

Marvin Primary School
School Parent and Family Engagement Plan

School Name:	Marvin Primary
Facilitator Name:	Kathi Brown
Plan Review/Revision Date:	7/15/2020
District Level Reviewer, Title:	District Leadership Team Dr. Lonnie Myers, Superintendent Toni Hopkins, Principal Anthony Hood, Principal Brad Williams, Principal Jan Williams, Business Manager Lisa Stearman, SPED Melody Sebastian, Curriculum Coordinator
District Level Approval Date:	7/22/2020

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Heather	Smyth	Principal
Kathi	Brown	Parent Facilitator
Tammy	Montgomery	Teacher
Heather	Smyth	Teacher
Leslie	Battles	Teacher
Keith	Pigg	Parent

1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

The school will involve parents on school improvement planning committees, annual meetings, and any other planning meetings.

To take advantage of community resources, the school shall consider recruiting alumni from the school to create alumni advisory commission to provide advice and guidance for school improvement.

Parents are involved in the development of the school parent and family engagement plan by being included and attending planning meetings and plan review meetings annually.

Surveys are administered to gather feedback into the school plans for increasing and improving parental engagement. The surveys ask a variety of questions to better inform our plan such as best times of the day to host a parent night or event, types of activities parents would like to see included annually, suggestions for how to improve events, best communication methods (Facebook, School Website, Phone calls, Notes) etc...

The school shall enable the formation of a Parent Teacher/Student Organization that will foster parental and community engagement within the school and the Parental Engagement Committee will include the PTSO in the development and revision of the School Parent and Family Engagement Plans.

Coordinate and integrate parental engagement strategies with parental involvement strategies under other programs, such as the ABC Prek, Head Start Program, RISE, Parents as Teachers Program, and state-run preschool programs.

The school will engage parents in the annual evaluation of Title I programs, parent and family engagement efforts through an annual evaluation using a comprehensive needs assessment using parent and staff surveys filled out by teachers, parents, and school staff. The Title I committee will determine the effectiveness of the parent and family engagement plan and make changes if necessary.

The school will use the results of the parent survey to plan the parent and family engagement activities for the year.

The school will evaluate the activities that were suggested by the parents as part of the annual plan evaluation.

2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Our Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved will be held in October 2020.

At the annual Title I meeting, we will provide parents copies of the revised parent and family engagement policy and distribute copies of the School Parent and Family Engagement Plan.

For each Title I, Part A School, an Annual Title I meeting must be conducted. The agenda, the sign-in sheet and the minutes for this meeting must be generated separately from any other events and kept on file in the school's office.

3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Each teacher will send home a folder containing student papers and work samples each week. Parents will be asked to sign the folder and send back to school.

The school will provide to parents reports/report cards every four weeks with information regarding their child's academic progress and upcoming classroom and school events.

The school will provide to parents via Thrill-Share information, Facebook, and website regarding upcoming school events.

School website will have policy and parent resources posted.

All communication will be in a language that parents can understand (English and Spanish).

A yearly calendar is posted on the MPV District Website listing school and parent programs, meetings, and other activities to parents such as:

Parent/Teacher Conferences on October 15, 2020

Parent/Teacher Conferences on March 18, 2020

Book Fair Helpers/Book Fairs

Grandparents Day

Awards and Special Recognition Days

Reward Field Trip

Family Leadership Nights

Grade Level Orientation May

Open House August 6, 2020

PTSO

Red Ribbon Week

Music Concerts (Christmas and Spring)

Family Thanksgiving or Christmas Dinner in November/December

Veterans Day/Armed Forces Day November

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.

Compacts were distributed on August 6, 2020 at Open House in the Family Information Packet.

5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

N/A

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Our MPV Education Foundation is also a strong partnership used to provide students and families with resources they may need. Monthly at our MPV Education Foundation luncheons, families and community organizations are updated on progress toward goals and needs for each building.

We coordinate and provide services for parents and families with our Clothes Closet and Savers as well as the Fort Smith Food Pantry and our weekly snack pack program. The city of Mulberry has opened a food pantry.

7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

To support our parents and to build their capacity in helping with their student's academic success, the school will host Literacy Nights to provide information on reading and literacy standards, STEM and Science Nights to inform and educate families on the increased focus on STEM Learning and Coding, Parent Resource Centers have been updated and renovated to better service parents and families, and a variety of materials and information packets are provided at all events to support parents.

The school will distribute information packets each year that includes a copy of the school's parental engagement plan, survey for volunteer interests, suggestions on ways parents can become involved in the child's education, etc...

To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review.

Provide access to a parent center where parents may check out materials, use the computer to check child's grades, and visit education websites.

The principal of each school in a school district shall designate (1) certified member who is willing to serve as a parent facilitator.

The school provides volunteer opportunity through our Mentoring Program. Brief training will be provided to parents and community members with the information they need to participate as a mentor to help them be prepared in this role.

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Staff development the State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understanding of effective parental involvement strategies. No fewer than three(3) hours of professional development for administrators designed to enhance understanding of effective parent strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.

Parents are included in the development of the plan therefore, they are assisting in building the staff capacity because workshops and trainings vary depending on parent engagement focus each year.

Monthly and weekly in PLC meetings and Collaboration meetings the school builds the capacity of the school staff to better meet the needs of parents and families through meetings and time to discuss needs and how to address the needs of parents. Resources are provided to faculty during these collaborative meetings to educate the staff in:

- the value and utility of contributions of parents (building relationships)
- how to reach out to, communicate with, and work with parents as equal partners (positive contacts)
- how to implement and coordinate parent programs (family nights)
- how to build ties between parents and the school (strong communication skills)

More money has been set aside to allow teachers the support and materials needed to increase effectiveness of parental engagement as well as to increase the participation in planned events.

9: Building Capacity - Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

To build capacity of the school, the parent surveys and feedback is a form of consultation with the parents in order to develop goals and activities.