education PK-8
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May I have a motion to approve the individual as presented.



Motion:  
Second:  
Discussion:  
Vote:  
Result:

4. **SUMMER EMPLOYMENTS**

a. **SUMMER MAINTENANCE ASSISTANTS**

Approval is recommended of the employment of three (3) summer maintenance assistants at an hourly rate of \$7.25 for the period of June 6, 2017, through August 18, 2017.

b. **SUMMER CUSTODIAL ASSISTANTS**

Approval is recommended of the employment of five (5) summer custodial assistants at an hourly rate of \$7.25 for the period of June 6, 2017, through August 18, 2017.

c. **SUMMER PAINTER**

Approval is recommended of the employment of one (1) summer painter at an hourly rate of \$9.05 per hour for the period of June 6, 2017, through August 18, 2017.

d. **SUMMER TECHNOLOGY ASSISTANTS**

Approval is recommended of the employment of two (2) summer technology assistants at an hourly rate of \$7.25 for the period of June 6, 2017, through August 18, 2017.

May I have a motion to approve the summer employments as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

5. **LEAVES OF ABSENCE**

Approval is recommended of the following medical leaves of absence:

- a. Middleburg Elementary School – Effective: May 10, 2017, through approximately August 31, 2017
- b. Middleburg Elementary School – Effective: On or about May 22, 2017, through approximately July 4, 2017

May I have a motion to approve the medical leaves of absence as presented.



1. **GRADUATE RECOGNITION SIGNS**

Approval is requested to allow Villager Realty, Inc., to place signs on District property recognizing each graduating senior. The signs shall be placed along Shuman and Wagenseller Streets, and seniors may take his/her individual sign after the commencement ceremony.

May I have a motion to allow Villager Realty to place signs on District property recognizing each graduating senior as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

VIII. **CLOSING CEREMONIES**

IX. **PUBLIC COMMENT** Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

X. **SCHEDULED SPEAKERS** Mr. Victor L. Abate

XI. **REPORTS**

- 1. **SUPERINTENDENT** Mr. Richard J. Musselman
- 2. **DIRECTOR OF CURRICULUM AND INSTRUCTION** Mr. Joseph W. Stroup
- 3. **BUSINESS AND FISCAL** Mr. Michael A. Miller
- 4. **STUDENT ATHLETIC ACTIVITIES** Mrs. Bree A. Solomon
- 5. **FOOD SERVICE OPERATIONS** Mr. John S. Rosselli
- 6. **MAINTENANCE AND FACILITIES** Mr. Gary L. Thomas
- 7. **CENTRAL SUSQUEHANNA INTERMEDIATE UNIT** Mr. Victor L. Abate
- 8. **SUN AREA TECHNICAL INSTITUTE** Mr. Ronald L. Hoffman
- 9. **PSBA LIAISON** Mr. Ronald E. Wilson
- 10. **POLICY COMMITTEE** Mr. Thomas J. Rubillo
- 11. **BUILDINGS AND GROUNDS COMMITTEE** Mr. Thomas J. Rubillo
- 12. **FINANCE/BUDGET COMMITTEE** Mrs. Sherryl L. Wagner
- 13. **SUPPORT STAFF NEGOTIATION COMMITTEE** Mr. Jeremy M. Tittle
- 14. **PROFESSIONAL STAFF NEGOTIATION COMMITTEE** Mrs. Sherryl L. Wagner

15. **TRANSPORTATION COMMITTEE**

Mr. Ronald L. Hoffman

16. **BOARD AND/OR ADMINISTRATOR COMMENTS**

Mr. Victor L. Abate

XII. **ADJOURNMENT**

Mr. Victor L. Abate

There being no further business, the regular meeting was adjourned at \_\_\_\_\_ p.m.