



## Meridian CUSD #101

1401 Mounds Road  
Mounds IL, 62964  
Ph.(618)-342-6773  
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October 16, 2019

Dear Parent/Guardian:

On Thursday, October 24 and Tuesday, October 29, Meridian School District will be holding Parent/Teacher Conference from 4:00 P.M. until 7:30 P.M. each day. We will also have a full day of conferences on Thursday, October 31, from 8 AM until 3 PM. There will be no student attendance this day.

On behalf of the District staff, we would like to extend to each parent an invitation to visit the school and discuss your child's progress.

To expedite the scheduling of conferences on these days, please complete the attached form and return it to the school by Tuesday, October 22.

To ensure every parent has an opportunity to talk to the teacher, it is necessary to place a 15-minute time limit on each conference. Please help the teacher keep his/her schedule. Also, staff members request that you do not bring younger children to the conferences to avoid distractions.

We hope to see you then.

Sincerely,

Jonathan Green  
Superintendent

Maryanne Boren  
High School Principal

Novella Harris  
Elementary Principal

**MERIDIAN SCHOOL**  
1401 Mounds Road – Mounds, IL 62964

Name of Teacher: \_\_\_\_\_

Name of Student: \_\_\_\_\_

The following times are available for a conference with your child's teacher. Please choose three times and number in order of preference. Please return this form by Tuesday, October 22

Thursday, Oct. 24, 2019:

4:00 – 4:15 _____	5:00 – 5:15 _____	6:00 – 6:15 _____	7:00 – 7:15 _____
4:15 – 4:30 _____	5:15 – 5:30 _____	6:15 – 6:30 _____	7:15 – 7:30 _____
4:30 – 4:45 _____	5:30 – 5:45 _____	6:30 – 6:45 _____	_____
4:45 – 5:00 _____	5:45 – 6:00 _____	6:45 – 7:00 _____	_____

Tuesday, Oct. 29, 2019:

4:00 – 4:15 _____	5:00 – 5:15 _____	6:00 – 6:15 _____	7:00 – 7:15 _____
4:15 – 4:30 _____	5:15 – 5:30 _____	6:15 – 6:30 _____	7:15 – 7:30 _____
4:30 – 4:45 _____	5:30 – 5:45 _____	6:30 – 6:45 _____	_____
4:45 – 5:00 _____	5:45 – 6:00 _____	6:45 – 7:00 _____	_____

Thursday, Oct. 31 2019:

8:00 – 8:15 _____	9:30 – 9:45 _____	11:00 – 11:15 _____	1:15 – 1:30 _____
8:15 – 8:30 _____	9:45 – 10:00 _____	11:15 – 11:30 _____	1:30 – 1:45 _____
8:30 – 8:45 _____	10:00 – 10:15 _____	11:30 – 11:45 _____	1:45 – 2:00 _____
8:45 – 9:00 _____	10:15 – 10:30 _____	11:45 – 12:00 _____	2:15 – 2:30 _____
9:00 – 9:15 _____	10:30 – 10:45 _____	LUNCH	2:30 – 2:45 _____
9:15 – 9:30 _____	10:45 – 11:00 _____	1:00 – 1:15 _____	2:45 – 3:00 _____

I would like to also see the following teacher(s): \_\_\_\_\_  
\_\_\_\_\_

Parent Signature: \_\_\_\_\_