

MIDD-WEST SCHOOL DISTRICT

Special Meeting/ Work Session
West Snyder Elementary School
Music Room
Monday, March 13, 2017

A QUALITY EDUCATION FOR ALL, FOR LIFE

- I. **EXECUTIVE SESSION: 6:30 p.m.**
- II. **OPENING CEREMONY**
- III. **CALL TO ORDER: 7:00 p.m.** Mr. Victor L. Abate
- IV. **ROLL CALL:** Mr. Victor L. Abate

<u>BOARD OF SCHOOL DIRECTORS</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>LATE ARRIVAL</u>
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Mr. Victor L. Abate, President
Mrs. Sherryl L. Wagner, Vice President
Mr. Shawn A. Sassaman, Treasurer
Mr. Ronald L. Hoffman
Mr. Tony G. McKnight
Mr. Christopher T. Nesbit
Mr. Thomas J. Rubillo
Mr. Jeremy M. Tittle
Mr. Ronald E. Wilson
Mr. Richard J. Musselman, Superintendent (Non-Voting Member)
Ms. Allyson L. Folk, Secretary (Non-Member)

OTHERS

Mr. Joseph W. Stroup, Director of Curriculum and Instruction
Mr. Michael A. Miller, Business Manager
Attorney Orris C. Knepp, III, Solicitor

V. **PUBLIC COMMENT ON AGENDA ITEMS**

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

- VI. **SCHEDULED SPEAKERS** Mr. Victor L. Abate
- VII. **ITEMS FOR ACTION**
 - A. **BUSINESS AND FISCAL** Mr. Shawn A. Sassaman

1. **BUS DRIVER**

Approval is recommended for the following individual as a bus driver for the 2016-2017 school year:

Hunters Valley, Inc.

Amber A. Sechrist effective March 6, 2017

May I have a motion to approve the individual as a bus driver as presented.

Motion:
Second:
Discussion:
Vote:
Result:

2. **BUS STOP**

Approval is recommended for the following bus stop:

8210 Stage Road, McClure (van)

May I have a motion to approve the bus stop as presented.

Motion:
Second:
Discussion:
Vote:
Result:

3. **PROPOSAL TO PROVIDE CONSTRUCTION MATERIALS TESTING AND INSPECTION SERVICES – WEST SNYDER ELEMENTARY SCHOOL RENOVATION PROJECT – PHASE 2**

Approval is recommended of the proposal from Hillis-Carnes Engineering Associates, Inc., to provide construction materials testing and inspection services for the West Snyder Elementary School Renovation Project – Phase 2.

May I have a motion to approve the proposal from Hillis-Carnes Engineering Associates, Inc., to provide construction materials testing and inspection services for the West Snyder Elementary School Renovation Project – Phase 2 as presented.

Motion:
Second:
Discussion:
Vote:
Result:

B. **POLICY AND PROGRAMS**

Mrs. Sherryl L. Wagner

1. **FIELD TRIP**

Approval is recommended of the following field trip:

- a. DECA – Mid-West High School – Anaheim, CA – April 25, 2017, through May 1, 2017 – 8 Students/2 Adults – Cost to Organization: \$8,264.00 – Cost to District – \$500.00

May I have a motion to approve the field trip as presented.

Motion:
Second:
Discussion:
Vote:
Result:

C. **PERSONNEL**

Mrs. Sherryl L. Wagner

1. **APPOINTMENTS**

a. **EXTRA-CURRICULAR – VOLUNTEER**

Approval is recommended of the following individual as a volunteer for the 2016-2017 school year:

Andrew J. Sassaman	Track and Field Coach	MWHS
Andrew J. Sassaman	Junior High Boys Soccer Coach	MWMS

May I have a motion to approve the individual as presented.

Motion:
Second:
Discussion:
Vote:
Result:

2. **LEAVE OF ABSENCE**

Approval is recommended of the following medical leave of absence:

- a. Mid-West High School – Effective: March 9, 2017, through the remainder of the 2016-2017 school year

May I have a motion to approve the medical leave of absence as presented.

Motion:
Second:
Discussion:
Vote:
Result:

3. **RESIGNATIONS**

Approval is requested to accept the following resignations:

Thane J. Spriggle
Assistant Girls Soccer Coach
Mid-West High School

Effective: March 4, 2017

Stephen R. Elliott
Assistant Varsity Baseball Coach
Mid-West High School

Effective: March 7, 2017

Linette M. Lantz
Instructional Assistant – Library
West Snyder Elementary School

Effective: April 1, 2017

May I have a motion to accept the resignations as presented.

Motion:
Second:
Discussion:
Vote:
Result:

D. **OTHER**

Mr. Victor L. Abate

1. **STUDENT DISCIPLINE**

The Administration recommends adoption of the student discipline recommendation and directs the Superintendent to give notice of the action to Student 03-2017 and the parents and advise them of the disciplinary recommendation.

May I have a motion to adopt the Administration's recommendation as presented.

Motion:
Second:
Discussion:
Vote:
Result:

2. **STUDENT DISCIPLINE**

The Administration recommends adoption of the student discipline recommendation and directs the Superintendent to give notice of the action to Student 04-2017 and the parents and advise them of the disciplinary recommendation.

May I have a motion to adopt the Administration's recommendation as presented.

Motion:
Second:
Discussion:
Vote:
Result:

VIII. **CLOSING CEREMONIES**

IX. **PUBLIC COMMENT** Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

X. **SCHEDULED SPEAKERS** Mr. Victor L. Abate

XI. **ADJOURNMENT** Mr. Victor L. Abate

There being no further business, the special meeting was adjourned at _____ p.m.

WORK SESSION

I. **CALL TO ORDER:** _____ p.m. Mr. Victor L. Abate

II. **ROLL CALL:** Mr. Victor L. Abate

BOARD OF SCHOOL DIRECTORS PRESENT ABSENT LATE ARRIVAL

- Mr. Victor L. Abate, President
- Mrs. Sherryl L. Wagner, Vice President
- Mr. Shawn A. Sassaman, Treasurer
- Mr. Ronald L. Hoffman
- Mr. Tony G. McKnight
- Mr. Christopher T. Nesbit
- Mr. Thomas J. Rubillo
- Mr. Jeremy M. Tittle
- Mr. Ronald E. Wilson
- Mr. Richard J. Musselman, Superintendent (Non-Voting Member)
- Ms. Allyson L. Folk, Secretary (Non-Member)

OTHERS

- Mr. Joseph W. Stroup, Director of Curriculum and Instruction
- Mr. Michael A. Miller, Business Manager
- Attorney Orris C. Knepp, III, Solicitor

III. **SCHEDULED SPEAKERS** Mr. Victor L. Abate

IV. **ITEMS FOR WORK SESSION**

A. **BUSINESS AND FISCAL** Mr. Shawn A. Sassaman

1. **MINUTES**

- a. Approval is recommended of the minutes of the February 27, 2017, regular meeting of the Mid-West School District Board of Directors.
- b. Approval is recommended of the minutes of the March 13, 2017, work session of the Mid-West School District Board of Directors.

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period February 27, 2017, through March 27, 2017.

3. **TREASURER'S REPORTS**

Approval is recommended for the Treasurer's Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending February 28, 2017.

4. **BUDGET TRANSFER**

Approval is recommended of the budget transfer for the 2016-2017 school year for ongoing budgetary needs.

5. **MASTER SERVICES AGREEMENT - FRONTLINE TECHNOLOGIES GROUP, LLC, DBA FRONTLINE EDUCATION**

Approval is recommended of the Master Services Agreement between Frontline Technologies Group, LLC, dba Frontline Education and the Mid-West School District to provide recruiting and hiring solution software and absence and substitute management solution software (formerly called Aesop) at a startup cost of \$8,900.00 and an annual subscription cost of \$18,997.00.

B. **POLICY AND PROGRAMS**

Mrs. Sherryl L. Wagner

1. **POLICY GUIDE 202 - ELIGIBILITY OF NONRESIDENT STUDENTS**

Approval is recommended to renew Policy Guide 202, Eligibility of Nonresident Students, without any revisions.

2. **REVISED POLICY GUIDE 217 - GRADUATION REQUIREMENTS**

Approval is recommended of revised Policy Guide 217, Graduation Requirements, on first reading.

3. **REVISED POLICY GUIDE 810 - TRANSPORTATION**

Approval is recommended of revised Policy Guide 810, Transportation, on first reading.

4. **REVISED POLICY GUIDE 917 - PARENTAL/FAMILY INVOLVEMENT**

Approval is recommended of revised Policy Guide 917, Parental/Family Involvement, on first reading.

5. **2017-2018 SCHOOL CALENDAR - SECOND AND FINAL READING**

Approval is recommended of the 2017-2018 school calendar on second and final reading.

C. **PERSONNEL**

Mrs. Sherryl L. Wagner

1. **EMPLOYMENT – CERTIFICATED – EXTENDED CONTRACT**

- a. Long-term Substitute – Lyndee A. Sheaffer – Elementary Teacher (Grade 1) – Middleburg Elementary School – Effective: March 25, 2017, through the remainder of the 2016-2017 school year only – Salary: \$43,866.00 pro rated *{Replacement/Aucker}*

2. **EMPLOYMENTS – CERTIFICATED**

Approval is requested to employ the following individuals:

- a. Extended-rate Substitute – _____ – Chemistry/General Science Teacher – Midd-West High School – Effective: March 8, 2017, through the remainder of the 2016-2017 school year only pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$80.00 per day for the first thirty (30) consecutive days and \$235.84 per day for the remainder of the assignment *{Replacement/Hutchinson}*
- b. Extended-rate Substitute – _____ – General Science Teacher – Midd-West High School – Effective: On or about April 16, 2017, through the remainder of the 2016-2017 school year only pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$80.00 per day for the first thirty (30) consecutive days and \$235.84 per day for the remainder of the assignment *{Replacement/Hutchinson}*

3. **EMPLOYMENT – CLASSIFIED – EXTENDED**

Approval is requested to employ the following individual:

- a. Long-term Substitute – Sara M. Shambach – Instructional Assistant – Library – West Snyder Elementary School – Effective: April 3, 2017, through the remainder of the 2016-2017 school year only – Salary: \$7.25 per hour *{Replacement/Sheedy}*

4. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individuals for the 2016-2017 school year:

_____	Assistant Varsity Baseball Coach	MWHS	\$ _____
_____	Assistant Junior Varsity Baseball Coach	MWHS	\$ _____

b. **EXTRA-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2017-2018 school year:

_____	Boys Soccer Coach – Head	MWHS	\$ _____
_____	Field Hockey Coach – Head	MWHS	\$ _____
_____	Golf Coach – Head	MWHS	\$ _____
_____	Cross Country Coach	MWHS	\$ _____

c. **AFTER-SCHOOL TUTOR**

Approval is recommended of the following individual as an after-school tutor for the 2016-2017 school year:

Adam D. Steininger, Jr.

5. **ADDITION TO SUBSTITUTE LIST**

a. **CERTIFICATED**

Approval is recommended of the following individual as a certificated substitute at a rate of \$80.00 per day for the 2016-2017 school year:

Linette M. Lantz PreK – 4

6. **LEAVES OF ABSENCE**

Approval is recommended of the following medical leaves of absence:

- a. Middleburg Elementary School – Effective: On or about May 17, 2017, through approximately June 28, 2017
- b. District Administrative Office – Effective: On or about August 5, 2017, through approximately October 16, 2017

7. **UNCOMPENSATED LEAVE OF ABSENCE**

Approval is recommended of the following uncompensated leave of absence:

- a. Middleburg Elementary School – Effective: March 27, 2017, through the remainder of the 2016-2017 school year

8. **SUMMER STUDY PROGRAMS**

- a) As per Article VI., Section K., of the Collective Bargaining Agreement, the Administration has received an “Application for Summer Study Program” from Brian A. Beward to pursue a four-year Master of Education in Science, Technology, Engineering and Mathematics (STEM) Education at Wilkes University beginning with the summer of 2017 contingent upon satisfactory completion of the 2016-2017 school year.
- b) As per Article VI., Section K., of the Collective Bargaining Agreement, the Administration has received an “Application for Summer Study Program” from Peter J. Voss to pursue a four-year Certificate Program in Principalship at Pennsylvania State University beginning with the summer of 2017 contingent upon satisfactory completion of the 2016-2017 school year.

9. **RETIREMENTS**

Approval is requested to accept the following retirements:

{Three received to date. The deadline is March 15, 2017, to be eligible for severance benefits.}

D. **OTHER** Mr. Victor L. Abate

1. **DISCUSSION ON FURNITURE, FIXTURES AND EQUIPMENT FOR WEST SNYDER ELEMENTARY SCHOOL**

2. **DISCUSSION ON FOOTBALL**

V. **CLOSING CEREMONIES**

VI. **PUBLIC COMMENT** Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

VII. **SCHEDULED SPEAKERS** Mr. Victor L. Abate

VIII. **REPORTS**

1. **SUPERINTENDENT** Mr. Richard J. Musselman

2. **DIRECTOR OF CURRICULUM AND INSTRUCTION** Mr. Joseph W. Stroup

3. **BUSINESS AND FISCAL** Mr. Michael A. Miller

4. **STUDENT ATHLETIC ACTIVITIES** Mrs. Bree A. Solomon

5. **FOOD SERVICE OPERATIONS** Mr. John S. Rosselli

6. **MAINTENANCE AND FACILITIES** Mr. Gary L. Thomas

7. **CENTRAL SUSQUEHANNA INTERMEDIATE UNIT** Mr. Victor L. Abate

8. **SUN AREA TECHNICAL INSTITUTE** Mr. Ronald L. Hoffman

9. **PSBA LIAISON** Mr. Ronald E. Wilson

10. **POLICY COMMITTEE** Mr. Thomas J. Rubillo

11. **BUILDINGS AND GROUNDS COMMITTEE** Mr. Thomas J. Rubillo

12. **FINANCE/BUDGET COMMITTEE** Mrs. Sherryl L. Wagner

13. **SUPPORT STAFF NEGOTIATION COMMITTEE** Mr. Jeremy M. Tittle

14. **PROFESSIONAL STAFF NEGOTIATION COMMITTEE** Mrs. Sherryl L. Wagner

15. **TRANSPORTATION COMMITTEE** Mr. Ronald L. Hoffman

16. **BOARD AND/OR ADMINISTRATOR COMMENTS**

Mr. Victor L. Abate

IX. **ADJOURNMENT**

Mr. Victor L. Abate

There being no further business, the work session was adjourned at _____ p.m.