

**UNIFIED SCHOOL DISTRICT NO. 410**  
**(Durham-Hillsboro-Lehigh)**

**REGULAR BOARD MEETING**

**Monday, October 14, 2019**  
**6:00 pm**

**USD 410 District Office Conference Room**  
**416 S. Date**  
**Hillsboro, KS 67063**

**Agenda—Regular Board Meeting**  
**USD 410 District Office Conference Room**  
**October 14, 2019, 6:00 p.m.**

- A. Meeting called to order
- B. Approval of regular and consent agenda
  - 1. September Regular Board Minutes (Appendix A)
  - 2. Hillsboro Recreation Trip Request
  - 3. Southern District Youth Conference Trip Request
  - 4. Donations
- C. Citizen's open forum
- D. Action and Discussion Items
  - 1. Chromebook Purchase (Appendix B)
- E. Executive Session for Personnel
- F. Personnel
  - 1. Resignation
  - 2. Certified Contracts
  - 3. Supplemental Contracts
- G. Reports
  - 1. Superintendent
    - a. Virtual Program Report (Appendix C)
    - b. KASB Annual Convention
  - 2. TEEN (Appendix D)
  - 3. MCSEC (Appendix E)
  - 4. Business Manager (Financials)
- H. Board Goal Setting
- I. Adjournment

## Annotated BOE Agenda October 14, 2019

### A. Meeting Called to Order

### B. Approval of Regular and Consent Agenda

#### Consent Agenda

The U.S.D. 410 Board of Education uses the consent agenda as a way to operate more efficiently. Items on the consent agenda are routine in nature and generally do not require discussion by the board. Prior to approval of the consent agenda, board members may request that items be removed and placed on the regular agenda.

1. Board Meeting Minutes (Appendix A)

Minutes from the September 9 Regular BOE meeting are included as Appendix A.

➤ **Recommended Action**

Motion to approve the September 9 regular board meeting minutes

2. Hillsboro Recreation Trip Request

Hillsboro Recreation has requested a bus to take USD 410 students to the Wichita Tanganyika Wildlife Park in Wichita on October 21, 2019. This trip is on a day when USD 410 does not have school. Hillsboro Recreation provides this opportunity on days when students are not in school and it typically coincides with staff professional development / workdays. Hillsboro Recreation will reimburse USD 410 for all expenses for the bus and driver.

➤ **Recommended Action**

Motion to approve the Hillsboro Recreation trip request to the Wichita Tanganyika Wildlife Park in Wichita on October 21, 2019.

3. Southern District Youth Conference / Cord Werth Trip Request (November 23, 2019)

SDYC is wanting to transport students around town for youth conference from 1:30 - 5 pm. In the evening from 8:30 - 9 pm transporting students from Tabor College to Hillsboro MB Church. The passenger number may vary.

➤ **Recommended Action**

Motion to approve the Southern District Youth Conference trip request to move youth around Hillsboro on November 23, 2019.

4. Donations

<b>Donor</b>	<b>Gift</b>	<b>Purpose</b>
Brent and Lynette Barkman	\$500.00	HES Carnival Donation
Hillsboro Arts & Craft Association	\$500.00	HHS Band & Choir Programs
Prudent Tours	\$300.00	Girls' Tennis Team
<b>PAT</b>		
Carissa Huebert	8 Books	PAT
Dale's Supermarket	2 Cases Bottled Water	PAT

- **Recommended Action**  
Motion to accept donations as listed
  
- **Recommended Action:**  
Motion to approve the regular agenda  
Motion to approve the consent agenda

**C. Citizen's Open Forum**

This is an open forum where patrons have the opportunity to speak and/or present to the board items that are otherwise not on the agenda. It is recommended the board not take any immediate action relating to issues presented in citizen's open forum.

**D. Action & Discussion Items**

1. HES Technology Purchase (Chromebooks to replace failing iPads) (Appendix B)  
The plan is to put 10 Chromebooks in each of our Kindergarten, First Grade, and Second Grade classrooms. The Chromebooks will replace our aging and failing iPads and give our students a device similar to the devices used in 3rd- 5th Grades at HES.
  - Lenovo 300e Chromebook (2nd Gen) MTK 81QC  
Flip design - MT8173c 2.1 GHz - Chrome OS - 4 GB RAM - 32 GB eMMC eMMC  
5.1 - 11.6" IPS touchscreen 1366 x 768 (HD) - PowerVR GX6250 - Wi-Fi,  
Bluetooth - black - kbd:  
US 81QC0000US  
**80 X \$273.00 = \$21,840.00**
  - Google Chrome OS Management Console License - academic CROS-SWDIS-EDU  
**80 X \$25.00 \$2,000.00**

The total cost of this purchase of these Chromebooks is \$23,840.

- **Recommended Action**  
Motion to approve the purchase of 80 Chromebooks and 80 Google Chrome OS Management Console Licenses from Twotrees Technologies, LLC at a total cost of \$23,840.

## E. Executive Session for Personnel

Motion for the Board to go into executive session to **discuss resignation, a certified contract, and supplemental contracts** pursuant to the non-elected Personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at \_\_\_\_\_ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

## F. Personnel

### 1. Resignation

Cindy Zieseemer – Head Start Family Advocate – Effective Date – Monday, September 30, 2019

#### ➤ **Recommended Action**

Motion to approve the resignation of Cindy Zieseemer – Head Start Family Advocate – Effective Date – Monday, September 30, 2019

### 2. Certified Contracts

Terry Bebermeyer HMHS Online Spanish I & II contract for teaching the following online courses for a rate of \$874.00 per semester per class, plus \$17.50 per student per semester.

- a. Spanish I (Year – Long Course)
- b. Spanish II (Year – Long Course)
- c. Current Total Student Count for these two classes is 62

#### ➤ **Recommended Action**

Motion to approve the Terry Bebermeyer HMHS Online Spanish I & II contract teaching the following online courses for a rate of \$874.00 per semester per class, plus \$17.50 per student per semester.

### 3. Supplemental Contracts

We recommend to the Board that the following individuals for Chess Club Sponsors. Our plan is to split the contract in half, so each individual will be paid one-half of the total contract for chess.

- a. Janet Whisenhunt - entries and administration
- b. Sharon Denholm - Meet day driver and sponsor

#### ➤ **Recommended Action**

Motion to approve the hiring of Janet Whisenhunt and Sharon Denholm as our Chess Club Sponsors (one-half FTE each) for the 2019-20 school year.

## **G. Reports**

1. Superintendent
  - a. Virtual Program Report (Appendix C)
  - b. KASB Annual Convention (December 6-8, 2019)
2. TEEN (Appendix D)
3. MCSEC (Appendix E)
4. Business Manager (Financials)

## **H. Board Goal Setting**

## **I. Adjournment**

## **New Executive Session Motions (if needed at any time in the meeting)**

1. Personnel

Motion for the Board to go into executive session to **(subject)** pursuant to the non-elected Personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at \_\_\_\_\_ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

2. Negotiations

Motion for the Board to go into executive session to **(subject)** pursuant to the exception for employer-employee negotiations under the Kansas Open Meetings Act (KOMA) and to return to open meeting at \_\_\_\_\_ in this room. The executive session is required to protect the board's negotiating interests.

3. Student(s)

Motion for the Board to enter into executive session to **(subject)** pursuant to the exception relating to actions adversely or favorably affecting a student under the Kansas Open Meetings Act (KOMA) and to return to open meeting at \_\_\_\_\_ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

4. Attorney/Client

Motion for the board to go into executive session to **(subject)** pursuant to the exception for matters which would be deemed privileged in the attorney-client relationship under the Kansas Open Meetings Act (KOMA) and to return to open meeting at \_\_\_\_\_ o'clock in this room. This executive session is required to protect attorney-client privilege and the public interest.

5. Transactions Related to Real Property

Motion that the board go into executive session to **(subject)** pursuant to the exception for preliminary discussion of the acquisition of real property under the Kansas Open Meetings Act (KOMA) and to return to open meeting at \_\_\_\_\_ o'clock in this room. This executive session is required to protect the district's financial interest and bargaining position.

**UNIFIED SCHOOL DISTRICT NO. 410  
Durham-Hillsboro-Lehigh**

**MINUTES – REGULAR BOARD MEETING  
USD 410 District Office Conference Room  
September 9, 2019 7:00 p.m.**

**Members Present:**

Rod Koons	Rod Koons	Jared Jost
Tim Kaufman	Kim Klein	Jim Paulus
Joe Sechrist		

**Administrators:**

Max Heinrichs	Evan Yoder	Clint Corby
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**Others:**

Jerry Hinerman, Clerk	Callie Arnold	Surinda Bell
Sheila Kelley		

**A. Meeting Called to Order**

Board President Mark Rooker called the meeting to order at 7:03 p.m.

**B. Approval of Regular and Consent Agenda**

Jared Jost moved to approve the regular and consent agendas. Motion seconded by Joe Sechrist. Carried 7-0.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the August 12, 2019, regular board meeting
2. Motion to approve the following building and district level committees

**Hillsboro Elementary School Site Council**

Evan Yoder	Mark Abrahams	Cheryl Bibens
Vickie Brubacher	Kristen Davis	Brandi Hein
Carlee Herman-Flaming	Dionne Loewen	Krista Matlock
Candace Moss	Bridgette Meliza	Shari Sisk
Amber Winter		

**Hillsboro Elementary School Building Leadership Team**

Evan Yoder	Michele Berens	Emily Dalke
Carisa Funk	Autumn Hardey	Julie Linnens
Jill Siebert		

**Hillsboro Middle/High School Site Council**

Clint Corby	Jana Dalke	Tammy Daniels
Sharon Diener	Brandi Hein	Rachel Hein
Treana Lucero	Michele Melton	

**Hillsboro Middle/High School Building Leadership Team**

Clint Corby	Jessica Bowman	Tamara Cassidy
Jill Hein	Nathan Hiebert	



**District Site Council**

All members of the Hillsboro Elementary School Site Council and the Hillsboro Middle/High School Site Council

**District Leadership Team**

Max Heinrichs	Evan Yoder	Clint Corby
Autumn Hardey	Jill Hein	Jerry Hinerman
Brad just	Robert Rempel, Ex Officio Member	
Karen Goossen, Ex Officio Member	Keith Goossen, Ex Officio Member	

**District Gemini Launch Team**

Max Heinrichs	Evan Yoder	Clint Corby
Autumn Hardey	Jill Hein	Michele Berens
Tamara Cassidy	Jessica Bowman	Nathan Hiebert

**Technology Committee**

Max Heinrichs	Clint Corby	Robert Rempel
Sandy Arnold	Darlene Bartel	Russell Bennett
Dennis Boldt	Jacob Denholm	Debbie Dick
Henry Hein	Elizabeth Hill	Jerry Hinerman
Brad Just	Lena Kleiner	Jim Paulus
Janet Whisenhunt	Maura Wiebe	

**Professional Development Committee**

Max Heinrichs	Evan Yoder	Clint Corby
Dustin Dalke	Eleanor Jost	Bob Woelk

**Athletic Operations Committee**

Max Heinrichs	Robert Rempel	Jerry Hinerman
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3. Out-of-State Trips  
Motion to approve the FFA trip to the National FFA Convention in Indianapolis, Indiana, from October 28, 2019, through November 2, 2019, the TSA trip to the National TSA Conference in Nashville, Tennessee, from June 27, 2020, through July 1, 2020, and the music trip to St. Louis, Missouri, from April 17, 2020, through April 19, 2020.

**C. Citizen's Open Forum**

**D. Quarterly Principal Reports**

**E. Action/Discussion Items**

1. USD 410 2019 – 2020 Goal Setting Meeting  
Jared Jost moved to approve October 14, 2019, at 6:00 p.m. in the USD 410 District Office Conference Room as the date, time, and place for the October 2019 regular board meeting. Motion seconded by Joe Sechrist. Carried 7-0.

**F. Executive Session – Students**

Mark Rooker moved for the Board to go into executive session with the Superintendent at 7:35 p.m. to discuss students pursuant to the exception relating to actions adversely or favorably affecting a student under the Kansas Open Meetings Act (KOMA) and to return to open meeting at 7:40 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Tim Kaufman. Carried 7-0.

**Regular Session**

**G. Executive Session – Personnel**

Mark Rooker moved for the Board to go into executive session with the Superintendent at 7:40 p.m. to discuss resignations and hires pursuant to the non-elected personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at 7:50 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Tim Kaufman. Carried 7-0.

**Regular Session**

Mark Rooker moved for the Board to go into executive session with the Superintendent at 7:50 p.m. to discuss resignations and hires pursuant to the non-elected personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at 7:55 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Tim Kaufman. Carried 7-0.

**Regular Session**

**H. Personnel**

1. Resignations
  - a. Hillsboro Middle/High School Custodian – Cheryl Hagen  
Joe Sechrist moved to approve the resignation of Cheryl Hagen from her position as Hillsboro Middle/High School Custodian effective August 15, 2019. Motion seconded by Joe Sechrist. Carried 7-0.
2. Classified Staff
  - a. USD 410 Nurse – Sarah Werner  
Joe Sechrist moved to approve the hiring of Sarah Werner to serve as USD 410 Nurse for 8 hours per day for 179 days per school year at a rate of \$25.00 per hour. Motion seconded by Jim Paulus. Carried 7-0.
  - b. Hillsboro Middle/High School Custodian and USD 410 Regular Route Driver – Daryl Kliewer  
Jared Jost moved to approve the hiring of Daryl Kliewer to serve as Hillsboro Middle/High School Custodian and USD 410 Regular Route Driver for 40 Hours Per Week During the School Year and to serve as Hillsboro Middle/High School Custodian for 40 Hours Per Week During the Summer for \$12.60 Per Hour. Motion seconded by Joe Sechrist. Carried 7-0.
  - c. District Office Administrative Assistant – Pati Funk  
Joe Sechrist moved to approve Pati Funk's position change to District Office Administrative Assistant for 12 months per year at her current rate of pay. Motion seconded by Tim Kaufman. Carried 7-0.

3. Supplemental Contracts
    - a. Hillsboro Middle School Assistant Volleyball Coach – Darlene Bartel
    - b. Hillsboro High School Assistant Girls' Tennis Coach – Kathy Isaac
    - c. Hillsboro High School Sophomore Class Sponsor – Holly Dalke
    - d. Hillsboro High School Assistant Girls' Basketball Coach – Tena Loewen
    - e. Hillsboro Middle/High School Teacher Mentor – Jessica Bowman
- Rod Koons moved to approve the issuance of contracts to Darlene Bartel to serve as Hillsboro Middle School Assistant Volleyball Coach, Kathy Isaac to serve as Hillsboro High School Assistant Girls' Tennis Coach, Holly Dalke to serve as Hillsboro High School Sophomore Class Sponsor, Tena Loewen to serve as Hillsboro High School Assistant Girls' Basketball Coach, and Jessica Bowman to serve as Hillsboro Middle/High School Teacher Mentor. Motion seconded by Joe Sechrist. Carried 7-0.

**I. Reports**

1. Superintendent's Report
    - a. Fall Participation Numbers
    - b. Game Officials Payment (Arbiter)
    - c. Capital Project – Gordon Mohn Community Center Sound Panels
  2. TEEN Report
  3. MCSEC Report
  4. Business Manager's Report
- Kim Klein moved to approve the payment of bills totaling \$819,715.41 and the following reports. Motion seconded by Joe Sechrist. Carried 7-0.
- USD 410 Activity Account Report
  - USD 410 Activity Account Bank Reconciliation
  - District Cash Summary Report
  - District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report
  - Report of Transfers

**J. Adjournment**

President Mark Rooker declared the meeting adjourned at 8:17 p.m.

Jerry Hinerman, Clerk



**Twotrees Technologies, LLC**  
 200 North Emporia St  
 Suite #300  
 Wichita, Kansas 67202  
 United States  
 (P) 800-364-5700  
 (F) 316-636-2166

Quotation (Open)	
<b>Date</b>	Oct 01, 2019 10:16 AM MDT
<b>Modified Date</b>	Oct 01, 2019 12:10 PM MDT
<b>Doc #</b>	22745 - rev 1 of 1
<b>Description</b>	80 Chromebooks 300e's-NASPO ValuePoint Master Price Agreement (MPA) # MNWNC-117
<b>SalesRep</b>	Salazar, Lisa (P) 602-740-1133 (F) 480-718-7372
<b>Customer Contact</b>	Just, Brad (P) (620) 947-3991 brad.just@usd410.net

**Customer**  
 Hillsboro USD  
 410 (HU0046)  
 Just, Brad  
 812 East A St  
 Hillsboro, KS 67063  
 United States  
 (P) (620) 947-3991

**Bill To**  
 Hillsboro USD 410  
 Payable, Accounts  
 812 East A St  
 Hillsboro, KS 67063  
 United States  
 (P) (620) 947-3184

**Ship To**  
 Hillsboro USD 410  
 Just, Brad  
 812 East A St  
 Hillsboro, KS 67063  
 United States  
 (P) (620) 947-3184

<b>Customer PO:</b>	<b>Terms:</b> Undefined	<b>Ship Via:</b> UPS Ground
<b>Special Instructions:</b>		<b>Carrier Account #:</b>

#	Description	Part #	Tax	Qty	Unit Price	Total
1	Lenovo 300e Chromebook (2nd Gen) MTK 81QC Flip design - MT8173c 2.1 GHz - Chrome OS - 4 GB RAM - 32 GB eMMC eMMC 5.1 - 11.6" IPS touchscreen 1366 x 768 (HD) - PowerVR GX6250 - Wi-Fi, Bluetooth - black - kbd: US	81QC0000US	Yes	80	\$273.00	\$21,840.00
2	Google Chrome OS Management Console License - academic	CROS-SW- DIS-EDU	Yes	80	\$25.00	\$2,000.00

These prices do NOT include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above. All prices are subject to change without notice. Supply subject to availability.

**Subtotal: \$23,840.00**  
 Tax (0.000%): \$0.00  
 Shipping: \$0.00  
**Total: \$23,840.00**

**TEEN Virtual Academy  
USD 410 BOE Report  
October 9, 2019**

**Enrollment (as of 10/09/19)**

USD 410

9 (19 and under students)

5 (20 and over adult students)

TVA Totals

30 (19 and under students)

17 (20 and over adult students)

**TVA Courses taught by USD 410 Teachers**

Darrel Knoll--English 10, English 12, World History, US History

Sharon Loewen--Geometry, MS Math

Nathan Hiebert--Economics, Career & Life Planning, Strategies for Academic Success,  
Career Explorations, Business Essentials

Dustin Dalke--Art History I, Introduction to Art

Jeff Haslett--Foundation to Personal Wellness, Lifetime Fitness

**Estimated Funding (All 4 Districts)**

19 and Under Full-Time \$125,000

19 and Under Part-Time 8,500

20 and Over (15.5 credits) 10,989

TOTAL \$144,489

**TECHNOLOGY EXCELLENCE IN EDUCATION NETWORK**  
**September 18, 2019, Regular Board Meeting Minutes**  
**USD 408 Marion - Florence District Office**  
**6:00 p.m.**

**Members Present:**

**Mark Rooker, Chairperson**  
**Mark Wendt**

**Jan Helmer**  
**Shayla Clark**

**Anita Svoboda**

**Others Present:**

**Lena Kleiner, Director**

**Jerry Hinerman, Clerk**

**1. Call to Order**

Mark Rooker called the meeting to order at 6:04 p.m.

**2. Approval of Regular and Consent Agenda**

Mark Wendt moved to approve the agenda. Motion seconded by Shayla Clark. Carried 5-0.

**3. Approval of Board Minutes**

Jan Helmer moved to approve the minutes of the July 29, 2019, special board meeting, and the minutes of the August 21, 2019, regular board meeting. Motion seconded by Shayla Clark. Carried 5-0.

**4. Payment of Bills and Financial Reports**

Mark Wendt moved to approve the payment of bills totaling \$18,895.85 and the September 18, 2019, Income and Expense Reports. Motion seconded by Jan Helmer. Carried 5-0.

**5. Business Items**

Mark Rooker moved for the Board to go into executive session at 6:10 p.m. to discuss a personnel evaluation pursuant to the non-elected personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at 6:20 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Mark Wendt. Carried 5-0.

**Regular Session**

a. TEEN Director Evaluation

**6. Other/Discussion**

- a. Fall Online Enrollments
- b. TEEN Virtual Academy Update
- c. TEEN Personnel Directory

**7. Next Meeting**

**8. Adjournment**

Mark Rooker adjourned the meeting at 6:40 p.m.

Jerry Hinerman, Clerk

**Marion County Special Education Cooperative #617**  
**Board of Directors Regular Meeting**  
**MINUTES**  
**September 16, 2019**

(These minutes are unofficial until approved by the Board of Directors)

Members Present	Members Absent	Others Present
Terry Deines, Presiding		Dr. David Sheppard, Director
Duane Kirkpatrick		Patty Putter, Board Clerk
Jared Jost		
Bryant Miller		
Donna Glover, arrived at 6:34 p.m.		

- I. Call to Order  
Terry Deines called the meeting to order at 6:30 p.m. in the MCSEC Board Meeting Room.
- II. Adoption of Agenda  
Duane Kirkpatrick made a motion to approve the agenda, seconded by Jared Jost.  
**Carried 4 – 0**
- III. Consider Consent Agenda
- A. Approve Minutes of August 19, 2019 Regular Meeting
- B. Classified Staff Resignations, Terminations
1. Pat Nystrom – Goessel Jr. High Para
  2. Fletcher Sells – MMS Para
  3. Chelsi Koehn – MMS Para
  4. Deanne Nelson – MHS Para
- C. Classified Staff Appointments
1. Alison Hoover - COTA
- D. Approve Treasurer’s Report and Payment of Bills/Approve Journal Entries
- E. Approve Staff Committees
1. PDC Committee: Kristen Lindsay, Stacey Parks, Susan Wallace, Shawna Hake, Dr. Sheppard, Patty Putter
  2. Illness & Disability Pool Committee: Shawna Hake, Dr. Sheppard
  3. Autism Team: Teresa Moritz, Heather Christner, Robert Haude, Kristy Andres, Stacey Parks
  4. Assistive Tech Committee: Teresa Moritz, Denise May, Stacey Parks
- Jared Jost moved to approve the Consent Agenda, seconded by Bryant Miller.  
**Carried 4 – 0**

Donna Glover entered the meeting at 6:34 p.m.

IV. Discussion/Action

- A. Property Insurance Proposal – Alex Case with Case & Son Insurance presented  
Jared Jost made a motion to accept the Property Insurance Proposal as presented.  
Seconded by Duane Kirkpatrick.

**Carried 5 – 0**

V. Director/Board Discussion/Comments

- A. Dr. Sheppard shared the agenda from the Principal's Meeting September 12, 2019
- B. KASB Fall Regional Roundtables
- C. Mitch Neuenschwander and Dr. Sheppard gave an update on the Significant Disproportionality and the process of putting together the Root Cause Analysis and Plan to be turned into the State October 1, 2019.

VII. Agenda items for Next Meeting, October 21, 2019

- A. Updates on Evaluations
- B. Significant Disproportionality

VIII. Adjournment