

Students

Electronic Devices

Students may possess privately owned technological devices on school property in accordance with the mandates of this policy and any applicable administrative regulations as may be developed by the Superintendent of Schools. The Hebron board of Education (the “Board”) considers allowing students to bring to school such devices to be a privilege and not a right. The Board reserves the right to revoke this privilege if a student fails to adhere to the following guidelines and/or the Board’s acceptable use and student discipline policies.

Parents and/or guardians must read and sign the attached agreement form before a student may be permitted to bring to school a privately owned technological device.

Definitions

Board Technology Resources

For the purposes of the policy, “Board Technology Resources” refers to the Board’s computers and instructional technologies; communications and data management systems; informational technologies and the Internet; and any other technology resources used by the school district and accessible by students.

Privately Owned Technological Devices

For the purposes of this policy, “Privately Owned Technological Devices” refers to privately owned wireless and/or portable electronic hand-held equipment that can be used for word processing, wireless Internet access, image capture and recording, sound recording, information transmitting and/or receiving, storing, etc. These devices may include, but are not limited to, personal laptops, Smartphones, network access devices, Kindles, Nooks, cellular telephones, radios, walkmen, CD players, and walkie-talkies, Blackberries, personal data assistants, I-Phones and other electronic signaling devices.

Use of Privately Owned Technology Devices

Privately owned technological devices may not be used during instructional time, except as specifically permitted by instructional staff. Privately owned technological devices may not be used during school recess or on a school bus.

Use of any such device for an improper purpose is prohibited. Improper purposes include, but are not limited to:

- Sending any form of harassing, threatening, or intimidating message, at any time, to any person (such communications may also be a crime);
- Gaining or seeking to gain unauthorized access to Board technology resources;

- Damaging Board technology resources;
- Accessing or attempting to access any material that is obscene or contains pornography;
- Cyberbullying;
- Taking pictures without the specific permission of the subject of the picture;
- Using a privately owned technological device to violate any school rules; or
- Taking any action prohibited by any Federal or State law.

Search of Privately Owned Technological Devices

A student's privately owned technological device may be searched if there are reasonable grounds for suspecting that the search will turn up evidence that the student has violated or is violating either the law or the rules of the school. Any such search shall be reasonably related to the objectives of the search and not excessively intrusive in light of the age and sex of the student and the nature of the infraction.

Responsibility for Privately Owned Technological Devices

Students are responsible for the safety and use of their privately owned technological devices. If a privately owned technological device is stolen, lost, or damaged, a report should be made to the building principal, who will investigate the loss in a manner consistent with procedures for stolen or damaged personal property. Students and parents should be aware that the Board is not liable for any privately owned technological device that is stolen, lost, or damaged while at school. Furthermore, the Board shall not be liable for any data plan charges or any other costs associated with the use of private technological devices. For that reason, students are advised not to share or loan their privately owned technological devices with other students.

Students shall take full responsibility for their device and shall keep it safely stored when not in use. Classroom teachers will determine the best storage location for such devices. Students are required to take home their privately owned technological devices at the end of each school day.

Disciplinary Action

Misuse of the Board's technology resources and/or the use of privately owned technological devices to access or utilize the Board's technology resources in an inappropriate manner or in a manner inconsistent with this policy will not be tolerated and will result in disciplinary action. For students, a violation of this policy may result in loss of access privileges, a prohibition on the use and/or possession of privately owned technological devices on school property, and/or suspension or expulsion in accordance with the Board's policies related to student discipline.

Access to Board Technology Resources

It is the policy of the Hebron Board of Education to permit students, using their privately owned technology devices, to access the Board's computers and instructional technologies; communications and data management systems; informational technologies and the Internet; and any other technology resources used by the school district and accessible by students. Additionally, it is the expectation of the Board of Education that students who access these resources while using privately owned technology devices will act at all times appropriately in ways which are fully in accord with applicable policies concerning technology use as well as all local, state, and federal laws.

Through the publication and dissemination of this policy statement and others related to use of the Board's computer systems, as well as other instructional means, the Board educates students about the Board's expectations for technology users.

The Board technology resources shall only be used to access educational information and to promote learning activities both at home and at school. The Board considers access to its technology resources to be a privilege and not a right. Students are expected to act at all times appropriately in ways which are fully in accord with applicable policies concerning technology use as well as all local, state, and federal laws when using the Board technology resources. Failure to do so will result in the consequences outlined herein and in other applicable policies (including, but not limited to, the Safe School Climate Plan, the Student Discipline Policy and the Use of Computers Policy).

Students must abide by the procedures outlined in this policy and all policies and applicable regulations outlined in the Board's computer use and other applicable policies. Students will be given specific information for log-on and access procedures using school accounts. No user may deviate from these log-on/access procedures. Students are advised that the Board's network administrators have the capability to identify users and to monitor all privately owned technological devices while they are logged on to the network. Students must understand that the Board has reserved the right to conduct monitoring of Board technology resources and can do so despite the assignment to individual users of passwords for system security. Any password systems implemented by the Board are designed solely to provide system security from unauthorized users, not to provide privacy to the individual system user. The system's security aspects, message delete function and personal passwords can be bypassed for monitoring purposes. Therefore, students should be aware that they should not have any expectation of personal privacy in the use of privately owned technological devices to access Board technology resources. This provision applies to any and all uses of the Board's technology resources and that any privately owned technological devices access same.

Harm to Board Technology Resources

Any act by a student using a privately owned technological device that harms the Board's technology resources or otherwise interferes with or compromises the integrity of Board technology resources will be considered vandalism and will be subject to discipline and/or appropriate criminal or civil action.

Closed Forum

This policy shall not be construed to establish a public forum or a limited open forum.

Legal References: Connecticut General Statutes

31-48D Employees engaged in electronic monitoring required to give prior notice to employees.

53a-182 Obstructing free passage: Class C misdemeanor.

53a-183 Harassment in the second degree: Class C misdemeanor

53A-250 Definitions

Electronic Communication Privacy Act, 28 U.S.C. §§2510 through 2520.

Policy adopted: March 19, 2012
Policy revised: June 14, 2012
Policy revised: October 10, 2013

Appendix A

**Hebron Public Schools
Extended Learning Device Policy**

Parents and Guardians,

Hebron Public Schools recently adopted an Extended Learning Device Policy. Many of your children have asked about whether they might use their e-readers at school. Until now we have asked that these items, and all electronics, be kept at home. However, the last thing we want is to say 'no' when a child asks to read more! If these new devices excite some students to enjoy reading, we want to encourage them. We also realize that as technology continues to advance, we need to partner with families so that we can optimize rich learning experiences for our students. Therefore, we will be allowing the use of e-readers and technology devices at school with the policy below placing some important boundaries on their use. We will begin to incorporate the use of such items as laptops, tablet computers, and e-readers with browsing capabilities for educational purposes only. Similar to other personally owned items, the district is not liable for the loss, damage, misuse, or theft of personally owned devices brought to school.

This notification is to inform and guide you through this new opportunity. Please note that students are never required to bring in outside technology to school. All students will continue to be able to utilize our school equipment. No student will be left out of the instruction process. As with any valuable item we caution you to consider how responsible and careful your child is before sending him/her to school with a Kindle, Nook, iPad, or other learning device.

Expectations:

- Students will only use appropriate technology at teachers' discretions.
- Students will only use appropriate educational applications on their device (i.e. not games and/or non-school related tasks and functions)
- Students are not to call, text, email, or electronically communicate with others from their personal device, including other students, parents, guardians, friends, and family during the school day (this includes the school bus transportation to and from school)
- Students are permitted to access only the school's network through personal devices, not private networks. More information will be provided to students for accessing the available network.

Please refer to the attached policy for full details of expectations. Prior to bringing in personally-owned technology, we ask that parents review, sign, and return the guidelines form. There is no expectation that parents need to provide a device for their child, we just want to provide guidance for those interested in the opportunity.

Students utilizing this opportunity to its fullest capacity within school expectations will find numerous benefits to instruction, resources, completion of assignments and personal organization.

Students not following expectations for use of personal devices will face school disciplinary measures and lose the privilege to utilize personal devices in school for a period of time commensurate with the infraction.

We look forward to the educational opportunities that bringing your own device will bring to our students and staff and understand that there will be some challenges with full implementation of the policy along the way. Your suggestions and feedback are always welcome. Thank you for your understanding and reinforcement of the initial procedures and expectations for this initiative.

Sincerely,

Building Principal

Appendix B

Hebron Public Schools
Extended Learning Device Permission Form

Any parent who wishes that their child use a personally owned electronic device within Hebron Public Schools must read and sign this agreement and submit to the classroom teacher prior to use.

1. Bringing personal technology into school is privilege that may be revoked if a student does not comply with these guidelines or the school's behavior and technology acceptable use expectations. The school's disciplinary and acceptable use policies apply to all student behavior, including when using a personal device.
2. The student takes full responsibility for his/her device and keeps it safely stored at all times. Depending on the furniture and layout of the classroom, the teacher will determine the best storage location. The school is not responsible for the security of the device. The device will need to go home at the end of the day.
3. The student is responsible for the proper care of their personal device, including any costs of repair, replacement, or any modifications needed to use the device at school. The District is not responsible for any lost, damaged, or stolen property. The District is not responsible for any data plan charges on mobile devices.
4. The school reserves the right to inspect a student's personal device if there is reason to believe that the student has violated Board policies, administrative procedures, school rules, or has engaged in other misconduct while using their personal device.
5. Violations of any Board policies, administrative procedures, or school rules involving a student's personally owned device may result in the loss of use of the device in school and/or disciplinary action.
6. The student must comply with teacher's request to shut down the computer or close the screen.
7. The student may not use the device to record, transmit, or post photos or video of a person or persons on school grounds or on the bus. Nor can any images or video recorded at school be transmitted or posted at any time without the express permission of the teacher.
8. The device is not to be used during recess or on a school bus.
9. The student should only use their device when granted permission by the teacher and only for educational purposes and to access relevant educational files.
10. The student will use the district's secured wireless network. Use of 3G, 4G, wireless connections is not allowed.
11. The District understands that some parents may want their child to bring a cell phone to school. Cell phones must remain turned off in school as to not interrupt the flow of instruction. Parents that need to communicate an urgent message to their child should call the main office. Cell phones must also remain turned off on school buses.

Detach and return to classroom teacher. Retain the information above.

Student's Name _____ Teacher _____

Parent/Guardian Name _____ Date _____

I (student) understand and will abide by the above policy and guidelines. I further understand that any violation of the above may result in the loss of network and/or device privileges as well as other disciplinary action.

Student Signature _____

Type of mobile device (Kindle, Nook, etc.) _____

As a parent/guardian, I understand that my child will be responsible for abiding by the above policy and guidelines. I have read and discussed them with him/her and we understand the responsibility he/she has in the use of his/her personal device. I would like to give my child permission to bring a personally owned mobile device to school.

Parent/Guardian Signature

Date