SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
REGULAR MEETING AGENDA
Monday, October 21, 2019 ~ 6:00 pm

Note: Meeting will be held in City Council Chambers, 3rd Floor, City Hall Annex

Members present: John Roux, Scott Sheppard, Don Jamison, Emily Sheffield, Kendra Williams

Student Reps present: Harrielle Bernard, Natalie St. Onge

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Gwen Bedell, Business Administrator
Bernie Flynn, Curriculum Director
Gordie Salls, Athletic Director

A. Call to Order

B. Pledge of Allegiance

C. Adjustments None

D. Approval of Minutes
   1. October 7, 2019, Executive Session, 5:00 pm (Attachment D.1.)
      Recommendation: To approve the minutes as presented.

E. Public Comments

F. Communications None

G. Committee Reports
   1. Construction Updates
      i. SHS/SRTC Construction Project
      ii. Elementary Construction Projects
H. Superintendent’s Report
   1. Student Representative Reports
   2. Field Trip Announcements
      i. SRTC dual enrollment students to Thomas College (Waterville, ME) on 11/18/19
   3. Peter Dewitt Program update
   4. SHS Band – participation in the John Mackey Clinic at USM on 11.12.19
   5. School Bond Referendum
   6. Open Letter to the Community (Attachment H.6.)

I. Directors’ Reports
   1. Athletic Director Gordie Salls
   2. Business Administrator Gwen Bedell
   3. Assistant Superintendent Steve Bussiere
   4. Curriculum Director Bernie Flynn

J. New Business
   1. Legacy Naming Rights – Gwen Bedell
      i. Naming Rights - Pratt & Whitney - Emergency Services Bay at SHS/SRTC
         Recommendation: To approve Pratt & Whitney’s request for lifetime naming rights for
         the Emergency Services Bay at SHS/SRTC for the sum of $10,000.00.
      ii. Physical display of Naming Rights for Partners Bank
         Recommendation:
   2. RFP Dump Truck – Gwen Bedell (Attachment J.2.)
      Award of Dump Truck bid
      Recommendation: To approve the lease-purchase of a 2019 Ford F-550 dump truck in
      the amount of $67,877.00 from Arundel Ford.

K. Old Business
   None

L. Resignations
   1. Superintendent Nelson will announce the following resignations:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Eff. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Davis, Kathryn</td>
<td>Assistant Principal</td>
<td>12.31.19</td>
</tr>
<tr>
<td>Fitzpatrick, Kristin</td>
<td>Arts Afire Studio Coordinator</td>
<td>10.11.19</td>
</tr>
<tr>
<td>Graffam, Chelsea</td>
<td>Kitchen personnel</td>
<td>10.17.19</td>
</tr>
<tr>
<td>Keeney, Scott</td>
<td>Asst. Swim Coach</td>
<td>2.1.19</td>
</tr>
<tr>
<td>Payeur, Vicki</td>
<td>Special education Ed Tech</td>
<td>10.18.19</td>
</tr>
</tbody>
</table>
M. Staff Appointments

1. Superintendent Nelson will announce the following appointments:

<table>
<thead>
<tr>
<th>School</th>
<th>Position</th>
<th>Appointee</th>
</tr>
</thead>
<tbody>
<tr>
<td>CJL</td>
<td>Teacher Mentor</td>
<td>Gillis, Holly</td>
</tr>
<tr>
<td>CJL</td>
<td>Teacher Mentor</td>
<td>Moulton, Karly</td>
</tr>
<tr>
<td>CJL</td>
<td>Teacher Mentor</td>
<td>Werner, Dawna</td>
</tr>
<tr>
<td>District</td>
<td>Asst. Math Coach, K-4</td>
<td>Christie, Penny</td>
</tr>
<tr>
<td>District</td>
<td>Asst. Math Coach, K-4</td>
<td>Nadeau, Megan</td>
</tr>
<tr>
<td>District</td>
<td>Asst. Math Coach, K-4</td>
<td>Parnham, Missy</td>
</tr>
<tr>
<td>District</td>
<td>Asst. Math Coach, K-4</td>
<td>Taylor, Angie</td>
</tr>
<tr>
<td>District</td>
<td>Grade Level Leader - 1</td>
<td>Deschambault, Sara</td>
</tr>
<tr>
<td>District</td>
<td>Grade Level Leader - 2</td>
<td>Levy, Michelle</td>
</tr>
<tr>
<td>District</td>
<td>Grade Level Leader - 3</td>
<td>Daly, Kristin</td>
</tr>
<tr>
<td>District</td>
<td>Grade Level Leader - 4</td>
<td>Lapointe, Kimberly</td>
</tr>
<tr>
<td>District</td>
<td>Grade Level Leader - 5</td>
<td>Greene, Luba</td>
</tr>
<tr>
<td>District</td>
<td>PLCSS Chair</td>
<td>Daly, Kristin</td>
</tr>
<tr>
<td>District</td>
<td>PLCSS Chair</td>
<td>Ericson, Nicholas</td>
</tr>
<tr>
<td>District</td>
<td>PLCSS Member - CJL</td>
<td>McCall, Kathy</td>
</tr>
<tr>
<td>District</td>
<td>PLCSS Member - CJL</td>
<td>Werner, Dawna</td>
</tr>
<tr>
<td>District</td>
<td>PLCSS Member - SHS</td>
<td>Camire, Mark</td>
</tr>
<tr>
<td>District</td>
<td>PLCSS Member - SHS</td>
<td>Ericson, Nicholas</td>
</tr>
<tr>
<td>District</td>
<td>PLCSS Member - SHS</td>
<td>Tibbetts, Kelly</td>
</tr>
<tr>
<td>District</td>
<td>PLCSS Member - SJHS</td>
<td>Frasier, Erin</td>
</tr>
<tr>
<td>District</td>
<td>PLCSS Member - SJHS</td>
<td>Labbe, Angie</td>
</tr>
<tr>
<td>District</td>
<td>PLCSS Member - Willard</td>
<td>Daly, Kristin</td>
</tr>
<tr>
<td>District</td>
<td>PLCSS Member - Willard</td>
<td>Vermette, Diane</td>
</tr>
<tr>
<td>SHS</td>
<td>Alternative School Dept. Chair</td>
<td>Webb, Karen</td>
</tr>
<tr>
<td>SHS</td>
<td>Anime Club Advisor</td>
<td>Boudreau, Kathryn</td>
</tr>
<tr>
<td>SHS</td>
<td>Art Club Advisor</td>
<td>Gillis, Meghan</td>
</tr>
<tr>
<td>SHS</td>
<td>Band Director</td>
<td>Scarano, Erica</td>
</tr>
<tr>
<td>SHS</td>
<td>Chorus</td>
<td>Kirton, Jane</td>
</tr>
<tr>
<td>SHS</td>
<td>Civil Rights Club Advisor</td>
<td>Laber-Smith, Rebecca</td>
</tr>
<tr>
<td>SHS</td>
<td>Colorguard Instructor</td>
<td>Karakitukova, Yovana</td>
</tr>
<tr>
<td>SHS</td>
<td>Drama Advisor - 2 plays</td>
<td>Baker, Kristie</td>
</tr>
<tr>
<td>SHS</td>
<td>Drama Advisor - 2 plays</td>
<td>Williams, Brett</td>
</tr>
<tr>
<td>SHS</td>
<td>Early Hall Monitor</td>
<td>Arsenault, Lisa</td>
</tr>
<tr>
<td>SHS</td>
<td>Early Hall Monitor</td>
<td>White, Kerrie</td>
</tr>
</tbody>
</table>

2. Superintendent Nelson will announce the following co-curricular/extra-curricular appointments:
SHS  ELA Dept. Chair        Tibbetts, Kelly
SHS  ELA Dept. Chair        White, Elizabeth
SHS  Environmental Club Advisor  Marass, Beth
SHS  Environmental Club Advisor  West, Valerie
SHS  Freshmen Class Advisor  Baker, Kristie
SHS  Freshmen Class Advisor  Kane, Mike
SHS  Freshmen Class Advisor  Smith, Nate
SHS  Future Educators of America Advisor  Baker, Kristie
SHS  Future Educators of America Advisor  Tibbetts, Kelly
SHS  GSTA Advisor  Thompson, Sandra
SHS  Health & Wellness Advisor  Way, Kevin
SHS  Jazz Band Director  Scarano, Erica
SHS  Junior Class Advisor  Pattershall, Cyndy
SHS  Junior Class Advisor  Russell, Jed
SHS  Marching Band Director, Asst.  Hastings, Heather
SHS  Math Dept. Chair  Camire, Mark
SHS  Math Team Advisor  Soule, Adam
SHS  Musical Business Manager  Baker, Kristie
SHS  Musical Business Manager  Williams, Brett
SHS  Musical Director  Kirton, Jane
SHS  NHS Advisor  Thompson, Sandra
SHS  NHS Advisor  Works, Laurie
SHS  Ocean Bowl Advisor  Marass, Beth
SHS  PE Dept. Chair  Walker, Diana
SHS  Peer Helpers Advisor  Letourneau, Beth
SHS  Pep Band  Scarano, Erica
SHS  Pep Club Advisor  Farnsworth, Shannon
SHS  PLP Assistant  Preston, Sarah
SHS  PLP Assistant  Quarles, Sally
SHS  School Counseling Dept. Chair  Letourneau, Beth
SHS  School Treasurer  Soule, Adam
SHS  Science/Technology Dept. Chair  Walker, Steve
SHS  Science/Technology Dept. Chair  West, Valerie
SHS  Senior Class Advisor  Boissonneault, Mark
SHS  Senior Class Advisor  Kearson, Rossie
SHS  Social Studies Dept. Chair  Perry, Barbara
SHS  Sophomore Class Advisor  Hall, Ann
SHS  Sophomore Class Advisor  Williams, Melinda
SHS  Special Ed Dept. Chair  Munro, Alex
SHS  Student Council Advisor  English, Heather
SHS  Student Council Advisor  White, Elizabeth
SHS  Teacher Mentor  Baker, Kristie
SHS  Teacher Mentor  English, Heather
<table>
<thead>
<tr>
<th>School</th>
<th>Position</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>SHS</td>
<td>Teacher Mentor</td>
<td>Ericson, Nicholas</td>
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<tr>
<td>SHS</td>
<td>Teacher Mentor</td>
<td>Fallon, Mike</td>
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<td>SHS</td>
<td>Teacher Mentor</td>
<td>Kane, Mike</td>
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<td>Teacher Mentor</td>
<td>Kirton, Jane</td>
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<td>Teacher Mentor</td>
<td>Quarles, Sally</td>
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<td>SHS</td>
<td>Teacher Mentor</td>
<td>Tibbetts, Kelly</td>
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<tr>
<td>SHS</td>
<td>Teacher Mentor</td>
<td>White, Elizabeth</td>
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<tr>
<td>SHS</td>
<td>Chair</td>
<td>Warner, Maggie</td>
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<tr>
<td>SHS</td>
<td>Winter Guard</td>
<td>Karakitukova, Yovana</td>
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<tr>
<td>SHS</td>
<td>Winter Percussion</td>
<td>Carpenter, Meg</td>
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<tr>
<td>SHS</td>
<td>World Languages Dept. Chair</td>
<td>Clement, Joshua</td>
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<tr>
<td>SHS</td>
<td>Yearbook Business Manager</td>
<td>Cormier, Donna</td>
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<td>SHS</td>
<td>Yearbook Distaff Advisor</td>
<td>Tibbetts, Kelly</td>
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<td>SHS</td>
<td>Civil Rights Club Advisor</td>
<td>Whitney, Heidi</td>
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<td>SHS</td>
<td>Marching Band Director</td>
<td>Scarano, Erica</td>
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<td>SHS</td>
<td>Marching Band Percussion</td>
<td>Carpenter, Meg</td>
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<td>SJHS</td>
<td>Allied Arts Dept. Chair</td>
<td>Baker Roux, Carol</td>
</tr>
<tr>
<td>SJHS</td>
<td>Allied Arts Dept. Chair</td>
<td>Roy, Amanda</td>
</tr>
<tr>
<td>SJHS</td>
<td>Art Club Advisor</td>
<td>Orchard, Samantha</td>
</tr>
<tr>
<td>SJHS</td>
<td>Band/Jazz Band Director</td>
<td>Baker Roux, Carol</td>
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<tr>
<td>SJHS</td>
<td>Bike Club</td>
<td>Roeder Knight, Sue</td>
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<tr>
<td>SJHS</td>
<td>Chorus</td>
<td>Peitruch, Justin</td>
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<tr>
<td>SJHS</td>
<td>Drama Club</td>
<td>Bellefeuille, Adam</td>
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<td>SJHS</td>
<td>ELA Dept. Chair</td>
<td>Cote, Pam</td>
</tr>
<tr>
<td>SJHS</td>
<td>ELA Dept. Chair</td>
<td>Shorey, Kim</td>
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<tr>
<td>SJHS</td>
<td>Math Club Advisor</td>
<td>Hilt, Samantha</td>
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<td>SJHS</td>
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<td>Look, Meghan</td>
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<tr>
<td>SJHS</td>
<td>Math Dept. Chair</td>
<td>White, Rachel</td>
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<tr>
<td>SJHS</td>
<td>Mechanical Advantage</td>
<td>Nason, Sara</td>
</tr>
<tr>
<td>SJHS</td>
<td>PLP Assistant</td>
<td>Birch, Karen</td>
</tr>
<tr>
<td>SJHS</td>
<td>PLP Assistant</td>
<td>Cote, Pam</td>
</tr>
<tr>
<td>SJHS</td>
<td>Science Dept. Chair</td>
<td>Cantara, James</td>
</tr>
<tr>
<td>SJHS</td>
<td>Social Studies Dept. Chair</td>
<td>Barry, Erin</td>
</tr>
<tr>
<td>SJHS</td>
<td>Special Ed Dept. Chair</td>
<td>Foley, Matt</td>
</tr>
<tr>
<td>SJHS</td>
<td>Student Council Advisor</td>
<td>Sawyer, Kayla</td>
</tr>
<tr>
<td>SJHS</td>
<td>Teacher Mentor</td>
<td>Allen, Jess</td>
</tr>
<tr>
<td>SJHS</td>
<td>Teacher Mentor</td>
<td>Clark, Kim</td>
</tr>
<tr>
<td>SJHS</td>
<td>Teacher Mentor</td>
<td>Holland, Greg</td>
</tr>
<tr>
<td>SJHS</td>
<td>Teacher Mentor</td>
<td>Peters, Kristi</td>
</tr>
<tr>
<td>SJHS</td>
<td>Teacher Mentor</td>
<td>Sawyer, Kayla</td>
</tr>
<tr>
<td>SJHS</td>
<td>Teacher Mentor</td>
<td>White, Rachel</td>
</tr>
<tr>
<td>SJHS</td>
<td>Yearbook</td>
<td>White, Rachel</td>
</tr>
</tbody>
</table>
N. Staff Transfers

None

O. Staff Nominations

None

P. Policies (Attachment P)

1. First Reading – Policy JFB – Student Representation to the School Committee

   **Recommendation:** To accept the first reading of Policy JFB as presented.

Q. Items for Future Agenda(s)

1. Workshop for WSSR
2. Workshop for Career Pathways

R. Calendar Announcements

1.

<table>
<thead>
<tr>
<th>Date</th>
<th>Type</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, November 4, 2019</td>
<td>Regular Meeting</td>
<td>6:00 pm</td>
<td>City Council Chambers</td>
</tr>
<tr>
<td>Monday, November 18, 2019</td>
<td>Regular Meeting</td>
<td>6:00 pm</td>
<td>City Council Chambers</td>
</tr>
</tbody>
</table>

S. Adjournment

1. **Recommendation:** To adjourn at ______.
SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES
Monday, October 7, 2019 ~ 5:00 pm

Note: Meeting was held in Superintendent’s Conference Room, 2nd Floor, City Hall Annex.

Members present: John Roux, Scott Sheppard, Don Jamison, Emily Sheffield, Kendra Williams

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Troy Watts, SHS Assistant Principal
Brent Coleman, Outreach Worker

Guests present: Student, parents

A. Call to Order

Time: 5:09 pm

B. Executive Session

1. Motion by Mr. Sheppard: To enter Executive Session to consider the re-admission of a student to Maine public schools pursuant to 1 MRSA § 405(6)(B) at 5:10 pm.
Motion seconded by Ms. Sheffield. Motion carried 5 to 0.

2. Motion by Mr. Sheppard: To exit Executive Session at 5:26 pm.
Motion seconded by Mrs. Williams. Motion carried 5 to 0.

Public Session:

3. Motion by Mr. Sheppard: The School Committee has discussed the information presented regarding the student’s request and found it to be credible and the behavior that resulted in the student being expelled will not likely recur. Based on that information, the student will be readmitted to Sanford High School after setting up a meeting with SHS administrators to map out strategies for successful re-entry. In addition, the Superintendent will provide the student and parents with a written notice of the School Committee’s findings and conclusions.
Motion seconded by Mrs. Williams. Motion carried 5 to 0.

C. Adjournment

Mr. Sheppard made a motion to adjourn at 5:27 pm.
Mrs. Williams seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

__________________________________________________
John Roux, School Committee Chair

__________________________________________________
Matt Nelson, Superintendent
OPEN LETTER TO THE SANFORD SCHOOL COMMUNITY

October 8, 2019

Over the past two days there has been a significant amount of discussion in our community about an incident that occurred recently at the Willard School in which one of our employees wrongly used a racial slur in an attempt to instruct a child about using inappropriate language. Even though I am prohibited by law from publicly disclosing the details of this incident, I feel it is important to reach out to the community and apologize on behalf of the Sanford School Department.

Building a school community whose climate and culture fosters an environment where everyone is expected to engage in positive interactions, attitudes and behaviors is one of our pillars for student success. Having a school community that is free of discrimination and bias is one of our top priorities. Over the past year, we have taken the following steps to respond and address bias:

- Understanding Bias training provided by Brandon Baldwin from the Office of Civil Rights for students at Sanford High School and additional targeted training for the high school’s Civil Rights Team.
- Understanding Bias training provided by Brandon Baldwin from the Office of Civil Rights for staff at Sanford High School and Sanford Regional Technical Center.
- WORDS Matter interactive training provided by John Jenkins for high school coaches and athletes.

This recent incident has highlighted the need to review the steps we have taken and broaden our audience to include antidiscrimination and antibias training in our elementary and middle schools. Among the things under consideration are additional education and training for our staff, students and administrators. The School Committee and I are also hoping to receive feedback from the community. We hope people feel free to reach out and share their thoughts.

Sincerely,

Matt Nelson
Superintendent of Schools
Sanford School Department
917 Main Street, Suite 200, Sanford, Maine 04073
Tel: 207-324-2810 Fax: 207-324-5742
www.sanford.org

RFQ Invitation

RFQ Project: 2019 MAINTENANCE DUMP TRUCK

The Sanford School Department invites you to participate in the bid for:

One (1) Medium Duty Dump Truck – 4x4, 4500-Series, V-Plow, Automatic.
Model Year: 2019 or 2018 if New
Manufacturer: Chevy, GMC or Ford
Color Preference: White, Silver or Gray

Sealed quotes will be accepted until 11:00 am on, Wednesday, October 16, 2019. Please send three (3) copies of your quotes to Sanford School Department Offices, 917 Main Street, Suite 200, Sanford, Maine 04073. All quotes will be publicly opened and read aloud on the day, time and place mentioned above.

RFQ Forms are available on the Sanford School Department website: www.sanford.org or by contacting the Sanford School Department Office at (207) 324 2810.
Sanford School Department
917 Main Street, Suite 200, Sanford, Maine 04073
tel: 207-324-2810 fax: 207-324-5742
www.sanford.org

RFQ Product or Service Specifications

RFQ Project: 2019 MAINTENANCE DUMP TRUCK

Sanford School Department will supply specifications as follows:

<table>
<thead>
<tr>
<th>Product/Service Specifications:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Delivery location: Maintenance Department</td>
</tr>
<tr>
<td>52 High School Boulevard</td>
</tr>
<tr>
<td>Sanford, ME 04073</td>
</tr>
<tr>
<td>Sample Required: No</td>
</tr>
<tr>
<td>MSDS Required: No</td>
</tr>
<tr>
<td>Training Required: No</td>
</tr>
<tr>
<td>Additional specifications:</td>
</tr>
<tr>
<td>• Delivery and set up charges included in the price.</td>
</tr>
<tr>
<td>• An Extended Warranty – 5 YEAR / 60 MONTHS</td>
</tr>
<tr>
<td>• Payment term – 5 year lease/purchase agreement; with purchase at $0.00 end lease term.</td>
</tr>
</tbody>
</table>

Vendors may bid to supply all products.

Vendor must note any exceptions to specifications and include said exceptions with the complete “Proposal Form for Quotations”. Exceptions must be spelled out in detail and numbered. Failure of the vendor to note any exceptions to any portion of the specifications for this RFQ may result in the rejection of the proposal.
Sanford School Department
917 Main Street, Suite 200, Sanford, Maine 04073
Tel: 207-324-2810 Fax: 207-324-5742
www.sanford.org

RFQ Contact Information

RFQ Project: 2019 MAINTENANCE DUMP TRUCK
Administrator: Gwen Bedell Gadbois, CPA, CFE, Business Administrator
RFQ Deadline: 11:00 a.m. Wednesday, October 16, 2019

RFQ Vendor Notifications:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Phone Number</th>
<th>e-mail</th>
<th>Vendor Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARUNDEL FORD</td>
<td>844-338-8748</td>
<td><a href="mailto:REROCKET@ARUNDELFORD.COM">REROCKET@ARUNDELFORD.COM</a></td>
<td>1561 PORTLAND RD</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>ARUNDEL, ME 04046</td>
</tr>
<tr>
<td>PAPE CHEVY</td>
<td>800-607-2996</td>
<td><a href="mailto:BILLADAMS@PAPECHEVROLET.COM">BILLADAMS@PAPECHEVROLET.COM</a></td>
<td>425 WESTBROOK ST SO.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>PORTLAND, ME 04106</td>
</tr>
<tr>
<td>WEIRS GMC</td>
<td>877-661-0070</td>
<td><a href="mailto:RMARTIN@WEIRSGUCKGMC.COM">RMARTIN@WEIRSGUCKGMC.COM</a></td>
<td>1513 PORTLAND RD</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>ARUNDEL, ME 04046</td>
</tr>
<tr>
<td>YANKEE FORD</td>
<td>207-799-5591</td>
<td><a href="mailto:SCOTT@YANKEEFORD.COM">SCOTT@YANKEEFORD.COM</a></td>
<td>165 WARREN DRIVE</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>PORTLAND, ME 04106</td>
</tr>
</tbody>
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Method of Notification: Email and U.S. Mail
Date of Notification: Monday, October 7, 2019
Sanford School Department
917 Main Street, Suite 200, Sanford, Maine 04073
Tel: 207-324-2810  Fax: 207-324-5742
www.sanford.org

RFQ Proposal Form

RFQ Project: 2019 MAINTENANCE DUMP TRUCK

To: Gwen Bedell Gadbois, CPA, CFE
   Business Administrator
   Sanford School Department
   917 Main Street, Suite 200
   Sanford, Maine 04073

1. In compliance with the RFQ Invitation, Notification, Contact Information, Instructions/Conditions and Product/Services Specifications dated OCTOBER 7, 2019, the undersigned proposes and agrees as follows:
   To furnish the goods or services outlined in the attached Product/Services Specifications for the sum of $671,877.00 for the period 5 years through 2024.

2. It is understood that this quoted price may not be withdrawn for a period of thirty (30) days from the date proposals are opened.

3. It is understood that all persons interested in the bid set forth herein as principals are named herein and no other person who is not mentioned herein has any interest in this proposal or the contract to be entered into. This proposal must be made without connection to any other person, company or party entering a bid and it is in all respects fair and in good faith, without collusion or fraud.

4. By signing this page, it is understood that the person, company or party represented has examined all of the RFQ documents regarding this quote and is duly informed regarding all terms and conditions included.

5. The names and addresses of all persons interested in this bid as principals are as follows:

   Rodney Brackett

   

6. The undersigned has been in business as Comm. Fleet Mgr for 25 years, during which time there have been no complaints regarding failure to complete work or default on an awarded contract.
Sanford School Department
917 Main Street, Suite 200, Sanford, Maine 04073
Tel: 207-324-2810 Fax: 207-324-5742
www.sanford.org

7. Signature information:

Dated this 15th day of OCT, 2019

By: 

(Kidney Brackett Fleet Manager)

(Printed name and title)

(Arunel Ford)

(Name of entity)

1561 Portland Rd Arundel, ME

(Address of entity)

207-590-9019 kayak@arundelford.com

(Phone and email contact information)
From: doty, Janet (J.S.) [jdoty@ford.com]  
Sent: Monday, October 14, 2019 12:50 PM  
To: cscott@arundelford.com  
Cc: Gunn, Jessica (J.L.)  
Subject: RE: Town of Sanford, ME, Quote #94434

Craig,

Below is the quote your requested. Let us know when the Town is ready to proceed.

RE: Town of Sanford, ME, Quote #94434

Ford Credit Municipal Finance is pleased to provide the following quote for review and consideration.

<table>
<thead>
<tr>
<th>Description</th>
<th>2020 Ford F-550 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quantity</td>
<td>1</td>
</tr>
<tr>
<td>Price</td>
<td>$67,332.00</td>
</tr>
<tr>
<td>APR</td>
<td>6.75%</td>
</tr>
<tr>
<td>Total Amount Financed</td>
<td>$67,877.00</td>
</tr>
<tr>
<td>Term</td>
<td>60</td>
</tr>
<tr>
<td>Payment Timing</td>
<td>Monthly in Advance</td>
</tr>
<tr>
<td>Payment Amount</td>
<td>$1,328.56</td>
</tr>
</tbody>
</table>

Please note an Underwriting Fee of $545 is included in the Total Amount Financed. Rather than financing, this fee can be paid up front with the first payment if preferable.

This quote expires on 12/13/2019. It was prepared assuming the lease qualifies for Federal Income Tax Status for Ford Credit Company LLC under Section 103 of the IRS Code. This quote is not a commitment by Ford Credit Municipal Finance. Financing is subject to credit review. Required documentation for credit
Attachment J.2.

review includes, but is not limited to, evidence of appropriation (e.g., meeting minutes, board resolutions), General Fund balance, last audited financial statement and more current financials.

Ford Credit's Municipal Lease-Purchase Plan has many features and benefits for municipalities including:

- No security deposit required, no prepayment penalty and no mileage penalty
- At inception, the municipality is the Registered Owner and Ford Credit holds the lien
- At term-end, the municipality buys the equipped vehicle for $1.00

Thank you for the opportunity to provide this quote. If you have any questions, need additional options, or would like to proceed with the application process, please contact me by phone (1-800-241-4199, Option 1) or email.

Sincerely,

Janet Doty

Janet Doty
Marketing Coordinator
idoty@ford.com

Ford Motor Credit Company ("FMCC") is providing the information contained in this document for discussion purposes only in connection with a proposed auto's length commercial leasing transaction between you and FMCC. FMCC is acting for its own interest and has financial and other interests that differ from yours. FMCC is not acting as a municipal advisor or financial advisor to you, and has no fiduciary duty to you. The information provided in this document is not intended to be and should not be construed as "advice" within the meaning of Section 15B of the Securities Exchange Act of 1934 and the municipal advisor rules of the SEC. FMCC is not recommending that you take an action and you should discuss any actions with your own advisors as you deem appropriate.
Window Sticker - 2019 F-SERIES SD

Disclaimer: This window sticker is only representative of the information contained on an actual window sticker, and may or may not match the actual window sticker on the vehicle itself. Please see your retailer for further information.

Vehicle Description
F-SERIES SD
2019 F550 4X4 CHAS/C
6.7L POWER STROKE V8 DIESEL
6-SPEED AUTO TRANS

Standard Equipment INCLUDED AT NO EXTRA CHARGE

EXTERIOR
- GRILLE - BLACK
- ROOF CLEARANCE LIGHTS
- TRAILER SWAY CONTROL
- WIPERS- INTERMITTENT

INTERIOR
- BLACK VINYL FLOOR COVERING
- PARTICULATE AIR FILTER
- UFPFITTER SWITCHES

FUNCTIONAL
- BRAKING SYSTEM
- JEWEL EFFECT HEADLAMPS
- MONO BEAM Coil SPRING FRT
- STABILIZER BAR, FRONT/REAR

SAFETY/SECURITY
- BELT-MINDER CHIME
- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 ROADSIDE ASSIST
- GLASS - SOLAR-TINTED
- HEADLAMPS - WIPE ACTIVATED
- TOW HOOKS
- TRAILER TOW WIRE HARNESS
- AIR COND. MANUAL FRONT
- OUTSIDE TEMP DISPLAY
- TILT/TELESCOPIC STR COLUMN
- VINYL SUN VISORS
- 4-WHEEL ANTI-LOCK DISC
- HILL START ASSIST
- MANUAL LOCKING HUBS
- SUSPENSION W/STAB BAR
- ADVANCETRAC W/ RSC
- SOS POST CRASH ALERT SYS

WARRANTY
- 5YR/60,000 POWERTRAIN
- 5YR/100,000 DIESEL ENGINE

Price Information

MSRP
STANDARD VEHICLE PRICE $42,040

Optional Equipment

2019 MODEL YEAR
OXFORD WHITE
MEDIUM EARTH GRAY VINYL
PREFERRED EQUIPMENT
PKG.660A
XL TRIM
AIR CONDITIONING -- CFC FREE
6.7L POWER STROKE V8 DIESEL
6-SPEED AUTO TRANS
225/70R19 5G BSW MAX TRAC
4.10 RATIO LIMITED SLIP AXLE
RAPID HEAT SUPPLEMENTAL HEATER
POWER EQUIPMENT GROUP
TELESCOPING TT MIRR-POWR/HTD
XL DECOR PACKAGE
UPFITTER INTERFACE MODULE
PLATFORM RUNNING BOARDS
LESS TIRE INFLATION MONITOR
18000#/ GVWR PACKAGE
ENGINE BLOCK HEATER
50 STATE EMISSIONS
110V/400W OUTLET
SNOW PLOW PACKAGE
TRANS POWER TAKE-OFF
PROVISION
CLEAN Idle DECAL
40 GAL AFT OF AXLE FUEL TNK
DUAL EXTRA HEAVY DUTY
ALTRNTR
XL VALUE PACKAGE
.CRUICE CONTROL
.AM/FM STEREO MF3/CLK
.SYNC VOICE ACTIVATED SYSTEMS

TOTAL VEHICLE & OPTIONS $55,145
DESTINATION & DELIVERY 1,595

TOTAL MSRP $56,740

Disclaimer: Option pricing will be blank for any item that is priced as 0 or "No Charge".

Vehicle Engine Information

CITY MPG 0
HIGHWAY MPG 0

Actual mileage will vary with options, driving conditions, driving habits and vehicle's condition. Results reported to EPA indicate that the majority of vehicles with these estimates will achieve between _ and _ mpg in the city and between _ and _ mpg on the highway. For Comparison Shopping all vehicles classified as have been issued mileage ratings from _ to _ mpg city and _ to _ mpg highway.

1- DOWNEASTER 2-4 YARD DUMP BODY MODEL DED09396
- 111" Inside length, 13" height, 86" Inside width; 96" outside width.
- 10 GA. two piece continuously welded steel floor w/ radius corners.
- Double wall side plates equals over 1/4" thickness.
- Dirt shedding, sloped design at side plates and tailgate top.
- Full depth 3/16" steel rear corner posts with banjo eye's and lower tailgate pin receiver.
- LED S/T/T lights in rear corner posts.
- LED marker lights.
- 10" Board extension pockets.
- Integrated tarp hooks.
- Tailgate consists of 10 GA inner, outer and end panels. (Double wall)
- Self aligning rear latch release for the top tailgate pins.
- 12" (1/4) 10 GA Cab shield with window.
- DUPONT IMRON ELITE Black oven cured paint with epoxy primer.
- 4" Structural steel cross members with 3" Channel cross sills.
- Double acting electric hydraulic subframe hoist with in-cab control.
- Body prop, back-up alarm, flaps.
- 2-year limited warranty.
1- 1/2" Tow plate w/2" receiver, d-rings, plug.
1- Manual load cover.
I. Policy JFB: Student Representation to the School Committee

This policy has not been updated since 2012. The School Committee held a workshop to discuss the policy on October 7, 2019.

The change in the policy allows for greater flexibility on the part of the School Committee and allows a student who is appointed to the board to continue until the end of their senior year.

The current policy appoints a student in their sophomore or junior year to one a one-year term beginning in January and ending the following December.

The following language has been added to the policy or replaced existing language:

- The School Committee encourages student representation to the Committee as follows: having one or more student representatives to the Committee beginning in January of a student’s sophomore or junior year and expiring in June of the student’s senior year.

Recommended Motions

1. Motion to accept the first reading of Policy JFB: Student Representation on the School Committee
Student Representation to the School Committee

The School Committee values student opinion when establishing policies, particularly those in the area of student privileges and other areas of student sensitivity. In keeping with this philosophy, the School Committee believes that one or more student representatives to the Committee could provide positive and beneficial input.

Therefore, the School Committee encourages student representation to the Committee as follows: having one or more student representatives to the Committee beginning in January of a student’s sophomore or junior year and expiring in June of the student’s senior year.

Students in good standing who are interested in serving in this position as defined above should complete an application for the position. The School Committee will interview candidates and select and appoint one or more to serve as liaisons between the student body and the Committee.

The Student Representative will be permitted to enter into all discussions of the School Committee at regular and special meetings, but will have no vote. The Student Representative may not attend executive sessions held at any time, or in any way try to influence the outcome of those meetings.

Adoption date: January 23, 1989
Effective date: January 23, 1989
Revision date: February 27, 2012 – Replacing policy ABC; December 2, 2013
Revision date: October 21, 2019 First Reading
Student Representation to the School Committee

The School Committee values student opinion when establishing policies, particularly those in the area of student privileges and other areas of student sensitivity. In keeping with this thinking, the School Committee believes that a student representative to the Committee could provide positive and beneficial input.

Therefore, the School Committee encourages student representation to the Committee as follows: having one or more student representatives to the Committee for a period of one (1) year, which term is meant to begin in January of that student’s sophomore year and to expire at the end of December of the student’s junior year. Student representation is also encouraged by having one or more students on the committee in January of their junior year and to expire in December of their senior year.

Students in good standing who are interested in serving in this position for a one-year period as defined above should complete an application for the position. The School Committee will interview candidates and select and appoint one to serve as liaison between the students and the Committee.

The Student Representative will be permitted to enter into all discussions of the School Committee at regular and special meetings, but will have no vote. The Student Representative may not attend executive sessions held at any time, or in any way try to influence the outcome of those meetings.

Adoption date: January 23, 1989
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