

The regular meeting of the Board of Education of Community Unit School District No. 100 was held Thursday September 19, 2019 in the office of the Board of Education. The meeting was called to order at 6:30 P.M. by Greg Brown, President. Other board members present were Peggy Perdun, Vice President; Stan Kary, Secretary; David Bryden, Andy Carey, Kyle Graham, and Jake Warford. Also in attendance were Brad Tuttle, Superintendent; Alan Churchman, District Administrator; Lisa Schuenke, Director of Finance and Human Resources; Keri Lakin, Special Education and Early Childhood Coordinator; Kim Anderson, Principal; Cory Breden, Principal; Michelle Brown, Principal; Jason Brunaugh, Principal; Kristie Hurley, Principal; Keith Norman, Technology Director; Debbie Trochuck, District Secretary; Genevieve Mossman District employee; Abbey Hayes and Mallory Duggan, JCHS students; and Paul Riechman. District employee Chris Skinner entered the meeting at 6:41 P.M.

PUBLIC HEARING

At 6:30 P.M. the Board of Education of Community Unit School District No. 100, Jersey and Greene Counties, Illinois (the "School Board") held a public hearing to provide information and seek comments from the public on the tentative budget for FY2020.

Mrs. Schuenke presented an overview of the tentative FY2020 budget including estimated revenues and revenue sources, and expenditures in the funds making up the budget.

Discussion was held.

There were no public comments.

Mr. Brown closed the hearing at 6:47 P.M.

CLOSED SESSION

A motion was made by Graham, seconded by Kary to move to closed session for the purpose of discussion regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s); legal counsel, collective negotiating matters or deliberations; board vacancies; evidence or testimony presented in a hearing where authorized by law; purchase or lease of real property; sale or purchase of securities, investments or investment contracts; security procedures; student disciplinary cases or any matter involving an individual student; litigation; self-evaluation, practices and procedures, or professional ethics; minutes of meetings lawfully closed; internal control weaknesses, potential fraud risk areas; establishment of reserves, settlement or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District.

On roll call, Brown, yes; Bryden, yes; Carey, yes; Graham, yes; Kary, yes; Perdun, yes; Warford, yes. Motion carried.

The board moved to closed session at 6:47 P.M.

The board returned from closed session at 7:23 P.M.

A motion was made by Kary, seconded by Carey to resume open session. On roll call, Bryden, yes; Carey, yes; Graham, yes; Kary, yes; Perdun, yes; Warford, yes; Brown, yes. Motion carried.

The meeting resumed with the Pledge of Allegiance and reciting of the Mission Statement.

RECOGNITION OF GUESTS/WELCOME VISITORS/PUBLIC COMMENT

JCHS Student Report

Abbey Hayes and Mallory Duggan, representatives of the Student Leadership Council, each reported on activities taking place this school year within the various sports teams, clubs and groups.

There was no public comment.

DISCUSSION ITEMS

None

CONSENT AGENDA

A motion was made by Kary, seconded by Graham to approve the following consent agenda as presented:

I. Minutes & Finance

A. Approve Board Minutes

1. Open Session(s)

- a. Regular Meeting – August 15, 2019
- b. Special Meeting – None

2. Closed Sessions(s)

- a. Regular Meeting – August 15, 2019 (held)
- b. Special Meeting – None

B. Bookkeeper's Financial Position/Treasurer's Reports – None

C. Budget Report – None

D. Approve Expenditures – September 2019

II. Personnel Items

A. Approve Resignation(s)

1. Kathy DePauw, Cook, JCMS, effective September 13, 2019 for the purpose of retirement
2. Leslie Eads, Bus Driver, effective August 31, 2019 for the purpose of retirement
3. Terry Kinder, Bus Driver, effective August 15, 2019 for the purpose of retirement

B. Approve Extra-Curricular Assignment(s)

1. Scott Burney, Head Girls' Soccer Coach, JCHS, effective for the 2019-20 school year
2. Candy Wagner, Assistant Softball Coach, JCHS, effective for the 2019-20 school year
3. Candy Wagner, Assistant Softball Coach, JCMS, effective for the 2019-20 school year
4. Courtney Schroeder, Assistant Cross Country Coach, JCMS, effective for the 2019-20 school year
5. Jeff Goetten, Volunteer FFA Sponsor, effective for the 2019-20 school year
6. Kourtney Hall, Volunteer Girls Basketball Coach, JCMS, effective for the 2019-20 school year

C. Approve Leave of Absence - None

D. Approve Non-Certified Personnel

1. Steve Hayes, Full Time Bus Driver, effective immediately
2. Charlie McCoy, Full Time Bus Driver, effective immediately
3. John Shelton, Full Time Bus Driver, effective immediately
4. Amy Welch, Full Time Bus Rider, effective immediately
5. Roger Roentz, Temporary Bus Driver

E. Approve Temporary Disability Leave – None

F. Employ Certificated Personnel - None

G. Employ Educational Support Personnel

1. Dana Fitzgibbons, Title I Paraprofessional, effective September 6, 2019

III. Other – None

On roll call, Carey, yes; Graham, yes; Kary, yes; Perdun, yes; Warford, yes; Brown, yes; Bryden, yes. Motion carried.

ACTION ITEMS

1. Budget FY 2020 – Adoption

A motion was made by Kary, seconded by Carey to adopt the following resolution:

WHEREBY the Board of Education of Community Unit School District #100, counties of Jersey and Greene, State of Illinois caused a budget to be prepared in tentative form, and the same has been made conveniently available for public inspection for at least thirty days prior to final action thereon;

AND WHEREAS as public hearing was held as to such budget on the 19th of September, 2019; notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied within;

NOW THEREFORE BE it resolved by the Board of Education of said District as follows:

Section 1: That the fiscal year of this School District be and the same as fixed and declared to be beginning July 1, 2019 and ending June 30, 2020.

Section 2: That the following budget containing an estimated amount available is hereby adopted as the budget of the School District for said fiscal year:

FUND	Estimated Revenue/Transfers	Estimated Expenses/Transfers
Educational	\$17,898,480	\$17,992,429
Operations/Maintenance	\$ 2,182,828	\$ 2,128,932
Debt Service	\$ 3,696,763	\$ 3,643,479
Transportation	\$ 2,432,742	\$ 2,532,255
IMRF/Social Security	\$ 978,826	\$ 1,169,089
Capital Projects	\$ 353,000	\$ 885,000
Working Cash	\$ 166,473	\$ 300
Tort Immunity	\$ 1,503,909	\$ 1,791,900
Fire Prevention	\$ 166,523	\$ 255,000
Grand Total	\$29,379,544	\$30,398,384

Adopted this day September 19, 2019

President, Board of Education

Secretary, Board of Education

On roll call, Graham, yes; Kary, yes; Perdun, yes; Warford, yes; Brown, yes; Bryden, yes; Carey, yes. Motion carried.

2. Bid – Two Maintenance Trucks

Mr. Churchman reported that a bid opening was held on September 12, 2019 at 9:00 a.m. in the District office for the purchase of two 2020 ¾ ton pickup trucks. Three bids were submitted and one vendor was present for the opening. Those submitting bids were:

- a. Marshall Chevrolet/Buick/GMC
- b. Jerseyville Motor Company
- c. Marty Cancila Chrysler, Dodge, Jeep, Ram

Mr. Churchman recommended accepting the low bid from Marshall Chevrolet/Buick/GMC at \$57,450 plus fees.

A motion was made by Perdun, seconded by Bryden to accept the low bid for two maintenance trucks from Marshall Chevrolet/Buick/GMC as presented. On roll call, Kary, yes; Perdun, yes; Warford, yes; Brown, yes; Bryden, yes; Carey, yes; Graham, yes. Motion carried.

3. Board Policies – Second Reading and Adoption

A motion was made by Carey, seconded by Graham to approve the second reading and adoption of the following board policies to be placed in the digital board policy manual as presented.

2:110	Qualifications, Term, and Duties of Board Officers
2:140	Communications to and from the Board
2:140-E	Guidance for Board member Communications, Including Email Use
2:230	Public Participation at Board of Education Meetings and Petitions to the Board
2:240	Board Policy Development
3:60	Administrative Responsibility of the Building Principal
4:90	Activity Funds
4:20	Fund Balances
6:40	Curriculum Development
5:35	Compliance with the Fair Labor Standards Act
5:40	Communicable and Chronic Infectious Disease
5:130	Responsibilities Concerning Internal Information
5:310	Compensatory Time-Off
6:110	Programs for Students At Risk of Academic Failure and/or Dropping Out of School
5:180	Temporary Illness or Temporary Incapacity
7:170	Vandalism
6:340	Student Testing and Assessment Program

On roll call, Perdun, yes; Warford, yes; Brown, yes; Bryden, yes; Carey, yes Graham, yes; Kary, yes. Motion carried.

4. Administrator Compensation

A motion was made by Warford, seconded by Perdun, to approve compensation for District administrators as presented in closed session. On roll call, Warford, yes; Brown, yes; Bryden, yes; Carey, yes; Graham, yes; Kary, yes; Perdun, yes. Motion carried.

5. Overnight Trip Request

A motion was made by Graham, seconded by Kary to approve the trip request of Genevieve Mossman and Chris Skinner, Sponsors to Costa Rica in June/July 2021 as presented. On roll call, Brown, yes; Bryden, yes; Carey, yes; Graham, yes; Kary, yes; Perdun, yes; Warford, yes. Motion carried.

Genevieve Mossman exited the meeting at 7:36 p.m.

6. Fundraisers

Mr. Tuttle requested that this item be amended to include a fundraiser for Jersey County Against Drugs (JCAD), who would like to sell T-Shirts.

A motion was made by Carey, seconded by Kary to amend the action item to include T-Shirt sales by Jersey County Against Drugs (JCAD). On roll call, Brown, yes; Bryden, yes; Carey, yes; Graham, yes; Kary, yes; Perdun, yes; Warford, yes. Motion carried.

A motion was made by Perdun, seconded by Warford to approve the following fundraisers as amended:

- a. East Elementary School
 - 1) TJ's Pizza – Fall 2019
 - 2) Walk-A-Thon – Spring 2020
- b. West Elementary School
 - 1) Firecreek Snack Sticks – Fall 2019
 - 2) TJ's Pizza – Spring 2020
- c. Jersey Community Middle School
 - 1) School Dances
 - 2) Chocolate Bar Sales
 - 3) Student Council: Boo-Grams, Candy Canes, and Val-O-Grams Sales; Wounded Warrior Run
 - 4) Special Olympics: Basket Raffle
 - 5) Panther Pride Club: Movie Night
- d. Jersey County Against Drugs
 - 1) T-Shirt Sales

On roll call, Bryden, yes; Carey, yes; Graham, yes; Kary, yes; Perdun, yes; Warford, yes; Brown, yes. Motion carried.

OTHER BUSINESS

None

BOARD COMMITTEE REPORTS

Mr. Tuttle reported that he and Peggy Perdun attended the Region III Annual Board meeting last night. Peggy serves as representation from the Jersey CUSD No. 100 Board.

Mr. Churchman reported that the Facility Committee will need to meet week after next to discuss a potential turf project and bus lease.

Mr. Tuttle discussed bringing in an outside group to an ESSA Committee meeting to explain the new funding formula.

ADMINISTRATIVE REPORTS

Enrollment and Suspension and Expulsion Reports

First day attendance, sixth day enrollment, August enrollment, and the August Suspension and Expulsion reports were provided for informational purposes.

Principals' Reports

Jason Brunaugh, Principal, Jersey Community Middle School reported that there will be a full day of professional development on October 15th, including legal updates and customer service training. The Regional Office of Education will provide additional professional development throughout the year.

Kim Anderson, Principal, East Elementary School reported that they are enjoying the renovations made over the summer to their entry and the addition of a conference room, which has already been in use. She also reported on the new 4th grade club whose students use technology while obtaining skills.

Michelle Brown, Principal, Grafton Elementary School, reported that the reading coach, Barb Smith, provided through Title I funds, has been visiting Grafton, East, and West Elementary schools and Jersey Community Middle School. She also reported on the training by Melanie Fessler with data coaches, also made possible through Title funds. Mrs. Brown reported how beneficial MAP data has been. She announced that Grafton Elementary School's Fall Carnival will be held October 18th.

Kristie Hurley, Principal, West Elementary School also reported on their excitement with the MAP data and training digital coaches are receiving from Melanie Fessler. She expressed her appreciation for Mr. Breden, Mr. Kanne, and Mr. Churchman for working together to find a time for JCHS to host West Elementary School's Christmas program. Mrs. Hurley also reported on the library nights held every other Thursday.

Cory Breden, Principal, Jersey Community High School reported on the new learning lab and advanced placement courses. He also reported that the new camera system is installed and working. Mr.

Breden reported that they are continuing to promote adding positive items of information on the Jersey App.

Directors' Reports

District Administrator

Alan Churchman reported that the solar project should begin October 1 – 14 and finish the end of December. He is working with Tremco on JCHS roof repairs. He expressed appreciation for an easement granted by Phillip Hansen to allow trees to be cut down on his property, which will be beneficial to the solar project. Mr. Churchman also reported on final items to be addressed at the new West Elementary School cafetorium.

Special Education Coordinator and Early Childhood Director

Keri Lakin reported that staff in the new learning lab is working hard to develop relationships with students. Mrs. Lakin also reported that the new program at JCMS is going well. The new staff has been wonderful and she is getting positive feedback from parents.

Director of Finance and Human Resources

Mrs. Schuenke reported that the annual audit was just completed and went smoothly. She is waiting on the final reports.

Director of Technology

Mr. Norman reported on the new camera system. He also reported on Ed360 and the ability to upload MAP data that will follow students as they move into the higher grades.

Superintendent Report

Mr. Tuttle reported on the following:

- Calendar Update – Expecting approval in the next week. October 15th will be a full day of professional development
- Challenging start of school
- Appreciation for staff who did a great job getting ready for the start of school
- Appreciation for approval of camera system, which has been beneficial in multiple situations

Mr. Brown made the following announcements:

- October 11 Early Dismissal – 2:00 P.M.
- October 14 Columbus Day – No School
- October 15 District Institute – No School for Students
- October 17 Regular Board of Education Meeting – 6:30 P.M.

ADJOURNMENT

A motion was made by Warford, seconded by Perdun to adjourn. On roll call, Carey, yes; Graham, yes; Kary, yes; Perdun, yes; Warford, yes; Brown, yes; Bryden, yes. Motion carried.

The regular meeting of September 19, 2019 adjourned at 8:14 P.M.