



## Lockwood R-1 School District Virtual Education (MOCAP)

### General Information

- Participating students will be able to select from a set of pre-approved vendors.
- Students are required to complete all coursework on campus in the Alternative Classroom.
- All LEMS/LHS student expectations listed in the LEMS/LHS handbooks apply to any student wishing to participate in the virtual education programming. Students utilizing virtual education programming are subject to discipline in keeping with the LEMS/LHS student handbooks.
- All grades received through virtual education will be recorded on the student's academic transcript.
- Extracurricular eligibility will be determined according to MSHSAA requirements.
- In order to be eligible for early release, students must meet the grade requirement for their building and be progressing at the pace prescribed by the vendor.

### Student Eligibility

To be considered eligible, students must be:

- Enrolled and residing in the Lockwood R-1 School District the previous semester.
- Currently enrolled and residing in the Lockwood R-1 School District in the current semester for which the virtual courses will be taken.
- Self-motivated and technologically proficient.
- Approved by LEMS/LHS administration.

### Enrollment

Enrollment criteria for virtual education programming is the same as for a student enrolling in seated courses. These are as follows:

- Students must enroll or withdraw from the virtual program within the first five school days from the start of a given semester.
- Virtual education students are expected to complete all elements of the assigned course work within the same timeline as the typical LEMS/LHS seated coursework (quarter and/or semester).
- All prerequisites are met as listed in the LEMS/LHS course descriptions. A face-to-face meeting with the building administration, parents, and student must be conducted prior to admission to the virtual education courses to determine the best fit for the student.
- Enrollment in virtual courses is not allowed for the purposes of earning credits beyond full-time status.
- To maintain enrollment in the virtual education program, students must complete the following:
  - A minimum of 30 hours of work per week or progress at the pace prescribed by the vendor.
  - Complete each course assigned with a passing grade by the end of the grading period (quarter/semester). (Students who do not fulfill these two requirements will not be allowed to continue in the virtual program the following grading period.)

### Other Information



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- Completed virtual courses will be counted as no less than 95% attendance in compliance with A+ standards.
- Virtual education program students must remain on track for graduation. Therefore course work should support graduation requirements as noted in the LEMS/LHS student handbook.
- LEMS/LHS administration reserves the right to enroll or withdraw any student from the virtual education program if it is in the best interest of the student.
- Tutoring will be offered by LEMS/LHS upon request and based on teacher availability.
- Students enrolled in virtual education courses will complete any MAP or end-of-course exams associated with the virtual course as required by DESE.
- More information can be viewed by visiting <https://mocap.mo.gov/catalog/>

\* LEMS/LHS administration has the right to waive any of the above requirements when circumstances deem it necessary.

By signing this document, I [**PRINT parent/guardian**] \_\_\_\_\_, Agree to the terms set forth by the Lockwood R-1 School District regarding virtual education program (MOCAP).

I authorize my student, [**PRINT student's name**] \_\_\_\_\_, to be enrolled into the MOCAP program on this **date** \_\_\_\_\_ and understand this placement is for the duration of the current semester. This form must be completed for each subsequent semester of enrollment.

We have selected the following MOCAP approved virtual education provider (circle one):

• Accelerate	• Edison	• Mizzou Academy
• Acellus	• Edmentum	• MOVA
• Edgenuity	• Greenways	• Odysseyware
• Edison	• Launch	• Other (List):

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

LEMS/LHS Designee: \_\_\_\_\_ Date: \_\_\_\_\_

Approval Granted: YES NO (If no, list reasoning on the following page.)

OFFICE USE ONLY:



## Lockwood R-1 School District Virtual Education (MOCAP)

Virtual courses:	Course completed:	Courses documented on transcript:	Semester completed:

If the request to enroll in virtual education programming was not approved by administration, explain the reasons why the student was found to be ineligible.

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