

**NEW BERLIN C.U.S.D. #16**  
**SEMI-MONTHLY PAY SCHEDULE**  
**2023-2024**

All timesheets, substitute sheets, and extra duty pay slips are due to the District Office no later than 5 business days after the last day of the pay period. Any items received after that date will be held until the next pay period.

PAY PERIOD	PAY DATE *	WEEKS
6/4/2023 - 6/17/2023	Friday, June 30, 2023	2
6/18/2023 - 7/8/2023	Friday, July 14, 2023	3
7/9/2023 - 7/22/2023	Tuesday, August 1, 2023	2
7/23/2023 - 8/5/2023	Tuesday, August 15, 2023	2
8/6/2023 - 8/19/2023	Friday, September 1, 2023	2
8/20/2023 - 9/2/2023	Friday, September 15, 2023	2
9/3/2023 - 9/23/2023	Friday, September 29, 2023	3
9/24/2023 - 10/7/2023	Friday, October 13, 2023	2
10/8/2023 - 10/21/2023	Wednesday, November 1, 2023	2
10/22/2023 - 11/4/2023	Wednesday, November 15, 2023	2
11/5/2023 - 11/18/2023	Friday, December 1, 2023	2
11/19/2023 - 12/2/2023	Friday, December 15, 2023	2
12/3/2023 - 12/23/2023	Tuesday, January 2, 2024	3
12/24/2023 - 1/6/2024	Friday, January 12, 2024	2
1/7/2024 - 1/20/2024	Thursday, February 1, 2024	2
1/21/2024 - 2/3/2024	Thursday, February 15, 2024	2
2/4/2024 - 2/17/2024	Friday, March 1, 2024	2
2/18/2024 - 3/2/2024	Friday, March 15, 2024	2
3/3/2024 - 3/23/2024	Thursday, March 28, 2024	3
3/24/2024 - 4/6/2024	Monday, April 15, 2024	2
4/7/2024 - 4/20/2024	Wednesday, May 1, 2024	2
4/21/2024 - 5/4/2024	Wednesday, May 15, 2024	2
5/5/2024 - 5/18/2024	Friday, May 31, 2024	2
5/19/2024 - 6/8/2024	Friday, June 14, 2024	3

\* All employees of the District will be paid on the 1st and 15th day of each month. If the 1st or 15th occurs on Saturday, Sunday, or a holiday, the pay date will be the previous business day. The only exception will be the first pay date in January, which shall be the first business day on or after January 2nd.