

**Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES
Board of Education Meeting
Board Room
Watertown, New York
September 18, 2019
6:00 p.m.**

MEMBERS PRESENT: Alice Draper, Jennifer Jones, Sandra Klindt, Barbara Lofink, Peter Monaco, Lynn Murray, Grace Rice, Michael Young

MEMBERS EXCUSED: Michael Kramer

MEMBERS ABSENT: None

STAFF PRESENT: Lynn Gaffney, Patricia LaClair, Leslie LaRose, Stephen Todd, Michele Traynor, Julie White

OTHERS PRESENT: Evelyn Bibbins, Francoise Piron, Nadine O'Shaughnessy

President Rice called the meeting to order at 6:06 p.m. and led the Board in the Pledge of Allegiance.

Mrs. Lynn Gaffney, Director and Julie White, Supervisor of Professional and Program Development presented information to the Board on the New York State Seal of Biliteracy Program. Mrs. Nadine O'Shaughnessy from Copenhagen and Francoise Piron from South Jefferson, explained how the Biliteracy Program has helped the students who have participated in the program. Student Evelyn Bibbins spoke to the Board about why she is in the program and how much it has helped her. For 2018-19 BOCES had 10 participating districts in the program with eleven students earning the Biliteracy Seal. Presentations for the 2019-20 school year will be shared on May 26th and 27th, 2020 in the Jefferson and Lewis Conference Rooms.

President Rice opened the meeting by inviting comments from the public. There were none and the meeting proceeded.

CONSENT AGENDA:

1. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the minutes of the regularly scheduled meeting held on August 14, 2019 were approved. Approval of
08/14/19
Regular meeting
minutes
Vote: Yes-8 No-0

- 1a. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved the amended agenda as presented. Approval of
amended agenda
Vote: Yes-8 No-0

2. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved the following Internal Claims Auditor's Report for September 18, 2019. Approval of
Internal Auditor's
Report of 9/18/19

Payroll 4	\$468,701.76	August 16, 2019
Payroll 5	482,699.93	August 30, 2019
Payroll 6	859,665.27	September 13, 2019
Warrant 8 A&F	335,925.10	September 12, 2019
Warrant 10 A&F	319,591.30	September 12, 2019
Total	\$2,466,583.36	Vote: Yes-8 No-0

3. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved the budget transfers for 2019-20 as presented. Approval of budget adjustments for 2019-20
Vote: Yes-8 No-0

4. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved the transportation sharing agreement with Carthage Central School District, 09/01/19-06/30/20. Approval of transportation sharing agreement with Carthage CSD
Vote: Yes-8 No-0

5. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved the revision of the vacation leave effective 07/01/19 to the Instructional Support and Administrators Handbooks. Revision of Instructional Support and Administrators Handbooks, 7/1/19
Instructional Support Section 2.2 - "Employees who are unable to use all of their vacation in any year may carry over up to five (5) days to the succeeding year. Additional days of carryover must be approved by the District Superintendent due to extenuating circumstances."
Administrators Section 1.2 - "Employees who are unable to use all of their vacation in any year may carry over up to ten (10) days to the succeeding year. Additional days of carryover must be approved by the District Superintendent due to extenuating circumstances."
Vote: Yes-8 No-0

6. **WHEREAS**, the Jefferson-Lewis BOCES' Board of Education is interested in enhancing the ability of the BOCES School Safety Officer ("SSO"), sometimes known as a School Resource Officer, to provide security and protection to the Students, Staff, and community members while on BOCES property; Resolution for School Safety Officer
WHEREAS, the Board of Education believes that the School Safety Officer can also provide a uniformed presence within the school as a deterrent to criminal behavior on the school campus and to promote a greater sense of safety and security within the school environment; and
WHEREAS, the Board of Education may authorize a School Safety Officer to carry and possess a weapon on school property while in the performance of his or her duties.

NOW THEREFORE, BE IT RESOLVED that pursuant to the recommendation of the District Superintendent, the Board of Education hereby authorizes the following:

1. The Board of Education provides its affirmative written permission to William Coene and Holly Lyndaker for him/her to possess and carry a properly registered personal firearm as approved by the District Superintendent while on school property and while in the performance of his duties for the District in accordance with Article 265 of the New York State Penal Law.

2. William Coene must currently possess and continue to maintain a valid New York State Pistol Permit as a retired New York State Trooper pursuant to the requirements New York Penal Law §400.01. Ms. Holly Lyndaker must currently possess and continue to maintain a valid New York State Pistol Permit as a Jefferson County Sheriff pursuant to the requirements New York Penal Law §400.01.

3. William Coene/Holly Lyndaker are only authorized to possess and carry a duly, properly registered, and licensed pistol and nothing herein shall be construed as approving or granting written permission for the possession or carrying of any other weapon other than a handgun.
Vote: Yes-8 No-0

7. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board voted to approve the list to be surplus and discarded.

Year	Asset #	Item	Recommend
9/9/2019	001706	Belevedere Shampoo Chair - Cosmo	Auction
9/9/2019	001709	Belevedere Shampoo Chair - Cosmo	Auction
9/9/2019	001703	Whirlpool Footspa	Auction
9/9/2019	001671	Pibbs Pedicure Chair	Auction
9/9/2019	001672	Pibbs Pedicure Chair	Auction
9/9/2019	000152	Polaris 1500 UTV	Auction
9/9/2019	N/A	Kubota 72" Mowing Deck	Auction
9/9/2019	19335	Wooden Cabinet - HG	Auction
9/9/2019	19313	Microteck Scanner	Discard
9/9/2019	22472	Dell LapTop D630	Discard
9/9/2019	22463	Dell LapTop D630	Discard
9/9/2019	22468	Dell LapTop D630	Discard
9/9/2019	22466	Dell LapTop D630	Discard
9/9/2019	22464	Dell LapTop D630	Discard
9/9/2019	16632	Typewriter	Discard
9/9/2019	23201	Apollo	Discard
9/9/2019	20724	Dell LapTop 370	Discard
9/9/2019	20540	Dell printer 3100CN	Discard
9/9/2019	22431	Pixma printer	Discard
9/9/2019	21150	Dell Monitor	Discard
9/9/2019	22590	LG Monitor	Discard
9/9/2019	N/A	Self-standing Projector Screen	Discard
9/9/2019	N/A	Transporter (Skyline)	Discard
9/9/2019	N/A	Resucci Baby	Auction
9/9/2019	N/A	Resucci Anne Torso	Auction
9/9/2019	N/A	Resucci Junior	Auction
9/9/2019	03406	Brother Textile Table	Auction
9/9/2019	03441	Brother Textile Table	Auction
9/9/2019	10229	Lamintor	Discard
9/13/2019	22143	Shredder	Discard
9/13/2019	001113	Dell T1500	Discard
9/13/2019	001112	Dell T1500	Discard
9/13/2019	001117	Dell T1500	Discard
9/13/2019	001106	Dell T1500	Discard
9/13/2019	001105	Dell T1500	Discard
9/13/2019	001102	Dell T1500	Discard
9/13/2019	001121	Dell T1500	Discard

9/13/2019	001120	Dell T1500	Discard
9/13/2019	001118	Dell T1500	Discard
9/13/2019	001117	Dell T1500	Discard
9/13/2019	001110	Dell T1500	Discard
9/13/2019	001119	Dell T1500	Discard
9/13/2019	001115	Dell T1500	Discard
9/13/2019	001114	Dell T1500	Discard
9/13/2019	001111	Dell T1500	Discard
			Vote: Yes-8 No-0

8. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by J. Jones, the Board voted to accept a donation from Bill Couch of a Honda ATV with an approximate value of \$250 to Motorcycle, Marine and Power Sports at BTC to use as a training aid.
Vote: Yes-8 No-0

9. Board Reports

Board Reports

Orientation Day – August 27, 2019

Mrs. Rice attended the new staff orientation session held on August 27, 2019 in the BOCES Administration Building Conference Room on the Watertown Campus. Mr. Todd welcomed new staff and indicated that recruitment efforts had been ongoing in earnest since last May. District Superintendent Todd, Assistant Superintendent for Programs LaRose and Assistant Superintendent for Business Traynor provided new employees with an overview of BOCES policies and procedures. Mr. Todd urged each new staff person not to hesitate to call their supervisor when they have a concern or question. The program was followed by lunch and meetings with Union representatives and mentor training.

Recognition of Staff – August 28, 2019

Mrs. Rice represented the Board at a reception held on the opening day of school at Dulles State Office Building to recognize staff members with 5, 10, 15, 20, 25, 30 and 35 years of service. Mr. Todd welcomed the staff. He thanked those being honored for their dedication to BOCES and for the many contributions they had made to the success of their students. Directors Gaffney, Gyoerkoe and Lively presented certificates and tokens of appreciation to staff members. Each Director shared a celebration that took place in their department this past year. Following the staff recognition reception, Ray McNulty presented Happiness in the Workplace and The Skills of the Future.

10. **PERSONNEL**

Personnel

On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by B. Lofink, the Board voted to accept with regret the letter of retirement submitted by Pamela Thompson, Senior Account Clerk, effective 12/27/19.

Retirement
P. Thompson,
12/27/19

Vote: Yes-8 No-0

On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by B. Lofink, the Board voted to terminate Jennifer Angus, Provisional Account Clerk/Typist, effective 08/23/19.

Termination
J. Angus

Vote: Yes-8 No-0

On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by B. Lofink, the Board voted to accept the following resignations with regret:

Resignations
S. Atilano, 8/31/19
D. Collins, 8/31/19

Sandra Atilano, Teacher Support Person, effective 08/31/19

Vote: Yes-8 No-0

Diana Collins, Teacher Support Person, effective 08/31/19

Vote: Yes-8 No-0

<u>Rocco Ferguson</u> , Teacher Support Person, effective 09/30/19	Vote: Yes-8 No-0	R. Ferguson, 9/30/19
<u>Sarah Hilyer</u> , Teacher Support Person, effective 08/31/19	Vote: Yes-8 No-0	S. Hilyer, 8/31/19
<u>John Johnston</u> , Teacher Assistant, effective 10/19/19	Vote: Yes-8 No-0	J. Johnston, 10/19/19
<u>Jeffery Lawton</u> , Cleaner, effective 09/04/19	Vote: Yes-8 No-0	J. Lawton, 9/4/19
<u>Olivia McVoy</u> , Speech Therapist, effective 08/31/19	Vote: Yes-8 No-0	O. McVoy, 8/31/19
<u>Tiffany Simoneau</u> , LPN/Aide, effective 06/30/19	Vote: Yes-8 No-0	T. Simoneau, 6/30/19
<u>Sarah Viscomi</u> , Special Education Instructor, effective 08/31/19	Vote: Yes-8 No-0	S. Viscomi, 8/31/19

On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by B. Lofink, the Board approved the abolishment of a Day Cleaner position and create a Building Maintenance Mechanic position. Vote: Yes-8 No-0

Abolishment of Day Cleaner position create Bldg Maintenance Position

On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by B. Lofink, the Board voted to approve the following personnel appointments: Personnel Appointments

Classified

Rachel Allmon, Interpreter

Effective 09/01/19

Salary: Interpreter Scale, Level II, \$22,650

Vote: Yes-8 No-0

R. Allmon, Interpreter

Ginger Anson, Senior Account Clerk

Permanent effective 07/18/19

Salary: No change

Vote: Yes-8 No-0

G. Anson, Permanent Senior Acct Clerk

Daniell Augustus, Teacher Support Person (TSP)

Effective 09/19/19

Salary: TSP Scale, \$15,909, prorated from 09/19/19

Vote: Yes-8 No-0

D. Augustus, TSP

Michelle Chambers, Senior Account Clerk

Permanent effective 07/18/19

Salary: No change

Vote: Yes-8 No-0

M. Chambers, Permanent Sr. Account Clerk

Leanne Lawrence, Senior Account Clerk

Permanent effective 10/03/19

Salary: No change

Vote: Yes-8 No-0

L. Lawrence, Permanent Sr. Account Clerk

Christopher L'Huillier, Building Maintenance Mechanic

Permanent effective 09/04/19

Salary: No change

Vote: Yes-8 No-0

C. L'Huillier, Building Maintenance Mechanic

Olivia Pacific, Typist

Permanent effective 10/01/19

Salary: No change

Vote: Yes-8 No-0

O. Pacific, Permanent Typist

Lisa Polatas, Physical Therapist (PT)

Part-time 09/01-26/19

Full-time effective 09/27/19

Salary: PT Scale, \$56,636, prorated to .4 FTE 09/01/19-09/26/19; 1.0 FTE 09/27/19

Vote: Yes-8 No-0

L. Polatas, PT

Deborah Ricalton, Account Clerk/Typist

Permanent effective 09/10/19

Salary: No change

Vote: Yes-8 No-0

D. Ricalton Permanent Acct Clerk/Typist

<u>Shanna Roberts</u> , Provisional Account Clerk/Typist Effective 09/09/19 Salary: Account Clerk/Typist Scale, Level 5, \$29,797, prorated from 09/09/19 Vote: Yes-8 No-0	S. Roberts, Provisional, Acct Clerk/Typist
<u>Jackie Russell</u> , Teacher Support Person (TSP) Effective 09/23/19 Salary: TSP Scale, \$16,309, prorated from 09/23/19 Vote: Yes-8 No-0	J. Russell, TSP
<u>Beverly Swiernik</u> , Occ Ed Teacher Aide (HGSTC) Effective 09/01/19 Salary: Occ Ed Aide Scale, Level 4, \$15,622, prorated from 09/01/19 Vote: Yes-8 No-0	B. Swiernik, Occ Ed Aide (HGSTC)
<u>Kevin Spencer</u> , Dishwasher/Kitchen Cleaner Effective 10/01/19 Salary: \$11.10/hr 10/01/19-12/31/19 4 hours per day Tuesday-Friday Salary: \$11.80/hr. effective 01/01/20 Vote: Yes-8 No-0	K. Spencer, Dishwasher/Kitchen Cleaner
Non-Classified <u>Miranda Canell</u> , Teacher Assistant (moving from TSP) Probationary 09/01/19-08/31/23 Salary: \$18,597.70 Vote: Yes-8 No-0	Non-Classified M. Canell, Teacher Assistant
<u>Faith Connell</u> , Special Education Instructor Uncertified 09/01/19-06/30/20 Salary: Scale A, Step 3, \$47,560 Vote : Yes-8 No-0	F. Connell, Special Educ. Instructor
<u>Adrienne Dietrich</u> , Special Education Instructor Probationary 09/01/19-08/31/23 Salary: Scale C, Step 3, \$50,560 Vote: Yes-8 No-0	A. Dietrich, Special Educ. Instructor
<u>Randy Fulkerson</u> , Coordinator of Work-Based Learning/Dean of Students Probationary 09/01/19-08/31/22 Salary: \$67,000, prorated from 09/01/19 Vote: Yes-8 No-0	R. Fulkerson, Coordinator of Work-Based Training
<u>Aubrey Ganon</u> , Teacher Assistant (moving from TSP) Probationary 09/01/19-08/31/23 Salary \$21,472.30 Vote: Yes-8 No-0	A. Ganon, Teacher Assistant
<u>Cindy Gay</u> , .5 FTE New Vision Health Instructor Temporary 09/01/19-06/30/20 Salary: Scale A, Step 2, \$46,960, prorated to .5 FTE Vote: Yes-8 No-0	C. Gay, .5 FTE New Vision Health Instructor
<u>Jesyka Grossman</u> , Teacher Assistant Probationary 09/01/19-08/31/23 Salary: Teacher Assistant Scale, \$17,578 Vote: Yes-8 No-0	J. Grossman, Teacher Assistant
<u>Harley Hancock</u> , Special Education Instructor Uncertified 09/01/19-06/30/20 Salary: Scale A, Step 2, \$46,960 Vote: Yes-8 No-0	H. Hancock. Special Educ. Instructor

<u>Hugh Joseph Hughes</u> , Social Studies Instructor Probationary 09/01/19-08/31/22 Salary: Scale C, Step 10, \$58,510	Vote: Yes-8 No-0	H. Hughes, SS Instructor
<u>Revision to Appointment of 08/14/19</u> <u>Stephanie Moore</u> , .5 FTE Adaptive PE Instructor Part-time effective 09/01/19-06/30/20 Salary: \$29,929.90	Vote: Yes-8 No-0	S. Moore, Adaptive PE Instructor
<u>Cody Mulvey</u> , Special Education Instructor Uncertified 09/09/19-06/30/20 Salary: Scale A, Step 2, \$46,960, prorated from 09/09/19	Vote: Yes-8 No-0	C. Mulvey, Special Educ. Instructor
<u>Adam Ortega</u> , Automotive Technology Instructor (moving from Intro to Trades: Building Projects) Uncertified 09/01/19-06/30/20 Salary: Scale B, Step 3, \$49,060	Vote: Yes-8 No-0	A. Ortega, Automotive Technology Instructor
<u>Christine Petersen</u> , School Counselor Probationary 09/01/19-08/31/23 Salary: \$65,000 10 months + 20 days in summer	Vote: Yes-8 No-0	C. Petersen, School Counselor
<u>Dylan Smith</u> , Initial Certificate in Social Studies 7-12 Probationary 09/06/19-09/05/23 Salary: Scale B, Step 2, \$48,210, prorated from 09/06/19	Vote: Yes-8 No-0	D. Smith, Initial Certificate SS 7-12
<u>Zachary Smith</u> , Intro to Trades: Building Projects Instructor Uncertified 09/30/19-06/30/20 Salary: Scale A, Step 4, \$48,160, prorated from 09/30/19	Vote: Yes-8 No-0	Z. Smith, Intro to Trades: Building Projects Instructor
Reduction in salary due to not meeting NYS Certification Requirements <u>Craig Perry</u> , Occ Ed Teacher Assistant to Occ Ed Teacher Aide Effective 09/01/19 Salary: \$16,564 to \$16,064	Vote: Yes-8 No-0	Reduction of Salary C. Perry
Additional Work for 2019-20 <u>Margaret Mary Clement</u> , Curriculum work 08/23/19 @ \$25/hr. for 2.5 hours to be paid from Perkins F840-3020-159-20	Vote: Yes-8 No-0	Additional Work for 2019-20 MM Clement
<u>Jennifer Engelhart</u> , Effective Teaching 08/20-23/19 @ \$25/hr.	Vote: Yes-8 No-0	J. Engelhart
<u>Cindy Gay</u> , Effective Teaching 11/19, 11/20, 01/22, 01/23, 02/11 (2 hrs. each) and BTC after school PD 09/23, 10/22, 03/04/20 (1.5 hrs. each) for a total of 14.5 hours @ \$25/hr.	Vote: Yes-8 No-0	C. Gay
<u>Lucy Hiotis</u> , Presentation to Madrid-Waddington 08/27/19 @ \$25/hr. up to 4 hours plus mileage	Vote: Yes-8 No-0	L. Hiotis
<u>Victoria Nellis</u> , Presentation to Madrid-Waddington 08/27/19 @ \$25/hr. up to 4 hours plus mileage	Vote: Yes-8 No-0	V. Nellis

High School Nursing

Kathleen Grant, Clinical Instructor @ BTC

Days/Time: 10/01/19-04/30/20 Monday & Wednesday 9:00-11:00 a.m.

Rate: \$35/hr. Budget: A101-3960-152 Vote: Yes-8 No-0

Lisa Seigers, Clinical & Lab Instructor @ HGSTC

Clinical: Days/Time: 10/08/19-05/15/20 Wednesday & Thursday 8:30-11:30 a.m.

Rate: \$35/hr. Budget: A101-3960-152 Vote: Yes-8 No-0

Lab: Days/Time: 10/01/19-05/29/20 1 day a week Monday or Tuesday 9:00-11:00 a.m.

Rate: \$35/hr. Budget: A101-3960-152 Vote: Yes-8 No-0

RN Stipend to supervise BTC LPN for 2019-20

Wendy Dunn, \$600 09/2019-11/15/19

Vote: Yes-8 No-0

RN Stipend
W. Dunn

Speech Pathologist stipend @ \$5,000 for 2019-20

Paula Cooper, Kristina Green

Vote: Yes-8 No-0

Speech Stipend
P. Cooper, K.
Green
Adult Education
Evening
Instructors
J. Mahnken

Adult Practical Nursing Instruction

Jennifer Mahnken, NYSED Practical Nursing Accreditation Compliance

Days/Time: 08/01/19-08/31/19

Rate: \$35/hr. for 22 hours Total: \$770 Budget: F950
Vote: Yes-8 No-0

C. Malpica

Carlos Malpica, Part-time Program Assistant

Days/Times: 09/04/19-06/25/20

Rate: \$19/hour for 672 hours Total: \$12,768 Budget: F950
Vote: Yes-8 No-0

Paulina Quay, Clinical

Days/Times: 09/01/19-06/30/20

Rate: \$35/hour for 357 hours Total: \$12,495 Budget: F950
Vote: Yes-8 No-0

P. Quay

Raymond Stark, Clinical

Days/Times: 09/01/19-06/30/20

Rate: \$35/hour for 357 hours Total: \$12,495 Budget: F950
Vote: Yes-8 No-0

R. Stark

Practical Nursing Substitute

Raymond Stark

Days/Times: TBD

Rate: TBD as per sub position of a full-time or part-time employee

Budget for Clinical: F950-3010-154-01

Budget for Theory/Lab: F950-3010-156-01 Vote: Yes-8 No-0

PN Substitute
R. Stark

Revision to Appointment of 08/14/19

Adult Education Literacy Instruction

Sue Peters-Bush, Boak Education Center Literacy Instructor

Days/Times: Monday/Wednesday, 09/10/19-06/17/20

Total Hours: 204

Rate: \$25/hr. not \$19/hr. Total: \$5,110 Budget: F951
Vote: Yes-8 No-0

Adult Ed Literacy
S. Peters-Bush

Substitutes

Rebecca Best, Cole Carpenter, Renee Eisel, Rocco Ferguson, Cindy Gay, Andrea
McGrath, Bridget Mattimore, Angela Underwood Vote: Yes-8 No-0

Substitutes

11. Administration Reports

For the information of the Board, District Superintendent Todd reviewed the meetings that he attended during the month of September:

Highlights of Meetings:

- Aug. 15 Meeting with District Superintendent Jackie Starks, MO BOCES about their search
- 20 Samaritan Medical Center Ribbon Cutting and Open House
- 21 Watertown Urban Mission Board Meeting
Meeting with Madison-Oneida Board of Education about the District Superintendent search
- 22 Superintendents Monthly Meeting
Meeting with Tom Carman about Fort Drum Regional Liaison Organization
- 27 BOCES Orientation of New Staff
- 28 BOCES Opening Day @ Watertown High School
- Sept. 3 Watertown Urban Mission Executive Committee Meeting
- 4 SED&S/CDN Conference Call
- 5 FDRLO Board Meeting
- 6 Watertown Urban Mission/United Way Presentation
BOCES Branding Meeting
- 9 BOCES Administrative Team Meeting
- 10 Ag Sub-Committee Meeting
- 11 Superintendents Cabinet Meeting – HGSTC
Joint Management Team Meeting with the Regent
Cornell Cooperative Extension Board Meeting
- 13-14 Samaritan Healthcare Trustees Annual Conference – Saratoga Springs
- 16-17 District Superintendents Meeting – Albany
- 18 SED&S/CDN Conference Call
Watertown Urban Mission Finance Committee Meeting
Rotary Foundation Committee Meeting
Northern New York Community Foundation Cultural and Historical Committee Meeting
BOCES Board Meeting– 6:00 p.m

Upcoming Events

- Sept. 19 JCC Continuing Education Partnership Meeting
Workforce Development Board Meeting
Center for Community Studies Board Meeting
JLSBA Fall Dinner Meeting – Ryan’s Lookout, Henderson, NY
- 20 Madison-Oneida BOCES meeting with Madison-Oneida BOCES Superintendents
- 23 Madison-Oneida BOCES Stakeholder Group Meetings
- 24 Northern New York Community Foundation Board Meeting
- 25 SED&S/CDN Conference Call
Watertown Urban Mission Board Meeting
- 26 Superintendents Meeting
- 27 SCDN Meeting – Albany
- 30 Superintendents and Community Service Leaders Meeting
Samaritan Medical Center Board Meeting
- Oct. 1 NYSSBA Board Clerk Training
Fort Drum Regional Liaison Organization License Reciprocity Work Group Meeting
- 2 SED&S/CDN Conference Call
Military Compact Commission Meeting – Albany

- 3 Visitations to General Brown and Lyme
- 4 Madison-Oneida District Superintendent Interviews
- 7 Fort Drum Regional Health Planning Organization Committee Meeting
Samaritan Medical Center Board Rounds
- 8 Watertown Urban Mission Executive Committee Meeting
Visitation to Copenhagen, Lowville, Beaver River, South Lewis and
Adirondack
- 9 SED &S/CDN Conference Call
Superintendents Cabinet Meeting
Madison-Oneida District Superintendent Interviews
- 10 BOCES Administrative Retreat – Tail Water Lodge
BTC Open House
- 15 Madison-Oneida District Superintendent Interviews
- 16 SED &S/CDN Conference Call
Watertown Urban Mission Finance Committee Meeting
Fort Drum Regional Liaison Organization Membership Meeting – SUNY
Potsdam
BOCES Board Meeting/HGSTC Open House – 6:00 p.m.

Administrative Team:

NYSSBA Convention

- For those attending the NYSSBA Convention in Rochester, we now know some of the details, and I hope that we can discuss other details (such as travel plans) at the September Board meeting. BCA has invited us to their event on the evening of Thursday, October 24, at Max of Eastman Place. March Associates is hosting two events, one on Thursday, October 24th and one on Friday, October 25th, and Chris Crolius asked us to choose which evening we would like to attend. I told him Friday, October 25 would work best, so we can attend both the BCA event and the March Associates event. For travel to and from Rochester, I am happy to drive as many people as we can fit in the vehicle. I can take 3 passengers comfortably in my vehicle, but I can take even more than that if we use one of the larger vans (as we did last year to travel to the train station). We can discuss who would like to ride with me, and who would like to travel separately at the September meeting, then we can make sure we have the right size vehicle reserved.

Madison-Oneida District Superintendent Search

- We are off and running with the District Superintendent search at Madison-Oneida BOCES. I'll be spending quite a bit of time traveling back and forth to Verona and Oneida in September, October and November and the Board hopes to have a candidate selected before Christmas. At one point, it looked like I would be named Interim District Superintendent as well, but thankfully SED agreed that splitting the roles was acceptable, so Sandy Sherwood, Herkimer District Superintendent, will serve as Interim District Superintendent during what we hope will be a brief gap. Jackie Starks finishes at the end of November, and we hope to have the new District Superintendent take over in February.

Carthage Superintendent Search

- The Carthage search will gear back up again in the Winter and Spring, as the Board and Peter Turner have agreed to have him stay on until June 30, 2020. This will allow the Board to advertise further and search for a larger pool of candidates to consider.

Assistant Superintendent LaRose shared with the Board the summary of 2019 Career and Technical Graduates receiving Regents/Regents with Distinction and Technical Endorsement Diplomas, 2018-19 Career & Technical Education Internships and Summary of Manufacturing Academy of Science & Technology Summer Camps. Assistant Superintendent LaRose also shared the Practical Nursing September Update; Summary of staff vacancies remaining as of 9/18/19. The opening of the 2019-20 school year is well underway with all classroom staff and other service providers in place. She also shared the Extended School Year Report, The Programs for Exceptional Students enrollment of September 12, 2019 and the 2019 PES Extended Program Related Service only student numbers.

Assistant Superintendent Traynor shared with the Board that that Audit is done and everything went smoothly. She also shared information on the Gas card use; Energy Performance Contract RFP; Capital Project and RAN.

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| 12. A discussion took place about the <u>Watertown Daily Times</u> article about the St. Lawrence-Lewis BOCES Agriculture Program. Jennifer Jones asked about a tour for the Beaver River Board of Education once the capital project is complete. A discussion also took place about student vaccinations. | Issues/Current Topics |
| 13. On a motion by M. Young, seconded by P. Monaco, the Board voted to adjourn the meeting at 8:28 p.m.
Vote: Yes-8 No-0 | Adjournment of mtg at 8:28 p.m. |

Calendar

Calendar

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| Sept. 19 | JLSBA Dinner/Meeting – First Amendment Considerations – Ryan’s Lookout, Henderson, NY – 5:30 p.m. Registration – 6:00 p.m. Dinner |
| Oct. 10 | BTC Open House – 5:30-7:30 p.m. |
| 16 | BOCES Board Meeting, HGSTC, 6:00 p.m.
HGSTC Open House Tour |
| 17 | Manufacturing Day |
| 24-26 | NYSSBA Conference, Rochester, NY |
| Nov. 13 | Workforce Connections (20/20), Watertown Airport, Dexter, NY
JLSBA Workshop – BOCES Administrative Conference Rooms A/B, 6:00 p.m. |
| 20 | BOCES Board Meeting, JCC Extension Center, Lowville, NY, 6:00 p.m. |

The next regularly scheduled monthly meeting of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services will be held at 6:00 p.m. on Wednesday, October 16, 2019, at the Howard G. Sackett Technical Center, Glenfield, New York.

Regularly scheduled monthly meeting 10/16/19

Respectfully submitted,

Patricia L. LaClair
Clerk of the Board