

MIDD-WEST SCHOOL DISTRICT

Regular Meeting
West Snyder Elementary School
Music Room
Monday, March 27, 2017

A QUALITY EDUCATION FOR ALL, FOR LIFE

I. **OPENING CEREMONY**

II. **CALL TO ORDER: 7:00 p.m.** Mr. Victor L. Abate

III. **ROLL CALL:** Mr. Victor L. Abate

BOARD OF SCHOOL DIRECTORS PRESENT ABSENT LATE ARRIVAL

Mr. Victor L. Abate, President
Mrs. Sherryl L. Wagner, Vice President
Mr. Shawn A. Sassaman, Treasurer
Mr. Ronald L. Hoffman
Mr. Tony G. McKnight
Mr. Christopher T. Nesbit
Mr. Thomas J. Rubillo
Mr. Jeremy M. Tittle
Mr. Ronald E. Wilson
Mr. Richard J. Musselman, Superintendent (Non-Voting Member)
Ms. Allyson L. Folk, Secretary (Non-Member)

OTHERS

Mr. Joseph W. Stroup, Director of Curriculum and Instruction
Mr. Michael A. Miller, Business Manager
Attorney Orris C. Knepp, III, Solicitor

IV. **PUBLIC COMMENT ON AGENDA ITEMS**

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

V. **SCHEDULED SPEAKERS** Mr. Victor L. Abate

VI. **STUDENT REPORT** Miss Gabrielle A. Edmiston and Miss Libby R. Sankey

VII. **ITEMS FOR ACTION**

A. **BUSINESS AND FISCAL** Mr. Shawn A. Sassaman

1. **MINUTES**

- a. Approval is recommended of the minutes of the February 27, 2017, regular meeting of the Mid-West School District Board of Directors.

May I have a motion to approve the minutes as presented.

Motion:
Second:
Discussion:
Vote:
Result:

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period February 27, 2017, through March 27, 2017.

May I have a motion to approve payment of the list of bills chargeable against the funds and accounts indicated as presented and as included in the supporting documents.

Motion:
Second:
Discussion:
Vote:
Result:

3. **TREASURER'S REPORTS**

Approval is recommended for the Treasurer's Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending February 28, 2017.

May I have a motion to approve the Treasurer's Reports for the funds listed for the period ending February 28, 2017, as presented.

Motion:
Second:
Discussion:
Vote:
Result:

4. **BUS DRIVER**

Approval is recommended for the following individual as a bus driver for the 2016-2017 school year:

Hunters Valley, Inc.

Joseph E. Adamic effective March 9, 2017

May I have a motion to approve the individual as a bus driver as presented.

Motion:
Second:
Discussion:
Vote:
Result:

5. **BUDGET TRANSFER**

Approval is recommended of the budget transfer for the 2016-2017 school year for ongoing budgetary needs.

May I have a motion to approve the budget transfer for the 2016-2017 school year for ongoing budgetary needs as presented.

Motion:
Second:
Discussion:
Vote:
Result:

6. **MASTER SERVICES AGREEMENT – FRONTLINE TECHNOLOGIES GROUP, LLC, DBA FRONTLINE EDUCATION**

Approval is recommended of the Master Services Agreement between Frontline Technologies Group, LLC, dba Frontline Education and the Mid-West School District to provide recruiting and hiring solution software and absence and substitute management solution software (formerly called Aesop) at a startup cost of \$8,900.00 and an annual subscription cost of \$18,997.00.

May I have a motion to approve the Master Services Agreement between Frontline Technologies Group, LLC, dba Frontline Education and the Mid-West School District as presented.

Motion:
Second:
Discussion:
Vote:
Result:

7. **SPRING ATHLETIC TRANSPORTATION BIDS**

Approval is recommended of the spring athletic transportation bids in the amount of \$2,601.00 as follows:

Hunters Valley, Inc.	\$ 390.00
Narehood Transportation, LLC	\$1,055.00
Strawser Busing, LLC	\$1,156.00

May I have a motion to approve the spring athletic transportation bids as presented.

Motion:
Second:

Discussion:
Vote:
Result:

8. **DONATION – MIDD-WEST SPORTS BOOSTERS**

Approval is recommended to accept a donation in the amount of \$4,000.00 from the Midd-West Sports Boosters for financially disadvantaged student athletes in Grades 9-12 who qualify for free/reduced lunch status in designated areas of need.

May I have a motion to accept the donation as presented.

Motion:
Second:
Discussion:
Vote:
Result:

B. **POLICY AND PROGRAMS**

Mrs. Sherryl L. Wagner

1. **POLICY GUIDE 202 – ELIGIBILITY OF NONRESIDENT STUDENTS**

Approval is recommended to renew Policy Guide 202, Eligibility of Nonresident Students, without any revisions.

May I have a motion to approve to renew Policy Guide 202, Eligibility of Nonresident Students, without any revisions as presented.

Motion:
Second:
Discussion:
Vote:
Result:

2. **REVISED POLICY GUIDE 217 – GRADUATION REQUIREMENTS**

Approval is recommended of revised Policy Guide 217, Graduation Requirements, on first reading.

May I have a motion to approve revised Policy Guide 217, Graduation Requirements, on first reading as presented.

Motion:
Second:
Discussion:
Vote:
Result:

3. **REVISED POLICY GUIDE 810 – TRANSPORTATION**

Approval is recommended of revised Policy Guide 810, Transportation, on first reading.

May I have a motion to approve revised Policy Guide 810, Transportation, on first reading as presented.

Motion:
Second:
Discussion:
Vote:
Result:

4. **REVISED POLICY GUIDE 917 – PARENTAL/FAMILY INVOLVEMENT**

Approval is recommended of revised Policy Guide 917, Parental/Family Involvement, on first reading.

May I have a motion to approve revised Policy Guide 917, Parental/Family Involvement, on first reading as presented.

Motion:
Second:
Discussion:
Vote:
Result:

5. **2017-2018 SCHOOL CALENDAR – SECOND AND FINAL READING**

Approval is recommended of the 2017-2018 school calendar on second and final reading.

May I have a motion approve the 2017-2018 school calendar on second and final reading as presented.

Motion:
Second:
Discussion:
Vote:
Result:

C. **PERSONNEL**

Mrs. Sherryl L. Wagner

1. **EMPLOYMENT – CERTIFICATED – EXTENDED CONTRACT**

Approval is requested to employ the following individual:

- a. Long-term Substitute – Lyndee A. Sheaffer – Elementary Teacher (Grade 1) – Middleburg Elementary School – Effective: March 25, 2017, through the remainder of the 2016-2017 school year only – Salary: \$43,866.00 pro rated *{Replacement/Aucker}*

May I have a motion to employ the individual as presented.

Motion:
Second:
Discussion:
Vote:
Result:

2. **EMPLOYMENT – CLASSIFIED – EXTENDED**

Approval is requested to employ the following individual:

- a. Long-term Substitute – Sara M. Shambach – Instructional Assistant – Library – West Snyder Elementary School – Effective: April 3, 2017, through the remainder of the 2016-2017 school year only – Salary: \$7.25 per hour {Replacement/Sheedy}

May I have a motion to employ the individual as presented.

Motion:
 Second:
 Discussion:
 Vote:
 Result:

3. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individuals for the 2016-2017 school year:

William L. Phillips*	Assistant Varsity Baseball Coach	MWHS	\$2,485.00
Ryan J. Swineford*	Assistant Junior Varsity Baseball Coach	MWHS	\$2,485.00

**Pending receipt of Act 151, 114, 24 and 31*

May I have a motion to approve the individuals as presented.

Motion:
 Second:
 Discussion:
 Vote:
 Result:

b. **EXTRA-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2017-2018 school year:

Christopher S. Sauer	Boys Soccer Coach – Head	MWHS	\$3,747.00
Lance C. Burris	Girls Soccer Coach – Head	MWHS	\$3,448.00
Jodie L. Sheaffer	Field Hockey Coach – Head	MWHS	\$3,597.00
Brian A. Beward	Golf Coach – Head	MWHS	\$3,123.00
Stanley L. Share	Cross Country Coach	MWHS	\$3,123.00

May I have a motion to approve the individuals as presented.

Motion:
 Second:
 Discussion:
 Vote:
 Result:

c. **AFTER-SCHOOL TUTOR**

Approval is recommended of the following individual as an after-school tutor for the 2016-2017 school year:

Adam D. Steininger, Jr.

May I have a motion to approve the individual as presented.

Motion:
Second:
Discussion:
Vote:
Result:

4. **ADDITIONS TO SUBSTITUTE LISTS**

a. **CERTIFICATED**

Approval is recommended of the following individual as a certificated substitute at a rate of \$80.00 per day for the 2016-2017 school year:

Linette M. Lantz PreK – 4

May I have a motion to approve the individual as presented.

Motion:
Second:
Discussion:
Vote:
Result:

b. **CLASSIFIED/CLERICAL**

Approval is recommended of the following individual as a clerical substitute at a rate of \$7.25 per hour for the 2016-2017 school year:

Lisa A. Gearhart

May I have a motion to approve the individual as presented.

Motion:
Second:
Discussion:
Vote:
Result:

c. **CLASSIFIED/INSTRUCTIONAL ASSISTANT**

Approval is recommended of the following individual as an instructional assistant substitute at a rate of \$7.25 per hour for the 2016-2017 school year:

Lisa A. Gearhart

May I have a motion to approve the individual as presented.

Motion:
Second:
Discussion:
Vote:
Result:

5. **LEAVES OF ABSENCE**

Approval is recommended of the following medical leaves of absence:

- a. Middle-West High School – Effective: April 12, 2017, through approximately May 2, 2017
- b. Middleburg Elementary School – Effective: On or about May 17, 2017, through approximately June 28, 2017
- c. District Administrative Office – Effective: On or about August 5, 2017, through approximately October 16, 2017

May I have a motion to approve the medical leaves of absence as presented.

Motion:
Second:
Discussion:
Vote:
Result:

6. **UNCOMPENSATED LEAVE OF ABSENCE**

Approval is recommended of the following uncompensated leave of absence:

- a. Middleburg Elementary School – Effective: March 27, 2017, through the remainder of the 2016-2017 school year

May I have a motion to approve the uncompensated leave of absence as presented.

Motion:
Second:
Discussion:
Vote:
Result:

7. **SUMMER STUDY PROGRAMS**

- a) As per Article VI., Section K., of the Collective Bargaining Agreement, the Administration has received an “Application for Summer Study Program” from Brian A. Beward to pursue a four-year Master of Education in Classroom Technology at Wilkes University beginning with the summer of 2017 contingent upon satisfactory completion of the 2016-2017 school year.

May I have a motion to approve the summer study program for Brian A. Beward as presented.

Motion:
Second:
Discussion:
Vote:
Result:

- b) As per Article VI., Section K., of the Collective Bargaining Agreement, the Administration has received an "Application for Summer Study Program" from Peter J. Voss to pursue a four-year Certificate Program in Principalship at Pennsylvania State University beginning with the summer of 2017 contingent upon satisfactory completion of the 2016-2017 school year.

May I have a motion to approve the summer study program for Peter J. Voss as presented.

Motion:
Second:
Discussion:
Vote:
Result:

8. **RETIREMENTS**

Approval is requested to accept the following retirements:

Daniel L. Weber Biology Teacher Mid-West High School	Effective: June 1, 2017, or the last day of the 2016-2017 school year
Robert C. Etzler, Jr. Full-time Night-shift Custodian West Snyder Elementary School	Effective: June 2, 2017
Susan N. Masana Instrumental Music Teacher Mid-West Middle School/ Middleburg Elementary School	Effective: June 2, 2017, or the last day of the 2016-2017 school year
Donald C. Fogle, Jr. Full-time Custodian Middleburg Elementary School	Effective: June 5, 2017
Deborah D. Esbenshade Cafeteria Worker West Snyder Elementary School	Effective: August 31, 2017

May I have a motion to accept the retirements as presented.

Motion:
Second:

Discussion:
Vote:
Result:

D. **OTHER** Mr. Victor L. Abate

VIII. **CLOSING CEREMONIES**

IX. **PUBLIC COMMENT** Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

X. **SCHEDULED SPEAKERS** Mr. Victor L. Abate

XI. **REPORTS**

1. **SUPERINTENDENT** Mr. Richard J. Musselman

2. **DIRECTOR OF CURRICULUM AND INSTRUCTION** Mr. Joseph W. Stroup

3. **BUSINESS AND FISCAL** Mr. Michael A. Miller

4. **STUDENT ATHLETIC ACTIVITIES** Mrs. Bree A. Solomon

5. **FOOD SERVICE OPERATIONS** Mr. John S. Rosselli

6. **MAINTENANCE AND FACILITIES** Mr. Gary L. Thomas

7. **CENTRAL SUSQUEHANNA INTERMEDIATE UNIT** Mr. Victor L. Abate

8. **SUN AREA TECHNICAL INSTITUTE** Mr. Ronald L. Hoffman

9. **PSBA LIAISON** Mr. Ronald E. Wilson

10. **POLICY COMMITTEE** Mr. Thomas J. Rubillo

11. **BUILDINGS AND GROUNDS COMMITTEE** Mr. Thomas J. Rubillo

12. **FINANCE/BUDGET COMMITTEE** Mrs. Sherryl L. Wagner

13. **SUPPORT STAFF NEGOTIATION COMMITTEE** Mr. Jeremy M. Tittle

14. **PROFESSIONAL STAFF NEGOTIATION COMMITTEE** Mrs. Sherryl L. Wagner

15. **TRANSPORTATION COMMITTEE** Mr. Ronald L. Hoffman

16. **BOARD AND/OR ADMINISTRATOR COMMENTS** Mr. Victor L. Abate

XII. **ADJOURNMENT** Mr. Victor L. Abate

There being no further business, the regular meeting was adjourned at _____ p.m.