

MIDD-WEST SCHOOL DISTRICT

Work Session

West Snyder Elementary School

Music Room

Monday, April 10, 2017

A QUALITY EDUCATION FOR ALL, FOR LIFE

I. **OPENING CEREMONY**

II. **CALL TO ORDER: 7:00 p.m.**

Mr. Victor L. Abate

III. **ROLL CALL:**

Mr. Victor L. Abate

BOARD OF SCHOOL DIRECTORS

PRESENT **ABSENT**

LATE ARRIVAL

Mr. Victor L. Abate, President

Mrs. Sherryl L. Wagner, Vice President

Mr. Shawn A. Sassaman, Treasurer

Mr. Ronald L. Hoffman

Mr. Tony G. McKnight

Mr. Christopher T. Nesbit

Mr. Thomas J. Rubillo

Mr. Jeremy M. Tittle

Mr. Ronald E. Wilson

Mr. Richard J. Musselman, Superintendent (Non-Voting Member)

Ms. Allyson L. Folk, Secretary (Non-Member)

OTHERS

Mr. Joseph W. Stroup, Director of Curriculum and Instruction

Mr. Michael A. Miller, Business Manager

Attorney Orris C. Knepp, III, Solicitor

IV. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

- 1) Mr. Jay P. Darkey, JPD Architects, LLC – Color Selections for West Snyder Elementary School Renovation Project

V. **ITEMS FOR WORK SESSION**

A. **BUSINESS AND FISCAL**

Mr. Shawn A. Sassaman

1. **MINUTES**

- a. Approval is recommended of the minutes of the March 20, 2017, special meeting of the Midd-West School District Board of Directors.
- b. Approval is recommended of the minutes of the March 20, 2017, work session of the Midd-West School District Board of Directors.

c. Approval is recommended of the minutes of the March 27, 2017, regular meeting of the Midd-West School District Board of Directors.

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period March 28, 2017, through April 24, 2017.

3. **TREASURER'S REPORTS**

Approval is recommended for the Treasurer's Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending March 31, 2017.

4. **BUS STOP**

Approval is recommended for the following bus stop:

Intersection Middlecreek Road/Romig Lane, Beaver Springs
Intersection Middlecreek Road/Romig Lane, Beaver Springs (van)

5. **BUDGET TRANSFERS**

Approval is recommended of the budget transfers for the 2016-2017 school year for ongoing budgetary needs.

6. **ALTERNATE 1C (CANOPY) FOR WEST SNYDER ELEMENTARY SCHOOL RENOVATION PROJECT**

Approval is recommended for Alternate 1C (Canopy) for the West Snyder Elementary School Renovation Project from East Coast Contracting, Inc., in the amount of \$130,869.00 to construct a canopy outside the rear gymnasium entrance for car rider drop-off and pick-up.

7. **CHANGE ORDER 2 FOR WEST SNYDER ELEMENTARY SCHOOL RENOVATION PROJECT**

Approval is recommended for Change Order 2 for the West Snyder Elementary School Renovation Project from East Coast Contracting, Inc., in the amount of \$90,827.33 to overlay 12" x 12" ceramic tile over the existing tile in the corridors and gang restrooms.

8. **DONATION – MIDD-WEST HIGH SCHOOL**

Approval is recommended to accept a donation in the amount of \$25,000.00 from Monsanto Fund to be used by the Midd-West High School Chapter of the FFA to construct a school barn as approved at the September 26, 2016, regular meeting.

B. **POLICY AND PROGRAMS**

Mrs. Sherryl L. Wagner

1. **FIELD TRIP**

Approval is recommended of the following field trip:

- a. Technology Student Association – Mid-West High School – Seven Springs, PA – April 19, 2017, through April 20, 2017 – 4 Students/ 1 Adult – Cost to Organization: \$0.00 – Cost to District – \$1,140.08

2. **REVISED POLICY GUIDE 217 – GRADUATION REQUIREMENTS**

Approval is recommended of revised Policy Guide 217, Graduation Requirements, on second and final reading.

3. **REVISED POLICY GUIDE 810 – TRANSPORTATION**

Approval is recommended of revised Policy Guide 810, Transportation, on second and final reading.

4. **REVISED POLICY GUIDE 917 – PARENTAL/FAMILY INVOLVEMENT**

Approval is recommended of revised Policy Guide 917, Parental/Family Involvement, on second and final reading.

5. **REVISED POLICY GUIDE 251 – CHILDREN AND YOUTH IN TRANSITION STUDENTS (HOMELESS/FOSTER CARE)**

Approval is recommended of revised Policy Guide 251, Children and Youth in Transition Students (Homeless/Foster Care), on first reading.

6. **NEW POLICY GUIDE 626.1 – TRAVEL REIMBURSEMENT – FEDERAL PROGRAMS**

Approval is recommended of new Policy Guide 626.1, Travel Reimbursement – Federal Programs, on first reading.

7. **NEW POLICY GUIDE 827 – CONFLICT OF INTEREST**

Approval is recommended of new Policy Guide 827, Conflict of Interest, on first reading.

8. **2016-2017 SCHOOL CALENDAR REVISION**

Approval is recommended to make the following revision to the 2016-2017 school calendar:

June 5, 2017, as a teacher in-service (full day)

{This calendar revision is due to April 18, 2017, being the second snow make-up day.}

9. **SUMMER SCHOOL PROGRAM**

Approval is recommended of the Summer School Program to be held at Mid-West High School from June 26, 2017, through July 20, 2017, with no classes being held on July 4, 2017.

C. **PERSONNEL**

Mrs. Sherryl L. Wagner

1. **EMPLOYMENTS – CERTIFICATED**

Approval is requested to employ the following individuals:

- a. Extended-rate Substitute – Jonathan B. Burns – Chemistry/General Science Teacher – Mid-West High School – Effective: March 9, 2017, through the remainder of the 2016-2017 school year only – Salary: \$80.00 per day for the first thirty (30) consecutive days and \$235.84 per day for the remainder of the assignment
{Replacement/Hutchinson}
- b. Extended-rate Substitute – Linette M. Lantz – Elementary Teacher (Grade 1) – Middleburg Elementary School – Effective: April 4, 2017, through approximately May 31, 2017 – Salary: \$80.00 per day for the first thirty (30) consecutive days and \$235.84 per day for the remainder of the assignment
{Replacement/Aucker}
- c. Extended-rate Substitute – Cynthia E. Hokenbrough – General Science Teacher – Mid-West High School – Effective: On or about April 17, 2017, through the remainder of the 2016-2017 school year only – Salary: \$80.00 per day for the first thirty (30) consecutive days and \$235.84 per day for the remainder of the assignment
{Replacement/Hutchinson}

2. **EMPLOYMENTS – CLASSIFIED**

Approval is requested to employ the following individuals:

- a. Classified Employee – _____ – Full-time Night-shift Custodian – Mid-West High School – Effective: _____, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$8.85 per hour
{Replacement/Thomas}
- b. Long-term Substitute – _____ – Cafeteria Worker – West Snyder Elementary School – Effective: _____, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$7.25 per hour
{Replacement/Rosselli}

3. **APPOINTMENTS**

a. **EXTRA-CURRICULAR – VOLUNTEERS**

Approval is recommended of the following individuals as volunteers for the 2016-2017 school year:

Jami L. Beiler*	Junior High Assistant Girls Soccer Coach	MWMS
Jeffrey R. Crossgrove**	Junior Varsity Baseball Coach	MWHS

*Pending receipt of Act 34, 151, 114, 24 and 31

**Pending receipt of Act 151, 24 and 31

10. **RESIGNATION**

Approval is requested to accept the following resignation:

Rebecca E. Yetter
Full-time Night-Shift Custodian
Mid-West High School

Effective: March 13, 2017

D. **OTHER**

1. **GRADUATE RECOGNITION SIGNS**

Approval is requested to allow Villager Realty, Inc., to place signs on District property recognizing each graduating senior. The signs shall be placed along Shuman and Wagenseller Streets, and seniors may take his/her individual sign after the commencement ceremony.

E. **INFORMATION ITEM**

1. **SUMMER STUDY PROGRAM**

At the March 27, 2017, regular meeting Brian A. Beward was approved for a Summer Study Program to pursue a four-year Master of Education in Classroom Technology at Wilkes University. Upon registering, Wilkes University has changed the name of the program to Instructional Media.

VI. **CLOSING CEREMONIES**

VII. **PUBLIC COMMENT**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

VIII. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

IX. **REPORTS**

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| 1. SUPERINTENDENT | Mr. Richard J. Musselman |
| 2. DIRECTOR OF CURRICULUM AND INSTRUCTION | Mr. Joseph W. Stroup |
| 3. BUSINESS AND FISCAL | Mr. Michael A. Miller |
| 4. STUDENT ATHLETIC ACTIVITIES | Mrs. Bree A. Solomon |
| 5. FOOD SERVICE OPERATIONS | Mr. John S. Rosselli |
| 6. MAINTENANCE AND FACILITIES | Mr. Gary L. Thomas |
| 7. CENTRAL SUSQUEHANNA INTERMEDIATE UNIT | Mr. Victor L. Abate |
| 8. SUN AREA TECHNICAL INSTITUTE | Mr. Ronald L. Hoffman |
| 9. PSBA LIAISON | Mr. Ronald E. Wilson |

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| 10. | POLICY COMMITTEE | Mr. Thomas J. Rubillo |
| 11. | BUILDINGS AND GROUNDS COMMITTEE | Mr. Thomas J. Rubillo |
| 12. | FINANCE/BUDGET COMMITTEE | Mrs. Sherryl L. Wagner |
| 13. | SUPPORT STAFF NEGOTIATION COMMITTEE | Mr. Jeremy M. Tittle |
| 14. | PROFESSIONAL STAFF NEGOTIATION COMMITTEE | Mrs. Sherryl L. Wagner |
| 15. | TRANSPORTATION COMMITTEE | Mr. Ronald L. Hoffman |
| 16. | BOARD AND/OR ADMINISTRATOR COMMENTS | Mr. Victor L. Abate |
| X. | ADJOURNMENT | Mr. Victor L. Abate |

There being no further business, the work session was adjourned at _____ p.m.