

OFFICIAL MINUTES
BOWMAN COUNTY SCHOOL DISTRICT #1

The regular meeting of the Bowman County School Board was held on Wednesday September 11, 2019 at 5:30pm in the Bowman County High School Conference Room. Members present: President Stacy McGee, Vice President Andrea Bowman & Board Members Tobiann Andrews, Randy Gaebe, Russ Homelvig, Camie Janikowski & Jim Stafford. Others present: Superintendent Wayne Heckaman, Elementary Principal Mitch Strand, 7-12 Principal Tyler Senn & Business Manager Debbie Bucholz.

Guests present: Jon Brosz, Brosz Engineering, Jolene Hendrickx, Nancy Njos Heimer, Lori Sola & Jason Waskiewicz.

1. **Call to Order:** President Stacy McGee called meeting to order.
2. **Pledge of Allegiance.**
3. **Agenda:** Bowman moved, seconded by Stafford to approve the agenda with the addition of Hot Lunch Program under New Business item 9(d). Discussion was held. All in favor, motion carried.

Items 8(a) & 9(a) moved up in agenda to accommodate guests:

- 8(a) Unfinished Business: Asbestos Abatement Project & Roof Repair Project Update: Jon Brosz, Brosz Engineering, gave updates on the project.
 - a. Gaebe moved, seconded by Janikowski to approve checks to Schroeder Contracting (\$48,165) & R&L Contracting (\$84,001) for the Asbestos Abatement Project & Roof Repair Project based on input from Brosz Engineering. Discussion was held. All in favor, motion carried.
 - b. Andrews moved seconded by Homelvig to accept proposal by Total Control for asbestos cleanup. Discussion was held. All in favor, motion carried.
- 9(a) New Business: Chip Seal West Parking Lot: Jon Brosz, Brosz Engineering estimated total project including striping would be around \$11,000. Homelvig moved, seconded by Bowman to move forward with project. Discussion was held. All in favor, motion carried.

4. Routine Board Items:

- a. Minutes: Bowman moved, seconded by Andrews to approve the following minutes: Regular Board Meeting Aug 14, 2019. All in favor, motion carried.

Recess for Budget Hearing @ 6:00pm.

Resume regular school board meeting @6:30pm.

- b. Bills: Homelvig moved, seconded by Bowman to approve the district bills. Discussion was held. All in favor, motion carried.
- c. Financial Reports: Discussion was held. Approved as presented

5. Committee Reports:

- a. Policy Committee: See New Business 9(b) & 9(c). No further discussion
- b. RESP: No further discussion. Written minutes distributed with school board packet information.
- c. School Leadership Committee: Written reports distributed with school board packet information. Additional item Bowman County School/Bowman Schools/Rhame Schools has been accredited for 100 years and was recognized at a conference. Award was accepted by HS teacher Jason Waskiewicz.

6. **Public Comment:** Public Comment Guidance Statement read by President McGee. No comments were brought forth.

7. Administrative Reports:

- a. Elementary Principal Report: Written report distributed with school board packet information. Discussion was held.
- b. 7-12 Principal Report: Written report distributed with school board packet information. No additional items were added. Discussion was held.
- c. Activities Director Report: Written report distributed with school board packet information. No additional items were added. Discussion was held.
- d. Superintendent Report: Written report distributed. Secondary Principal Senn was invited to sit on the Secondary Principal Advisory Cabinet for ND State Superintendent Kirsten Baesler. Discussion was held.

8. Unfinished Business:

- a. Asbestos Abatement Project & Roof Repair Project Update: Discussed earlier in agenda. No further discussion.
- b. Summer Projects Update: Written report included as part of written Superintendent report. Discussion was held with no motions being made.
- c. Approve 2019-2020 Teacher land Changes to Contracts: Andrew moved, seconded by Bowman to approve the following addendums to individual Teacher's Contracts: Amy Burke lane change from Column 5 – 4 Year Degree + 45 to Column 6 – Master's Degree per Master Contract in the amount of \$950. Cody Jamtgaard lane change from Column 2 – 4 Year Degree + 10 to Column 6 – Master's Degree per Master Contract in the amount of \$2,575. Jaden Schoch lane change from Column 4 – 4 Year Degree +30 to Column 6 – Master's Degree per Master Contract in the amount of \$1,375. Cora Weiss lane change from Column 4 – 4 Year Degree + 30 to Column 6 – Master's Degree in the amount of \$1,475. Discussion was held. All in favor, motion carried.
- d. Compliance Report: Gaebe moved seconded by Homelvig to authorize Administration to sign as authorized signatures on Annual Compliance Report. Discussion was held. All in favor, motion carried.
- e. 2019-2020 Final Budget: Homelvig moved seconded by Stafford to approve the 2019-2020 Final Budget as presented. Discussion was held. Roll call vote, Bowman yes, Andrews yes, Stafford yes, Homelvig yes, Gaebe Yes, Janikowski yes and McGee yes. All in favor, motion carried
- f. 2018-2019 Audit: Janikowski moved seconded b Bowman to accept the 2018-2019 Audit Report by Rath & Mehrer, P.C. Discussion was held. All in favor, motion carried.

9. New Business:

- a. Chip Seal West Parking Lot: Discussed earlier in agenda. No further discussion.
- b. School Board Policy 1st Reading
 - i. ABAB School Year & Calendar Policy: Gaebe moved seconded by Janikowski to approve as presented. Discussion was held. All in favor, motion carried.
 - ii. ABCE Prohibition on Aiding Sexual Abuse Policy: Andrews moved seconded by Stafford to approve as presented. Discussion was held. All in favor, motion carried.
 - iii. ACEA Bullying Policy: Andrews moved seconded by Bowman to approve as presented. Discussion was held. All in favor, motion carried.
 - iv. DE Staff Code of Conduct Policy: Janikowski moved seconded by Andrews to approve as presented. Discussion was held. All in favor, motion carried.
- c. School Board Regulation – Adopt Changes:
 - i. IB-BR1 Meal Charging Procedure – Student: Andrews moved seconded by Gaebe to adopt changes as presented. Discussion was held. All in favor, motion carried.
 - ii. IB-BR2 Meal Charging Procedure – Staff: Janikowski moved seconded by Bowman to adopt changes as presented. Discussion was held. All in favor, motion carried.
- d. Hot Lunch Program: Discussion was held with no motions being made.

10. Other Items:

- a. Board Directives for Superintendent.
- b. Committee meetings: Policy Committee Aug 27 – Andrews & McGee; RESP Sep 4 – Bowman; School Leadership Sep 3 – Bowman.

11. Future Meeting Date/Location:

- a. October Regular Meeting: Wednesday, October 9, 5:30pm @ Multi-Purpose Room, Rhame Campus
- b. School Board Retreat: Rescheduled to Monday, November 4, 2019 @ 5:30pm @ Bowman County High School FACS Room.
- c. NDSBA Annual Convention Thu & Fri Oct 24-25, 2019.

12. Adjournment: With no further business, meeting was adjourned at 7:45pm.

Stacy McGee, President

Debbie Bucholz, Business Manager