

# **CLYMER CENTRAL SCHOOL**

## **Board of Education Meeting**

**H. S. Library**

**Date: August 8, 2016**

**Time: 4:00 PM**

### **Call To Order**

### **Pledge to the Flag**

### **Amendments to the Agenda**

### **Public Comment**

### **Consent Items**

- Approve Minutes of Previous Meeting**
- Approve Treasurer's Report**
- Approve Audit Report**
- Approve CSE Recommendation(s)**

### **New Business**

- **Approve the request of Deb and Kevin White for Olivia and Abigail White to be tuition students (grandfathered) for the 2016-2017 school year**
- **Approve the Welcome Back luncheon for faculty and staff for August 31, 2016 not to exceed \$750.00**
- **Approve the tax warrant for 2016-17 in the amount of \$4,116,464.00**
- **Approve the Standard Work Day and Reporting resolution for Jane Babcock, Annette Rhebergen, Wendy Waite and Kristin Irwin for the NYS Employees Retirement System**
- **Approve the 2016-2017 Workers' Compensation Plan for \$42,895**
- **Approve the 2016-2017 Faculty/Staff Handbook**
- **Approve the 2016-2017 Student Handbook**
- **Approve the list of Excise Items-see attached list**
  - **30 books ISBN #0-328-15445-8 Scott Foresman Science**
- **Approve the Professional Development Plan**
- **Approve the Sub Aide Rate of \$9.00 an hr**
- **Accept the gift of \$2,500 from Mary Zimmer to use for Technology**

### **Personnel Action**

- **Approve the following new substitutes:**
  - **Michelle Nelson (Aide)**
  - **Joanne DeCarlo (Teacher)**
  - **Rhonda Heslink (Cafeteria/Aide)**
  - **Breanna Summers (Teacher)**
  - **Virginia Buchman (Teacher)**
  - **Abigail Jantzi (Teacher)**
  - **Hannah Keppel (Teacher)**
- **Approve substitute list for the 2016-2017 school year**
- **Approve Barb Howden as Head Cook, at Step XXII of the CESP contract, effective 8-31-16.**

- **Approve the hiring of (2) Food Service Helpers, at Step I of the CESP contract, effective 8-31-16.**
- **Approve the hiring of a Long-Term Substitute, Special Education Teacher, at Step I of the CEA contract, effective 8-31-16.**

#### **Reports**

- **Board Reports**
- **Business Office Reports**
- **Principal's Report**
- **Superintendent's Report**

#### **Adjournment**

The regular monthly meeting of the Clymer Central School Board of Education was held on Monday, Aug. 8, 2016 in the H. S. Library.

Present: Mr. Norman Upperman  
Mrs. Amanda Stapels  
Mr. Mike Schenck  
Mr. Edward Mulkearn-arrived at 4:03 PM  
Mrs. Willowe Neckers

Staff: Mr. Bert Lictus  
Ms. Kristin Irwin  
Mrs. Annette Rhebergen  
Mrs. Sonja DuBois

Guests: Danielle Cook  
Sue Watrous

Mr. Schenck called the meeting to order at 4:00 PM. [Call to Order](#)

Mr. Schenck asked everyone to stand for the pledge to the flag. [Pledge](#)

Mr. Schenck asked for additions or deletions to the agenda. There were two additions. [Add/Delete To Agenda](#)

1. Drop off for Students
2. SPC Curtains

On a motion by Mrs. Neckers and a second by Mr. Mulkearn, the Board voted 5-0 to Approve the following consent items: [Consent Items](#)

1. Minutes of July 2016
2. Treasurers report from May 2016 & June 2016.
3. Audit Report for July 1<sup>st</sup> through July 31, 2016.

On a motion by Mrs. Stapels and a second by Mrs. Neckers, the Board voted 5-0 to Approve the request of Deb and Kevin White for Olivia and Abigail White to be tuition Students (grandfathered) for the 2016-2017 school year. [Tuition Students](#)

On a motion by Mrs. Neckers and a second by Mrs. Stapels, the Board voted 5-0 to Approve the Welcome Back luncheon for faculty and staff for August 31, 2016 not to Exceed \$750.00. [Welcome Back Luncheon](#)

On a motion by Mrs. Neckers and a second by Mr. Mulkearn, the Board voted 5-0 to Approve the tax warrant for 2016-2017 in the amount of \$4,116,464.00. [Tax Warrant](#)

On a motion by Mrs. Neckers and a second by Mr. Mulkearn, the Board voted 5-0 to Approve the Standard Work Day and Reporting resolution for Annette Rhebergen and Kristin Irwin for the NYS Employee Retirement System. [Standard Work Resolution](#)

On a motion by Mrs. Neckers and a second by Mrs. Stapels, the Board voted 5-0 to Approve the 2016-2017 Workers' Compensation Plan for \$42,895. Workers' Compensation

On a motion by Mrs. Neckers and a second by Mrs. Stapels the Board voted 5-0 To approve the 2016-2017 Faculty/Staff Handbook. Faculty/Staff Handbook

On a motion by Mrs. Stapels and a second by Mrs. Neckers, the Board voted 5-0 To approve the 2016-2017 Student Handbook. Student Handbook

On a motion by Mrs. Neckers and a second by Mrs. Stapels, the Board voted 5-0 To approve the 2016-2017 Excise of Obsolete items. \*see attached list Excise Items

On a motion by Mr. Mulkearn and second by Mrs. Neckers, the Board voted 5-0 To approve the Professional Development Plan. Professional Development Plan

At this time, Mr. Lictus introduced the new shared school psychologist, Danielle Cook.

On a motion by Mrs. Neckers and a second by Mrs. Stapels, the Board voted 5-0 To approve the Sub Aide Rate of \$9.00 an hr. Sub Aide Rate

On a motion by Mr. Upperman and a second by Mrs. Neckers, the Board voted 5-0 To Accept the gift of \$2,500 from Mary Zimmer to use for Technology. Zimmer Gift

Mr. Schenck asked that the SPC curtains be cleaned before school starts. Mr. Lictus Stated that it will be taken care of.

Mr. Schenck stated the issue of children being dropped off in the morning for school. Mr. Schenck explained that there is no proper drop off area for the children. Mr. Schenck Stated it is not the safest and not the best area to drop off in the back parking lot. Mr. Lictus stated that Mr. Bailey and Mrs. DuBois have been meeting to try to come up With a better plan.

On a motion by Mrs. Stapels and a second by Mrs. Neckers, the Board voted 5-0 To approve the following new substitutes: Substitutes

Michelle Nelson (Aide)  
Joanne DeCarlo (Teacher)  
Rhonda Heslink (Cafeteria/Aide)  
Virginia Buchman (Teacher)  
Abigail Jantzi (Teacher)  
Hannah Keppel (Teacher)

On a motion by Mr. Mulkearn and a second by Mrs. Stapels, the Board voted 5-0 to 2016-2017

Approve the substitute list for the 2016-2017 school year.

Substitute List

On a motion by Mrs. Neckers and a second by Mrs. Stapels, the Board voted 5-0 to Approve Barb Howden as Head Cook, at Step XXII of the CESP Contract, effective 8-31-16.

Head Cook

On a motion by Mr. Upperman and a second by Mrs. Neckers, the Board voted 5-0 To Approve Cooper TenHuisen as Food Service Helper (4hrs), at Step I of the CESP Contract, effective 8-31-16.

Food Service  
Helper

On a motion by Mr. Upperman and second by Mrs. Neckers, the Board voted 5-0 to Approve Melanie Battaglia as Food Service Helper (4.5hrs), at Step I of the CESP Contract, effective 8-31-16.

Food Service  
Helper

On a motion by Mrs. Neckers and a second by Mrs. Stapels, the Board voted 5-0 to Approve on the recommendation of the superintendent, that Kelli Orłowski, is hereby Appointed to a probationary position as a long term substitute commencing on 8-31-16 and ending on 6-30-17. Kelli Orłowski shall receive salary for school year 2016-2017 at Step I of the CEA contract.

Long Term  
Substitute

Mr. Bailey stated that next week the group that went to Orlando to the Model School Conference will meet for lunch and discuss all the things they learned.

Reports

Mrs. DuBois discussed how they continue to plan and organize for the upcoming year. Mrs. DuBois stated that they have 16 new students registered.

Mrs. Rhebergen stated that the external auditors will be here in two weeks to conduct the Annual audit.

Mr. Lictus stated that things are moving along here at the school to get ready for the new Year. Mr. Lictus stated that everyone is gearing up for school and he is happy with the new hires.

On a motion by Mrs. Neckers and a second by Mrs. Stapels, the Board voted 5-0 to Go into executive session at 5:02 PM for a personal matter.

Executive  
Session

Resume regular meeting 5:35 PM.

On a motion by Mr. Upperman and a second by Mr. Mulkearn, the Board voted 5-0 to Approve the Occasional Driver's list that was tabled at the previous meeting.

On a motion by Mr. Mulkearn and a second by Mrs. Neckers, the Board voted 5-0 to Adjourn at 5:40 PM.

Adjourn

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Kristin Irwin, District Clerk