

**NORTHWESTERN SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES**

OCTOBER 10, 2019, 7:00 P.M.
NORTHWESTERN HIGH LIBRARY
3431 N 400 W, KOKOMO IN 46901

The Board of School Trustees met in regular session at 7:00 P.M. All Board members were present, as well as corporation administrative staff including Kristen Bilkey, Jeff Layden, Scott Simmons, and Michele Short, and 20 interested parties. President Jonathan Underwood called the meeting to order and Ted Merrell opened with prayer. The minutes of the Sept. 12, 2019 meeting were presented and reviewed. Jonathan Eller made the motion to approve minutes as presented. Janet Lovelace seconded; motion passed. The agenda was then presented with the request to remove the request for an overnight band event and add discussion with regard to required school bus specification requirements. Steve Jones made the motion to approve the agenda as amended. Ted Merrell seconded and motion passed unanimously.

STUDENT OF THE MONTH

The following students were recognized as October Students of the Month:

Howard Elem School – **Jace Rooze**, son of Kregg and Shelby Rooze. Jace is in Mrs. Warner's fourth-grade class.

Northwestern Elementary – **Sidney Overstreet**, daughter of Robert and Erica Overstreet. Sidney is a first grader in Mrs. Kucholick's class.

Northwestern Middle School- **Breeanne Applegate** – daughter of Josh and Christy Applegate and an 8th grader at the middle school.

Northwestern High School – Sept - **Ky Berry**, son of James and Jamie Berry. Ky is a senior at the high school.

Oct – **Alie Ford**, daughter of Shawn and Keristen Ford. Alie is also a senior at the high school.

TOP TIGER

Tica Rogers – Northwestern High School – Language Arts Teacher.

I. SUPERINTENDENT'S REPORT

A. Treasurer's Report:

- A. Appropriations Report
- B. Fund Report

II. CLAIMS AND FINANCIAL

Claim vouchers in the amount of \$776,927.02 and 2 payroll claim listings totaling \$1,080,160.88 were unanimously approved for payment on a motion made by Steve Jones and seconded by Ted Merrell.

III. PERSONNEL

Jonathan Eller made the motion to approve personnel recommendations. Janet Lovelace seconded and the following were approved unanimously.

- D. Accept the following resignations: **Audra Cobble**, HES food service, effective October 4, 2019, **Patricia Buckley** – corporation bus driver, effective Sept. 12, 2019, and **Christina Lopez**-custodian, effective Oct. 12, 2019.
- E. Approve the employment of the following: **Wendy Blue** - part-time food service effective October 14, 2019 and **Eric Nelson** – corporation bus driver, effective October 11, 2019.
- F. Grant the request of **Brittany Daily** for FMLA leave for second semester of the current school year.
- G. Approve homebound duties for **Mary Clem** for 4 hours per week from Sept. 23 – Dec. 10, 2019.
- H. Grant unpaid leave requests of the following: Felicia Kuffell- medical leave from Sept 24-27; Tara Keller – personal leave on Sept 20, 2019; Kelly Minglin-personal on Nov 19-22, 2019, Tammy Smith – personal on Oct 7, and Chuck Lingelbaugh- medical LOA - 1st semester of the current school.
- I. Approve the following individuals as substitute teachers for the 2019-20 school year: Erica Plutat

IV. CONSIDER ACTION TO ADOPT NEOLA POLICY UPDATES AND CHANGES ON SECOND READING

NEOLA Vol 31 No. 2 Policy updates were presented for adoption on second reading. These updates are in response to legislative action and assure Northwestern's compliance with these recent changes. The board unanimously approved adoption on a motion made by Ted Merrell and second by Steve Jones.

VI. CONSIDER ACTION TO ADOPT RESOLUTION(S) TO TRANSFER APPROPRIATION AND/OR TRANSFER(S) OF FUNDS

Mrs. Bolser submits two Resolutions for adoption as follows:

- A. Resolution 1910-1 – Resolution to Transfer Appropriation
- B. Resolution 1910-2 – Resolution to Transfer Amounts from the Education Fund to the Operations Fund

Jonathan Eller made the motion to table adoption of these resolutions until the next meeting. Janet Lovelace seconded and motion passed unanimously.

VII. CONDUCT A PUBLIC HEARING WITH REGARD TO THE PROPOSED 2020 BUDGET

The school board conducted a public hearing regarding the 2020 budget. Mrs. Bilkey and Mrs. Bolser shared opening remarks and explained the budget process. Mr. Underwood then opened the hearing for public comment. There being no questions or comments, he then closed the public hearing.

VIII. DISCUSSION WITH REGARD TO REQUIRED SCHOOL BUS SPECIFICATION REQUIREMENTS

Mr. Layden led discussion with regard to required school bus specifications not met on bus #21. He has been in contact with the contracted carrier with regard to the required cameral installation. The driver has scheduled the installation to bring the bus into compliance. In further discussion, Ted Merrell asked if we have all equipment back from the Jones'. Mr. Jones responded that he and his wife are waiting to be reimbursed for damages to buses due to equipment installations. Mr. Layden responded that he has requested, but not received an invoice for said damages. Mr. Jones responded that he will re-send an invoice.

IX. PUBLIC COMMENTS - none

X. BOARD COMMENTS – Janet Lovelace thanked Jamie Bolser for her work with the budget preparation.

There being no further business, Janet Lovelace made the motion to adjourn. Steve Jones seconded and the Board adjourned at 8:00 p.m. to executive session.

President

Vice President

Secretary

Next Meeting – Oct 21, 2019 –Budget Adoption Meeting - Northwestern HS Library – 7:00 P.M.
Nov. 14, 2019 – Northwestern High School Library – 7:00 P.M.

8:00 P.M. EXECUTIVE SESSION:

The Board of School Trustees met in executive session at 8:00 P.M. All Board members were present,. Discussion was limited to the advertised agenda of discussion of a job performance evaluation of an individual employee.

President

Vice President

Secretary