

## **EXHIBIT A – Bill of Rights for Data Security and Privacy**

### **PARENTS BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY**

The CLYMER CENTRAL SCHOOL DISTRICT is committed to protecting the privacy and security of student, teacher, and principal data. In accordance with Education Law § 2-d, the District wishes to inform the school community of the following:

- A student's personally identifiable information cannot be sold or released for any commercial purposes
- Parents have the right to inspect and review the complete contents of their child's educational records maintained by the CLYMER CENTRAL SCHOOL DISTRICT
- State and Federal Laws protect the confidentiality of personally identifiable student information, and safeguards associated with industry standards and best practices, including, but not limited to, encryption, firewalls, and password protection must be in place when data is stored or transferred
- A complete list of all student data elements collected by New York State is available for review at the following website:

<http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>

The list may also be made available by writing to:

Office of Information & Reporting Services  
New York State Education Department  
Room 863 EBA,  
89 Washington Avenue  
Albany, NY 12234

- Parents have the right to have complaints about possible breaches of student data addressed  
Complaints should be directed to:

Chief Privacy Officer Clymer Central Schools 8672 E. Main St. Clymer, NY 14724 Email: <a href="mailto:sstrother@clymercsd.org">sstrother@clymercsd.org</a>	Chief Privacy Officer New York State Education Department 89 Washington Avenue Albany, NY 12234 Email: <a href="mailto:CPO@mail.nysed.gov">CPO@mail.nysed.gov</a>
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### **SUPPLEMENTAL INFORMATION REGARDING THIRD-PARTY CONTRACTORS**

In the course of complying with its obligations under the law and providing educational services to District residents, CLYMER CENTRAL SCHOOL DISTRICT has entered into agreements with certain third-party contractors. Pursuant to such agreements, third-party contractors may have access to "student data" and/or teacher or principal data, as those terms are defined by law.

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