

CLYMER CENTRAL SCHOOL
Board of Education Meeting
H. S. Library
Date: September 14, 2015
Time: 4:00 PM

Call To Order

Pledge to the Flag

Amendments to the Agenda

Public Comment

Consent Items

- Approve Minutes of Previous Meeting**
- Approve Treasurer's Report**
- Approve Audit Report**
- Approve CSE Recommendation(s)**

Report

- **Business Office Reports**

Old Business

- **After Second Reading, approve the following Policies:**
 - **Parents' Bill of Rights for Data Privacy and Security**
 - **Submission of Questions and Propositions at the Annual Meeting and Election and Special District Meetings #1650**
 - **Hazing of Students #7532**
 - **Equal Educational Opportunities #8130**

New Business

- **Attendance to the CCSBA Dinner on September 24th at 5:30PM at The College Lodge in Brocton, NY.**
- **Approve excising of the following items**
 - **AC Lincoln Welder tag #1285**
 - **Typing Desk tag #1314**
- **Approve the following gift (display case) given to the Art Department from PTSO**
- **Approve the following estimated Chautauqua County Board of Elections contract for the use of the voting machines**
 - **Total Estimated For School Election \$448.25**
- **Approve the 2016 Yearbook Ad**
 - **Full page \$368.00**
- **Approve the 6 month Periodic Asbestos Inspection Report**
- **Approve to convert the daily rate of \$80 per day to an hourly rate of \$11.43 for Substitute Teachers**
- **Approve the VeraSMART Contract for \$588.13**

Personnel Action

- **Approve updated list of substitutes for the 2015-2016 school year**
- **Approve the following new substitutes:**
 - Mark Humes-Bus Driver**
 - Kristen Thomas-Teacher**
 - Trudy Malecki-Teacher**
 - Debra Haak-Teacher**
 - Diedra Dascomb-Teacher Aide**

Reports

- **Board Reports**
- **Principal's Report**
- **Superintendent's Report**

Adjournment

The regular monthly meeting of the Clymer Central School Board of Education was held on Monday, Aug. 10, 2015 in the H. S. Library.

Present: Mr. Norman Upperman
Mrs. Amanda Stapels
Mr. Mike Schenck
Mr. Edward Mulkearn
Mrs. Willowe Neckers

Staff: Mr. Bert Lictus
Mrs. Kristin Irwin
Mrs. Annette Rhebergen
Mrs. Sonja DuBois
Mrs. Emily Harvey

Guests: Mrs. Erin Passenger – Corry Journal reporter
Sue Watrous

Mr. Schenck called the meeting to order at 4:03 PM.

Call to Order

Mr. Schenck asked everyone to stand for the pledge to the flag.

Pledge

Mr. Schenck asked for additions or deletions to the agenda. There was one addition.

Add/Delete
To Agenda

1. To Approve the 2015-2016 Student Handbook

On a motion by Mrs. Neckers and a second by Mr. Mulkearn, the Board voted 5-0 to Approve the following consent items:

Consent
Items

1. Minutes of July 7, 2015
2. Treasurers report from July 1, 2014-June 30, 2015

On a motion by Mr. Mulkearn and a second by Mr. Upperman, the Board voted 5-0 to Approve the request of Deb and Kevin White for Olivia and Abigail White to be tuition Students (grandfathered) for the 2015-2016 school year.

Tuition Students

On a motion by Mr. Upperman and a second by Mrs. Stapels, the Board voted 5-0 to Approve the Welcome Back luncheon for faculty and staff for Sept. 2, 2015 not to Exceed \$750.00.

Welcome Back
Luncheon

On a motion by Mr. Mulkearn and a second by Mrs. Neckers, the Board voted 5-0 to Approve the tax warrant for 2015-2016 in the amount of \$4,102,937.00.

Tax Warrant

On a motion by Mrs. Neckers and a second by Mr. Mulkearn, the Board voted 5-0 to Approve the attendance up to 7 people for the CCSBA meeting on Sept. 3, 2015 at Chautauqua Suites.

CCSBA

On a motion by Mr. Mulkearn and a second by Mrs. Neckers, the Board voted 5-0 to Approve the Standard Work Day and Reporting resolution for Dianne Einink, Annette Rhebergen, Wendy Waite and Kristin Irwin for the NYS Employee Retirement System. Standard Work Resolution

On a motion by Mrs. Neckers and a second by Mrs. Stapels, the Board voted 5-0 to Approve the 2015-2016 Workers' Compensation Plan for \$45,141. Workers' Compensation

On a motion by Mrs. Neckers and a second by Mrs. Stapels, the Board voted 5-0 to Approve the substitute list. Substitutes

On a motion by Mr. Mulkearn and a second by Mrs. Neckers, the Board voted 5-0 To approve the 2015-2016 Faculty/Staff Handbook. Faculty/Staff Handbook

On a motion by Mr. Mulkearn and a second by Mrs. Neckers, the Board voted 5-0 To approve the 2015-2016 Student Handbook. Student Handbook

On a motion by Mrs. Neckers and a second by Mrs. Stapels, the Board voted 5-0 To approve the 2014-2015 Excise of Obsolete items. Excise Items

On a motion by Mr. Mulkearn and a second by Mrs. Neckers, the Board voted 5-0 To approve the new Schwab Co. copier lease contract. Schwab Co. Copier Lease

On a motion by Mrs. Neckers and a second by Mrs. Stapels, the Board voted 5-0 To approve the recommendation from Energy Enterprises to award the bid to Energy Mark as our natural gas supplier. Option 1-Index based pricing with a trigger option, with a rate of \$-0.535 plus current month NYMEX. The total price is \$28,463.50 for September 1, 2015-June 30, 2016 and \$328.90 for July 1, 2016-August 31, 2016. Gas Bid

First Reading on the following Policies: Policies

Parents' Bill of Rights for Data Privacy and Security
Submission of Questions and Propositions at the Annual Meeting and Election and Special District Meetings #1650
Hazing of Students #7532
Equal Educational Opportunities #8130

On a motion by Mr. Mulkearn and a second by Mrs. Neckers, the Board voted 5-0 to Approve the following contracts. Contracts

Chautauqua Transportation
Refresher - \$500.00 per session
Refresher II - \$500.00 per session

Physical Performance Testing - \$50.00 per driver if 1-5 drivers scheduled
 \$40.00 per driver if 6 or more scheduled
 Level 1 – 19A Services - \$100.00 per annual DDO
 \$100.00 per biennial BTW
 \$50.00 per biennial written/oral
 Level 2 – 19A Services- \$2000.00 annual Administration fee per Carrier
 \$200.00 annual file maintenance fee, per driver
 Consultant Services - \$100.00 per hour
 Roundtables -\$1500.00

Lakeshore Employee Testing Services

\$55.00 random Drug Screen
 \$57.00 all other Drug Screens
 \$30.00 all Breath Alcohol tests
 \$35.00 Breath Alcohol testing per-employee
 \$180.00 per positive confirmatory test
 \$30.00 per hr. all other items
 \$50.00 per hr. weekends
 \$100.00 Emergency call outs

On a motion by Mr. Mulkearn and a second by Mrs. Neckers, the Board voted 5-0
 To approve the following new substitutes:

Substitutes

Tiffany Duran-B.S.
 Carole Siverling-Teacher Aide/Cafeteria

On a motion by Mr. Mulkearn and a second by Mrs. Neckers, the Board voted 5-0 to
 Approve the substitute list for the 2015-2016 school year.

2015-2016
 Substitute List

On a motion by Mrs. Stapels and a second by Mr. Upperman, the Board voted 5-0 to
 Approve on the recommendation of the superintendent, that Amanda Hillebert, who
 Is provisionally certified in the Special Education tenure area, is hereby appointed to a
 Probationary position in the Special Ed. Tenure area for a probationary period commencing on
 9-1-15 and ending on 8-31-18. Amanda Hillebert shall receive a salary for school year
 2015-2016 at Step I of the CEA contract.

Spec. Ed. Teacher

On a motion by Mrs. Stapels and a second by Mr. Mulkearn, the Board voted 5-0 to
 Approve on the recommendation of the superintendent, that Christopher Wakefield, who
 Is provisionally certified in the Music tenure area, is hereby appointed to a
 Probationary position in the Music tenure area for a probationary period commencing on
 9-1-15 and ending on 8-31-18. Christopher Wakefield shall receive a salary for school year
 2015-2016 at Step I of the CEA contract.

Music Teacher

On a motion by Mr. Mulkearn and a second by Mrs. Stapels, the Board voted 5-0 to
 Approve on the recommendation of the superintendent, that Ashley Sweeney, who is

Literacy Teacher

Provisionally certified in the Literacy tenure area, is hereby appointed to a probationary Position in the Literacy tenure area for a probationary period commencing on 9-1-15 and Ending on 8-31-18. Ashley Sweeney shall receive a salary for school year 2015-2016 at Step I of the CEA contract.

On a motion by Mr. Mulkearn and a second by Mrs. Neckers, the Board voted 5-0 to Approve on the recommendation of the superintendent, that Ashley Johnson, is hereby Appointed to a probationary position as a long term substitute commencing on 9-1-15 and ending on 6-30-16. Ashley Johnson shall receive salary for school year 2015-2016 at Step I of the CEA contract. Long Term Substitute

Mrs. Stapels stated that she attended the school board training. She really enjoyed it. Mr. Lictus thanked her for going and getting it done. Reports

Mr. Upperman stated that he hopes we have a great year and is excited about the new Hires.

Mrs. DuBois stated that she is getting ready for the new year. Teachers have been Attending trainings. Mrs. DuBois has attended some training as well. Mrs. DuBois Has been making a calendar for the full year for teachers. Faculty meetings and Kindergarten day have been planned. Mrs. DuBois stated that teacher assignments Will be mailed out tomorrow. Mentors have been assigned to the new teachers.

Mrs. Harvey stated that she attended data training; to work more with our teachers on Their instruction. Student test scores will be out next week. Mrs. Harvey stated that herself And Mrs. Irwin are beginning to transition into Special Education. Mrs. Harvey explained There are changes to the APPR and that the law will be passed Sept. 16th and 17th. Mrs. Harvey explained that they will work on a draft plan to show the teachers. They will Meet with the union president. They will not be able to negotiate a lot due to the new laws. Mrs. Harvey explained that there will be less testing but state tests will affect teacher scores, Especially If kids drop out. Mr. Lictus stated that getting data from this testing, shows what The children are weak and strong in and what they need to work on.

Mrs. Rhebergen stated that the external auditors will be here next week to conduct the Annual audit. Mrs. Rhebergen included June reports in the packet and is still closing Federal.

Mr. Lictus stated that things are moving along here at the school to get ready for the new Year. Mr. Lictus explained that cement work has been done around the school, tennis courts Have been finished, and the weather station is coming along well. Mr. Lictus stated that Everyone is gearing up for school and he is happy with the new hires.

On a motion by Mr. Mulkearn and a second by Mr. Upperman, the Board voted 5-0 to Go into executive session at 5:18 PM to discuss the new CEA contract. Executive Session

Resume regular meeting 6:10 PM.

On a motion by Mrs. Neckers and a second by Mr. Upperman, the Board voted 5-0 to Adjourn
Adjourn at 6:10 PM.

Kristin Irwin, District Clerk

INTEROFFICE MEMORANDUM

TO: BOARD OF EDUCATION
FROM: DIANNE EININK, CLAIMS AUDITOR
SUBJECT: AUDIT REPORT FOR SEPTEMBER MEETING
DATE: 9/2/15

For the dates of August 1 through August 31, 2015 that have been reviewed and approved are as follows:

General Fund: check numbers 29155 through 29270 in the amount of \$377,931.91.

Cafeteria Fund: check numbers 3841 through 3847 in the amount of \$4,544.24.

Capital Fund: no checks were written from this account in the month of August.

Federal Fund: no checks were written from this account in the month of August.

Trust and Agency Fund: check numbers 2710 through 2712 in the amount of \$28,538.50.

Above checks are computer written.

Expendable Trust Fund: no checks were written from this account in the month of August.

Manual checks, which are wire transfers, come from multiple funds - The following were approved: check numbers 104094 through 104147 in the amount of \$429,741.54.

Cash disbursements will be available for your review at the Board meeting.

Discrepancies:

No discrepancies were recorded in the month of August.

INTEROFFICE MEMORANDUM

TO: BOARD OF EDUCATION
FROM: DIANNE EININK, CLAIMS AUDITOR
SUBJECT: AUDIT REPORT FOR SEPTEMBER MEETING
DATE: 8/26/15

For the dates of July 1 through July 31, 2015 that have been reviewed and approved are as follows:

General Fund: check numbers 29105 through 29154 in the amount of \$323,354.07.

Cafeteria Fund: check numbers 3838 through 3840 in the amount of \$2,301.37.

Capital Fund: no checks were written from this account in the month of July.

Federal Fund: no checks were written from this account in the month of July.

Trust and Agency Fund: check numbers 2708 through 2709 in the amount of \$28,395.30.

Above checks are computer written.

Expendable Trust Fund: no checks were written from this account in the month of July.

Manual checks, which are wire transfers, come from multiple funds - The following were approved: check numbers 104043 through 104093 in the amount of \$725,182.48. Wire number 103972 was voided during the month of July.

Cash disbursements will be available for your review at the Board meeting.

Discrepancies:

7/6 - Several District employees continue to use requisition forms dated 2012. This has been addressed but continues to happen.

POLICY

PARENTS' BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY

The Clymer Central School District is committed to protecting the privacy and security of student, teacher, and principal data. In accordance with New York Education Law § 2-d, the District wishes to inform the school community of the following:

- 1) A student's personally identifiable information cannot be sold or released for any commercial purposes.
- 2) Parents have the right to inspect and review the complete contents of their child's education record.
- 3) State and federal laws protect the confidentiality of personally identifiable information, and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred.
- 4) A complete list of all student data elements collected by the State is available for public review at:
<http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>, or by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, New York 12234.
- 5) Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed in writing to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, New York 12234. Complaints may also be directed to the Chief Privacy Officer via email at:
CPO@mail.nysed.gov.

POLICY

APPENDIX

Supplemental Information Regarding Third-Party Contractors

In the course of complying with its obligations under the law and providing educational services to District residents, the Clymer Central School District has entered into agreements with certain third-party contractors. Pursuant to such agreements, third-party contractors may have access to "student data" and/or "teacher or principal data," as those terms are defined by law.

Each contract the District enters into with a third party contractor where the third party contractor receives student data or teacher or principal data will include the following information:

- 1) The exclusive purposes for which the student data or teacher or principal data will be used;*
- 2) How the third party contractor will ensure that the subcontractors, persons or entities that the third party contractor will share the student data or teacher or principal data with, if any, will abide by data protection and security requirements;*
- 3) When the agreement expires and what happens to the student data or teacher or principal data upon expiration of the agreement;*
- 4) If and how a parent, student, eligible student, teacher or principal may challenge the accuracy of the student data or teacher or principal data that is collected; and*
- 5) Where the student data or teacher or principal data will be stored (described in such a manner as to protect data security), and the security protections taken to ensure such data will be protected, including whether such data will be encrypted.*

POLICY

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- 2) *How the third party contractor will ensure that the subcontractors, persons or entities that the third party contractor will share the student data or teacher or principal data with, if any, will abide by data protection and security requirements;*
- 3) *When the agreement expires and what happens to the student data or teacher or principal data upon expiration of the agreement;*
- 4) *If and how a parent, student, eligible student, teacher or principal may challenge the accuracy of the student data or teacher or principal data that is collected; and*
- 5) *Where the student data or teacher or principal data will be stored (described in such a manner as to protect data security), and the security protections taken to ensure such data will be protected, including whether such data will be encrypted.*

SUBJECT: SUBMISSION OF QUESTIONS AND PROPOSITIONS AT THE ANNUAL MEETING AND ELECTION AND SPECIAL DISTRICT MEETINGS

Questions and Propositions at the Annual Meeting and Election

The following rules and regulations shall apply to the submission of the questions or propositions at the annual meeting and election of this School District:

- a) Questions or propositions shall be submitted by petition directed to the Clerk of the School District and shall be signed by twenty-five (25) qualified voters, or five percent (5%) of the registered voters of the District who voted in the previous annual election of Board members, whichever is greater.
- b) A separate petition shall be required for each question or proposition.
- c) Each petition shall be filed with the Clerk of the School District. Petitions relating to an Annual Election must be filed not later than sixty (60) days preceding the election at which the question or proposition is to be voted upon.
- d) Questions or propositions submitted in accordance with these rules and accepted will be printed on the ballot for the voting machine. The School District, however, retains the right to reject petitions as permitted by law, including but not limited to instances where such petitions are advisory in nature or beyond the power of the voters.
- e) The Board of Education shall cause the rules and regulations set forth in this policy to be distributed within the District.
- f) Nothing herein contained shall affect the nominations of candidates as set forth in the Annual District Election notice pursuant to Education Law Section 2018.

Questions or Propositions to be Submitted at Special District Meetings

The procedure for requesting the Board of Education to call a Special District Meeting to vote on a questions or proposition shall be in accordance with subdivisions 2 and 3 of Education Law Section 2008.

Education Law Sections 1703, 2008, 2018, 2035(2) and 2601-a

Adoption Date:

POLICY

2015

7532

Students

SUBJECT: HAZING OF STUDENTS

The Board of Education is committed to providing a safe, productive and positive learning environment within its schools. Hazing activities are demeaning and abusive behaviors that harm victims, are inconsistent with the educational goals of the District, and may constitute criminal conduct. Consequently, the hazing of students by other students or groups of students is strictly prohibited on school property, in school buildings, on school buses, by school sponsored groups, clubs or teams, and at school sponsored events and/or activities whether occurring on or off-campus. Hazing is prohibited regardless of the victim's apparent willingness to participate in the activity.

For purposes of this policy, the term "hazing" is defined as any humiliating or dangerous activity expected of a student to join a group, regardless of their willingness to participate. Acts constituting hazing may range in severity from teasing or embarrassing a student to various forms of physical, emotional, and/or sexual abuse. Hazing behaviors include, but are not limited to:

- a) Humiliation: socially offensive, isolating or uncooperative behaviors.
- b) Substance abuse: abuse of tobacco, alcohol or illegal drugs
- c) Other dangerous actions: hurtful, aggressive, destructive and disruptive behaviors.

Hazing is a form of harassment and bullying, as those terms are defined for the purposes of Policy #7550 – Dignity for All Students, and may constitute discrimination. As such, the District's response to reports of hazing will be governed by applicable law, the District's Code of Conduct, and Policy #7550 and its implementing regulations. In the event allegations involve hazing based on a student's race, color, religion, national origin, sex, sexual orientation, or disability, the District may utilize the procedures set forth in Policy #3420 – Non-Discrimination and Anti-Harassment in the School District, and its implementing regulations.

Education Law Sections 1709-a, 2503-a, and 2801
Penal Law Sections 120.16 and 120.17
7 NYCRR Section 100.2

Adoption Date:

SUBJECT: EQUAL EDUCATIONAL OPPORTUNITIES

The Clymer Central School District provides equal opportunity for students and does not discriminate against any student enrolled in (or any candidate for admission to) its programs and activities on the basis of actual or perceived race, color, national origin, sex, disability, or age. Further, the District does not discriminate on the basis of weight, ethnic group, religion, religious practice, sexual orientation, gender, or any other basis prohibited by state or federal non-discrimination laws, and provides equal access to its facilities to the Boy Scouts and other designated youth groups.

Educational Services for Married/Pregnant Students

Public schools may not discriminate against students based on their parental and/or marital status. The opportunity to participate in all of the services, programs, and activities of the school district shall not be restricted or denied because of pregnancy, parenthood, or marriage.

Pregnant students shall be encouraged to remain and participate in District programs. The forms of instruction provided to such students may include any or all of the following:

- a) Remain in school with provisions for special instruction, scheduling, and counseling as needed;
- b) Receive home instruction;
- c) Attend BOCES programs.

In this regard, the Superintendent or his/her designee, in consultation with student services staff, the school physician and the student's personal physician, may make program modifications which are feasible and necessary to accommodate the special needs of such students.

Investigation of Complaints and Grievances

The School District will act to promptly, thoroughly, and equitably investigate all complaints, whether verbal or written, of discrimination and will promptly take appropriate action to protect individuals from further discrimination. All such complaints will be handled in a manner consistent with the District's policies, procedures, and /or regulations regarding the investigation of discrimination and harassment complaints, including Policy #3420 -- Non-Discrimination and Anti-Harassment in the School District; Policy #7551 – Sexual Harassment of Students; and Administrative Regulation #3420R—Non-Discrimination and Anti-Harassment in the School District.

Additional information regarding the District's discrimination and harassment complaint and grievance procedures, including but not limited to the designation of the Civil Rights Compliance Officer, knowingly making false accusations, and possible corrective actions, can be found in Policy #3420 -- Non-Discrimination and Anti-Harassment in the School District; and Administrative Regulations #3420R –Non-Discrimination and Anti-Harassment in the School District.

(Continued)

POLICY

2014

8130
2 of 2

Instruction

SUBJECT: EQUAL EDUCATIONAL OPPORTUNITIES (Cont'd)

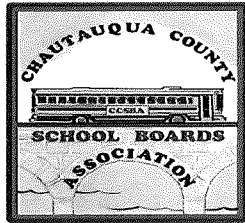
Prohibition of Retaliatory Behavior

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of discrimination. Complaints of retaliation may be directed to the Civil Rights Compliance Officer. In the event the Civil Rights Compliance Officer is the alleged offender, the report will be directed to another Civil Rights Compliance Officer, if the District has designated another individual to serve in such a capacity, or to the Superintendent.

Where appropriate, follow-up inquiries will be made to ensure that discrimination has not resumed and that all those involved in the investigation of the discrimination have not suffered retaliation.

Americans with Disabilities Act, 42 USC Section 12101 et seq.
Section 504 of the Rehabilitation Act of 1973, 29 USC Section 794 et seq.
Title VI of the Civil Rights Act of 1964, 42 USC Section 2000d et seq.
Title IX of the Education Amendments of 1972, 20 USC Section 1681 et seq.
20 USC Section 1701 et seq.
45 CFR Section 84.40

Adopted:



CHAUTAUQUA COUNTY SCHOOL BOARDS ASSOCIATION

c/o Pam Brown

P.O. Box 33, Panama, NY 14767

716 483-4340 or 716 782-4688

President

Gary DeLellis
Sherman

1st Vice President

Sylvester Cleary
Forestville

2nd Vice President

Martha Howard
Silver Creek

Executive Committee

Tom DeJoe
Brocton

Joe DiMaio
Jamestown

Thomas Fenton
Frewsburg

Kurt Gustafson
Southwestern

Jeanne Oag
Cassadaga Valley

Norman Upperman
Clymer

Ex-Officio Members

Edith Byrne
Past President

Kaine Kelly
*Far West Council of
School Superintendents*

Christine Schnars
Area 3 NYSSBA Director

David O'Rourke
District Superintendent

STAFF

Raymond Fashano
Executive Director

Pam Brown
Administrative Assistant

TO: CCSBA Board Members & Superintendents

RE: CCSBA Dinner Meeting – September 24, 2015

DATE: August 25, 2015

FROM: Raymond J. Fashano, Executive Director

A general membership meeting of the Chautauqua County School Boards Association will be held on **THURSDAY, SEPTEMBER 24, 2015** beginning at 5:30 p.m. with registration and social networking at College Lodge located at 8067 Route 380, Brocton, NY.

I am truly pleased to present Barbara Bradley, CAE, NYSSBA's Deputy Director of Online Communications and Project Planning. Her topic of the evening, "Social Media in Schools," will demonstrate how social media tools have become an integral part of today's communication landscape for students and teachers, the school governance team and their communities." She will offer a glimpse of the tools and their application and give a greater understanding of both the benefits and caveats of using social media in today's rapidly changing world.

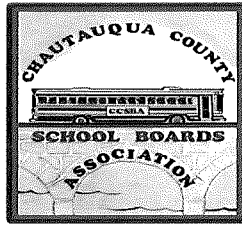
Since the College Lodge is a new venue for us and you might not be familiar with its location, here is a link to the website: <http://www.collegelodge.com/About.aspx>
The College Lodge is affiliated with SUNY Fredonia and the college's Faculty Student Association (FSA) will be catering our dinner. Here is a link to the College Lodge's direction page: <http://www.collegelodge.com/directions.aspx>

Attached you will find a flyer announcing the event. **Please register through your Superintendent's/Clerk's office.** Registrations are due to Pam Brown no later than **Monday, September 14, 2015.** A buffet dinner will be served.

If you have any questions, please do not hesitate to contact Pam Brown at pamela.a.brown@jamestown.wnyric.org or call 483-4340 or 782-4688.

Thank you.

Cc: District Clerks
Attachments



CHAUTAUQUA COUNTY SCHOOL BOARDS ASSOCIATION

“Social Media in Schools”

Presented by

Barbara Bradley, CAE

NYSSBA’s Deputy Director of Online Communications and Project Planning

Thursday, September 24, 2015

5:30 p.m. Registration and Social Networking

6:00 pm. Buffet Dinner

7:15 p.m. Program

8:45 p.m. Closing

Program Cost

Districts will be charged at \$35.00 per person

Registration

Through your local Superintendent’s/District Clerk’s Office

Deadline to Register: Monday, September 14, 2015

9/1/15

Kristin

GOODMAN SERVICES
5338 ROUTE 474
ASHVILLE, NY 14710
716-782-2125

ACCOUNT: RETAIL2
SCOTT AIKENS

Here are 2 items to be excised from inventory. I took them to Blockville with other scrap cleaned up from the Ag. shop as recommended by Mark. The funds will be deposited into the FFA account to buy shop project supplies.

Thanks,

Scott Aikens

RECV DATE: 9/1/2015
RECEIVER #: 266446
CONTROL #: 266446

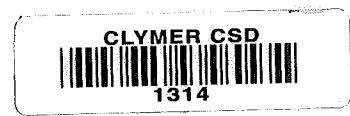
TIME IN: 14:51 *AC Lincoln welder - irreparable
TIME OUT 14:53

| COMMODITY | | | | | | |
|---------------------------|-------|-----|-----|----------|---------|--|
| GROSS | TARE | DED | NET | PRICE/UM | AMOUNT | |
| AC MOTORS | | | | | | |
| 86 | 0 | 0 | 86 | 0.14LB | 12.04 | |
| HIGH GRADE IRONY ALUMINUM | | | | | | |
| 41 | 0 | 0 | 41 | 0.15LB | 6.15 | |
| LOW GRADE IRONY ALUMINUM | | | | | | |
| 67 | 0 | 0 | 67 | 0.10LB | 6.70 | |
| SHEET IRON | | | | | | |
| 9,720 | 9,160 | 0 | 560 | 112.00GT | 28.00 | |
| ROUNDING | | | | | | |
| | | | 0 | | 0.1 | |
| TOTALS: | | | 754 | | \$53.00 | |



Scrap from Ag. Shop

* Typing Desk from Ag. Room



TO FFA
Treasury

ACCEPTED:

Scott Aikens

I certify that I am 18 years of age and
am the legal owner of the scrap being sold

Information will not be shared.

Please Print

Donor PTSO

Company/Organization Name PTSO
(if applicable)

Address P.O. Box 84

City Clymer State NY Zip 14724

Phone Amy Woods 355-1008 Fax _____

Email Address woodssix@gmail.com

Donor's Estimated Value of Donation \$ 400.00 (required for processing)

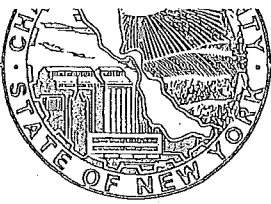
Description of Donation (please be specific) Display case

Donor Signature Amy Woods Date 9 / 8 / 15

Reason for Donation display art projects

Received by Kristen Drwin Date 8 / 30 / 15

The donors recognize that they have not received goods or services in exchange for this tax-deductible gift.



CHAUTAUQUA COUNTY BOARD OF ELECTIONS

COMMISSIONERS

NORMAN P. GREEN
716.753.4250

BRIAN C. ABRAM
716.753.4226

MAIN LINE 716.753.4580

FAX 716.753.4111

August 26, 2015

Chautauqua County School District Clerks:

The Chautauqua County Board of Elections is currently preparing our 2016 Budget, within that process comes the need to identify partnerships for voting here in Chautauqua County. We would like to offer you the opportunity to use our services for your 2016 budget vote.

Please see the attached quote estimate for your school to contract with the Chautauqua County Board of Elections to operate voting machines for the 2016 school district elections. The Board of Elections' voting services were in use for ten of the eighteen county school districts in 2015.

Things to consider about contracting with the Chautauqua County Board of Elections for voter services:

COST: We believe that our costs are lower or similar to your district's current operational expenditures. (Compare attached quote.)

MANAGEMENT: The School District Clerk remains the chief election officer for the district elections. The Board of Elections simply does most of the election work and this allows the District Clerk more time to concentrate on other matters. We also work at the school's direction to support the determination of the Certification of the Election.

BALLOTS: Once the District Clerk, working with the Board of Education, has determined the candidates and wording of propositions; the Board of Elections designs, creates and once approved by the District Clerk, prints absentee and optical scan ballots for the school election.

SUPPORT: The Board of Elections does require that the school hire our designated Poll Site Coordinator who will be fully trained to start up and close down machines and handle any minor machine problems during the Election Day. Additionally, full time Board of Elections employees who are certified voting machine technicians will be in your area on Election Day to handle all machine, paper work and logistic issues.

INSPECTORS: The same paid or volunteer Election Inspectors you have always used will continue to work at your election!

VOTING MACHINES: The Paper Ballot Optical Scan voting machines are pre-programmed for your school's ballot and delivered to your school prior to Election Day. The only Board of Elections' charge for this service is a \$75 delivery fee to cover gas and staff.

Many New York State schools are faced with Election Boards that resist the election partnership for school district elections. Many County Election Boards have **not** met the challenge to reduce the cost of paper ballot elections. We welcome the challenge and urge you to take advantage of the low cost election service we offer and that your taxpayers are already funding through their county tax bill.

**CLYMER SCHOOL DISTRICT
2016 ESTIMATED COST FOR SCHOOL ELECTION**

Legal Ads:

Posted pre and post election, based on lines, words and inches Charged by Newspaper to School

Ballots and Supportive Supplies:

| | | |
|---|-----------|-----------|
| Absentee/Military (.21 per ballot) @ approximately 50 ballots | \$ 10.50 | Estimated |
| Blank Ballots W/Stub (.21 per ballot, in books of 25) for ADA voters | \$ 5.25 | Fixed |
| Printed Ballots W/Stub (.21 per ballot in books of 50) @ 750 (Number of Ballots may be lower if requested by the School District's Administrator and agreed to by Bd. of Elections) | \$ 157.50 | Estimated |
| <u>DO NOT UNDER ORDER: Ballots Ordered Election Day: \$200.00 Set Up Charge/Plus</u> | | |
| Test Ballots | \$ 5.00 | Fixed |
| Secure Storage of Ballots for 22 months as Required by Law | \$ - | No charge |

Programming of Voting Machine:

| | | |
|---|------|-----------|
| Set up and program Memory Cards & I buttons | \$ - | No Charge |
| Programming of voting machine | \$ - | No Charge |

Training/Reporting:

| | | |
|---|------|-----------|
| Pre election review of equipment and procedures | \$ - | No Charge |
| Seal Report, Ballot Transmittal Report, Un-scanned Ballot Report, Write In Report | \$ - | No Charge |

Shipping of Voting Machine and Supportive Supplies:

i.e. Seals, Ballot Bags and any ADA Supplies:

| | | |
|--|----------|-------|
| Machine Delivery/Pickup charges | \$ 75.00 | Fixed |
| Seals for voting machine: \$6.00 per machine (1 machine) | \$ 6.00 | Fixed |

Paid Election Inspectors or Volunteers as Custom of District:

| | | |
|--|-----------|------------------|
| Number of workers as determined by School/Bd. of Elections @ \$9.00 per hour | | To be determined |
| Poll Site Coordinator (1 @ \$12.00 per hour) for 10 hours | \$ 120.00 | Estimated |

Election Day Support Technician:

| | | |
|--|------|-----------|
| | \$ - | No Charge |
|--|------|-----------|

Rental of Machine and ADA Supplies:

| | | |
|--|------|-----------|
| | \$ - | No Charge |
|--|------|-----------|

Election Night Reporting:

| | | |
|--|------|-----------|
| | \$ - | No Charge |
|--|------|-----------|

Delivery of Card to Mayville for Election Reporting:

| | | |
|--|------|-----------|
| | \$ - | No Charge |
|--|------|-----------|

Reading of memory cards

| | | |
|--|------|-----------|
| | \$ - | No Charge |
|--|------|-----------|

Posting to Internet

| | | |
|--|------|-----------|
| | \$ - | No Charge |
|--|------|-----------|

IT Services and BOE Staff

| | | |
|--|------|-----------|
| | \$ - | No Charge |
|--|------|-----------|

Postage and Supplies:

| | | |
|------------------------|------|-------------------------|
| Sign In Sheets: | \$ - | District Responsibility |
|------------------------|------|-------------------------|

| | | |
|---|------|-------------------------|
| Absentee Ballot Mailing, Postage and Supplies: | \$ - | District Responsibility |
|---|------|-------------------------|

Mileage:

| | | |
|---|----------|--|
| Reimbursement for staff travel: | | |
| From Mayville to Clymer and return: 40 miles @ mileage rate of .575 @ 3 trips | \$ 69.00 | |

| | | |
|---|------------------|--|
| TOTAL ESTIMATE FOR SCHOOL ELECTION | \$ 448.25 | |
|---|------------------|--|

Total Estimate for the School Election does not include the cost of the Inspectors.

| Periodic Surveillance | | | | | | | |
|---------------------------------|-----------------------------------|----------------|----------|-------------------------|----------------------------|-----------------------------------|---------------------|
| Clymer Central School | | | | Name Mark Peters | | SOBG | |
| Last Pre. Surv. | | 12/26/2014 | | Name <i>Mark Peters</i> | | 9/9/2015 | |
| This Surv | | 8/18/2015 | | | | | |
| | | | | PAGE 1 OF 2 | | | |
| HAN Description | | | | | | | |
| HAN# | Description | | | HAN# | Description | | |
| 2 | 12x12 Gray F.T.1970 1.6%Chysotile | | | 13 | 9x9 Orange/Brown F.T. 1935 | | |
| 4 | Transite Board | | | 14 | Acoustical Plaster 1935 | | |
| 5 | Pipe Fitting Conpond | | | 15 | Air Cell Pipe Insulation | | |
| 7 | 9x9 F.T. 1960 | | | 16 | Vibration Joint Canvis | | |
| 9 | Acoustical Plister 1949 | | | 18 | Thermal Fixture Insulatio | | |
| 11 | 9x9 Tan/Brown F.T. | | | 20 | Block Pipe Insulayion | | |
| Space & Room # | HAN# | Description | Asbestos | Catagory | Total Asbestos | Damaged | Change In Condition |
| Rm.005 | 11 | Storage | Yes | Floor Tile | 500 SF | Removed By Sthol 7/31/2015 | |
| | 15 | Crawl Space | No | Pipe | | Removed 4/16/08 Epic Contracting | |
| Rm 009 | 2 | Café./Ser.Line | Yes | Floor Tile | 2470SF | Tested 2/1/00 TEM 1.6% Ccrysofile | |
| Rm.011 | 11 | Kitchen | Yes | Floor Tile | 560 Sf | | Same |
| Rm 022 | 2 | Class Room | OK | Floor Tile | 1010SF | Tested 2/1/00 TEM 0.61% Chysotile | |
| Rm 013 | 2 | W.Cafeteria | Yes | Floor Tile | 1300Sf | | Same |
| Rm 014 | 2 | Storage | Yes | Floor Tile | 188 Sf | | Same |
| Rm 014A | 2 | Storage | Yes | Floor Tile | 188 SF | | Same |
| Corr.15 | 2 | Hall | Yes | Floor Tile | 1020 SF | | Same |
| Rm 017 | 2 | Class Room | Yes | Floor Tile | 775 Sf | | Same |
| 1970 First Floor Section | | | | | | | |
| Rm 155B | 2 | Storage | Yes | Floor Tile | 65 Sf | | Same |
| Rm 155 | 2 | Office | Yes | Floor Tile | 329 Sf. | | Same |
| Rm 156 | 2 | Class Room | Yes | Floor Tile | 770 Sf | | Same |
| Rm 157 | 2 | Class Room | Yes | Floor Tile | 775 Sf. | | Same |
| Corr.158 | 2 | Hall | Yes | Floor Tile | 711 Sf | | Same |
| RM 159 | 2 | Class Room | Yes | Floor Tile | 822 Sf. | | Same |
| Rm 160 | 2 | Class Room | Yes | Floor Tile | 813 Sf | | Same |
| 1960 First Floor Section | | | | | | | |
| Rm 145 | 7 | Class Room | Yes | Floor Tile | 909 Sf. | Removed By Sthol 7/31/2015 | |
| RM 146 | 7 | Class Room | Yes | Floor Tile | 838 Sf | | Same |
| Corr.147 | 7 | Hall | Yes | Floor Tile | 440 Sf | | Same |
| Rm 148 | 7 | Class Room | Yes | Floor Tile | 963 Sf | | Same |
| Rm 149 | 7 | Class Room | Yes | Floor Tile | 1000 Sf | | Same |
| Libary&Offices | | | | | | | |
| Rm141A | 7 | Office | Yes | Floor Tile | 90 Sf | | Same |
| Rm 141 | 11 | Library | Yes | Floor Tile | 1076 Sf | | Same |
| Rm 142 | 2 | Server Room | Yes | Floor Tile | 206 Sf | | Same |
| Shop,Paint Rm.Stor. | | | | | | | |
| Rm 132 | 13 | Storage | Yes | Floor Tile | 132Sf. | | Same |
| Rm 133 | 13 | Paint Room | Yes | Floor Tile | 187Sf. | | Same |
| Rm 134 | 13 | Shop | Yes | Floor Tile | 742 Sf. | | Same |
| Rm 135 | 13 | Class Room | Yes | Floor Tile | 616 Sf. | | Same |
| Class Room | | | | | | | |
| Rm.126 | 13 | Class Room | Yes | Floor Tile | 406 Sf. | | Same |
| Rm 137 | 13 | Class Room | Yes | Floor Tile | 653 Sf. | | Same |
| Business Office Suite | | | | | | | |
| Rm.110 | 11 | Office | Yes | Floor Tile | 248 Sf. | | Same |
| Rm110J | 11 | Office | Yes | Floor Tile | 182 Sf. | | Same |
| Rm110B | 11 | Office | Yes | Floor Tile | 150 Sf. | | Same |

| Space& Room # | HAN# | Description | Asbestos | Category | Total Asbestos | Damaged | Change In Condition |
|------------------|------|--------------------------------|----------|--------------------|-------------------|---------|------------------------|
| | | | | PAGE 2 OF 2 | | | |
| Rm110H | 11 | Office | Yes | Floor Tile | 83 Sf. | | Same |
| Rm110G | 11 | Office | Yes | Floor Tile | 185 Sf. | | Same |
| Rm110D | 11 | Office | Yes | Floor Tile | 230 Sf. | | Same |
| Rm110E | 11 | Office | Yes | Floor Tile | 100 Sf | | Same |
| Hall | 11 | Hall | Yes | Floor Tile | 108 Sf | | Same |
| | | 1935 Class Room 2Fl. | | | | | |
| Rm.204 | 13 | Class Room | Yes | Floor Tile | 260Sf. | | Same |
| Rm 205 | 13 | Class Room | Yes | Floor Tile | 624 Sf | | Same |
| Rm201 | 13 | Library | Yes | Floor Tile | 1885 | | Same |
| Rm 201B | 13 | Storage | Yes | Floor Tile | 90 Sf | | Same |
| Rm 201A | 13 | Office | Yes | Floor Tile | 114 Sf | | Same |
| | | Closets&Storage | | | | | |
| Rm 210 | | | yes | Ceiling | 63 Sf | | Same |
| | | 2ND.Floor 1960 Addition | | | | | |
| Rm211 | 13 | Class Room | Yes | Floor Tile | 535 Sf | | Same |
| Rm 212 | 13 | Class Room | Yes | Floor Tile | 318 Sf | | Same |
| Rm 213 | 13 | Class Room | Yes | Floor Tile | 585 Sf | | Same |
| Rm215 | 13 | Class Room | Yes | Floor Tile | 700 Sf | | Same |
| Rm.217 | 11 | Storage | Yes | Floor tile | 135Sf | | Same |
| Rm218 | 13 | Class Room | Yes | Floor Tile | 760Sf. | | Same |
| Rm.219 | 7 | Storage | Yes | Floor Tile | 176Sf. | | Same |
| Rm.220 | 11 | Class Room | yes | Floor Tile | 670Sf. | | Same |
| Rm.221 | 13 | Class Room | yes | Floor Tile | 710Sf. | | Same |
| Rm.226 | 13 | Class Room | Yes | Floor Tile | 686Sf. | | Same |
| Rm227 | 7 | Class Room | Yes | Floor Tile | 770 Sf | | Same |
| Rm228 | 7 | Media Room | Yes | Floor Tile | 91 Sf. | | Same |
| Rm.229 | 7 | D.L. Lab | Yes | Floor Tile | 605 Sf. | | Same |
| Rm 234 | 7 | Office | Yes | Floor Tile | 148Sf. | | Same |
| Rm 235 | 11 | Class Room | Yes | Floor Tile | 660 Sf | | Same |
| | | 2ND.Floor 1970 Addition | | | | | |
| Rm 237 | 2 | Storage | Yes | Floor Tile | 232 Sf | | Same |
| Rm 238 | 2 | Class Room | Yes | Floor Tile | 770 Sf | | Same |
| Rm 239 | 2 | Class Room | Yes | Floor Tile | 755 Sf | | Same |
| Rm 240 | 2 | Class Room | Yes | Floor Tile | 8850 Sf | | Same |
| Rm 241 | 2 | Class Room | Yes | Floor Tile | 812 Sf | | Same |



VeraSMART Quote

8/26/2015

Calero Software, LLC
1565 Jefferson Rd.
Suite 120
Rochester, NY 14623

Quote # AA5276
Contract Start 7/25/2015
Contract End 7/24/2016

End User:

CLYMER CENTRAL SCHOOL
CAROL HINSDALE
8672 E MAIN ST
CLYMER NY 14724

| Serial No. | Part # | Description | Amount |
|------------|-----------|---|--------|
| 73915 | SC0460701 | VeraSMART 1 Year Annual Maintenance *caller ID | 588.13 |

Total \$588.13

**Make checks payable to Calero Software, LLC.
Please email your PO to Renewals@Calero.com
(Veramark Technologies is now Calero Software)
Thank you for your business!
Ask about discounts for multi-year renewals!**