August 1, 2019

Dear North Little Rock School District Students and Parents,

As we embark upon another school year, I want to welcome each of you to the North Little Rock School District for the 2019-20 school year! Most of you are returning for another wonderful year, while others are enrolling for the first time. Whichever the case, I not only want to welcome you, but I also want to thank you for choosing this district. I realize the many choices that are available to you, but you chose the North Little Rock School District. For that, I am grateful.

This Parent-Student Handbook is the result of high-level communication and collaboration between administrators, staff, students, and parents. It has been created to provide you with a roadmap of our expectations as a school district when it comes to conduct. We have established an environment that is safe, healthy, and conducive for learning. Anything that disrupts our environment has consequences, which are outlined in this handbook. We enforce all of the policies contained in this handbook because every second of school is precious. We are committed to educating each student and equipping them with the tools needed to be global leaders and thinkers.

Take a moment to read this handbook. Ask questions if something is unclear to you. Know this: There may be situations to arise that may not be contained in this handbook. If that happens, feel free to contact your child’s school and communicate your concern to the building administrator. This is an evolving document, so as times change, policies may change as well. We update this book at the beginning of each school year. Thank you for your patience and input.

The North Little Rock School District is a special place. This community is full of pride and rallies behind the schools. We have businesses and organizations that are involved in our schools because they understand that it takes a whole village to raise a child. We have faculty and staff who are committed to the every student in this district, no matter their color, culture, or political and religious affiliation. We are fortunate to be a part of this kind of community.

I wish you a successful school year!

Sincerely,

[Signature]

Bobby J. Acklin
Superintendent of Schools

“World Class Schools for World Class Students”

An Equal Opportunity Employer
<table>
<thead>
<tr>
<th>School</th>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amboy</td>
<td>Mrs. Taniesha Richardson-Wiley</td>
<td>1500 West 55th Street</td>
<td>501-257-0713</td>
</tr>
<tr>
<td></td>
<td>1st November 2019</td>
<td>North Little Rock, AR 72118</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Email: <a href="mailto:richardson-wileyt@nlrsd.org">richardson-wileyt@nlrsd.org</a></td>
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</tr>
<tr>
<td>Boone Park</td>
<td>Mrs. Rochelle Redus</td>
<td>1426 West 21st Street</td>
<td>501-960-1211</td>
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<tr>
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<td>1st November 2021</td>
<td>North Little Rock, AR 72114</td>
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<tr>
<td></td>
<td>Email: <a href="mailto:redustro@nlrsd.org">redustro@nlrsd.org</a></td>
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<tr>
<td>Glenview, Meadow Park</td>
<td>Mrs. Dorothy Williams</td>
<td>1825 Ben Street</td>
<td>501-945-0696</td>
</tr>
<tr>
<td></td>
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<td>North Little Rock, AR 72117</td>
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</tr>
<tr>
<td></td>
<td>Email: <a href="mailto:williamsd@nlrsd.org">williamsd@nlrsd.org</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ridgeroad, NLRMS</td>
<td>Mrs. Natalie Wankum</td>
<td>39 Pine Tree Loop</td>
<td>501-837-2187</td>
</tr>
<tr>
<td></td>
<td>1st November 2021</td>
<td>North Little Rock, AR 72116</td>
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<tr>
<td></td>
<td>Email: <a href="mailto:wankumn@nlrsd.org">wankumn@nlrsd.org</a></td>
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<tr>
<td>Pike View, Indian Hills</td>
<td>Mrs. Cindy Temple</td>
<td>9 Shady Valley Ct.</td>
<td>501-951-0887</td>
</tr>
<tr>
<td></td>
<td>1st November 2021</td>
<td>North Little Rock, AR 72116</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Email: <a href="mailto:templec@nlrsd.org">templec@nlrsd.org</a></td>
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<tr>
<td>Crestwood, Lakewood</td>
<td>Mrs. Sandi Campbell</td>
<td>3600 Royal Oak Dr.</td>
<td>501-753-7705</td>
</tr>
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<tr>
<td></td>
<td>Email: <a href="mailto:campbells@nlrsd.org">campbells@nlrsd.org</a></td>
<td></td>
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</tr>
<tr>
<td>Seventh Street, High School</td>
<td>Mr. Tracy Steele</td>
<td>301 West 18th St.</td>
<td>501-580-9514</td>
</tr>
<tr>
<td></td>
<td>1st November 2021</td>
<td>North Little Rock, AR 72114</td>
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<tr>
<td></td>
<td>Email: <a href="mailto:steelet@nlrsd.org">steelet@nlrsd.org</a></td>
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</tbody>
</table>
North Little Rock School District Calendar

First Day for Students = August 13th  Last Day for Students = May 22

**August**
- Aug 6-9  Staff Development (No Students)
- Aug 12  Teacher Workday (No Students)
- Aug 13  First Day for Students

**September**
- Sep 02  Labor Day—School Closed
- Sep 19  Parent Conferences (No Students)

**October**
- Oct 11  End of Quarter 1

**November**
- Nov 25-29  Thanksgiving Break

**December**
- Dec 20  End of Quarter 2
- Dec 23-31  Winter Break

**January**
- Jan 1-3  Winter Break
- Jan 6  Work Day for Staff (No Students)
- Jan 7  School Resumes
- Jan 20  Dr. Martin Luther King Day (No School)

**February**
- Feb 14  Staff Development (No Students)
- Feb 17  Parent Conferences (No Students)

**March**
- Mar 13  End of Quarter 3
- Mar 23-27  Spring Break (Schools Closed)

**April**

**May**
- May 22  *Last Day of School/ End of Quarter 4
- May 25  Memorial Day (Schools Closed)

*last day of school dependent on Inclement weather make up days
ASSURANCE OF COMPLIANCE WITH CIVIL RIGHTS RESPONSIBILITIES

The undersigned superintendent for the North Little Rock School District in Pulaski County assures the Director, General Division, Arkansas Department of Education, that all schools within the District are in compliance with the following Civil Rights Regulations as stated.

Title VI Section 601. of the Civil Rights Act of (1964)

No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

Title IX. Section 901, of the Education Amendment of (1972)

No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.

Section 504 of the Rehabilitation Act of 1973

No, otherwise qualified handicapped, individual in the United States shall, solely by reason of handicap, be excluded from the participation in, be denied the benefit of, or be subject to discrimination under any program or activity receiving Federal financial assistance.

This is to certify that the District's Civil Rights Coordinator is:

Name: Micheal A. Stone        Telephone: 501 771-8000
Address: 2700 Poplar Street, (P.O. Box 687)
         North Little Rock, Arkansas 72115-0687

Signature of Superintendent    7-23-19
COMPLAINTS, PROBLEM SOLVING AND APPEAL PROCEDURE

A good communication link between the school and the home is necessary if students are to receive the maximum benefit from the educational opportunities available to them in the schools of North Little Rock. Good communication results from open, frequent and objective dialogue among students, teachers, parents and school administrators.

Most school problems are the result of poor communication among the parties involved. Proper communication usually solves most, if not all, problems that are related to the school. In order to ensure problems are discussed and solved as quickly and fairly as possible, the following procedure is to be employed in the North Little Rock School District.

If a parent becomes concerned about a problem at the classroom level, the parent should make an appointment with the teacher and thoroughly discuss the matter. Most problems are solved at this level. Should the problem not be solved through discussions between the teacher and parent, or if the problem is not related to classroom activities, the parent should contact the principal for further attempts to find a workable solution.

If a parent is not satisfied with solutions offered at the building level, the matter may be appealed to the appropriate education director or assistant superintendent at the District Administration Office. The phone number is 771-8000.

After other appeals have been exhausted, the parent may appeal to the Superintendent of Schools. The Superintendent may uphold, overturn or modify decisions made by other District administrators. An appeal of a decision by the Superintendent may be heard only by the School Board while an official meeting of the Board is being held.

FLOW CHART FOR COMPLAINT PROCEDURE

Appointment with classroom Teacher
\[\checkmark\]
Appointment with building Principal
\[\checkmark\]
Appointment with appropriate Director or Assistant Superintendent
\[\checkmark\]
Appointment with Superintendent of Schools
Handbook Outline

The handbook is divided into three sections (Elementary, Secondary and General). Our goal is to make finding information easier. Some practices and procedures will not apply to all students; therefore, you will find some differences in the Elementary and Secondary sections. The General section will apply to all students. The dress code applies to all students even though it is located in the Secondary section. Please read the sections of this book that apply to your child(ren) and sign the signature page once you have review the information. Thank you for thinking “World Class!”
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VISION AND HEARING SCREENING

VISION y audicion proyecciones (SPANISH)

VISION STATEMENT

MISSION STATEMENT
Thank you for allowing the North Little Rock School District to educate your child (ren). It is our belief that the elementary schools set the foundation for lifelong learning and give our students a love for learning. The members of our faculty, without exception, begin each day with honorable intentions, work tirelessly on behalf of their students, and use the best strategies they possess to promote student success. These teachers define their role as doing whatever it takes to ensure their students’ success.

North Little Rock Elementary Campuses are reshaping the vision of teaching and learning by preparing teachers to teach our students during this age of 21st Century learning. We are beginning as early as Pre-K to prepare our students for college and career readiness. We continue to build ambitious growth goals for each student.

Our purpose and goal is to ensure that ALL students receive the education that they need and deserve in order for them to have a much greater chance of progressing on a path filled with opportunities for success in college and life.

Please do not hesitate to contact your school or our department should you have a question, concern, or comment. We are here to serve the students of this district.

**Elementary Schools**

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<thead>
<tr>
<th>School Name</th>
<th>Address</th>
<th>Phone Number</th>
<th>School Name</th>
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<tr>
<td>Amboy Elementary</td>
<td>101 Auburn Drive, 72118</td>
<td>771-8185</td>
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<td>771-8270</td>
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<tr>
<td></td>
<td>Allen Pennington, Principal</td>
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<td>Boone Park Elementary</td>
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<td>340-5160</td>
<td>Meadow Park Elementary</td>
<td>801 E. Bethany Road, 72117</td>
<td>955-3620</td>
</tr>
<tr>
<td></td>
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<td></td>
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<td>April McKinley, Principal</td>
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<td>Crestwood Elementary</td>
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<td>771-8190</td>
<td>Pike View Early Child Center</td>
<td>441 McCain Boulevard, 72116</td>
<td>771-8170</td>
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<tr>
<td></td>
<td>Connie Bamburg, Principal</td>
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<td>Jody Edrington, Pre-K Coordinator</td>
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<td>Glenview Elementary</td>
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<td>Ridgeroad Elementary</td>
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<td>771-8155</td>
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<td></td>
<td>Tiffany Randall, Principal</td>
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<td>Matthew How, Principal</td>
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<td>Indian Hills Elementary</td>
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<td>Seventh Street Elementary</td>
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<tr>
<td></td>
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<td></td>
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<td>Brandy Rodgers Howell, Principal</td>
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</table>
PLACEMENT OF MULTIPLE BIRTH SIBLINGS

The parent, guardian or other person having charge or custody of multiple birth siblings in grades pre-K through 5 may request that the multiple birth siblings are placed in either the same or separate classrooms. The request shall be in writing not later than the 14th calendar day prior to the first day of classes at the beginning of the academic year. The school shall honor the request unless it would require the school to add an additional class to the sibling’s grade level. If one parent of multiple birth siblings requests a placement that differs from that of the other parent of the same multiple birth siblings, the school shall determine the appropriate placement of the siblings.

The school may change the classroom placement of one or more of the multiple birth siblings if:

- There have been a minimum of 30 instructional days since the start of the school year; and
- After consulting with each classroom teacher in which the siblings were placed, the school determines the parent’s classroom placement request is:
  - Detrimental to the educational achievement of one or more of the siblings;
  - Disruptive to the siblings’ assigned classroom learning environment; or
  - Disruptive to the school’s educational or disciplinary environment.

If a parent believes the school has not followed the requirements of this policy, the parent may appeal the multiple birth siblings’ classroom placement to the Superintendent.

GIFTED AND TALENTED EDUCATION

The North Little Rock School District believes that developing the unique potential of the gifted and talented student in order to realize his/her contribution to self and society requires differentiated educational programs and/or services beyond those normally proved by the regular school program. Each gifted and talented student needs time during the school experience to work with intellectual peers, work alone in independent study, and work with mainstream students. The talents of all students within the district are cultivated through the various activities offered by the schools. Additionally, teachers shall modify the curriculum for identified gifted and talented students. A multiple-criteria, case-study method is used to identify students whose needs require the services of the gifted and talented program. This process is handled through the gifted facilitator in each building. The process includes nominations, gathering of data and information, testing, and the case-study committee determining appropriate placement based on need for services. Anyone may nominate a student for the gifted and talented program at any time. Please call the Facilitator for Gifted and Talented in the student’s building or the Office of the Coordinator for Gifted and Talented at 771-8000, if you have questions.

ALTERNATIVE LEARNING ENVIRONMENTS

The district shall have an alternative learning environment (ALE) which shall be part of an intervention program designed to provide guidance, counseling, and academic support to students who are experiencing emotional, social, extreme behavior or academic problems.

The superintendent or his/her designee shall appoint an Alternative Education Placement Team which shall have the responsibility of determining student placement in the ALE. Students who are placed in the ALE shall exhibit at least two of the following characteristics:

- Disruptive behavior
- Drop out from school
- Personal or family problems or situations
- Recurring absenteeism
- Transition to or from residential programs

For the purposes of the ALE, personal or family problems or other situations that negatively affect the student’s academic and social progress will be considered when making placement.
The grading scale for all schools in the district shall be as follows:

A= 100-90
B= 89-80
C= 79-70
D= 69-60
F= 59 and below

Parents who do not want their child’s name included on honor roll must submit a request in writing to the building principal.

ACCELERATION FOR K-5 SCHOOLS

When high academic achievement is evident, a student may be recommended for acceleration into a higher grade.

The Process:

1. Recommendation by the teacher or parent to the GT facilitator and building principal.
2. Data gathering including but not limited to the following: Gifted Files, Intellectual Ability, Standardized Testing, Behavior Rating Scales, Grades, Teacher Interview, Student Interview, Parent Interview.
3. Committee meeting which includes but is not limited to the following: Gifted Programs Coordinator, current and previous teacher(s), gifted facilitator, counselor, school administrator
4. Decision is made and student is placed at the appropriate level with parent permission for change of placement.
5. If there is a disagreement in the decision, the Gifted Programs Appeal Process may be followed.

*These data should indicate ability above grade level and concern that the student’s needs may not be met at the present grade.

Considerations:

1. A comprehensive psychological evaluation of the child’s intellectual functioning, academic skill levels, and social-emotional adjustment may be included.
2. Multiple criteria as listed in the process above will be considered.

PARTIES & GIFT DELIVERIES

All school parties are scheduled by the school. There are only a few occasions that schools hold parties during the school day. These days and criteria to follow shall be shared by the school. At no time is it acceptable to deliver or have delivered balloons or gifts to the school for students.

PHYSICAL EDUCATION

Students in grades K-5 shall be required to take physical education unless a doctor’s statement is on file in the principal’s office recommending that the student be excused from this activity.

Any student who has religious objections to certain activities in the physical education program will be allowed to substitute other activities. Religious objections must have supportive documentation.

Upon written request from the parents, a student may be excused from physical education activities on a temporary basis due to illness or injury.

PROMOTION/RETENTION/COURSE CREDIT FOR K-5 SCHOOLS (BOARD POLICY 3.0)

A disservice is done to students through social promotion and is prohibited by state law. The district shall, at a minimum, evaluate each student annually in an effort to help each student who is not performing at grade level. Each school in the North Little Rock School District shall include in the student handbook, the criteria for promotion of students to the next grade. Parents or guardians shall be kept informed concerning the progress of
their student(s). Notice of a student’s possible retention shall be included with the student’s grades sent home to each parent/guardian. Parent-teacher conferences are encouraged and may be held as necessary in an effort to improve a student’s academic success. The North Little Rock School District expects all students to progress through each grade level (K-5) within one school year demonstrating growth in learning and meeting grade level standards of expected student achievement. Promotion or retention of students shall be primarily based on the following criteria:

*When a student is identified as being at risk for retention, opportunities for remedial instruction to assist the student in overcoming his/her academic deficiencies will be provided. Parents will be notified and a conference will be held so that the school and home may work together to help the child improve.

*Retention will be considered on an individual basis. Factors to be considered in retention should include . . .

1) current skill level
2) age/birthdate/maturity
3) attendance
4) previous retention
5) evaluative data
6) benefits of retention
7) special services received by student
8) rate of learning

*A committee composed of the principal, counselor, a minimum of two teachers, and a parent will consider these factors and make the determination for retention or promotion. Parents who disagree with the decision of the committee may appeal to the Superintendent or his/her designee. The district has the final authority concerning retention of any student.

Students who do not score proficient or above on their grade level assessment shall be required to participate in an individualized Academic Improvement Plan (AIP) or Intensive Reading Intervention (IRI). Each AIP/IRI shall be developed by school personnel and the student’s parents and shall be designed to assist the student in attaining the expected achievement level. The AIP/IRI shall also state the parent’s role as well as the consequences for the student’s failure to participate in the plan, which shall include the student’s retention in their present grade.

Promotion/retention or graduation of students with an Individual Educational Plan (IEP) shall be based on their successful attainment of the goals set forth in their IEP.

**TARDIES-Elementary Campuses K-5**

- It is imperative that students arrive at school on time and remain at school throughout the school day. Tardies and early check-outs are very disruptive to the educational process.

- **Excessive tardies and/or early check-outs (10 per semester) will affect attendance (including perfect attendance) and may result in reporting to juvenile authorities.**

- **Please avoid checking out children before the dismissal bell rings unless there is an emergency.** Any student arriving after the first bell in the morning will be counted tardy. Students who are tardy must be signed in through the office by the parents. **No student can be checked out after 2:20 p.m.** Any student being checked-out before the first dismissal bell (2:50), will be documented as an afternoon tardy. Exceptions can be made for medical or other necessary appointments. Written documentation is required.

- **Elementary ½ Day**
  - Students who are checked in after 10:50 a.m. may be marked as a morning (am) absence.
  - Students who are checked out on or after 10:50 am may be marked as an evening (pm) absence.
ELEMENTARY CELL PHONE POLICY

Students are not permitted to possess a cell phone for any reason during the school day. If students bring a phone for after school activities, they are required to immediately turn it in to their classroom teacher or the office (check with your school). They may retrieve their phone at the end of each day. Any student caught violating this policy will have their cell phone confiscated.

- First Violation: The cell phone will be confiscated and given back only when the parent comes by to pick it up.
- Multiple Violations: Forfeiture of the cell phone until the end of the last day the quarter.
North Little Rock Secondary

Rodney McCullum: Secretary to Executive Director of Secondary Education
Phone:  501-906-3835   Email:  mccullumr@nrlsd.org

We believe that every student deserves a World Class education. This means our students are sought after by not only local and state-wide employers, but are nationally and globally competitive. North Little Rock School District is able to provide students with 21st century skills and opportunities that few districts in the state of Arkansas can offer.

With the implementation of a new Advanced Manufacturing program, being district wide Project Lead The Way along with new facilities, an award winning fine arts department, state champion athletics, the North little Rock School District is continuing its proud tradition of being a World Class School for World Class Students.

Thank you for choosing to be a Charging Wildcat!

**Secondary Schools**

<table>
<thead>
<tr>
<th>School</th>
<th>Address</th>
<th>Phone</th>
<th>Principal</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>North Little Rock, 7th &amp; 8th</strong></td>
<td>2400 Lakeview Road, 72116</td>
<td>771-8200</td>
<td>Takecia Campbell, Principal</td>
</tr>
<tr>
<td><strong>North Little Rock High</strong></td>
<td>101 West 22nd Street, 72114</td>
<td>771-8100</td>
<td>Scott Jennings, Principal</td>
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<tr>
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<th>Address</th>
<th>Phone</th>
<th>Director</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>North Little Rock Academy</strong></td>
<td>5500 Lynch Drive, 72117</td>
<td>955-3600</td>
<td>Charles Jones, Director</td>
</tr>
<tr>
<td><strong>NLR Center of Excellence</strong></td>
<td>201 West 22nd Street, 72114</td>
<td>975-3895</td>
<td>Karla Whisnant, Principal</td>
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<tbody>
<tr>
<td><strong>North Little Rock Middle 6th</strong></td>
<td>2400 Lakeview Road, 72116</td>
<td>771-8250</td>
<td>Clark, Michael, Principal</td>
</tr>
</tbody>
</table>
INDENTIFICATION BADGES (secondary schools)

- Students must wear ID badges around their necks while on campus and to each class period during the school day.
- Names badges must be the current ID badge (issued during the current school year).
- Badges may be taken off during physical activity classes, but must be put back on if leaving class for any reason.
- The first hard, plastic ID badge will be free of charge. Replacement of plastic ID badges will be at replacement cost: $5 for a badge, $2 for a lanyard. These will be charged to the student’s debt list.
- Student ID badges MUST be worn by any student entering Saturday school.
- Students must wear ID badges to be eligible to sit in the student section at extracurricular activities.

Students must wear the badges visibly when riding daily route school buses and scheduled home delivery buses after school activities. Coaches, sponsors and/or chaperones will determine if ID badges are required to be worn on field trips or extracurricular activity buses. Students must be able to produce badges to the driver at all times. Badges may be marked, coded or encrypted to identify the student and his/her assigned bus route. Admission to a school bus may be denied for not showing a proper ID badge and/or attempting to use a badge marked, coded or encrypted for another bus.

STUDENT VEHICLES

Students who have presented a valid driver’s license and proof of insurance to the appropriate office personnel may drive their vehicles to school. Students will be charged for a parking permit. Additional cost shall be added in the event of parking citations. Vehicles driven to school shall be parked in the area designated for student parking. Parking on school property is a privilege which may be denied to a student for any disciplinary violation, at the discretion of the student’s building principal. Students are not permitted to loiter in parking areas and are not to return to their vehicles during the school day for any reason unless given permission to do so by school personnel.

It is understood that there is no expectation of privacy in vehicles in parking areas. Drivers of vehicles parked on a school campus will be held accountable for illegal substances or any other item prohibited by District policy found in their vehicle. The act of a student parking a vehicle on campus is a grant of permission for school or law enforcement authorities to search that vehicle.

Students ages 14 and older are permitted to ride motorcycles to school. The school cannot be responsible for stolen property or damage to vehicles.

STUDENT DRESS AND GROOMING

One area we need to continually highlight is dress code. Please help us to teach students about appropriate workplace attire. School is a student’s workplace, and as such, there are expectations for appearance. We hope to teach students the value of dressing appropriately for time and location, which is a valuable post-secondary skill. Highlights of the district-approved guidelines for student attire include:

- All students must wear shoes.
- Pajamas and blankets are prohibited.
- Clothing must be worn so it covers underwear, as well as the back, midriff, chest and buttocks. All tops must have straps (minimum width 2 inches—no spaghetti straps), and the top should cover the chest, underarm, back and stomach.
- Half shirts, undershirts, see through or mesh shirts, tube tops, or any tops without a back will not be allowed.
- Skirts and shorts must be of appropriate length (no shorter than mid-thigh all the way around the leg) while standing, sitting, and walking. This length also applies to tears/rips in pants.
• Yoga pants, leggings, jeggings and any spandex or skin tight garment shall be covered by a garment that provides a minimum coverage past the hips—both front and back.

• Sunglasses, masks, or any attire which covers the face are prohibited, along with hats, du-rags, hoods, curlers, picks, bandanas, and combs.

• Clothing that promotes alcohol, drugs, weapons, tobacco, gang affiliation, sexuality, or profanity is prohibited, as well as clothing that promotes a discriminatory or derogatory message.

• The school principal will determine the dress code for special events such as graduation, prom, dances, etc.

If in the judgment of the administration, a student’s attire is a health hazard or a distraction to the educational atmosphere of the school, the student may be sent home to make proper adjustments before returning to school. Disciplinary action, unexcused, or unexcused tardy may occur when in violation of the established dress code.

SERVICES AND ACTIVITIES

ACTIVITIES
Eligibility to participate in athletic activities and all other interscholastic activities is governed by the Arkansas Department of Education and the Arkansas Activities Association. Eligibility to be a cheerleader is determined by the same standards as athletic participation.

Clubs and organizations related to special interests or subject areas do not have minimum grade requirements except those clubs and organizations that are governed by charters from parent organizations.

All clubs and student organizations shall operate under the direction of the principal and shall be under the supervision of a staff member appointed or approved by the principal.

Membership to student organizations and clubs shall not be restricted on the basis of race, sex, national origin or other arbitrary criteria. Entry shall not be by decision of the current membership of the organization.

STUDENT ORGANIZATIONS/EQUAL ACCESS
Non-curriculum-related secondary school student organizations wishing to conduct meetings on school premises during non-instructional time shall not be denied equal access on the basis of the religious, political, philosophical, or other content of the speech at such meetings. Such meetings must meet the following criteria.

• The meeting is to be voluntary and student initiated;
• There is no sponsorship of the meeting by the school, the government, or its agents or employees;
• The meeting must occur during non-instructional time;
• Employees or agents of the school are present at religious meetings only in a non-participatory capacity;
• The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the school; and
• Non-school persons may not direct, conduct, control, or regularly attend activities of student groups.

All meetings held on school premises must be scheduled and approved by the principal. The school, its agents, and employees retain the authority to maintain order and discipline, to protect the well-being of students and faculty, and to assure that attendance of students at meetings is voluntary. Fraternities, sororities, and secret societies are forbidden in the District’s schools. Membership to student organizations shall not be by a vote of the organization’s members, nor be restricted by the student’s race, religion, sex, national origin, or other
arbitrary criteria. Hazing, as defined by law, is forbidden in connection with initiation into, or affiliation with, any student organization, extracurricular activity or sport program. Students who are convicted of participation in hazing or the failure to report hazing shall be expelled.

YEARBOOK
Commercially prepared yearbooks shall be produced at the high school level only.

ACADEMICS

CONCURRENT CREDIT
A ninth through twelfth grade student who successfully completes a college course(s) from an institution approved by the Arkansas Department of Education shall be given credit toward high school grades and graduation at the rate of one (1) high school credit for each three (3) semester hours of college credit. Unless approved by the school’s principal prior to enrolling for the course, the concurrent credit shall be applied toward the student’s graduation requirements as an elective.

A student taking a three-semester hour remedial/developmental education course, as permitted by the ADE Rules Governing Concurrent College and High School Credit, shall be the equivalent of one-half unit of credit for an elective. The remedial/developmental education course cannot be used to meet the core subject area/unit requirements in English and Mathematics.

Participation in the concurrent high school and college credit program must be documented by a written agreement between:

- The District’s student, and his or her parent(s) or guardian(s) if the public school student is under the age of eighteen (18);
- The District; and
- The publicly supported community college, technical college, four-year college or university or private institution the student attends to take the concurrent credit course.

Students are responsible for having the transcript for the concurrent credit course(s) they’ve taken sent to their school in order to receive credit for the course(s). Credit for concurrent credit courses will not be given until a transcript is received. Transcripts for students taking concurrent credit courses as partial fulfillment of the required full day of class for students in grades 9-12 are to be received by the school within two (2) school days of the end of the semester in which the course is taken. Students may not receive credit for the course(s) taken or the credit may be delayed if the transcripts are not received in time, or at all. This may jeopardize students’ eligibility for extracurricular activities, graduation or timely summer school determinations.

Students will retain credit applied toward a course required for high school graduation from a previously attended, accredited, public school. Any and all costs of higher education courses taken for concurrent credit are the student’s responsibility.

CORRESPONDENCE COURSES
A student in grades 9-12 may earn no more than two credits through coursework not listed in the current Career Action Plan (CAP) book, in order to meet graduation requirements. This includes correspondence courses through selected district sources only and college courses that are not part of the concurrent credit agreement between the school district and the college. The Virtual High School is now considered a separate school, therefore, if a student is enrolled in the Arkansas Virtual High School, she/he is no longer a student of the North Little Rock School District.

College/concurrent courses that are included in the North Little Rock High School CAP book or master schedule are excluded from this provision.

Prior to enrollment in a correspondence course, or other course for which graduation credit will be granted, a request shall be made to the counselor for approval to enroll in a course through
an authorized district provider. The counselor shall supervise the correspondence program, but it is the student’s responsibility to meet all requirements and deadlines in the program.

Seniors enrolled in a correspondence course to earn units required for graduation bear the responsibility of submitting a completed course grade to the guidance department prior to graduation at the end of the term in order to receive a diploma.

GIFTED AND TALENTED EDUCATION

The North Little Rock School District believes that developing the unique potential of the gifted and talented student in order to realize his/her contribution to self and society requires differentiated educational programs and/or services beyond those normally provided by the regular school program. Each gifted and talented student needs time during the school experience to work with intellectual peers, work alone in independent study, and work with mainstream students.

The North Little Rock School District believes that developing the unique potential of the gifted and talented student in order to realize his/her contribution to self and society requires differentiated educational programs and/or services beyond those normally provided by the regular school program. Each gifted and talented student needs time during the school experience to work with intellectual peers, work alone in independent study, and work with mainstream students. The talents of all students within the district are cultivated throughout the various activities offered by the schools. Additionally, teachers shall modify the curriculum for identified gifted and talented students. A multiple-criteria, case-study method is used to identify students whose needs require the services of the gifted and talented program. This process is handled through the gifted facilitator in each building. The process includes nominations, gathering of data and information, testing, and the case-study committee determining appropriate placement based on need for services. Anyone may nominate a student for the gifted and talented program at any time. Please call the Facilitator for Gifted and Talented in the student’s building or the Office of the Coordinator for Gifted and Talented at 771-8000, if you have questions.

A multiple criteria case study method is used to identify students whose needs require the gifted and talented program. This process is handled through the principals, and teacher/facilitator in each building. The process includes nominations, screening, selection, and placement in appropriate program options. Anyone may nominate a student for the gifted and talented program at any time.

Please, call the facilitator for gifted and talented in the student’s building or the Office of the Coordinator Gifted and Talented at 771-8054, if you have questions.

ALTERNATIVE LEARNING ENVIRONMENTS

The district shall have an alternative learning environment (ALE) which shall be part of an intervention program designed to provide guidance, counseling, and academic support to students who are experiencing emotional, social, or academic problems.

The superintendent or his/her designee shall appoint an Alternative Education Placement Team which shall have the responsibility of determining student placement in the ALE. Students who are placed in the ALE shall exhibit at least two of the following characteristics:

- Disruptive behavior
- Drop out from school
- Personal or family problems or situations
- Recurring absenteeism
- Transition to or from residential programs

For the purposes of the ALE, personal or family problems or other situations that negatively affect the student’s academic and social progress will be considered when making placement. These may include, but are not limited to:

- Ongoing, persistent lack of attaining proficiency levels in literacy and mathematics
- Abuse: physical, mental, or sexual
- Frequent relocation of residency
- Homelessness
- Inadequate emotional support
- Mental/physical health problem
• Pregnancy  
• Single parenting

The teachers and administrator of the ALE shall determine exit criteria for students assigned to the district’s ALE on which to base the student’s return to the regular school program of instruction.

The district’s ALE program shall follow class size, staffing, curriculum, and expenditure requirements identified in the ADE Rules Governing the Distribution of Student Special Needs Funding and the Determination of Allowable Expenditure of These Funds.

The ALE program shall be evaluated at least annually to determine its overall effectiveness.

4.45—SMART CORE CURRICULUM AND GRADUATION REQUIREMENTS FOR THE CLASS OF 2020

All students are required to participate in the Smart Core curriculum unless their parents or guardians, or the students if they are eighteen (18) years of age or older, sign a Smart Core Waiver Form to not participate. While Smart Core is the default option, a Smart Core Information Sheet and a Smart Core Waiver Form will be sent home with students prior to their enrolling in seventh (7th) grade, or when a seventh (7th) through twelfth (12th) grade student enrolls in the district for the first time and there is not a signed waiver form in the student’s permanent record. This policy is to be included in student handbooks for grades six (6) through twelve (12) and both students and parents must sign an acknowledgement they have received the policy. Those students not participating in the Smart Core curriculum will be required to fulfill the Core curriculum or the Alternate Pathway to Graduation when required by their IEP to be eligible for graduation. Counseling by trained personnel shall be available to students and their parents or legal guardians prior to the deadline for them to sign and return the waiver form.

While there are similarities between the two curriculums, following the Core curriculum may not qualify students for some scholarships and admission to certain colleges could be jeopardized. Students initially choosing the Core curriculum may subsequently change to the Smart Core curriculum providing they would be able to complete the required course of study by the end of their senior year. Students wishing to change their choice of curriculums must consult with their counselor to determine the feasibility of changing paths.

This policy, the Smart Core curriculum, and the courses necessary for graduation shall be reviewed by staff, students, and parents as part of the annual school district support plan development process to determine if changes need to be made to better serve the needs of the district’s students. The superintendent, or his/her designee, shall select the composition of the review panel.

Sufficient information relating to Smart Core and the district’s graduation requirements shall be communicated to parents and students to ensure their informed understanding of each. This may be accomplished through any or all of the following means:

Inclusion in the student handbook of the Smart Core curriculum and graduation requirements;
Discussion of the Smart Core curriculum and graduation requirements at the school’s annual public meeting, PTA meetings, or a meeting held specifically for the purpose of informing the public on this matter;
Discussions held by the school’s counselors with students and their parents; and/or
Distribution of a newsletter(s) to parents or guardians of the district’s students.

Administrators, or their designees, shall train newly hired employees, required to be licensed as a condition of their employment, regarding this policy. The district’s annual professional development shall include the training required by this paragraph.

To the best of its ability, the District shall follow the requirements covering the transfer of course credit and graduation set forth in the Interstate Compact on Educational Opportunity for Military Children for all students who meet the definition of “eligible child” in Policy 4.2—ENTRANCE REQUIREMENTS including the waiving of specific courses that are required for graduation if similar coursework has been satisfactorily completed.

GRADUATION REQUIREMENTS

The number of units’ students must earn to be eligible for high school graduation is to be earned from the categories listed below. A minimum of twenty-two (22) units is required for graduation for a student participating in either the Smart Core or Core curriculum. In addition to the twenty-two (22) units required for graduation by the Division of Elementary and Secondary Education (DESE), the district requires an additional ______ units to graduate for a total of ______ units. The additional required units may be taken from any electives offered by the district.9 There are some distinctions made between Smart Core units and Graduation units. Not all units earned toward graduation necessarily apply to Smart Core requirements.

All students must receive a passing score on the Arkansas Civics Exam in order to graduate.
Students shall be trained in quality psychomotor skill bases in cardiopulmonary resuscitation and the use of automated external defibrillators in order to graduate.

**Digital Learning Courses**

The District shall offer one or more digital learning course(s) through one or more District approved provider(s) as either a primary or supplementary method of instruction. The courses may be in a blended learning, online-based, or other technology-based format. In addition to the other graduation requirements contained in this policy, students are required to take at least one (1) digital learning course for credit while in high school.

**SMART CORE: Sixteen (16) units**

- **English:** four (4) units – 9th, 10th, 11th, and 12th
- **Oral Communications:** one-half (½) unit
- **Mathematics:** four (4) units (all students under Smart Core must take a mathematics course in grade 11 or 12 and complete Algebra II.)
  1) Algebra I or Algebra A & B* which may be taken in grades 7-8 or 8-9;
  2) Geometry or Geometry A & B* which may be taken in grades 8-9 or 9-10;
  * A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four-unit requirement for the purpose of meeting the graduation requirement, but only serve as one unit each toward fulfilling the Smart Core requirement.
  3) Algebra II; and
  4) The fourth unit may be either:
     • A math unit approved by DESE beyond Algebra II; or
     • A computer science flex credit may be taken in the place of a fourth math credit.
- **Natural Science:** three (3) units
  a. DESE approved biology – 1 credit;
  b. A third unit that is either:
     a. An additional science credit approved by DESE; or
     b. A computer science flex credit may be taken in the place of a third science credit.
- **Social Studies:** three (3) units
  • Civics - one-half (½) unit
  • World History - one unit
  • American History - one unit
  • Other social studies – one-half (½) Unit
- **Physical Education:** one-half (½) unit
- **Economics:** one half (½) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.
- **Fine Arts:** one-half (½) unit

**CAREER FOCUS: - Six (6) units**

All career focus unit requirements shall be established through guidance and counseling based on the student’s contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.
A student who enlists in a branch of the United States Armed Forces or the National Guard through the military delayed entry program, the National Guard Split Training Option, or other similar early entry program and completes basic training before graduating from high school shall receive two (2) units of the Career Focus graduation requirements.

A student who completes at least seventy-five (75) clock hours of documented community service in grades nine (9) through twelve (12) at any certified service agency or a part of a service-learning school program shall receive one (1) Career Focus credit.

**CORE: Sixteen (16) units**

**English:** four (4) units – 9th, 10th, 11th, and 12th

**Oral Communications:** one-half (½) unit

**Mathematics:** four (4) units
- Algebra or its equivalent* - 1 unit
- Geometry or its equivalent* - 1 unit
All math units must build on the base of algebra and geometry knowledge and skills. (Comparable concurrent credit college courses may be substituted where applicable)
- A computer science flex credit may be taken in the place of a math credit beyond Algebra I and Geometry
* A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four (4) unit requirement.

**Science:** three (3) units
a. DESE approved biology – 1 credit;
b. DESE approved physical science – 1 credit; and
c. A third unit that is either:
   a. An additional science credit approved by DESE; or
   b. A computer science flex credit may be taken in the place of a third science credit.

**Social Studies:** three (3) units
a. Civics one-half (½) unit
b. World history, one (1) unit
c. American History, one (1) unit
d. Other social studies – one-half (½) unit

**Physical Education:** one-half (½) unit

**Note:** While one-half (½) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

**Health and Safety:** one-half (½) unit

**Economics** – one half (½) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

**Fine Arts:** one-half (½) unit

**CAREER FOCUS: - Six (6) units**

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a student who completes at least seventy-five (75) clock hours of documented community service in grades nine (9) through twelve (12) at any certified service agency or a part of a service-learning school program shall receive one (1) Career Focus credit.

GRADUATION CEREMONY BEHAVIOR
Disruptive behavior that interferes with an orderly graduation (Gang insignias, clothing, “throwing signs” or other gestures associated with gangs are prohibited) will not be tolerated. Students who misbehave during the graduation ceremony may not receive a diploma and may be removed from the ceremony.

EARLY GRADUATION
Early Graduation is only possible for some students. Students interested in Early Graduation must initiate the process by the end of second semester of the tenth grade year. Students may not take correspondence or virtual courses for early graduation, nor can they take any concurrent course that ends with a state assessment (Algebra II). The new math requirements make it necessary to be in Geometry in the 9th grade, or to double up in math in the 10th grade in order to graduate early. See your counselor for more information.

HONOR ROLL
Students in grades 6-12 have two honor roll designations. Students who participate in the Smart Core Curriculum and maintain a 4.0 GPA for the grading period and students who maintain a 3.0 GPA for the grading period will be recognized as honor roll students. Semester grades will determine the honor roll at the end of each semester. Parents who do not want their child’s name included on the honor roll must submit a request in writing to the building principal.

HONOR GRADUATES
Students who have successfully completed the minimum core of courses recommended for preparation for college as defined by the State Board of Higher Education and the State Board of Education and have a cumulative GPA of 3.5 will be designated as honor students. The GPA shall be derived from courses taken in public schools in grades nine (9) through twelve (12). GPA will not be rounded (Algebra I grades from eight grade shall be counted in GPA).

DISTINGUISHED HONOR GRADUATES
Students in the top 1% of the graduating class will be designated as distinguished honor graduates. This calculation is carried to two decimal places. To be eligible a student must be a full-time student, have no failing grades, hold no incomplete grades, and possess no unsatisfactory citizenship grades. Parents or guardians of a student, or a student eighteen (18) years of age or older, who choose to not have the student publicly identified as an honor roll or honor graduate student must submit a written request that the student not be so identified.

Notes: Students with an IEP or 504 Plan are included to the extent that the courses that they have taken and successfully completed meet the requirements of their IEP for graduation, regardless of whether or not they meet the course requirements established by the State Boards of Education and Higher Education for preparation for college.

RECOGNITION OF DECEASED STUDENT AT GRADUATION
Graduation is a time of celebration in which students and families celebrate the culmination of 13 years of hard work at a graduation ceremony. North Little Rock High School recognizes that student death may occur during the high school career. We want to be sympathetic and understanding to both the families of the deceased, and the graduation class of North Little Rock High School. The policy below outlines how NLRSD will recognize a deceased student at graduation ceremonies.
• For students who pass before their senior year, we will hold a moment of silence during the graduation ceremony, in which we will “pay tribute to those that were once a part of our lives, but are no longer with us.”
• If a student passes during his/her senior year, we will announce his/her name during the moment of silence if the parent makes a request in writing to the principal at least two weeks prior to the graduation ceremony.

• Student diplomas will only be presented to families if the student was in good academic standing, maintained proper attendance and if the diploma has been ordered before the death of the student (typically March 1st). Student deaths before March 1st of the graduation year will not receive a diploma.

• The conferring of diplomas is limited to students who have met the graduation requirements and not to other family members and friends. Also, there will not be any photos of the deceased on the floor level of the ceremony and there will not be any chairs held open within the graduating class.

Any other requests should be made in writing to the principal of North Little Rock High School at least two weeks prior to the graduation ceremony.

ADVANCED PLACEMENT COURSES

Advance Placement (AP) courses are available to students in a number of subject areas. These courses offer college-level curriculums that provide students with analytical skills and factual knowledge to deal critically with the problems and issues related to the subject. In May, AP students take AP exams, paid for through funding from the Arkansas Department of Education.

Students in the International Baccalaureate and Advanced Placement programs have their tests paid for by the district and therefore must take the exam if enrolled in the program.

PHYSICAL EDUCATION

Sixth, seventh and eighth grade students shall be required to take physical education unless a doctor’s statement is on file in the principal’s office recommending that the student be excused from this activity.

Any student who has religious objections to certain activities in the physical education program will be allowed to substitute other activities. Religious objections must have supportive documentation.

Upon written request from the parents, a student may be excused from physical education activities on a temporary basis due to illness or injury.

PROMOTION/RETENTION/COURSE CREDIT FOR 6-12 SCHOOLS

A disservice is done to students through social promotion and is prohibited by state law. The district shall, at a minimum, evaluate each student annually in an effort to help each student who is not performing at grade level. Each school in the North Little Rock School District shall include in the student handbook the criteria for promotion of students to the next grade as well as the criteria for being required to retake a course, if applicable. Parents or guardians shall be kept informed concerning the progress of their student(s). Notice of a student’s possible retention or required retaking of a course shall be included with the student’s grades sent home to each parent/guardian or the student if 18 or older. Parent-teacher conferences are encouraged and may be held as necessary in an effort to improve a student’s academic success.

Promotion or retention of students or their required retaking of a course shall be primarily based on the following criteria.

*6th to 7th

Student must pass two of the four core courses: English, math, science, and social studies and attend summer school in English or Math if either course is not passed. Failure to successfully complete required summer school may result in retention.

*7th to 8th

Student must pass two of the four core courses: English, math, science, and social studies and attend summer school in English or Math if either course is not passed. Failure to successfully complete required summer school may result in retention.
*8th to 9th*

Act 930 of 2017 defines a Student Success Plan as “a personalized education plan intended to assist students with achieving readiness for college, career, and community engagement.” By the end of the 2018-2019 school year, each eighth grade student shall have a Student Success Plan in place that is developed by school personnel in collaboration with parent and student. Although districts are encouraged to develop a Student Success Plan for every student, a Student Success Plan is only required for students beginning in eighth grade, and must be updated at least annually thereafter.

The Principal will develop a retention committee which will assist in the development of the retention list. The principal (or designee) will notify the parent by letter with the details of the decision of the school concerning their student. If there is doubt concerning the promotion or retention of a student, or their required retaking of a course, a conference between the parents/guardians, teacher(s), other pertinent personnel, and principal shall be held before a final decision is made. The conference shall be held at a time and place that best accommodates those participating in the conference. The school shall document participation or non-participation in required conferences. If the conference attendees fail to agree concerning the student’s placement, the final decision to promote or retain shall rest with the principal or his/her designee.

Students who do not meet ADE’s minimum proficiency benchmark on their grade level State Assessment shall be required to participate in an individualized academic improvement plan (AIP). Each AIP shall be developed by school personnel and the student’s parents and shall be designed to assist the student in attaining the expected achievement level. The AIP shall also state the parent’s role as well as the consequences for the student’s failure to participate in the plan, which shall include course failure and/or the student’s retention in their present grade.

**POSESSION AND USE OF CELL PHONES AND OTHER ELECTRONIC DEVICES**

Students are responsible for conducting themselves in a manner that respects the rights of others. Possession and use of any electronic device, whether district or student owned, that interferes with a positive, orderly classroom environment does not respect the rights of others and is expressly forbidden. Headphones, (corded, bluetooth, wireless, etc.) cannot be visible unless directed otherwise by the instructor. As used in this policy, “electronic devises” means anything that can be used to transmit or capture images, sound, or data, including (but not limited to): cell phones, listening devices (headphones, earbuds, bluetooth headphones, speakers) smart watches, and tablets.

To protect the security of state originated tests that are administered as part of the Arkansas State Test, no electronic, device as defined in this policy shall be accessible by a student at any time during test administration unless specifically permitted by a student’s IEP or individual health plan. This means that when a student is taking a state assessment, the student shall not have his/her electronic device in his/her possession. Any student violating this provision shall be subject to this policy’s disciplinary provisions. As used in this policy, “electronic devices” means anything that can be used to transmit or capture images, sound, or data.

Misuse of electronic devices includes, but is not limited to:

1. Using electronic devices during class time in any manner other than specifically permitted by the classroom instructor;
2. Permitting any audible sound to come from the device when not being used for reason #1 above;
3. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, or wrongfully obtaining test copies or scores;
4. Using the device to take photographs in locker rooms, classrooms or bathrooms;
5. Creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person.
6. Initiating, recoding, and/or promoting violence in any way. Use of an electronic device is permitted to the extent it is approved in a student’s individualized education program (IEP) or it is needed in an emergency that threatens the safety of students, staff, or other individuals.

**Before, during the student’s lunch period, in between classes and after normal school hours, possession of electronic devices is permitted on the school campus. Electronic devices are prohibited during**
class (unless given permission by the instructor to use them). The use of such devices at school sponsored functions outside the regular school day is permitted to the extent and within the limitations allowed by the event or activity the student is attending.

The student and/or the student’s parents or guardians expressly assume any risk associated with students owning or possessing electronic devices. Students misusing electronic devices shall be disciplined according to the discipline rubric.

Students who use school issued cell phones and/or computers for non-school purposes, except as permitted by the district’s Internet/computer use policy, shall be subject to discipline, up to and including suspension or expulsion. Students are forbidden from using school issued cell phones while driving any vehicle at any time. Violation may result in disciplinary action up to and including expulsion.

**Students bringing cellular telephones or electronic devices do so at their own risk.** The North Little Rock School District will not assume any liability for any lost, stolen, or damaged cellular telephone and/or any other electronic devices in school or in their possession.

**Note:** Students assigned North Little Rock Academy Alternative Learning Environment shall abide by cell phone/electronic devices rules and procedures set by school.

**CLASSIFICATION OF STUDENTS**

Students will be classified based on the number of years in high school, not the number of credits earned. For example:

- **1st year in high school** – Freshman/9th grade
- **2nd year in high school** – Sophomore/10th grade
- **3rd year in high school** – Junior/11th grade
- **4th year in high school** – Senior/12th grade (senior activities OK if credits standard met*)
- Additional years – Senior/12th grade**

**Sixteen (16) credits required in August to participate in senior activities (ALE students may be evaluated for participation)**

**CREDIT STANDARDS FOR CLASSIFICATION OF STUDENTS**

Although students will be classified in school based on the number of years in high school, it is important that parents and students understand the appropriate number of credits that truly determine the students’ progress.

- **5.5 Credits** = Sophomore/10th grade
- **11 Credits** = Junior/11th grade
- **16.5 Credits** = Senior/12th grade

**Students who do not meet the credit standard for their fourth year of high school may participate in senior activities during the year when the credit standard is met.**

Counselors at each high school campus will identify students with credit deficiencies and meet with them individually to discuss their particular graduation status. Parents of affected students will receive a letter explaining graduation status.

**Note:** Students will not participate in the graduation ceremony without the required number of credits (23) before the scheduled ceremony.

**UNOFFICIAL TRANSCRIPTS**

At the start of each school year and third nine weeks, students will be given a printed copy of their unofficial transcript with their class schedules. Freshman students will begin receiving unofficial transcripts during the third nine weeks of their freshman year.

**RECOVERING CREDITS/REPEATING COURSES**

Effective the 2018-19 school year, a student who repeats a failed course will receive the grade earned in credit recovery. The previous failing grade will not be counted in the calculation of the student's GPA. However, it should be understood that both grades will appear on the transcript as a record of the child's attempt to reach mastery in the course.
DROPPING COURSES

Students who drop any class after ten days will result in NO CREDIT for that course.

DETERMINING COLLEGE AND CAREER READINESS

Arkansas Code Annotated (A.C.A.) §6-15-2012 requires that before a student’s graduation from high school, a high school shall assess the student’s college and career readiness and shall provide a transitional course designed to help the student reach college and career readiness standards. Arkansas schools may fulfill the requirement to determine the college and career readiness (CCR) of a student by offering any of the following assessments. Students scoring below the following benchmarks have not met the CCR determination:

<table>
<thead>
<tr>
<th>Math CCR Determination</th>
<th>Literacy CCR Determination</th>
</tr>
</thead>
<tbody>
<tr>
<td>19 on the mathematics section of the ACT</td>
<td>19 on the English section of the ACT</td>
</tr>
<tr>
<td>19 on the mathematics section of the PLAN</td>
<td>15 on the English PLAN</td>
</tr>
<tr>
<td>42 on the mathematics 10th grade PSAT</td>
<td>44 on the 10th grade writing PSAT</td>
</tr>
<tr>
<td>46 on the mathematics 11th grade PSAT</td>
<td>47 on the 11th grade writing PSAT</td>
</tr>
<tr>
<td>41 on the COMPASS Algebra test</td>
<td>80 on the COMPASS Writing Skills Test</td>
</tr>
<tr>
<td>39 on the ASSET Intermediate Algebra test</td>
<td>45 on the ASSET Writing Skills Test</td>
</tr>
<tr>
<td>460 on the math portion of SAT</td>
<td>450 on the writing SAT</td>
</tr>
</tbody>
</table>

Pursuant to Arkansas Higher Education Coordinating Board Policy 5.8 and 5.16

North Little Rock School District will administer the following assessments to determine a student’s college and career readiness score:

<table>
<thead>
<tr>
<th>Assessment</th>
<th>Grade Level Administered</th>
<th>Who is offered the test?</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSAT</td>
<td>Fall of 10th Grade year</td>
<td>All students, free of charge</td>
</tr>
<tr>
<td>ACT</td>
<td>Spring of 11th Grade year</td>
<td>All students, free of charge</td>
</tr>
</tbody>
</table>

Parent Notification

Although the state requires the notification of parents/guardians of their students’ college and career readiness score at the end of the 11th grade year so that transitional courses can be considered, North Little Rock School District believes that frequent communication with parents/guardians about their child’s progress is imperative. We are dedicated to working in partnership with all stakeholders to ensure the success of all students.

For this reason, North Little Rock School District will notify parents/guardians of a student’s failure to meet readiness guidelines by the end of the 8th grade year according to the state assessment benchmarks and by the end of the 10th grade year according to the PSAT assessment benchmarks. Information will be provided to parents about resources available to assist their child in getting on track to achieve college and career readiness. By the end of the 11th grade, parents will be notified of their child’s college and career readiness score as assessed by the ACT assessment. If the student fails to meet the readiness guidelines by the end of the 11th grade year, transitional courses will be offered to the student in the area(s) of deficiency to be taken during the 12th grade year.

Transitional Courses

A.C.A. § 6-15-2012(b) states, “(b) [a] high school shall provide for each student who does not meet the college and career readiness standards under the assessment: (1) [one or more transitional courses designed to help the student reach college and career readiness standards; and (2) [r]elated strategies to allow for accelerated skill and knowledge development consistent with the college and career readiness standards.”

North Little Rock School District fulfills these requirements by offering Math Ready and Literacy Ready as transitional courses for students who have not met college and career readiness guidelines by the end of their 11th grade year. Determination of the need for enrollment in a transitional course is a collaborative decision including the student and parent/guardian. Prior academic classes, scores, and post-secondary intentions should be considered when determining appropriateness of a transitional course. Transitional courses are rigorous and are not to be confused with remediation.
CHECKING OUT OF SCHOOL

Parents are permitted to check students out of school. If parents or guardian are unable to physically be present to check their child out, students will not be allowed to leave campus. The North Little Rock School District has closed campuses; therefore, **ALL** students are required to remain on campus unless properly checked out of school (**this includes eighteen plus (18+) year old students**).

WORK PERMITS

ACT 675 of 2003 requires students in grades 9-12 to attend a full school day. Enrollment and attendance to vocational-educational training courses, college courses, and school work programs may be used to satisfy the requirement for attending a full school day. Leaving school early with a work permit is no longer allowed.

EXAM EXEMPTIONS

The school has an exemption process that will be determined and shared with parents each school year. Once the process and procedures are established it shall be communicated with all students, parents, school staff and central office administrators. The building principal has the final authority to implement or not to implement exemptions.

TARDIES:

Tardiness is disruptive to the classroom. Students should be in class by the time the tardy bell sounds. Students arriving to school after the tardy bell must report to an administrator or designee for a tardy slip. Students who are late to one class from another class will not be given a tardy slip. All tardiness will be considered unexcused unless a doctor, dentist, court, or counseling appointment card will be counted absent and may be considered truant. To be assigned by school administrators, consequences for tardiness may be a minimum of reprimand/warning with a maximum of truancy.

EMERGENCY REMOVAL

Non-punitive 48 hour removal from school to investigate an incident.

HIGH SCHOOL CHECK OUT PROCEDURES

The North Little Rock High School will have a new way of checking students out of school. This change is due to safety and academic concerns that the district has identified.

Our policy states: Parents are permitted to check students out of school. If parents or guardians are unable to physically be present to check out their student, students will not be allowed to leave campus. The North Little Rock School District has closed campuses; therefore, **ALL** students are required to remain on campus unless properly checked out of school.

We realize that there are times where students must be checked out due to emergencies, and we will work with families during these times. One of the following procedures must be followed for students to be properly checked out of school:

1) Parents or guardians may send an email to nlrhscheckout@nlrds.org with the following information (A 2 hour prior notification is required):
   a. Student’s full name or student id number
   b. Student’s grade
   c. Reason for check out
   d. Contact phone number of person sending email

2) Parents or guardians may send a note to the attendance office with the following information (Notes should be delivered to the attendance office before 9:00 a.m.):
   a. Student’s full name or student id number
   b. Student’s grade
   c. Reason for check out
   d. Contact phone number of person sending note

3) Students are not allowed to check out during lunch (11:30 -2:00) unless there is an emergency. Parents or guardians must physically come to school and check students out between the hours of 11:00 a.m. and 1:30 p.m.

The North Little Rock School District realizes that some procedures may be difficult, but we need your support in ensuring safety for all students.
SECONDARY SCHOOLS ABSENCE CONTRACT PROCEDURES
When students reach more than 12 absences, students may lose credit. In an effort to be proactive, students will complete a student attendance contract when the student reaches six (6) full days of unexcused absences. The attendance contract will be germane to the particular secondary building.

SCHOOL BUSINESS ABSENCE PROCEDURE
If a student is absent due to school business, due dates for projects/long term assignments already assigned will not be adjusted. In any case where a student has failed to submit his/her project or long term assignment by the established due date (even if the failure is due to a school business or school related absence), the late policy determined by the teacher will be in effect if a student does not turn in project/long term assignment by the given due date.

DISCIPLINE RUBRIC FOR NLR HIGH SCHOOL
*This is not an all-inclusive list. Infractions not listed will be addressed by administrators in accordance with the NLRSD student behavior policies.

1-2 Narcotic drugs or alcoholic beverages
See the district student

<table>
<thead>
<tr>
<th>1st offense</th>
<th>10 days ASAC and completion of counseling with school official</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Police may be called. Proof of professional help is required when the student returns to school, and a parental conference is required prior to readmission.</td>
<td></td>
</tr>
<tr>
<td>2nd offense</td>
<td>expelled for the remainder current year</td>
</tr>
</tbody>
</table>

3 Tobacco/ Abuse Policy-cigarette/Vaping Device
*Any tool used will be confiscated from student. A parent must come to school and get the tool.

<table>
<thead>
<tr>
<th>1st offense</th>
<th>3 days ISS</th>
</tr>
</thead>
<tbody>
<tr>
<td>2nd offense</td>
<td>5 days ISS</td>
</tr>
<tr>
<td>3rd offense</td>
<td>5 days ASAC</td>
</tr>
<tr>
<td>4th offense</td>
<td>Administrator Discretion</td>
</tr>
</tbody>
</table>

4 Attendance Policy Violation: Truancy means being absent from or leaving campus without parent and/or school administration prior permission.

<table>
<thead>
<tr>
<th>1st offense</th>
<th>3 Days of ISS + parent contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>2nd offense</td>
<td>4 Days of ISS + parent conference</td>
</tr>
<tr>
<td>3rd offense</td>
<td>5 Days of ISS +parent contact for possible ALE referral</td>
</tr>
<tr>
<td>4th offense and above</td>
<td>Administrator Discretion</td>
</tr>
</tbody>
</table>

5 or 6 Physical Attack/Harm on Student or Staff

| 10 days ASAC with recommendation for expulsion |

7-11 Weapons and Dangerous Instruments/ Explosives

| 10 days suspension with recommendation for expulsion for a period of no less than one year and possible criminal charges and prosecution |
12 Gang Related Activities- including belonging to or participating in secret societies of any kind of Gangs are prohibited on school grounds and at school-sponsored activities. Clothing, pins, and symbols such organization are prohibited.

<table>
<thead>
<tr>
<th>Offense</th>
<th>Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st offense</td>
<td>10 days of ASAC</td>
</tr>
<tr>
<td>2nd offense</td>
<td>10 days of ASAC and recommendation for expulsion</td>
</tr>
</tbody>
</table>

13 Vandalism- Destruction of or the attempt to destroy school property.

<table>
<thead>
<tr>
<th>Offense</th>
<th>Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Range</td>
<td>3 days ISS to ASAC depending on severity and restitution for damages</td>
</tr>
</tbody>
</table>

14 Direct Insubordination- This is an unwillingness to submit to proper authority; disrespect; or willfully ignoring direct orders.

*Students who are written up and determined by the principal to have been insubordinate with school personnel 3 times during the school year would lose the privilege of traveling/participating with the school on field trips, ball games, club, conventions, school competitions, etc. for the remainder of the school year.)*

<table>
<thead>
<tr>
<th>Offense</th>
<th>Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Range</td>
<td>Conference to ISS- Discretion of Administrator</td>
</tr>
</tbody>
</table>

15 Disorderly Conduct -

<table>
<thead>
<tr>
<th>Offense</th>
<th>Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Range</td>
<td>ISS to Expulsion</td>
</tr>
</tbody>
</table>

17(Other) Filming students and staff without consent

<table>
<thead>
<tr>
<th>Offense</th>
<th>Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st offense</td>
<td>3 Days ISS</td>
</tr>
<tr>
<td>2nd offense</td>
<td>5 Days ISS</td>
</tr>
<tr>
<td>3rd offense</td>
<td>Administrator Discretion</td>
</tr>
</tbody>
</table>

*Students are not permitted to film other students or staff without consent.

18 Bullying-

<table>
<thead>
<tr>
<th>Offense</th>
<th>Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Complete investigation/F1 form *Send copy of form to Principal</td>
</tr>
<tr>
<td></td>
<td>Range- ISS to Expulsion</td>
</tr>
</tbody>
</table>

19 Fight (a physical confrontation between two students)

<table>
<thead>
<tr>
<th>Offense</th>
<th>Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st offense</td>
<td>5 days ASAC</td>
</tr>
<tr>
<td>2nd offense</td>
<td>10 days ASAC and recommendation for expulsion for remainder of semester</td>
</tr>
<tr>
<td>3rd offense</td>
<td>10 days of ASAC and recommendation for expulsion for one calendar year</td>
</tr>
</tbody>
</table>

In extreme circumstances, where determined by the principal, the penalty for fighting may escalate up to and include a 10 day suspension from school and/or recommendation for ASAC or expulsion for the remainder of the semester or year even on the first offense depending on the severity of the incident.

23 Sexual Harassment or Behavior

<table>
<thead>
<tr>
<th>Offense</th>
<th>Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>10 days ASAC and recommendation for expulsion</td>
</tr>
</tbody>
</table>

25 Terroristic Threats

<table>
<thead>
<tr>
<th>Offense</th>
<th>Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>10 days ASAC and recommendation for expulsion</td>
</tr>
<tr>
<td>Number</td>
<td>Description</td>
</tr>
<tr>
<td>--------</td>
<td>------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>27</td>
<td>Technology Use Violation</td>
</tr>
<tr>
<td>51</td>
<td>Disregard or disrespect for directions of teachers or administrators. Not following teacher’s instructions/directions (passive non-compliance w/o disobeying direct order)</td>
</tr>
<tr>
<td>52</td>
<td>Disregard or disrespect for directions of bus driver, lunch aides, hall supervisors or other authorized school personnel. Not following teacher’s instructions/directions (passive non-compliance w/o disobeying direct order)</td>
</tr>
<tr>
<td>53</td>
<td>Classroom Disruption (which includes talking, throwing objects, and other activities that cause a distraction)</td>
</tr>
<tr>
<td>54</td>
<td>Obscene, vulgar, or inappropriate acts:</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>56</td>
<td>Stealing or the attempt to steal school property or the property belonging to others</td>
</tr>
</tbody>
</table>
58. Unexcused Tardy - Full Tardy Card (5 + tardies) or No Tardy Card

<table>
<thead>
<tr>
<th>Offense</th>
<th>Detention/ISS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st offense</td>
<td>3 Days Detention</td>
</tr>
<tr>
<td>2nd offense</td>
<td>Saturday School</td>
</tr>
<tr>
<td>3rd offense</td>
<td>2 Days ISS</td>
</tr>
<tr>
<td>4th offense</td>
<td>3 Days ISS</td>
</tr>
<tr>
<td>5th offense</td>
<td>5 Days ISS</td>
</tr>
</tbody>
</table>

*If students miss detention, one day of ISS will be assigned.

59. Profanity, obscene or inappropriate language/gestures (towards self or students)

<table>
<thead>
<tr>
<th>Offense</th>
<th>ASAC/Police</th>
</tr>
</thead>
<tbody>
<tr>
<td>Range</td>
<td>Conference to 5 Days ASAC</td>
</tr>
</tbody>
</table>

60. Extortion

<table>
<thead>
<tr>
<th>Offense</th>
<th>ASAC/Police</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 Days</td>
<td>ASAC/Contact Police</td>
</tr>
</tbody>
</table>

61. Engaging in insults, verbal abuses such as name calling, ethnic or racial slurs, or using derogatory statements to other students, school personnel, or other individual.

<table>
<thead>
<tr>
<th>Offense</th>
<th>Discipline</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st offense</td>
<td>Saturday School</td>
</tr>
<tr>
<td>2nd offense</td>
<td>3 Days ISS</td>
</tr>
<tr>
<td>3rd offense</td>
<td>4 Days ISS</td>
</tr>
<tr>
<td>4th offense</td>
<td>Discretion of Administrator</td>
</tr>
</tbody>
</table>

64. Cell Phones and Other Electronic Devices

<table>
<thead>
<tr>
<th>Offense</th>
<th>Discipline</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st offense</td>
<td>Warning</td>
</tr>
<tr>
<td>2nd offense</td>
<td>3 Days Detention</td>
</tr>
<tr>
<td>3rd offense</td>
<td>1 Day ISS</td>
</tr>
<tr>
<td>4th offense</td>
<td>Administrator Discretion</td>
</tr>
</tbody>
</table>

Students may use cell phones before school, during lunch period, in between classes and after normal school hours.

65. Failure to abide by district dress code

<table>
<thead>
<tr>
<th>Offense</th>
<th>Discipline</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Offense</td>
<td>Send to Administrator--warning and parent contact (student to ISS with option of parent to bring appropriate clothing)</td>
</tr>
<tr>
<td>2nd Offense</td>
<td>Saturday School       (student to ISS with option of parent to bring appropriate clothing)</td>
</tr>
<tr>
<td>3rd Offense</td>
<td>2 days ISS</td>
</tr>
<tr>
<td>4th Offense</td>
<td>Principal Discretion</td>
</tr>
</tbody>
</table>

*If student is sent to an administrator after lunch for dress code violation, send the student to ISS for the remainder of the day.
<table>
<thead>
<tr>
<th>Offense</th>
<th>1st offense</th>
<th>2nd offense</th>
<th>3rd offense</th>
<th>4th offense</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engaging in terroristic threatening or bomb threats</td>
<td></td>
<td></td>
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<td>Threatening to fight another student or any other individual (screaming in hall or classroom causing a significant disruption)</td>
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<td>2 days ISS</td>
<td>3 days ISS</td>
<td>4 days ISS</td>
<td>Administrative discretion</td>
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<td>Possess, view, distribute or electronically transmit sexually explicit or vulgar images or representations, whether electronically, on a data storage device, or in hard copy form.</td>
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<td>5 days ASAC and parent conference</td>
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<td>Leaving or not attending a class without office and teacher permission (skipping class but on campus- out of designated area)</td>
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<td>2 days ISS</td>
<td>3 days ISS</td>
<td>4 days ISS and possible ALE referral</td>
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<td>5 days ASAC</td>
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**Administrator may assign teen court**
74 Public Display of Affection

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<tr>
<th>Offense</th>
<th>Punishment</th>
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<tr>
<td>1st offense</td>
<td>3 days detention</td>
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<td>2nd offense</td>
<td>5 days detention</td>
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<td>3rd offense</td>
<td>1 Saturday School Assignment</td>
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<td>4th offense</td>
<td>3 days ISS</td>
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<td>5th offense</td>
<td>4 days ISS</td>
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<td>6th offense</td>
<td>5 days ASAC + mandatory parent conference for possible ALE referral</td>
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<td>7th and all other offenses</td>
<td>10 days ASAC</td>
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*If students miss detention

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<thead>
<tr>
<th>Offense</th>
<th>Punishment</th>
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<td>1st offense</td>
<td>1 day ISS</td>
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<tr>
<td>2nd offense</td>
<td>1 day ISS</td>
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<tr>
<td>3rd offense</td>
<td>Administrator Discretion</td>
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</tbody>
</table>
North Little Rock Student Services

Micheal Stone ED.S: Executive Director of Student and Equity Services
Phone: 501-771-8050
Email: stonem@nlrsd.org

Robin McCarroll & Betty Bradford: Administrative Assistants
Phone: 501-771-8050 or 501-771-8049
Email: mccarrollr@nlrsd.org or bradfordb@nlrsd.org

The office of student services want you know that we are here to serve each student and family as we help to move students to become world class. Our primary focus in this office is to equip you with the resources that are available to families and serve to the best of our abilities. Please feel free to contact us if you are in need of services that we can provide, or if you need to be directed to the best place to help. We can help you with the following areas:

- **Student Handbook** - Micheal Stone
- **Enrollment** - Betty Bradford or Robin McCarroll
- **Home School** - Betty Bradford or Robin McCarroll
- **Transfers** - Betty Bradford or Robin McCarroll
- **Expulsion** - Micheal Stone
- **Transportation** - Scott Tyler, (501) 340-5150
- **Food Service** - Laura Jennings, (501) 771-8062
- **Maintenance** - Harold Hatch, (501) 771-8077
- **Alternative Learning Environment** (ALE) - Susan Miller, (501) 771-8096
- **Custodial Services** (Day) - Kim Martin, (501) 771-8078
- **Custodial Services** (Night) - Carvin Martin (501) 771-8078
STUDENT BEHAVIOR
The main purpose of school is for student learning. This can best be accomplished in a setting free from distractions, conflicts, and intimidation. When students display unacceptable behavior, teachers, administrators, and other school personnel have the responsibility to correct student misbehavior. Student cooperation in knowing and in following school policies and procedures is essential in establishing an atmosphere where learning can take place. While it is hoped students will understand the need for school rules, students are expected to accept responsibility for their actions and to recognize actions have consequences.

PROHIBITED CONDUCT (BOARD POLICY 4.18)

Students and staff require a safe and orderly learning environment that is conducive to high student achievement. Certain student behaviors are unacceptable in such an environment and are hereby prohibited by the Board. Below is a list of prohibited behaviors. This list shall not be all inclusive.

- Disrespect for school employees and failure to comply with their reasonable directions or otherwise demonstrating insubordination
- Assaulting or threatening to assault or physically abusing any student or school employee
- Fighting or threatening to fight any student or school employee
- Possession of any weapon that can reasonably be considered capable of causing bodily harm to another individual
- Possession or use of tobacco in any form on any property owned or leased by any public school
- Intentionally damaging or destroying, school property
- Possession, selling, distributing, or being under the influence of an alcoholic beverage, any illegal drug, or the inappropriate use or sharing of prescription or over the counter drugs, or other intoxicants, or anything represented to be a drug
- Sharing, diverting, transferring, applying to others (such as needles or lancets), or in any way misusing medication or any medical supplies in their possession
- Inappropriate public displays of affection
- Cheating, copying, or claiming another person’s work to be his/her own
- Attendance policy violation
- Skipping class
- Excessive tardiness
- Gangs or gang-related activities, including belonging to secret societies of any kind, Gang insignias, clothing, “throwing signs” or other gestures associated with gangs
- Bullying
- Cyber Bullying/Electronic Acts
- Disruptive to the school environment
- Disregard (1) or disrespect (2) for directions of teachers or administrators
- Disregard (1) or disrespect (2) for directions of bus driver, lunch aides, or other authorized school personnel
- Disruption and/or interference with the normal and orderly conduct of school and school-sponsored activities
- Behavior that involves indecent and/or immoral acts. Wagering or any form of gambling
- Stealing or the attempt to steal school property or the property belonging to another individual
• Use of profanity, vulgar language or obscene gestures
• Committing extortion, coercion, blackmail or forcing another person to act through the use of force or threat of force
• Engaging in insults, verbal abuses such as name-calling, ethnic or racial slurs, or using derogatory statements to other students, school personnel, or other individual
• Hazing or aiding in the hazing or another student including subjecting students to indignity, humiliation, intimidation, social or other ostracism, shame, or disgrace
• Sexual harassment
• Use of laser pointers
• Failure to abide by District dress code and/or uniform policy
• Engaging in (1) terroristic threatening or bomb threats
• Threatening to fight another student or any other individual.
• Possess, view, distribute or electronically transmit sexually explicit or vulgar images or representations, whether electronically, on a data storage device, or in hard copy form.
• Violation of District Computer policy/procedures.
• Testing Violation.

The School District reserves the right to establish rules in addition to those listed above and to punish those who are guilty of their violation.

Punishment may include detention study hall, suspension, expulsion, or referral to the police. Any of these disciplinary actions may occur on the first offense or any subsequent offense depending upon the nature of the situation and the age of the student involved in the situation.

_Act 888 of 1995_ requires principals to report to the police crimes committed by students on school campuses or while under school supervision.

**BEHAVIOR AT SCHOOL ACTIVITIES**

Students attending school-sponsored activities, on-campus or off-campus, shall be governed by school district rules and regulations and will be subject to the authority of school district personnel. Failure to obey rules and regulations and/or failure to obey reasonable instructions of school personnel may result in loss of eligibility to attend school sponsored events. Failure to comply with district rules and regulations may also result in disciplinary action applicable under the regular school program.

**EXTRA CURRICULAR ACTIVITY CONDUCT**

**Sportsmanship**

Good sportsmanship will be displayed at all times. Good sportsmanship includes the following:

• Be courteous to all (participants, coaches, officials, staff, fans, spirit groups).
• Know the rules, abide by and respect the official’s decisions.
• Win with character and lose with dignity.
• Display appreciation for good performance regardless of the team

**Prohibited Behaviors**

• Fans intimidating or ridiculing the other team or its fans
• Students or spectators who wear extreme or unusual clothing to the game or who paint their faces or bodies will not be allowed in the game.
• Negative, demeaning, or obscene yells will not be permitted at any athletic event while teams are being introduced, or when teams, cheerleaders, or drill teams are performing.
• Students will not be allowed to turn their backs or hold up newspapers while teams are being introduced, or when teams, cheerleaders, or drill teams are performing.
• Disorderly conduct during a Graduation Ceremony
BANNING VIOLATORS FROM EXTRACURRICULAR EVENTS

The North Little Rock School District’s Board of Directors adopted the following policy: At the discretion of the Superintendent or his designee, any person who in the opinion of the Superintendent or other District administrator or other District official having knowledge of the event, becomes unruly or disruptive; who goes on the field or court of play at any district athletic event without authority; or who otherwise becomes unruly or disruptive at any District function; may be refused admittance to any or all extracurricular activities on the campus of, or otherwise sponsored by, the North Little Rock School District.

The term of the refusal to admit a person may be for one full school year, or any part thereof. In extreme cases, at the discretion of the Superintendent, the refusal to admit a person to extracurricular activities may exceed one full school year.

The decision to refuse to admit a person to extracurricular activities does not extend to activities on the campus of a school district other than the North Little Rock School District.

A person is *unruly or disruptive* if his actions are clearly, in the opinion of the Superintendent or his designee, in excess of the ordinary and customary enthusiasm or anger expressed as a normal part of viewing or participating in such activity.

BULLYING (BOARD POLICY 4.43)

“Attribute” means an actual or perceived personal characteristic including without limitation race, color, religion, ancestry, national origin, socioeconomic status, academic status, disability, gender, gender identity, physical appearance, health condition, or sexual orientation;

“Bullying” means the intentional harassment, intimidation, humiliation, ridicule, defamation, or threat or incitement of violence by a student against another student or public school employee by a written, verbal, electronic, or physical act that may address an attribute of the other student, public school employee, or person with whom the other student or public school employee is associated and that causes or creates actual or reasonably foreseeable:

- Physical harm to a public school employee or student or damage to the public school employee's or student's property;
- Substantial interference with a student's education or with a public school employee's role in education;
- A hostile educational environment for one (1) or more students or public school employees due to the severity, persistence, or pervasiveness of the act; or
- Substantial disruption of the orderly operation of the school or educational environment;

Examples of "Bullying" include, but are not limited to, a pattern of behavior involving one or more of the following:

1) Cyberbullying;
2) Sarcastic comments "compliments" about another student’s personal appearance or actual or perceived attributes,
3) Pointed questions intended to embarrass or humiliate,
4) Mocking, taunting or belittling,
5) Non-verbal threats and/or intimidation such as “fronting” or “chesting” a person,
6) Demeaning humor relating to a student’s actual or perceived attributes,
7) Blackmail, extortion, demands for protection money or other involuntary donations or loans,
8) Blocking access to school property or facilities,
9) Deliberate physical contact or injury to person or property,
10) Stealing or hiding books or belongings,
11) Threats of harm to student(s), possessions, or others,
12) Sexual harassment, as governed by policy 4.27, is also a form of bullying, and/or
13) Teasing or name-calling related to sexual characteristics or the belief or perception that an individual is not conforming to expected gender roles or conduct or is homosexual, regardless of whether the student self-identifies as homosexual or transgender (Examples: “Slut”, “You are so gay.”, “Fag”, “Queer”).

"Cyberbullying" means any form of communication by electronic act that is sent with the purpose to:

- Harass, intimidate, humiliate, ridicule, defame, or threaten a student, school employee, or person with whom the other student or school employee is associated; or
- Incite violence towards a student, school employee, or person with whom the other student or school employee is associated.
Cyberbullying of School Employees includes, but is not limited to:

a. Building a fake profile or website of the employee;

b. Posting or encouraging others to post on the Internet private, personal, or sexual information pertaining to a school employee;

c. Posting an original or edited image of the school employee on the Internet;

d. Accessing, altering, or erasing any computer network, computer data program, or computer software, including breaking into a password-protected account or stealing or otherwise accessing passwords of a school employee;

e. Making repeated, continuing, or sustained electronic communications, including electronic mail or transmission, to a school employee;

f. Making, or causing to be made, and disseminating an unauthorized copy of data pertaining to a school employee in any form, including without limitation the printed or electronic form of computer data, computer programs, or computer software residing in, communicated by, or produced by a computer or computer network;

g. Signing up a school employee for a pornographic Internet site; or

h. Without authorization of the school employee, signing up a school employee for electronic mailing lists or to receive junk electronic messages and instant messages.

Cyberbullying is prohibited whether or not the cyberbullying originated on school property or with school equipment, if the cyberbullying results in the substantial disruption of the orderly operation of the school or educational environment or is directed specifically at students or school personnel and maliciously intended for the purpose of disrupting school and has a high likelihood of succeeding in that purpose.

“Harassment” means a pattern of unwelcome verbal or physical conduct relating to another person's constitutionally or statutorily protected status that causes, or reasonably should be expected to cause, substantial interference with the other's performance in the school environment; and

“Substantial disruption” means without limitation that any one or more of the following occur as a result of the bullying:

- Necessary cessation of instruction or educational activities;
- Inability of students or educational staff to focus on learning or function as an educational unit because of a hostile environment;
- Severe or repetitive disciplinary measures are needed in the classroom or during educational activities; or
- Exhibition of other behaviors by students or educational staff that substantially interfere with the learning environment.

Respect for the dignity of others is a cornerstone of civil society. Bullying creates an atmosphere of fear and intimidation, robs a person of his/her dignity, detracts from the safe environment necessary to promote student learning, and will not be tolerated by the Board of Directors. Students who bully another person shall be held accountable for their actions whether they occur on school equipment or property; off school property at a school sponsored or approved function, activity, or event; going to or from school or a school activity in a school vehicle or school bus; or at designated school bus stops.

Students are encouraged to report behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, to their teacher or the building principal. The report may be made anonymously. Teachers and other school employees who have witnessed, or are reliably informed that, a student has been a victim of behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, shall report the incident(s) to the building principal, or designee, as soon as possible. Parents or legal guardians may submit written reports of incidents they feel constitute bullying, or if allowed to continue would constitute bullying, to the building principal, or designee.

The person or persons reporting behavior they consider to be bullying shall not be subject to retaliation or reprisal in any form.

A building principal, or designee, who receives a credible report or complaint of bullying shall:

a. As soon as reasonably practicable, but by no later than the end of the school day following the receipt of the credible report of bullying:
   a. Report to a parent, legal guardian, person having lawful control of a student, or person standing in loco parentis of a student that their student is the victim in a credible report of bullying; and
   b. Prepare a written report of the alleged incident of bullying;

b. Promptly investigate the credible report or complaint of bullying, which shall be completed by no later than the fifth (5th) school day following the completion of the written report.
c. Notify within five (5) days following the completion of the investigation the parent, legal guardian, person having lawful
control of a student, or person standing in loco parentis of a student who was the alleged victim in a credible report of
bullying whether the investigation found the credible report or complaint of bullying to be true and the availability of
counseling and other intervention services.

d. Notify within five (5) days following the completion of the investigation the parent, legal guardian, person having lawful
control of the student, or person acting in loco parentis of the student who is alleged to have been the perpetrator of the
incident of bullying:
   a. That a credible report or complaint of bullying against their student exists;
   b. Whether the investigation found the credible report or complaint of bullying to be true;
   c. Whether action was taken against their student upon the conclusion of the investigation of the alleged incident
      of bullying; and
   d. Information regarding the reporting of another alleged incident of bullying, including potential consequences
      of continued incidents of bullying;

e. Make a written record of the investigation, which shall include:
   a. A detailed description of the alleged incident of bullying, including without limitation a detailed summary of
      the statements from all material witnesses to the alleged incident of bullying;
   b. Any action taken as a result of the investigation; and

f. Discuss, as appropriate, the availability of counseling and other intervention services with students involved in the
   incident of bullying.

Students found to be in violation of this policy shall be subject to disciplinary action up to and including
expulsion. In determining the appropriate disciplinary action, consideration may be given to other violations of
the student handbook which may have simultaneously occurred. In addition to any disciplinary actions, the
District shall take appropriate steps to remedy the effects resulting from bullying.

Notice of what constitutes bullying, the District’s prohibition against bullying, and the consequences for students
who bully shall be conspicuously posted in every classroom, cafeteria, restroom, gymnasium, auditorium, and
school bus. Parents, legal guardians, person having lawful control of a student, persons standing in loco parentis,
students, school volunteers, and employees shall be given copies of the notice annually.

The superintendent shall make a report annually to the Board of Directors on student discipline data, which shall
include, without limitation, the number of incidents of bullying reported and the actions taken regarding the
reported incidents of bullying.

Students found to be in violation of this policy shall be subject to disciplinary action up to and including
expulsion. In determining the appropriate disciplinary action, consideration may be given to other violations of
the student handbook which may have simultaneously occurred. In addition to any disciplinary actions, the
District shall take appropriate steps to remedy the effects resulting from

**BUS CONDUCT**

Because of safety considerations on school buses and at bus stops, students shall be
required to conduct themselves in a manner consistent with established standards for behavior.
Video cameras may be used to record student behavior on the buses.

When a student does not conduct himself/herself properly on a school bus or at a bus
stop, such instances shall be brought to the attention of the building principal by the bus driver.
The building principal shall inform the parents immediately of the misconduct and seek their
cooperation in controlling the student’s behavior. The principal shall discipline guilty students
as deemed appropriate. In an emergency situation, the Director or Supervisor of Transportation
may suspend a student from riding the bus the next morning after a student’s misbehavior.

A student who becomes a serious disciplinary problem on the school bus may have
transportation privileges suspended or terminated. In such cases, the parents of the students
involved shall become responsible for seeing that their children get to and from school. A bus
suspension or termination prohibits him/her from riding another North Little Rock School
District bus.
STUDENT TRANSPORTATION REGULATIONS

The purpose of the Student Transportation Regulations for the North Little Rock School District is to provide the safest, most efficient transportation possible for students. Student transportation is the responsibility of the entire community and requires the cooperation of all students, parents, school personnel, and citizens who drive on the streets in the presence of the school buses. Students and parents are asked to read these regulations carefully. They must be followed if we are to provide safe, efficient transportation for the students of this District.

Disciplinary Actions

Violation of the below regulations may result in the following disciplinary actions:

- **1st offense** — written warning
- **2nd offense** — conference with parent (Failure of the parent to attend the conference may or may not result in bus suspension.)
- **3rd offense** — bus suspension for three (3) to five (5) days
- **4th offense** — bus suspension for six (6) to ten (10) days

Fighting on the bus or at the bus stop may result in a bus suspension for the remainder of the school year.

If you break any safety regulation, you may be automatically suspended from the bus.

Meeting the Bus

- Be at the bus stop ten (10) minutes before the bus is scheduled to arrive. Do not arrive earlier than ten (10) minutes beforehand.
- If you must cross the road or highway to enter the bus, try always to be on the right side of the road waiting for the bus.
- If you should arrive at the stop just as the bus approaches the stop, wait until the bus has come to a complete stop and the driver has signaled for you to cross in front of the bus (unless the driver directs you differently).
- Respect the property rights of others while waiting for the bus.
- Do not litter or make unnecessary noise.
- Do not gather under carports, on porches, or on lawns without permission.
- Stand back at least ten (10) feet from the bus stop and do not approach the bus until it has come to a complete stop and the door is opened.
- If you miss the bus, do not walk or ride another bus to school. Once the bus leaves the bus stop, it will not load or unload students until the next designated stop. Do not try to stop the bus after it leaves the bus stop; you will be endangering the other students, the driver, and people in cars. The driver will report this to the principal and the supervisor of transportation. They will decide the appropriate disciplinary action, which may include suspension from the bus for the school year. You may have to walk to school or find some other way to get to school every day.

Entering and Leaving the Bus

Unauthorized entry of a school bus is a violation of Arkansas State Law, Act 247 of 2005.

- Students will board and depart the bus only at their assigned stops, enter and leave the bus in an orderly manner.
- Do not enter or leave the school bus by the back door except in the case of an emergency or unless directed to do so by the driver.
- If you must cross the road after leaving the bus, go to a point on the shoulder of the road ten (10) feet in front of the bus. Cross the road only after the driver or the crossing guard has signaled you to do so.
- If you drop any object (book, paper, pencil) while leaving the bus, do not attempt to retrieve the object until the bus has left the scene and the street is clear of other vehicles.
- The NLRSD is not required to provide transportation to daycare centers, non-district programs, after school programs, Community Centers, Boy's and Girl's Clubs, or other sites arranged by the parents of students who do not have an IEP. The Director of Transportation
may establish courtesy stops near these areas to assist parents and students, but the bus driver does not have any responsibility to see that the child actually enters the center and/or is received by an employee or care-giver at the center. On the days that these programs are closed, the bus will make the designated stop as there may be students utilizing that stop, or parents may have made arrangements to meet the bus there. However, parents are responsible for knowing the schedule and making alternative arrangements for their children on those days.

Riding the Bus
- **Ride only the bus to which you are assigned. You are not allowed to ride a different bus except in an emergency.** Permission must be secured in advance from the school principal and/or the director of transportation.
- Visitors are not allowed to ride the bus except in an emergency. Permission must be secured from the school principal and/or supervisor of transportation. Permission will only be granted by the principal and/or supervisor of transportation to adults that are registered volunteers with North Little Rock School District.
- Do not take anything on the bus that could be used as a weapon such as a knife, firearm, sharp object, or a club.
- The use of electronic devices such as cell phones, beepers, cameras, ipods, etc. are not allowed to be used on school buses when the bus is engaged in the daily transporting of students to and from school and home. When the bus is engaged in transporting students for extra-curricular events, or on home delivery buses following practices or extra-curricular events, these items may be used if approved by the sponsor/coach riding on the bus or the bus driver. Violation of this rule will be reported by the bus driver to the building administrator on appropriate disciplinary referral forms and be dealt with like any other bus offense.
- Pets or other animals are never allowed on a school bus.
- Sit down before the bus starts moving. Stay in your seat while the bus is moving. Sit in your assigned seat. *(Act 1744 of 2001)* As many as three (3) students may be assigned to each seat. You will probably have to share your seat with others.
- Follow the directions of the driver. Students are under his/her supervision. The driver will submit a written report of all violations to the school principal.
- Do not tamper with any of the safety devices on the bus — door latches, fire extinguishers, warning triangles, etc.
- Keep your arms, legs, feet, books, lunches, coats, and other personal belongings within the seating area. Items should not be out the windows or in the aisle.
- Do not write on the bus or damage the seats.
- Do not throw paper, food, or other objects on the floor of the bus.
- Do not eat or smoke on the bus.
- Do not ask the driver to let you off the bus at any place except your regular bus stop.
- Do not distract the attention of the driver.
- Do not disturb the other riders, keep your hands to yourself, leave other students alone, and be reasonably quiet to ensure the safety of everyone.

Emergency Evacuation Procedures
In an emergency, students should remain calm and quiet and listen for instructions from the bus driver as follow. If the driver is unable to conduct emergency measures, the students should follow the procedures below in leaving the bus:
- If the exit is through the front door, students sitting in the front seat to the left of the aisle will move out first, followed by those in the right front seat the proceeding in this manner until all seats are emptied.
- If the exit is through the rear emergency door, those students sitting next to the aisle shall leave first, beginning with those students in the rear of the bus.
- If a rapid exit is necessary, and it is possible to exit from both doors, students in the rear half of the bus should move out the back door, and those in the front half should move out the front door.
In the event of an accident resulting in injury, persons injured should, if possible, be moved only under competent medical supervision.

If the bus should be overturned, students should evacuate through windows or through either door.

Upon leaving the bus, in an emergency exit, students are to move immediately off the roadway to a safe distance from traffic. They should not cross the road unless instructed by the driver.

In the event of a tornado or other natural disaster, students should follow the instructions of the bus driver regarding emergency procedures.

Students **SHALL** be assigned seats.

Use common sense to protect the safety of everyone at all times. These regulations are not intended to cover all of the situations that might arise while riding the bus. The principal or the driver may find it necessary to interpret these regulations in regard to his or her own bus needs.

**EMERGENCY DRILLS**

All schools in the District shall conduct fire drills at least monthly. Tornado drills shall also be conducted no fewer than three (3) times per year with at least one each in the months of September, January, and February. Students who ride school buses, shall also participate in emergency evacuation drills at least twice each school year.

The District shall annually conduct an active shooter drill and school safety assessment for all District schools in collaboration with local law enforcement and emergency management personnel. The training will include a lockdown exercise with panic button alert system training. Students will be included in the drills to the extent that is developmentally appropriate for the age of both the students and grade configuration of the school.

Drills may be conducted during the instructional day or during non-instructional time periods. Other types of emergency drills may also be conducted to test the implementation of the District’s emergency plans in the event of violence, terrorist attack, natural disaster, other emergency, or the District’s Panic Button Alert System. Students shall be included in the drills to the extent practicable.

**CARE OF SCHOOL PROPERTY**

Careless or deliberate destruction or damage to school property including school buses will result in payment for loss, as well as other disciplinary action which may include police involvement.

**CHECKING STUDENTS OUT EARLY**

It is important that students remain in class for the entire instructional day. The administration will encourage all parents to not check their children out early or bring them late. Please see the elementary and secondary sections to learn of the expectations. Students who miss more than 30 minutes of a class period without an excuse will be counted absent and may be considered truant. No student can be checked out after 2:20 p.m. (Elementary), 2:45 p.m. (Middle) and 3:05 p.m. (High) To be assigned by school administrators, consequences for tardiness may be a minimum of reprimand/warning with a maximum of truancy. Students who miss more than 30 minutes of a class period will be counted absent.

**CONDUCT TO AND FROM SCHOOL**

Students are subject to the same rules of conduct while traveling to and from school as they are while on school grounds. Appropriate disciplinary actions may be taken against commuting students who violate student code of conduct rules.

**CORPORAL PUNISHMENT**

Corporal punishment in any form will not be used as a disciplinary measure in the North Little Rock School District by any teacher, administrator, or other school personnel.

**DELIVERIES**

No deliveries to students are accepted on any campus. This causes disruption of school and will not be allowed, example: balloons, gifts or food.
DISORDERLY ACTIVITIES
Disorderly activities (ex. Marches, protest, walk-outs, hazing, gang initiations, etc.) on the part of any student or group of students at any time on school grounds shall not be tolerated. Participation in any such activities, no matter how well-intentioned, may bring about immediate suspension and possible expulsion from school.
Disorderly activities on school grounds during school hours shall, if circumstances justify, be promptly handled by civil authorities.

DETENTION
School principals may establish student detention (D-Halls) as a means of discipline to preserve an effective learning environment. Detention may be used after regular school hours (3:40-4:10). Parents will be notified in advance that detention has been assigned and will assume responsibility for student transportation.

DISCIPLINING INDIVIDUALS WITH DISABILITIES EDUCATION (IDEA)
The Individuals with Disabilities Education Act (IDEA) of 2004 gives students with disabilities special due process rights relative to long-term suspensions or exclusion (expulsion) from school. Students with disabilities are not immune from disciplinary procedures, but neither are those procedures identical with those for students without disabilities. Due process will be extended to parents of and/or students with IDEA disabilities prior to any change in the students’ education placement or program. After meeting all procedural safeguards, “exclusion from school-based activities” with the provision of an alternative educational setting, rather than expulsion, may be recommended as a disciplinary action for students with disabilities.

DISTRIBUTION OF LITERATURE (BOARD POLICY - 4.14)

Student Media
All student media that are supported financially by the school or by use of school facilities, or are produced in conjunction with a class shall be considered school-sponsored media. School-sponsored media does not provide a forum for public expression. Student media, as well as the content of student expression in school-sponsored activities, shall be subject to the editorial review of the District’s administration, whose actions shall be reasonably related to legitimate pedagogical concerns and adhere to the following limitations:

1. Advertising may be accepted for media that does not condone or promote products that are inappropriate for the age and maturity of the audience or that endorses such things as tobacco, alcohol, or drugs.
2. Media may be regulated to prohibit communications determined by the appropriate teacher, student media advisor, and/or administrator, to be ungrammatical; poorly written; inadequately researched; biased or prejudiced; vulgar or profane; or unsuitable for immature audiences.
3. Media may be regulated to prohibit the dissemination of material that may reasonably be perceived to advocate drug or alcohol use; irresponsible sex; conduct that is otherwise inconsistent with the shared values of a civilized social order; or to associate the school with any position other than neutrality on matters of political controversy.
4. Prohibited media includes those that:
   - Are obscene as to minors;
   - Are libelous or slanderous, including material containing defamatory falsehoods about public figures or governmental officials, and made with knowledge of their falsity or a reckless disregard of the truth;
   - Constitute an unwarranted invasion of privacy as defined by state law;
   - Suggest or urge the commission of unlawful acts on the school premises;
   - Suggest or urge the violation of lawful school regulations;
   - Attacks ethnic, religious, or racial groups; or
   - Harass, threaten, or intimidate a student.

Student Media on School Web Pages
Student media displayed on school web pages shall follow the same guidelines as listed above and shall also:

1) Not contain any non-educational advertisements;
2) Adhere to the restrictions regarding use of Directory Information as prescribed in Policy 4.13 including not using a student’s photograph when associated with the student’s name unless written permission has been received from the student’s parent or student if over the age of 1;
3) State that the views expressed are not necessarily those of the School Board or the employees of the district.

**Student Distribution of Non-school Literature, Publications, and Materials**

A student or group of students who distribute ten (10) or fewer copies of the same non-school literature, publications, or materials (hereinafter “non-school materials”), shall do so in a time, place, and manner that does not cause a substantial disruption of the orderly education environment. A student or group of students wishing to distribute more than ten (10) copies of non-school materials shall have school authorities review their non-school materials at least three (3) school days in advance of their desired time of dissemination. School authorities shall review the non-school materials, prior to their distribution and will bar from distribution those non-school materials that are obscene, libelous, pervasively indecent, or advertise unlawful products or services. Material may also be barred from distribution if there is evidence that reasonably supports a forecast that a substantial disruption of the orderly operation of the school or educational environment will likely result from the distribution. Concerns related to any denial of distribution by the principal shall be heard by the superintendent, whose decision shall be final.

The school principal or designee shall establish reasonable regulations governing the time, place, and manner of student distribution of non-school materials. The regulations shall:
1) Be narrowly drawn to promote orderly administration of school activities by preventing disruption and may not be designed to stifle expression;
2) Be uniformly applied to all forms of non-school materials;
3) Allow no interference with classes or school activities;
4) Specify times, places, and manner where distribution may and may not occur; and
5) Not inhibit a person’s right to accept or reject any literature distributed in accordance with the regulations.
6) Students shall be responsible for the removal of excess literature that is left at the distribution point for more than 2 days.

The Superintendent, along with the student media advisors, shall develop administrative regulations for the implementation of this policy. The regulations shall include definitions of terms and timelines for the review of materials.

**DISRUPTION OF SCHOOL (BOARD POLICY - 4.20)**

No student shall by use of violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or any other conduct intentionally cause the substantial and material disruption or obstruction of any lawful mission, process, or function of the school.

Neither shall a student engage in such conduct for the purpose of causing the substantial and material disruption nor obstruction of any lawful mission, process, or function of the school if such a disruption or obstruction is reasonably certain to result.

Neither shall a student urge other students to engage in such conduct for the purpose of causing the substantial and material disruption nor obstruction of any lawful mission, process, or function of the school if the disruption or obstruction is reasonably certain to result from his/her urging.

The building administrator shall discipline any student who threatens a school employee, a school employee’s family and/or communicates a death threat concerning a school employee, a school employee’s family, and/or another student. (*Act 1046 of 2001*) The building administrator shall also discipline any student who communicates a false alarm (present, past, or impending bombing, fire, offense, catastrophe, or other emergency) knowing that the report is false and/or baseless to or about a school. (*Act 567 of 2001*) A building administrator will schedule a conference with the custodial parent or guardian, an administrator and the teacher as soon as possible following the incident.

*Act 1520 of 1999* requires principals who have personal knowledge or have received information leading to a reasonable belief that any person has committed or has threatened to
commit an act of violence or any crime involving a deadly weapon on school property or while under school supervision shall immediately report the incident or threat to the superintendent of the school district or his designee and the appropriate local law enforcement agency.

The law enforcement agency shall immediately report the incident to the office of the prosecuting attorney and shall immediately initiate an investigation of the incident.

DRUG DOG

Students and parents of the North Little Rock School District should be aware that School District Officials have access to a registered drug sniffing dog. The dog, while gentle, has been specially trained to locate marijuana and other illegal drugs. Use of a drug sniffing dog is a proactive approach to prevent illegal drugs from being brought to school campuses.

Periodic, unannounced visits to any District school or school-sponsored event will be made by the dog and its handler. Lockers, automobiles, and other areas of the building and grounds could potentially be searched. Students will be held responsible for any prohibited items found in their lockers, automobiles, or other belongings at school. Should prohibited items be found during a school check, the violators will be disciplined according to District policy and may face prosecution under local, state, and federal laws.

DRUGS AND ALCOHOL (BOARD POLICY - 4.24)

An orderly and safe school environment that is conducive to promoting student achievement requires a student population free from the deleterious effects of alcohol and drugs. Their use is illegal, disruptive to the educational environment, and diminishes the capacity of students to learn and function properly in our schools. Therefore, no student in the North Little Rock School District shall possess, attempt to possess, consume, use, distribute, sell, buy, attempt to sell, attempt to buy, give to any person, or be under the influence of any substance as defined in this policy, or what the student represents or believes to be any substance as defined in this policy. This policy applies to any student who: is on or about school property; is in attendance at school or any school sponsored activity; has left the school campus for any reason and returns to the campus; or is on route to or from school or any school sponsored activity.

Prohibited substances shall include, but are not limited to: alcohol, or any alcoholic beverage; inhalants or any ingestible matter that alter a student’s ability to act, think, or respond; LSD, or any other hallucinogen; marijuana, cocaine, heroin, or any other narcotic drug; PCP; amphetamines; steroids; “designer drugs”; look-alike drugs; or any controlled substance.

The sale, distribution, or attempted sale or distribution of over-the-counter (OTC) medications, dietary supplement or other perceived health remedy not regulated by the US Food and Drug Administration, or prescription drugs is prohibited. The possession or use of OTC medications, dietary supplement or other perceived health remedy not regulated by the US Food and Drug Administration, or prescription drugs is prohibited except as permitted under Policy 4.35—STUDENT MEDICATIONS

The North Little Rock School District recognizes that student use of alcohol and other drugs is illegal, harmful, and can seriously impair capacity to learn and to function effectively in our schools. Therefore, the North Little Rock School District prohibits the possession, use, distribution, or sale of such substances. Any student who is believed to be under the influence of a controlled substance will be sent for testing the same day. Students who fail to be tested the same day, may be disciplined according to drug use policy. The results of the test will be the governing results unless a parent/guardian requests additional testing. The parent/guardian will be responsible for the cost of additional testing. Further, the North Little Rock School District supports a comprehensive program approach, which includes prevention, early identification/referral, intervention, and support/after-care to prevent or disrupt the use of alcohol and other drugs. The services of a certified drug/alcohol counselor are available at no cost to District students and parents.

It shall be a violation of policy for any student:

1. To sell, supply, give, trade, or attempt to sell, supply, give, or trade to any person any of the substances listed in this policy or what the student represents or believes to be any substance listed in this policy.
Sell includes the following:

Having more than one ounce or any amount packaged in separate bags/containers of any substance listed in this policy or what the student represents or believes to be any substance listed in this policy. Possession of three or more pills whether loose or packaged separately or individually.

2. To possess, procure, buy, or trade, to attempt to possess, procure, buy, or trade, to be under the influence of (legal intoxication not required), or to use or consume or attempt to use or consume, the substances listed in this policy or what is represented to the student to be any of the substances listed in this policy or what the student represents to the student to be any of the substances listed in this policy.

Prohibited substances shall include, but not be limited to: alcohol or any alcoholic beverage; marijuana; any narcotic drug; any hallucinogen; any stimulant; any depressant; any other controlled (illegal) substance; any substance, legal or illegal, that alters the student's ability to act, think, or respond; any other substance that the student represents or believes to be any substance prohibited by this policy; or any substance manufactured to look like a substance prohibited by this policy.

Any student engaging in any of the activities with any of the prohibited substances listed above shall be subject to the following penalties:

A. Use or possession of any substance prohibited by this policy or what the student represents or believes to be any substance prohibited by this policy. The purchase of any substance prohibited by this policy or what the student represents or believes to be substance prohibited by this policy.

1. **First violation:** The student shall be suspended for a minimum of ten (10) school days. The police may be called. Proof of professional help is required when the student returns to school, and a parental conference is required prior to readmission.
2. **Second violation:** The student shall be expelled for the remainder of the current semester and credit will be lost.
3. **Third violation:** The student will be expelled for the current and following semesters, and credit will be lost.

B. Selling or trading on school property any substance prohibited by this policy or what the student represents or believes to be any substance prohibited by this policy.

1. The police will be called.
2. The student will be expelled for the current and following semester, and credit will be lost for both semesters.

Any student suspended or expelled in accordance with this policy as stated above shall be required to seek professional counseling prior to readmission to school. The student may receive the counseling through the District’s drug program at no cost to the student, or from an approved professional counseling service at his/her own expense.

**EXTRACURRICULAR ACTIVITIES (BOARD POLICY - 4.56)**

The District’s extracurricular programs will provide opportunities for student participation in activities designed to meet their leisure, recreational, social, and emotional interests and needs. These activities will provide for individual, small group, and/or student body participation.

Extracurricular activities are defined as any school sponsored program where students from one or more schools meet, work, perform, practice under supervision outside of regular class time, or are competing for the purpose of receiving an award, rating, recognition, or criticism, or qualification for additional competition. Examples include, but are not limited to, interscholastic athletics, cheerleading, band, choral, math, or science competitions, intramural sports, spirit groups, and club activities.

A student’s participation in, and the District’s operation of, extracurricular activities shall be subject to the following criteria: any K-12 student is eligible for, or may participate in, extracurricular activities, including field trips, unless excluded for disciplinary or attendance reasons or for failure to meet designated activity qualifications. Written parental consent must be obtained for each field trip.
LASER POINTERS

Students shall not possess any hand held laser pointer while in school; on or about school property, before or after school; in attendance at school or any school-sponsored activity; en route to or from school or any school-sponsored activity; off the school grounds at any school bus or at any school-sponsored activity or event. School personnel shall seize any laser pointer from the student possessing it and the student may reclaim it at the close of the school year, or when the student is no longer enrolled in the District.

EXPULSION (BOARD POLICY- 4.31)

The Board of Education may expel a student for a period longer than ten (10) school days for violation of the District’s written discipline policies. The Superintendent or his/her designee may make a recommendation of expulsion to the Board of Education for student conduct; Deemed to be of such gravity that suspension would be inappropriate; Where the student’s continued attendance at school would disrupt the orderly learning environment; or would pose an unreasonable danger to the welfare of other students or staff.

Expulsion shall not be used to discipline a student in kindergarten through fifth (5th) grade unless the student's behavior:

- Poses a physical risk to himself or herself or to others;
- Causes a serious disruption that cannot be addressed through other means; or
- Is the act of bringing a firearm on school campus.

The Superintendent or his/her designee shall give written notice to the parents or legal guardians (mailed to the address reflected on the District’s records) that he/she will recommend to the Board of Education that the student be expelled for the specified length of time and state the reasons for the recommendation to expel. The notice shall give the date, hour, and place where the Board of Education will consider and dispose of the recommendation.

The hearing shall be conducted not later than ten (10) school days following the date of the notice, except that representatives of the Board and student may agree in writing to a date not conforming to this limitation.

The President of the Board, Board attorney, or other designated Board member shall preside at the hearing. The student may choose to be represented by legal counsel. Both the district administration and School Board also may be represented by legal counsel. The hearing shall be conducted in open session of the Board unless the parent, or student if age eighteen (18) or older, requests that the hearing be conducted in executive session. Any action taken by the Board shall be in open session.

During the hearing, the Superintendent, or designee, or representative will present evidence, including the calling of witnesses that gave rise to the recommendation of expulsion. The student, or his/her representative, may then present evidence including statements from persons with personal knowledge of the events or circumstances relevant to the charges against the student. Formal cross-examination will not be permitted; however, any member of the Board, the Superintendent, or designee, the student, or his/her representative may question anyone making a statement and/or the student. The presiding officer shall decide questions concerning the appropriateness or relevance of any questions asked during the hearing.

Except as permitted by policy 4.22, the Superintendent or his/her designee shall recommend the expulsion of any student for a period of not less than one (1) year for possession of any firearm prohibited on school campus by law. The Superintendent or his/her designee shall, however, have the discretion to modify the expulsion recommendation for a student on a case-by-case basis. Parents or legal guardians of a student enrolling from another school after the expiration of an expulsion period for a weapons policy violation shall be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a weapon on school property. The parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to the student being enrolled in school.

The Superintendent and the Board of Education shall complete the expulsion process of any student that was initiated because the student possessed a firearm or other prohibited weapon on school property regardless of the enrollment status of the student.

Any student returning from expulsion will be evaluated for proper placement.

INSULT OR ABUSE OF A TEACHER/SCHOOL EMPLOYEE

Any person who shall abuse or insult a public school teacher/school employee while that teacher is performing normal and regular or assigned school responsibilities may be prosecuted by the teacher/school employee. The district will remove any student from the teacher's
classroom for no less than three days or until a parent conference is held. This removal shall not preclude the assignment or other disciplinary measures at the discretion of the principal. The district shall assist any school employee in his/her efforts to prosecute. (*Act 1565 of 2001*)

**LEAVING SCHOOL DURING SCHOOL DAY**

All schools in North Little Rock operate as closed campuses. Students must stay on the school grounds from arrival time until the completion of the scheduled day (*this includes students who are 18+ years old*).

If a parent, guardian, or parent designee wishes to check a student out during the school day, he/she must report to the office to sign out the student. A written statement from the parent or guardian must document the parent designee.

If at any time during the school day it becomes necessary for a student to leave school, the student must report to the office to obtain permission from both a parent or guardian and a school official and sign the checkout sheet.

**BACKPACKS**

Students may use only clear or mesh book bags to transport books. Backpacks that are not clear or mesh shall be taken and may be given back at the end of the school day. The building administrator(s) reserve the right to make appropriate decisions about backpacks in the school building.

**PUBLIC DISPLAY OF AFFECTION**

Being overly affectionate in school is not in good taste and will not be allowed. The North Little Rock School District recognizes that genuine feelings of affection may exist between students. However, students should refrain from inappropriate, intimate behaviors on campus or at school related events & activities. Students are expected to show good taste and conduct themselves as ladies and gentlemen at all times. The limit for affection shown on the North Little Rock School District campuses is that of holding hands.

Lewd and/or inappropriate Public Displays of Affection such as kissing, touching, etc. will not be tolerated and will result in a parent meeting and possible suspension if inappropriate behavior continues after being warned. The expression of feelings of affection toward others is a personal concern between two individuals and not of others surrounding them. Therefore, good taste and respect for others is the guideline for appropriate behavior.

**SEARCH, SEIZURE AND INTERROGATION (BOARD POLICY - 4.32)**

The District respects the rights of its students against arbitrary intrusion of their person and property. At the same time, it is the responsibility of school officials to protect the health, safety, and welfare of all students enrolled in the District in order to promote an environment conducive to student learning. The Superintendent, principals, and their designees have the right to inspect and search school property and equipment. They may also search students and their personal property in which the student has a reasonable expectation of privacy, when there is reasonable and individualized suspicion to believe such student or property contains illegal items or other items in violation of Board policy or dangerous to the school community. School authorities may seize evidence found in the search and disciplinary action may be taken. Evidence found which appears to be in violation of the law shall be reported to the appropriate authority.

School property shall include, but not be limited to, lockers, desks, and parking lots, as well as personal effects left there by students. When possible, prior notice will be given and the student will be allowed to be present along with an adult witness; however, searches may be done at any time with or without notice or the student’s consent. A personal search must not be excessively intrusive in light of the age and sex of the student and the nature of the infraction.

The Superintendent, principals, and their designees may request the assistance of law enforcement officials to help conduct searches. Such searches may include the use of specially trained dogs.

A school official of the same sex shall conduct personal searches with an adult witness of the same sex present.
State Law requires that Department of Human Services employees, local law enforcement, or agents of the Crimes Against Children Division of the Department of Arkansas State Police, may interview students without a court order for the purpose of investigating suspected child abuse. In instances where the interviewers deem it necessary, they may exercise a “72-hour hold” without first obtaining a court order. Other questioning of students by non-school personnel shall be granted only with a court order directing such questioning, with permission of the parents of a student (or the student if above eighteen [18] years of age), or in response to a subpoena or arrest warrant.

If the District makes a report to any law enforcement agency concerning student misconduct or if access to a student is granted to a law enforcement agency due to a court order, the principal or the principal’s designee shall make a good faith effort to contact the student’s parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis on student enrollment forms. The principal or the principal's designee shall not attempt to make such contact if presented documentation by the investigator that notification is prohibited because a parent, guardian, custodian, or person standing in loco parentis is named as an alleged offender of the suspected child maltreatment. This exception applies only to interview requests made by a law enforcement officer, an investigator of the Crimes Against Children Division of the Department of Arkansas State Police, or an investigator or employee of the Department of Human Services.

In instances other than those related to cases of suspected child abuse, principals must release a student to either a police officer who presents a subpoena for the student, or a warrant for arrest, or to an agent of state social services or an agent of a court with jurisdiction over a child with a court order signed by a judge. Upon release of the student, the principal or designee shall give the student’s parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis notice that the student has been taken into custody by law enforcement personnel or a state’s social services agency. If the principal or designee is unable to reach the parent, he or she shall make a reasonable, good faith effort to get a message to the parent to call the principal or designee, and leave both a day and an after-hours telephone number.

STUDENT SEXUAL HARASSMENT (BOARD POLICY 4.27)
The North Little Rock School District is committed to providing an academic environment that treats all students with respect and dignity. Student achievement is best attained in an atmosphere of equal educational opportunity that is free of discrimination. Sexual harassment is a form of discrimination that undermines the integrity of the educational environment and will not be tolerated.

The District believes the best policy to create an educational environment free from sexual harassment is prevention; therefore, the District shall provide informational materials and training to students, parents/legal guardians/other responsible adults, and employees on sexual harassment. The informational materials and training on sexual harassment shall be age appropriate and, when necessary, provided in a language other than English or in an accessible format. The informational materials and training shall include, but are not limited to: the nature of sexual harassment; the District’s written grievance procedures for complaints of sexual harassment; that the district does not tolerate sexual harassment; that students can report inappropriate behavior of a sexual nature without fear of adverse consequences; the redress that is available to the victim of sexual harassment; and the potential discipline for perpetrating sexual harassment.

“Sexual harassment” means conduct that is:
Of a sexual nature, including, but not limited to:
Sexual advances;
Requests for sexual favors;
Sexual violence; or
Other personally offensive verbal, visual, or physical conduct of a sexual nature;
Unwelcome; and
denies or limits a student’s ability to participate in or benefit from any of the District’s educational programs or activities through any or all of the following methods:
Submission to the conduct is made, either explicitly or implicitly, a term or condition of an individual’s education;
Submission to, or rejection of, such conduct by an individual is used as the basis for academic decisions affecting that individual; and/or
Such conduct has the purpose or effect of substantially interfering with an individual’s academic performance or creates an intimidating, hostile, or offensive academic environment.
The terms “intimidating,” “hostile,” and “offensive” include conduct of a sexual nature that has the effect of humiliation or embarrassment and is sufficiently severe, persistent, or pervasive that it limits the student’s ability to participate in, or benefit from, an educational program or activity.

Within the educational environment, sexual harassment is prohibited between any of the following: students; employees and students; and non-employees and students.

Actionable sexual harassment is generally established when an individual is exposed to a pattern of objectionable behaviors or when a single, serious act is committed. What is, or is not, sexual harassment will depend upon all of the surrounding circumstances and may occur regardless of the sex(es) of the individuals involved. Depending upon such circumstances, examples of sexual harassment include, but are not limited to:

Making sexual propositions or pressuring for sexual activities;
Unwelcome touching;
Writing graffiti of a sexual nature;
Displaying or distributing sexually explicit drawings, pictures, or written materials;
Performing sexual gestures or touching oneself sexually in front of others;
Telling sexual or crude jokes;
Spreading rumors related to a person’s alleged sexual activities;
Discussions of sexual experiences;
Rating other students as to a person’s alleged sexual activities;
Intimidation by words, actions, insults, or name calling; and
Teasing or name-calling related to sexual characteristics or the belief or perception that an individual is not conforming to expected gender roles or conduct or is homosexual, regardless of whether or not the student self-identifies as homosexual or transgender.

Students who believe they have been subjected to sexual harassment, or the parent/legal guardian/other responsible adult of a student who believes their student has been subjected to sexual harassment, are encouraged to file a complaint by contacting a counselor, teacher, Title IX coordinator, or administrator who will provide assistance on the complaint process. Under no circumstances shall a student be required to first report allegations of sexual harassment to a school contact person if that person is the individual who is accused of the harassment. Complaints will be treated in a confidential manner to the extent possible. Limited disclosure may be provided to: individuals who are responsible for handling the District’s investigation to the extent necessary to complete a thorough investigation; the extent necessary to submit a report to the child maltreatment hotline; the Professional Licensure Standards Board for complaints alleging sexual harassment by an employee towards a student; or the extent necessary to provide the individual accused in the complaint due process during the investigation and disciplinary processes. Individuals who file a complaint have the right to request that the individual accused of sexual harassment not be informed of the name of the accuser; however, individuals should be aware that making such a request may substantially limit the District’s ability to investigate the complaint and may make it impossible for the District to discipline the accused.3

Students, or the parents/legal guardians/other responsible adult of a student, who file a complaint of sexual harassment shall not be subjected to retaliation or reprisal in any form, including threats, intimidation, coercion, or discrimination. The District shall take steps to prevent retaliation and shall take immediate action if any form of retaliation occurs regardless of whether the retaliatory acts are by District officials, students, or third parties. Following the completion of an investigation of a complaint, the District will inform the parents/legal guardian/other responsible adult of the student, or the student if over the age of eighteen (18), who filed the complaint:

The final determination of the investigation;
Remedies the District will make available to the student; and
The sanctions, if any, imposed on the alleged harasser relevant to the student.

It shall be a violation of this policy for any student to be subjected to, or to subject another person to, sexual harassment. Following an investigation, any student who is found by the evidence to more likely than not have engaged in sexual harassment will be subject to disciplinary action up to, and including, expulsion.
Students who knowingly fabricate allegations of sexual harassment shall be subject to disciplinary action up to and including expulsion.

Individuals who withhold information, purposely provide inaccurate facts, or otherwise hinder an investigation of sexual harassment shall be subject to disciplinary action up to and including expulsion.

SCHOOL UNIFORM DRESS CODE (K through 8th grade)

Students are prohibited from wearing, while on the school grounds during the school day and at school-sponsored events, clothing that exposes underwear, buttocks, or the breast of a female.

GIRLS

Blouse/Shirt
- Any solid colored collared shirt (long or short sleeve)
- No emblems or logos
- Any solid colored undershirt

Skirt, Skort, or Jumper
- Must be solid khaki, black or navy
- No shorter than 3 inches above the knee
- Cargo pockets are permitted
- No emblems or logos

Pants/Shorts
- Must be solid khaki, black or navy
- Style can include plain, capri, or pleated front
- Shorts – no shorter than 3 inches above the knee
- Cargo pockets are permitted
- No emblems or logos
- No leggings or jeggings unless worn with skirt or shorts

Sweater or Sweatshirt
- May be any solid color
- Must be worn with a collared uniform shirt
- No emblems or logos

Official School Shirts
- Official school shirts may be worn on Fridays only on Elementary campuses.
- Students at the North Little Rock Middle School campus may wear either a uniform shirt or an official school shirt daily.

BOYS

Shirt
- Any solid colored collared shirt (long or short sleeve)
- No emblems or logos
- Any solid colored undershirts must be worn under collared shirt.

Pants
- Color – solid khaki, black or solid navy
- Style – pleated or plain front with side pockets optional
- Cargo pockets are permitted
- No emblems or logos

Shorts
- Color – solid khaki, black or solid navy
- Style – pleated or plain front with side pockets optional
- Cargo pockets are permitted.
- Shorts – no shorter than 3 inches above the knee
- No emblems or logos

**Sweater or Sweatshirt**
- May be any solid color
- Must be worn with a collared uniform shirt
- No emblems or logos

**Official School Shirts**
- Official school shirts may be worn on **Fridays only on Elementary campuses!**
- Students at the North Little Rock Middle School campus may wear either a uniform shirt or an official school shirt daily.

**BOYS AND GIRLS**

**Belts**
- Solid color – no color preference
- No emblems or logos
- No large buckles

**Socks**
- Solid color – no color preference
- No emblems or logos
- Socks must be worn at all times.

**Shoes**
- Open-toed shoes, sandals, and slides are prohibited

**Coats**
- Coats or jackets will be removed once inside classroom and put in the appropriate place during the day

*All pants must be appropriately sized to eliminate any bagging or sagging. All shirts are to be tucked into the pants, skirts, skorts, shorts, capris, or jumpers. A belt must be worn if belt loops are on the garment. No visible labels or logos on any article of clothing are allowed.*

**Exemptions**
Students who are new to the district after Labor Day will be allowed a ten (10) day grace period to comply with the School Uniform Dress Policy. Parents or legal guardians who object to the policy based on religious grounds must present to the building principal a signed letter detailing the reason for the objection. The parent or legal guardian and the building principal will meet to discuss the exemption.

**School Uniform Dress Code Policy North Little Rock Academy**

School uniforms, as described below, will be required for students enrolled at NLR Academy.

**GIRLS**

**Blouse/shirt**
- Color – Any solid colored collared shirt (long or short sleeve)
- Collar or turtleneck required
Style – long or short sleeves with collar or turtleneck
No emblems or logos
Undershirts must be white or navy

**Skirt, Skort, or Jumper**
Color – solid khaki, solid navy or solid black
No shorter than 3 inches above the knee
Cargo pockets are permitted
No emblems or logos

**Pants/Shorts**
Color – solid khaki, solid navy or solid black
Style – plain, capri, or pleated front
Shorts – no shorter than 3 inches above the knee
Cargo pockets are permitted
No emblems or logos

**Sweater or Sweatshirt**
Color – Any solid colored collared shirt (long or short sleeve)
Style – cardigan or pullover, long sleeve and sleeveless styles must be worn with a uniform shirt
No emblems or logos

**Official School Shirts**
Official school shirts may be worn as designated by the school principal

**BOYS**

**Shirts**
Color – Any solid colored collared shirt (long or short sleeve)
Collar or turtleneck required
Style – long or short sleeve with collar or turtleneck
No emblems or logos
Undershirts must be white or navy

**Pants**
Color – solid khaki, solid navy or solid black
Style – pleated or plain front with side pockets optional
Cargo pockets are permitted
No emblems or logos

**Shorts**
Color – solid khaki, solid navy or solid black
Style – pleated or plain front with side pockets optional
Cargo pockets are permitted
Shorts – no shorter than 3 inches above the knee
No emblems or logos

**Sweater or Sweatshirt**
Color – Any solid colored collared shirt (long or short sleeve)
Style – cardigan or pullover, long sleeve and sleeveless styles must be worn with a uniform shirt
No emblems or logos

**Official School Shirts**
Official school (your school) shirts may be worn as designated by the school principal
BOYS AND GIRLS

Belt
Solid color – no color preference
No emblems or logos
No large buckles

Socks
Solid color – no color preference
No emblems or logos
Socks must be worn at all times

Shoes
Open-toed shoes, sandals, and slides are prohibited

Coats
Coats or jackets will be removed once inside the classroom
All pants must be appropriately sized to eliminate any bagging or sagging. All shirts are to
be tucked into the pants, shirts, skorts, shorts, capris, or jumpers. A belt must be worn if
belt loops are on the garment. No visible labels or logos on any article of clothing are
allowed.

Exemptions
Students that are new to the district after Labor Day will be allowed a grace period to
comply. Parents or legal guardians who object to the policy based on religious grounds must
present to the building principal a signed letter detailing the reason for the objection. The
parents or legal guardians and the building principal will meet to discuss the exemption.

SUSPENSION FROM SCHOOL (BOARD POLICY - 4.30)

Students who are not present at school cannot benefit from the educational opportunities the school
environment affords. Administrators, therefore, shall strive to find ways to keep students in school as
participants in the educational process. There are instances, however, when the needs of the other students or the
interests of the orderly learning environment require the removal of a student from school. The Board authorizes
school principals or their designees to suspend students for disciplinary reasons for a period of time not to
exceed ten (10) school days, including the day upon which the suspension is imposed. The suspension may be
in school or out of school. Students are responsible for their conduct that occurs:
- At any time on the school grounds;
- Off school grounds at a school-sponsored function, activity, or event; and
- Going to and from school or a school activity.

A student may be suspended for behavior including, but not limited to, that:

1. Is in violation of school policies, rules, or regulations;
2. Substantially interferes with the safe and orderly educational environment;
3. School administrators believe will result in the substantial interference with the
   safe and orderly educational environment; and/or
4. Is insubordinate, incorrigible, violent, or involves moral turpitude.

Out-of-school suspension (OSS) shall not be used to discipline a student in kindergarten through fifth (5th) grade
unless the student's behavior:
   a. Poses a physical risk to himself or herself or to others;
   b. Causes a serious disruption that cannot be addressed through other means; or
   c. Is the act of bringing a firearm on school campus.

OSS shall not be used to discipline a student for skipping class, excessive absences, or other forms of truancy.
The school principal or designee shall proceed as follows in deciding whether or not to suspend a student:

1) The student shall be given written notice or advised orally of the charges against him/her;
2) If the student denies the charges, he/she shall be given an explanation of the evidence against him/her and be allowed to present his/her version of the facts; and
3) If the principal finds the student guilty of the misconduct, he/she may be suspended.

When possible, notice of the suspension, its duration, and any stipulations for the student’s re-admittance to class will be given to the parent(s), legal guardian(s), person(s) with lawful control of the student, person(s) standing in loco parentis, or to the student if age eighteen (18) or older prior to the suspension. Such notice shall be handed to the parent(s), legal guardian(s), person(s) having lawful control of the student, person(s) standing in loco parentis, or to the student if age eighteen (18) or older or mailed to the last address reflected in the records of the school district.

Generally, notice and hearing should precede the student's removal from school, but if prior notice and hearing are not feasible, as where the student's presence endangers persons or property or threatens disruption of the academic process, thus justifying immediate removal from school, the necessary notice and hearing should follow as soon as practicable.

It is the responsibility of a student’s parents, legal guardians, person having lawful control of the student, or person standing in loco parentis to provide current contact information to the district, which the school shall use to immediately notify the parent, legal guardian, person having lawful control of a student, or person standing in loco parentis upon the suspension of a student. The notification shall be by one of the following means, listed in order of priority:

- A primary call number;
- The contact may be by voice, voice mail, or text message.
- An email address;
- A regular first class letter to the last known mailing address.

The district shall keep a log of contacts attempted and made to the parent, legal guardian, person having lawful control of the student, or person standing in loco parentis.

The District shall establish programs, measures, or alternative means and methods to continue student engagement and access to education during a student’s period of OSS.

During the period of their suspension, students serving OSS are not permitted on campus except to attend a student/parent/administrator conference or when necessary as part of the District’s engagement or access to education program.

During the period of their suspension, students serving in-school suspension shall not attend or participate in any school-sponsored activities during the imposed suspension.

Suspensions initiated by the principal or his/her designee may be appealed to the Superintendent, but not to the Board.

Suspensions initiated by the Superintendent may be appealed to the Board.

**TESTING OFFENSE**

Possession of an electronic device during state required test administration is a serious testing violation. Any incident that occurs during state test administration will be treated with the most severe of disciplinary actions, and is at the discretion of the NLRSD administration.

**TRUANCY**

Truancy is unlawful absence from school. The parent or guardian is legally responsible for insuring that students attend school on a regular basis. The North Little Rock Police Department will cooperate with the District in detaining and questioning students who are truant.

**TOBACCO AND TOBACCO PRODUCTS (BOARD POLICY - 4.23)**

Smoking or use of tobacco or products containing tobacco in any form (including, but not limited to, cigarettes, cigars, chewing tobacco, and snuff) in or on any real property owned or leased by a District school, including school buses owned or leased by the District, is prohibited. Students who violate this policy may be subject to legal proceedings in addition to student disciplinary measures.
With the exception of recognized tobacco cessation products, this policy’s prohibition includes any tobacco or nicotine delivery system or product. Specifically, the prohibition includes any product that is manufactured, distributed, marketed, or sold as e-cigarettes, e-cigars, e-pips, or under any other name or descriptor.

WEAPONS AND DANGEROUS INSTRUMENTS (BOARD POLICY- 4.22)

“Firearm” means any device designed, made, or adapted to expel a projectile by the action of an explosive or any device readily convertible to that use.

“Possession” means having a weapon on the student’s body or in an area under the student’s control.

“Weapon” means any:
  • Firearm;
  • Knife;
  • Razor;
  • Ice pick;
  • Dirk;
  • Box cutter;
  • Nunchucks;
  • Pepper spray, mace, or other noxious spray;
  • Explosive;
  • Taser or other instrument that uses electrical current to cause neuromuscular incapacitation; or
  • Any other instrument or substance capable of causing bodily harm.

No student, except for Military personnel (such as ROTC cadets) acting in the course of their official duties or as otherwise expressly permitted by this policy, shall possess a weapon, display what appears to be a weapon, or threaten to use a weapon before or after school while:
  • In a school building;
  • On or about school property;
  • At any school sponsored activity or event;
  • On route to or from school or any school sponsored activity; or
  • Off the school grounds at any school bus stop.

If a student discovers prior to any questioning or search by any school personnel that he/she has accidentally brought a weapon, other than a firearm, to school on his/her person, in a book bag/purse, or in his/her vehicle on school grounds, and the student informs the principal or a staff person immediately, the student will not be considered to be in possession of a weapon unless it is a firearm. The weapon shall be confiscated and held in the office until such time as the student’s parent/legal guardian shall pick up the weapon from the school’s office. Repeated offenses are unacceptable and shall be grounds for disciplinary action against the student as otherwise provided for in this policy.

Except as permitted in this policy, students found to be in possession on the school campus of a firearm shall be recommended for expulsion for a period of one (1) year. The superintendent shall have the discretion to modify such expulsion recommendation for a student on a case-by-case basis. Parents or legal guardians of students expelled under this policy shall be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a firearm on school property. Parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to readmitting the student. Parents or legal guardians of a student enrolling from another school after the expiration of an expulsion period for a firearm policy violation shall also be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a firearm on school property. The parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to the student being enrolled in school.

The mandatory expulsion requirement for possession of a firearm does not apply to a firearm brought to school for the purpose of participating in activities approved and authorized by the district that include the use of firearms. Such activities may include ROTC programs; hunting safety or military education; or before or after-school hunting or rifle clubs. Firearms brought to school for such purposes shall be brought to the school employee designated to receive such firearms. The designated employee shall store the firearms in a secure location until they are removed for use in the approved activity.
The district shall report any student who brings a firearm to school to the criminal justice system or juvenile delinquency system by notifying local law enforcement.

This requirement applies even in the instances where the district exercised its option to modify the expulsion requirement on a case-by-case basis. The DOE Guidance on the Gun Free Schools Act prohibits the use of the case-by-case option to avoid “over-all compliance with the one-year expulsion requirement. In order to modify the expulsion recommendation, the superintendent must provide a written explanation behind the modification under the Federal law.

The statute that specifies the parents’ penalties is A.C.A. § 5-27-210, but it is also helpful to have A.C.A. § 5-4-201 and A.C.A. § 5-4-401 available which spell out the fines and possible imprisonment for a class B misdemeanor offense.

**ATTENDANCE (BOARD POLICY- 4.44)**

The Board believes that the fundamental right to attend public school places upon the student the accompanying responsibility to be regular in attendance. Regular attendance can be assumed to be essential for a student’s successful progress in the instructional program. Students who are absent during all or part of a school day shall not participate in any school activity on that day or night unless permission is granted through the principal’s office.

**ABSENCES (BOARD POLICY- 4.7)**

For any student’s Individual Education Program (IEP) or 504 Plan conflicts with this policy, the requirements of the student’s IEP or 504 Plan take precedence.

Education is more than the grades students receive in their courses. Important as that is, students’ regular attendance at school is essential to their social and cultural development and helps prepare them to accept responsibilities they will face as an adult. Interactions with other students and participation in the instruction within the classroom enrich the learning environment and promote a continuity of instruction which results in higher student achievement.

Absences for students enrolled in digital courses shall be determined by the online attendance and time the student is working on the course rather than the student’s physical presence at school. Students who are scheduled to have a dedicated period for a digital class shall not be considered absent if the student logs the correct amount of time and completes any required assignments; however, a student who fails to be physically present for an assigned period may be disciplined in accordance with the District’s truancy policy.

**Excused Absences**

Excused absences are those where the student was on official school business or when the absence was due to one of the following reasons and the student brings a written statement to the principal or designee upon his/her return to school from the parent or legal guardian stating such reason. A written statement presented for an absence having occurred more than five (5) school days prior to its presentation will not be accepted:

1. The student’s illness or when attendance could jeopardize the health of other students. A maximum of six (6) such days are allowed per semester unless the condition(s) causing such absences is of a chronic or recurring nature, is medically documented, and approved by the principal.
2. Death or serious illness in their immediate family;
3. Observance of recognized holidays observed by the student's faith;
4. Attendance at an appointment with a government agency;
5. Attendance at a medical appointment;
6. Exceptional circumstances with prior approval of the principal;
7. Participation in an FFA, FHA, or 4-H sanctioned activity;
8. Participation in the election poll workers program for high school students.
9. Absences granted to allow a student to visit his/her parent or legal guardian who is a member of the military and been called to active duty, is on leave from active duty, or has returned from deployment to a combat zone or combat support posting. The number of additional excused absences shall be at the discretion of the superintendent or designee.

Absences granted, at the Superintendent's discretion, to seventeen (17) year-old students who join the Arkansas National Guard while in eleventh grade to complete basic combat training between grades eleven (11) and (12). Absences for students excluded from school by the Arkansas Department of Health during a disease outbreak because the student has an immunization waiver or whose immunizations are not up to date. Students who serve as pages for a member of the General Assembly shall be considered on instructional assignment and shall not be considered absent from school for the day the student is serving as a page.
Unexcused Absences
Absences not defined above or not having an accompanying note from the parent; or legal guardian; person having lawful control of the student; or person standing in loco parentis, presented in the timeline required by this policy, shall be considered as unexcused absences. Students with 13 unexcused absences in a course in a semester may not receive credit for that course. At the discretion of the principal after consultation with persons having knowledge of the circumstances of the unexcused absences, the student may be denied promotion or graduation. Excessive absences shall not be a reason for expulsion or dismissal of a student.

When a student has 6 unexcused absences, his/her parents, legal guardians, persons with lawful control of the student, or persons standing in loco parentis shall be notified. Notification shall be by telephone by the end of the school day in which such absence occurred or by regular mail with a return address sent no later than the following school day.

Whenever a student exceeds 12 unexcused absences in a semester, the District shall notify the prosecuting authority and the parent, legal guardian, person having lawful control of the student, or persons standing in loco parentis shall be subject to a civil penalty as prescribed by law.

It is the Arkansas General Assembly’s intention that students having excessive absences be given assistance in obtaining credit for their courses. Therefore, at any time prior to when a student exceeds the number of unexcused absences permitted by this policy, the student, or his/her parent, legal guardian, person with lawful control of the student, or person standing in loco parentis may petition the school or district’s administration for special arrangements to address the student’s unexcused absences. If formal arrangements are granted, they shall be formalized into a written agreement which will include the conditions of the agreement and the consequences for failing to fulfill the agreement’s requirements. The agreement shall be signed by the student, the student’s parent; legal guardian; person having lawful control of the student; or person standing in loco parentis, and the school or district administrator or designee.7 Students who attend in-school suspension shall not be counted absent for those days.8 Days missed due to out-of-school suspension or expulsion shall be unexcused absences.8

The District shall notify the Department of Finance and Administration whenever a student fourteen (14) years of age or older is no longer in school. The Department of Finance and Administration is required to suspend the former student’s operator’s license unless he/she meets certain requirements specified in the statute.

ABSENCES FOR SCHOOL BUSINESS
Absence for school business (athletics, college days, club activities, student performances, etc.) shall not be considered an absence from school. A student shall be allowed a maximum of six (6) absences per semester in any one class.

If a student is absent due to school business, due dates for projects/long term assignments already assigned will not be adjusted. In any case where a student has failed to submit his/her project or long term assignment by the established due date (even if the failure is due to a school business or school related absence), the late policy determined by the teacher will be in effect if a student does not turn in project/long term assignment by the given due date.

ARRIVAL TIME AT SCHOOL
Ideally, students should not arrive at school more than ten (10) minutes before school opens except to participate in scheduled activities.

The District recognizes that this ideal cannot always be realized because of family schedules; however, because children must have the security of supervision, absolute limits must exist as to when the school will assume responsibility. The North Little Rock School District assumes this responsibility up to thirty (30) minutes before school hours.

COMPULSORY ATTENDANCE AGE (BOARD POLICY- 4.3)
Every parent, legal guardian, person having lawful control of the child, or person standing in loco parentis of any child age five (5) through seventeen (17) years on or before August 1 of that year who resides, as defined by policy (4.1—RESIDENCE REQUIREMENTS), within the District shall enroll and send the child to a District school with the following exceptions:

1. The child is enrolled in private or parochial school.
2. The child is being home-schooled and the conditions of policy (4.6—HOME SCHOOLING) have been met.
3. The child will not be age six (6) on or before August 1 of that particular school year and the parent, legal guardian, person having lawful control of the child, or other person standing in loco parentis of the child elects not to have him/her attend kindergarten. A kindergarten waiver form prescribed by regulation of the Division of Elementary and Secondary Education must be signed and on file with the District administrative office.

4. The child has received a high school diploma or its equivalent as determined by the State Board of Education.

5. The child is age sixteen (16) or above and is enrolled in a post-secondary vocational-technical institution, a community college, or a two-year or four-year institution of higher education.

6. The child is age sixteen (16) or seventeen (17) and has met the requirements to enroll in an adult education program as defined by A.C.A. § 6-18-201 (b).

CHANGE OF PERSONAL INFORMATION

It is the responsibility of the parent/guardian to inform school offices and update changes in addresses, telephone numbers including emergency telephone numbers, and personal information. Personal information to be updated includes changes in court ordered custodial status.

ENTRANCE REQUIREMENTS (BOARD POLICY- 4.2)

To enroll in a school in the District, the child must be a resident of the District as defined in District policy (4.1—RESIDENCE REQUIREMENTS), meet the criteria outlined in policy 4.40—HOMELESS STUDENTS or in policy 4.52—STUDENTS WHO ARE FOSTER CHILDREN, be accepted as a transfer student under the provisions of policy 4.4, or participate under a school choice option and submit the required paperwork as required by the choice option under Policy 4.5.

Students may enter kindergarten if they will attain the age of five (5) on or before August 1 of the year in which they are seeking initial enrollment. Any student who has been enrolled in a state-accredited or state-approved kindergarten program in another state for at least sixty (60) days, who will become five (5) years old during the year in which he/she is enrolled in kindergarten, and who meets the basic residency requirement for school attendance may be enrolled in kindergarten upon written request to the District. Any student who was enrolled in a state-accredited or state-approved kindergarten program in another state or in a kindergarten program equivalent in another country, becomes a resident of this state as a direct result of active military orders or a court-ordered change of custody, will become five (5) years of age during the year in which he or she is enrolled in kindergarten, and meets the basic residency requirement for school attendance may be enrolled in kindergarten upon a written request to the District.

Any child who will be six (6) years of age on or before October 1 of the school year of enrollment and who has not completed a state-accredited kindergarten program shall be evaluated by the district and may be placed in the first grade if the results of the evaluation justify placement in the first grade and the child’s parent or legal guardian agrees with placement in the first grade; otherwise the child shall be placed in kindergarten.

Any child may enter first grade in a District school if the child will attain the age of six (6) years during the school year in which the child is seeking enrollment and the child has successfully completed a kindergarten program in a public school in Arkansas.

Any child who has been enrolled in the first grade in a state-accredited or state-approved elementary school in another state for a period of at least sixty (60) days, who will become age six (6) years during the school year in which he/she is enrolled in grade one (1), and who meets the basic residency requirements for school attendance may be enrolled in the first grade.

Students who move into the District from an accredited school shall be assigned to the same grade as they were attending in their previous school (mid-year transfers) or as they would have been assigned in their previous school. Private school students shall be evaluated by the District to determine their appropriate grade placement. Home school students enrolling or re-enrolling as a public school student shall be placed in accordance with policy 4.6—HOME SCHOOLING.

The district shall make no attempt to ascertain the immigration status, legal or illegal, of any student or his/her parent or legal guardian presenting for enrollment.
Prior to the child’s admission to a District school:

1) The parent, legal guardian, person having lawful control of the student, or person standing in loco parentis shall furnish the child’s social security number, or if they request, the district will assign the child a nine (9) digit number designated by the Division of Elementary and Secondary Education.

2) The parent, legal guardian, person having lawful control of the student, or other person standing in loco parentis shall provide the district with one (1) of the following documents indicating the child’s age:
   (1) A birth certificate;
   (2) A statement by the local registrar or a county recorder certifying the child’s date of birth;
   (3) An attested baptismal certificate;
   (4) A passport;
   (5) An affidavit of the date and place of birth by the child’s parent, or legal guardian, person having lawful control of the student, or person standing in loco parentis;
   (6) United States military identification; or
   (7) Previous school records.

3) The parent, legal guardian, person having lawful control of the student, or person standing in loco parentis shall indicate on school registration forms whether the child has been expelled from school in any other school district or is a party to a proceeding. Any person who has been expelled from any other school district shall receive a hearing before the Board at the time the student is seeking enrollment in the District. The Board reserves the right to not allow the enrollment of such students until the time of the person’s expulsion has expired following the hearing before the Board.

4) In accordance with Policy 4.57—IMMUNIZATIONS, the child shall be age appropriately immunized or have an exemption issued by the Arkansas Department of Health.

**Uniformed Services Member’s Children**

For the purposes of this policy:

“Activated reserve components” means members of the reserve component of the uniformed services who have received a notice of intent to deploy or mobilize under Title 10 of the United States Code, Title 32 of the United States Code, or state mobilization to active duty.

“Active duty” means full-time duty status in the active, uniformed services of the United States, including without limitation members of The National Guard and Reserve on active duty orders under 10 U.S.C. §§ 1209 and 1210.

“Deployment” means a period of time extending from six (6) months before a member of the uniformed services’ departure from their home station on military orders through six (6) months after return to his or her home station.

“Active duty members of the uniformed services” includes members of the National Guard and Reserve on active duty orders pursuant to 10 U.S.C. Section 1209 and 1211;

“Eligible child” means the children of:
- Active duty members of the uniformed services;
- Members of the active and activated reserve components of the uniformed services;
- Members or veterans of the uniformed services who are severely injured and medically discharged or retired for a period of one (1) year after medical discharge or retirement; and
- Members of the uniformed services who die on active duty or as a result of injuries sustained on active duty for a period of one (1) year after death.

“Uniformed services” means the United States Army, United States Navy, United States Air Force, United States Marine Corps, United States Coast Guard, the National Oceanic and Atmospheric Administration Commissioned Officer Corps, the United States Commissioned Corps of the Public Health Services, and the state and federal reserve components of each of these bodies.

“Veteran” means an individual who served in the uniformed services and who was discharged or released from the uniformed services under conditions other than dishonorable.
The superintendent shall designate an individual as the District’s military education coordinator, who shall serve as the primary point of contact for an eligible child and for the eligible child’s parent, legal guardian, person having lawful control of the eligible child, or person standing in loco parentis. The individual the superintendent designates as the District’s military education coordinator shall have specialized knowledge regarding the educational needs of children of military families and the obstacles that children of military families face in obtaining an education.

An eligible child as defined in this policy shall:

1. Be allowed to continue his/her enrollment at the grade level commensurate with his/her grade level he/she was in at the time of transition from his/her previous school, regardless of age;
2. Be eligible for enrollment in the next highest grade level, regardless of age if the student has satisfactorily completed the prerequisite grade level in his/her previous school;
3. Enter the District's school on the validated level from his/her previous accredited school when transferring into the District after the start of the school year;
4. Be enrolled in courses and programs the same as or similar to the ones the student was enrolled in his/her previous school to the extent that space is available. This does not prohibit the District from performing subsequent evaluations to ensure appropriate placement and continued enrollment of the student in the courses/and/or programs;
5. Be provided services comparable to those the student with disabilities received in his/her previous school based on his/her previous Individualized Education Program (IEP). This does not preclude the District school from performing subsequent evaluations to ensure appropriate placement of the student;
6. Make reasonable accommodations and modifications to address the needs of an incoming student with disabilities, subject to an existing 504 or Title II Plan, necessary to provide the student with equal access to education. This does not preclude the District school from performing subsequent evaluations to ensure appropriate placement of the student;
7. Be enrolled by an individual who has been given the special power of attorney for the student's guardianship. The individual shall have the power to take all other actions requiring parental participation and/or consent;
8. Be eligible to continue attending District schools if he/she has been placed under the legal guardianship of a noncustodial parent living outside the district by a custodial parent on active military duty.

In the event that official copies of an eligible child’s education records are not available at the time the eligible child is transferring, then the District shall:

- Pre-register and place an eligible child based on the eligible child’s unofficial education records pending receipt of the eligible child’s official records; and
- Request the eligible child’s official education records from the sending district.

**IMMUNIZATIONS (BOARD POLICY - 4.57)**

**Definitions**

"In process" means the student has received at least one dose of the required immunizations and is waiting the minimum time interval to receive the additional dose(s).

“Serologic testing” refers to a medical procedure used to determine an individual’s immunity to Hepatitis B, Measles, Mumps, Rubella and Varicella.

**General Requirements**

Unless otherwise provided by law or this policy, no student shall be admitted to attend classes in the District who has not been age appropriately immunized against:

- Poliomyelitis;
- Diphtheria;
- Tetanus;
- Pertussis;
- Red (rubeola) measles;
- Rubella;
- Mumps;
- Hepatitis A;
Hepatitis B;
Meningococcal disease;
Varicella (chickenpox); and
Any other immunization required by the Arkansas Department of Health (ADH).

The District administration has the responsibility to evaluate the immunization status of District students. The District shall maintain a list of all students who are not fully age appropriately immunized or who have an exemption provided by ADH to the immunization requirements based on medical, religious, or philosophical grounds. Students who are not fully age appropriately immunized when seeking admittance shall be referred to a medical authority for consultation.

The only types of proof of immunization the District will accept are immunization records provided by a:
A. Licensed physician;
B. Health department;
C. Military service; or
D. Official record from another educational institution in Arkansas.

The proof of immunization must include the vaccine type and dates of vaccine administration. Documents stating “up-to-date”, “complete”, “adequate”, and the like will not be accepted as proof of immunization. No self or parental history of varicella disease will be accepted. Valid proof of immunization and of immunity based on serological testing shall be entered into the student’s record.

In order to continue attending classes in the District, the student must have submitted:
1) Proof of immunization showing the student to be fully age appropriately vaccinated;
2) Written documentation by a public health nurse or private physician of proof the student is in process of being age appropriately immunized, which includes a schedule of the student’s next immunization;
3) A copy of a letter from ADH indicating immunity based on serologic testing; and/or
4) A copy of the letter from ADH exempting the student from the immunization requirements for the current school year, or a copy of the application for an exemption for the current school year if the exemption letter has not yet arrived.

Students whose immunization records or serology results are lost or unavailable are required to receive all age appropriate vaccinations or submit number 4 above.

**Temporary Admittance**

While students who are not fully age appropriately immunized or have not yet submitted an immunization waiver may be enrolled to attend school, such students shall be allowed to attend school on a temporary basis only. Students admitted on a temporary basis may be admitted for a maximum of thirty (30) days (or until October 1st of the current school year for the tetanus, diphtheria, pertussis, and meningococcal vaccinations required at ages eleven (11) and sixteen (16) respectively if October 1st is later in the current school year than the thirty (30) days following the student’s admittance). No student shall be withdrawn and readmitted in order to extend the thirty (30) day period. Students may be allowed to continue attending beyond the thirty (30) day period if the student submits a copy of either number 2 or number 4 above.

Students who are in process shall be required to adhere to the submitted schedule. Failure of the student to submit written documentation from a public health nurse or private physician demonstrating the student received the vaccinations set forth in the schedule may lead to the revocation of the student’s temporary admittance; such students shall be excluded from school until the documentation is provided.

The District will not accept copies of applications requesting an exemption for the current school year that are older than two (2) weeks based on the date on the application. Students who submit a copy of an application to receive an exemption from the immunization requirements for the current year to gain temporary admittance have thirty (30) days from the admission date to submit either a letter from ADH
granting the exemption or documentation demonstrating the student is in process and a copy of the
immunization schedule. Failure to submit the necessary documentation by the close of the thirty (30) days
will result in the student being excluded until the documentation is submitted.

Exclusion From School

In the event of an outbreak, students who are not fully age appropriately immunized, are in
process, or are exempt from the immunization requirements may be required to be excluded from school
in order to protect the student. ADH shall determine if it is necessary for students to be excluded in the
event of an outbreak. Students may be excluded for twenty-one (21) days or longer depending on the
outbreak. No student excluded due to an outbreak shall be allowed to return to school until the District
receives approval from ADH.

Students who are excluded from school are not eligible to receive homebound instruction unless
the excluded student had a pre-existing IEP or 504 Plan and the IEP/504 team determines homebound
instruction to be in the best interest of the student. To the extent possible, the student’s teacher(s) shall
place in the principal’s office a copy of the student’s assignments:
• for the remainder of the week by the end of the initial school day of the student's exclusion; and
• by the end of each school's calendar week for the upcoming week until the student returns to school.

It is the responsibility of the student or the student’s parent/legal guardian to make sure that the
student’s assignments are collected.

Students excluded from school shall have five (5) school days from the day the student returns to
school to submit any homework and to make up any examinations. State mandated assessments are not
included in “examinations” and the District has no control over administering state mandated make-up
assessments outside of the state's schedule. Students shall receive a grade of zero for any assignment or
examination not completed or submitted on time.

STUDENTS WHO ARE FOSTER CHILDREN (BOARD POLICY 4.52)

The District will afford the same services and educational opportunities to foster children that are afforded
other children and youth. The District shall work with the Department of Human Services (“DHS”), the Division
of Elementary and Secondary Education (DESE), and individuals involved with each foster child to ensure that
the foster child is able to maintain his/her continuity of educational services to the fullest extent that is practical
and reasonable.

The Superintendent or his/her designee shall appoint an appropriate staff person to be the local educational
liaison for foster children and youth whose responsibilities shall include ensuring the timely school enrollment of
each foster child and assisting foster children who transfer between schools by expediting the transfer of relevant
educational records.

The District, working with other individuals and agencies shall, unless the presiding court rules otherwise
or DHS grants a request to transfer under Foster Child School Choice, ensure that the foster child remains in
his/her school of origin, even if a change in the foster child’s placement results in a residency that is outside the
district. In such a situation, the District will work with DHS to arrange for transportation to and from school for
the foster child to the extent it is reasonable and practical.

Upon notification to the District’s foster care liaison by a foster child’s caseworker that a foster child’s
school enrollment is being changed to one of the District’s schools, the school receiving the child must
immediately enroll him/her. Immediate enrollment is required even if a child lacks the required clothing,
academic or medical records, or proof of residency.

A foster child’s grades shall not be lowered due to absence from school that is caused by a change in the
child’s school enrollment, the child’s attendance at dependency-neglect court proceedings, or other court-ordered
counseling or treatment.

Any course work completed by the foster child prior to a school enrollment change shall be accepted as
academic credit so long as the child has satisfactorily completed the appropriate academic placement assessment.

If a foster child was enrolled in a District school immediately prior to completing his/her graduation
requirements while detained in a juvenile detention facility or while committed to the Division of Youth Services
of DHS, the District shall issue the child a diploma.
Foster Child School Choice

If DHS approves a request from a foster parent, or the foster child if the foster child is eighteen (18) years of age, to transfer to another school in the District or into the district as being in the best interest of the foster child, the District shall allow the foster child to transfer to another school in the District or into the District if the foster parent, or the foster child if the foster child is eighteen (18) years of age, submits a request to transfer on a form approved by DESE that is postmarked by no later than May 1 of the year the student seeks to begin the fall semester at another school in the District or in the District.

By July 1 of the school year in which the student seeks to transfer under this section, the superintendent shall notify the foster parent, or the foster child if the foster child is eighteen (18) years of age, in writing whether the application has been accepted or rejected. If the application is accepted, the superintendent shall state in the notification letter a reasonable deadline for the foster child to enroll in the new school or the District and that failure to enroll by the date shall void the school choice acceptance. If the application is rejected, the superintendent shall state in the notification letter the reason for the rejection and that the foster parent, or the foster child if the foster child is eighteen (18) years of age, may submit a written appeal of the rejection to the State board within ten (10) days of receiving the notification letter.

The District shall only reject a Foster Child School Choice application if:
(1) The public school or District has reached the maximum student-to-teacher ratio allowed under federal law, state law, rules for standards of accreditation, or other applicable rule or regulation; or
(2) Approving the transfer would conflict with a provision of an enforceable desegregation court order or a public school district’s court-approved desegregation plan regarding the effects of past racial segregation in student assignment.

A foster child whose application is rejected by the District may submit a written request within ten (10) days following the receipt of the rejection letter from the superintendent to the State Board of Education for the State Board to reconsider the transfer.

A Foster Child School Choice transfer shall remain in effect until the foster child:
- Graduates from high school; or
- Transfers to another school or school district under:
  - The Foster Child School Choice Act;
  - Opportunity Public School Choice Act;
  - The Public School Choice Act of 2015; or
  - Any other law that allows a transfer.

The District shall accept credits toward graduation that were awarded by another public school district.

When a foster child transfers from the foster child’s school of origin to another school in the District or into the District, the foster child or the foster parent is responsible for the foster child’s transportation to and from the school the foster child transferred to. The District and the foster parent, or the foster child if the foster child is eighteen (18) years of age, may enter into a written agreement for the District to provide the transportation to and from the school the foster child transferred to.

HOMELESS STUDENTS (BOARD POLICY- 4.40)

The North Little School District will afford the same services and educational opportunities to homeless children as are afforded to non-homeless children. The Superintendent or his/her designee shall appoint an appropriate staff person to be the local educational agency (LEA) liaison for homeless children and youth whose responsibilities shall include, but are not limited to:

Receive appropriate time and training in order to carry out the duties required by law and this policy; coordinate and collaborate with the State Coordinator, community, and school personnel responsible for education and related services to homeless children and youths;
Ensure that school personnel receive professional development and other support regarding their duties and responsibilities for homeless youths;
Ensure that unaccompanied homeless youths:
- Are enrolled in school;
- Have opportunities to meet the same challenging State academic standards as other children and youths; and
- Are informed of their status as independent students under the Higher Education Act of 1965 and that they may obtain assistance from the LEA liaison to receive verification of such status for purposes of the Free Application for Federal Student Aid;
• Ensure that public notice of the educational rights of the homeless children and youths is disseminated in locations frequented by parents or guardians of such youth, and unaccompanied homeless youths, including schools, shelters, public libraries, and soup kitchens, in a manner and form that is easily understandable.

To the extent possible, the LEA liaison and the building principal shall work together to ensure no homeless child or youth is harmed due to conflicts with District policies solely because of the homeless child or youth’s living situation; this is especially true for District policies governing fees, fines, and absences.¹

Notwithstanding Policy 4.1, homeless students living in the district are entitled to enroll in the district’s school that non-homeless students who live in the same attendance area are eligible to attend. If there is a question concerning the enrollment of a homeless child due to a conflict with Policy 4.1 or 4.2, the child shall be immediately admitted to the school in which enrollment is sought pending resolution of the dispute, including all appeals. It is the responsibility of the District’s LEA liaison for homeless children and youth to carry out the dispute resolution process.

For the purposes of this policy “school of origin” means:
• The school that a child or youth attended when permanently housed or the school in which the child or youth was last enrolled, including a preschool; and
• The designated receiving school at the next grade level for all feeder schools when the child completes the final grade provided by the school of origin.

The District shall do one of the following according to what is in the best interests of a homeless child:
Continue the child's or youth's education in the school of origin for the duration of homelessness:
• In any case in which a family becomes homeless between academic years or during an academic year; and
• For the remainder of the academic year, if the child or youth becomes permanently housed during an academic year; or
• Enroll the child or youth in any public school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

In determining the best interest of the child or youth, the District shall:
• Presume that keeping the child or youth in the school of origin is in the child's or youth's best interest, except when doing so is contrary to the request of the child's or youth's parent or guardian, or (in the case of an unaccompanied youth) the youth;
• Consider student-centered factors related to the child's or youth's best interest, including factors related to the impact of mobility on achievement, education, health, and safety of homeless children and youth, giving priority to the request of the child's or youth's parent or guardian or (in the case of an unaccompanied youth) the youth.

If the District determines that it is not in the child's or youth's best interest to attend the school of origin or the school requested by the parent or guardian (or in the case of an unaccompanied youth, the LEA Liaison), the District shall provide the child's or youth's parent or guardian or the unaccompanied youth with a written explanation of the reasons for its determination, in a manner and form understandable to such parent, guardian, or unaccompanied youth, including information regarding the right to appeal. For an unaccompanied youth, the District shall ensure that the LEA liaison assists in placement or enrollment decisions, gives priority to the views of such unaccompanied youth, and provides notice to such youth of the right to appeal.

The homeless child or youth must be immediately enrolled in the selected school regardless of whether application or enrollment deadlines were missed during the period of homelessness.

The District shall be responsible for providing transportation for a homeless child, at the request of the parent or guardian (or in the case of an unaccompanied youth, the LEA Liaison), to and from the child’s school of origin.

For the purposes of this policy, students shall be considered homeless if they lack a fixed, regular, and adequate nighttime residence and are:
• Sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason;
• Living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations;
• Living in emergency or transitional shelters;
• Abandoned in hospitals; or
• Awaiting foster care placement;
• Have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
• Are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or
• similar settings; and
• Are migratory children who are living in circumstances described in clauses (a) through (c).

In accordance with Federal law, information on a homeless child or youth’s living situation is part of the student’s education record and shall not be considered, or added, to the list of directory information in Policy 4.13.

UNACCOMPANIED YOUTH
The District Social Worker/Homeless Liaison will enroll unaccompanied youth in the appropriate school. They will receive transportation, school supplies, clothes, and hygiene items. Household items are groceries will be purchased if needed. If the youth is employed, city bus tokens will be purchased and if necessary work uniforms. The NLRSD Social Worker/Homeless Liaison will try to excuse as many days as possible when there is an excessive about of absences due to current situation. Additionally, assistance will be provided to apply for AR-Kids First through the DHS office and assistance will be given to obtain approval of free meal status through the school meal program.

All NLRSD students who reside in shelters may receive uniforms, hygiene items, underclothes, school supplies, transportation, laundry items, and an application for AR-Kids First. Transportation may be provided for extracurricular activities. Additionally, snacks, summer clothing, swim attire, school supplies, books, hygiene items, food, and backpacks are provided to the shelters to be used as they see fit. All students will receive their own individual backpacks.

The shelters, parents, staff, foster care agency, and/or students shall be responsible for contacting the NLRSD Social worker/Homeless Liaison and the NLRSD Student Services Office when transportation is needed. Transportation is shared with LRSD and PCSSD when a student residing in one district and attending school in another district.
For example: A Homeless/Unaccompanied Youth that is a High School Senior living in Bryant, AR is bused to School for the Blind, picked up by NLRSD and transported to the school of origin, NLRSD West Campus.

HOME SCHOOLING
Parents or legal guardians desiring to provide a home school for their children must give written notice to the Superintendent of their intent to do so and sign a waiver acknowledging that the State of Arkansas is not liable for the education of their children during the time the parents choose to home school. Notice shall be given.
• At the beginning of each school year, but no later than August 15;
• By December 15 for parents who decide to start home schooling at the beginning of the spring semester; or
• Fourteen (14) calendar days prior to withdrawing the child (provided the student is not currently under disciplinary action for violation of any written school policy, including, but not limited to, excessive absences) and at the beginning of each school year thereafter.

The parents or legal guardians shall deliver written notice in person to the Superintendent the first time such notice is given and the notice must include:
• The name, date of birth, grade level, and the name and address of the school last attended, if any;
• The location of the home school;
• The basic core curriculum to be offered;
• The proposed schedule of instruction; and
• The qualifications of the parent-teacher.

To aid the District in providing a free and appropriate public education to students in need of special education services, the parents or legal guardians home-schooling their children shall provide information which might indicate the need for special education services.
MAKE-UP WORK

Students who miss school due to an excused absence shall be allowed to make up the work they missed during their absence under the following rules.

1. Students are responsible for asking the teachers of the classes they missed what assignments they need to make up.
2. Students are responsible for asking the teachers of the classes they missed what assignments they need to make up.
3. Teachers are responsible for providing the missed assignments when asked by a returning student.
4. Students are required to ask for their assignments on their first day back at school or their first class day after their return.
5. Make-up tests are to be rescheduled at the discretion of the teacher, but must be aligned with the schedule of the missed work to be made up.
6. Students shall have one class day to make up their work for each class day they are absent.
7. Make-up work which is not turned in within the make-up schedule for that assignment shall receive a zero.
8. Students are responsible for turning in their make-up work without the teacher having to ask for it.
9. Students who are absent on the day their make-up work is due must turn in their work the day they return to school whether or not the class for which the work is due meets the day of their return.
   a. As required/permission by the student’s Individual Education Program or 504 Plan.

Work may not be made up for credit for unexcused absences unless the unexcused absences are part of a signed agreement as permitted by policy 4.7—ABSENCES. Out-of-school suspensions are unexcused absences. Work missed while a student is expelled from school may not be made up for credit and students shall receive a zero for missed assignments.

In lieu of the timeline above, assignments for students who are excluded from school by the Arkansas Department of Health during a disease outbreak are to be made up as set forth in Policy 4.57—IMMUNIZATIONS.

SCHOOL CLOSING IN INCLEMENT WEATHER

Weather conditions sometimes force the cancellation or alternate scheduling of school. It is not always possible to provide in advance alternative plans and procedures for students to follow because of the varied circumstances of times and conditions that might arise. Therefore, the District administration is charged with the responsibility of making alternate plans, procedures and schedules as the weather conditions warrant and notifying students and parents through the means of broadcast and print media. The guiding principle will be the safety and welfare of the students. The school district may also seek through the state department permission an Alternative Methods of Instruction (AMI) in the event that students are out of school due to inclement weather.

STUDENT ASSIGNMENTS

School attendance zones for elementary, middle school and high school students shall be established in accordance with the North Little Rock School District’s Student Assignment Plan. Students shall attend the schools as assigned by the District.

If a family moves from one attendance zone to another during the final nine (9) weeks of school, the students may, at the option of the parent or guardian, elect to complete the school year in either of the two zones.

Students requesting special permission to attend a school in a different attendance zone must apply by June 1 of the preceding fall semester.

Students who establish residence in another school district or attendance zone may, at the option of the parents, continue enrollment in a North Little Rock school if the change in residence occurs within the final nine (9) weeks of school, no district transportation provided.

STUDENT TRANSFERS

The North Little Rock School District shall review and accept or reject requests for transfers, both into and out of the district, on a case by case basis at the July and December regularly scheduled board meetings. The District may reject a nonresident’s application for admission if its acceptance would necessitate the addition of staff or classrooms exceed the capacity of a program, class, grade level, or school building, or cause the District to provide educational services not currently provided in the affected school. The District shall reject applications that would cause it to be out of compliance with applicable laws and regulations regarding desegregation.
Any student transferring from a school accredited by the Department of Education to a school in this district shall be placed into the same grade the student would have been in had the student remained at the former school. Any grades, course credits, and/or promotions received by a student while enrolled in the Division of Youth Services system of education shall be considered transferable in the same manner as those grades, course credits, and promotions from other accredited Arkansas public educational entities.

Any student transferring from a school that is not accredited by the Department of Education to a District school shall be evaluated by District staff to determine the student’s appropriate grade placement. A student transferring from home school will be placed in accordance with Policy 4.6—HOME SCHOOLING.

The Board of Education reserves the right, after a hearing before the Board, not to allow any person who has been expelled from another district to enroll as a student until the time of the person’s expulsion has expired.

Except as otherwise required or permitted by law, the responsibility for transportation of any nonresident student admitted to a school in this District shall be borne by the student or the student’s parents. The District and the resident district may enter into a written agreement with the student or student’s parents to provide transportation to or from the District, or both.

RESIDENCE REQUIREMENTS (BOARD POLICY- 4.1)

“Reside” means to be physically present and to maintain a permanent place of abode for an average of no fewer than four (4) calendar days and nights per week for a primary purpose other than school attendance.

“Resident” means a student whose parents, legal guardians, persons having lawful control of the student, or persons standing in loco parentis reside in the school district.

“Residential address” means the physical location where the student’s parents, legal guardians, persons having lawful control of the student, or persons standing in loco parentis reside. A student may use the residential address of a parent, legal guardian, person having lawful control of the student, or person standing in loco parentis only if the student resides at the same residential address and if the guardianship or other legal authority is not granted solely for educational needs or school attendance purposes.

The schools of the District shall be open and free through the completion of the secondary program to all persons between the ages of five (5) and twenty-one (21) years whose parents, legal guardians, persons having lawful control of the student, or person standing in loco parentis reside within the District1 and to all persons between those ages who have been legally transferred to the District for educational purposes.

Any person eighteen (18) years of age or older may establish a residence separate and apart from his or her parent, legal guardian, person having lawful control of the student, or a person standing in loco parentis for school attendance purposes.

In order for a person under the age of eighteen (18) years to establish a residence for the purpose of attending the District’s schools separate and apart from his or her parent, legal guardian, person having lawful control of the student, or a person standing in loco parentis, the student is required to reside in the District for a primary purpose other than that of school attendance. However, a student previously enrolled in the district who is placed under the legal guardianship of a noncustodial parent living outside the district by a custodial parent on active military duty may continue to attend district schools. A foster child who was previously enrolled in a District school and who has had a change in placement to a residence outside the District, may continue to remain enrolled in his/her current school unless the presiding court rules otherwise.

Under instances prescribed in A.C.A. § 6-18-203, a child or ward of an employee of the district or of the education coop to which the district belongs may enroll in the district even though the employee and his/her child or ward reside outside the district.

Children whose parent or legal guardian relocates within the state due to a mobilization, deployment, or available military housing while on active duty in or serving in the reserve component of a branch of the United States Armed Forces or National Guard may continue attending school in the school district the children were attending prior to the relocation or attend school in the school district where the children have relocated. A child may complete all remaining school years at the enrolled school district regardless of mobilization, deployment, or military status of the parent or guardian.
school attendance or who are believed to have a communicable disease or condition will be required to be picked up by their parent or guardian. Specific examples include, but are not limited to: chicken pox, measles, scabies, conjunctivitis (Pink Eye), impetigo/MRSA (Methicillin-resistant Staphylococcus aureus), streptococcal and staphylococcal infections, ringworm, mononucleosis, Hepatitis A, B or C, mumps, vomiting, diarrhea, and fever (100.4 F when taken orally). A student who has been sent home by the school nurse will be subsequently readmitted, at the discretion of the school nurse, when the student is no longer a transmission risk. In some instances, a letter from a health care provider may be required prior to the student being readmitted to the school.

To help control the possible spread of communicable diseases, school personnel shall follow the District's exposure control plan when dealing with any blood-borne, food-borne, and airborne pathogens exposures. Standard precautions shall be followed relating to the handling, disposal, and cleanup of blood and other potentially infectious materials such as all body fluids, secretions and excretions (except sweat).

The District shall maintain a copy of each student's immunization record and a list of individuals with exemptions from immunization which shall be education records as defined in policy 4.13. That policy provides that an education record may be disclosed to appropriate parties in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals.

A student enrolled in the District who has an immunization exemption may be removed from school at the discretion of the Arkansas Department of Health during an outbreak of the disease for which the student is not vaccinated. The student may not return to the school until the outbreak has been resolved and the student's return to school is approved by the Arkansas Department of Health.

The parents or legal guardians of students found to have live human host parasites that are transmittable in a school environment will be asked to pick their child up at the end of the school day. The parents or legal guardians will be given information concerning the eradication and control of human host parasites. A student may be readmitted after the school nurse or designee has determined the student no longer has live human host parasites that are transmittable in a school environment.

Each school may conduct screenings of students for human host parasites that are transmittable in a school environment as needed. The screenings shall be conducted in a manner that respects the privacy and confidentiality of each student.

CONTACT WITH STUDENTS WHILE AT SCHOOL (BOARD POLICY- 4.15)

CONTACT BY PARENTS

Parents wishing to speak to their children during the school day shall register first with the office.

CONTACT BY NON-CUSTODIAL PARENTS

If there is any question concerning the legal custody of the student, the custodial parent shall present documentation to the principal or the principal’s designee establishing the parent’s custody of the student. It shall be the responsibility of the custodial parent to make any court ordered “no contact” or other restrictions regarding the non-custodial parent known to the principal by presenting a copy of a file-marked court order. Without such a court order on file, the school will release the child to either of his/her parents. Non-custodial parents who file with the principal a date-stamped copy of current court orders granting unsupervised visitation may eat lunch, volunteer in their child’s classroom, or otherwise have contact with their child during school hours and the prior approval of the school’s principal. Such contact is subject to the limitations outlined in Policy 4.16, Policy 6.5, and any other policies that may apply.

Arkansas law provides that, in order to avoid continuing child custody controversies from involving school personnel and to avoid disruptions to the educational atmosphere in the District’s schools, the transfer of a child between his/her custodial parent and non-custodial parent, when both parents are present, shall not take place on the school’s property on normal school days during normal hours of school operation. The custodial or non-custodial parent may send to/drop off the student at school to be sent to/picked up by the other parent on predetermined days in accordance with any court order provided by the custodial parent or by a signed agreement between both the custodial and non-custodial parents that was witnessed by the student’s building principal. Unless a valid no-contact order has been filed with the student’s principal or the principal’s designee, district employees shall not become involved in disputes concerning whether or not that parent was supposed to pick up the student on any given day.

CONTACT BY LAW ENFORCEMENT, SOCIAL SERVICES, OR BY COURT ORDER

State Law requires that Department of Human Services employees, local law enforcement, or agents of the
Crimes Against Children Division of the Division of Arkansas State Police may interview students without a court order for the purpose of investigating suspected child abuse. In instances where the interviewers deem it necessary, they may exercise a “72-hour hold” without first obtaining a court order. Except as provided below, other questioning of students by non-school personnel shall be granted only with a court order directing such questioning, with permission of the parents of a student (or the student if above eighteen (18) years of age), or in response to a subpoena or arrest warrant.

If the District makes a report to any law enforcement agency concerning student misconduct or if access to a student is granted to a law enforcement agency due to a court order, the principal or the principal’s designee shall make a good faith effort to contact the student’s parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis identified on student enrollment forms. The principal or the principal’s designee shall not attempt to make such contact if presented documentation by the investigator that notification is prohibited because a parent, legal guardian, person having lawful control of the student, or person standing in loco parentis is named as an alleged offender of the suspected child maltreatment. This exception applies only to interview requests made by a law enforcement officer, an investigator of the Crimes Against Children Division of the Division of Arkansas State Police, or an investigator or employee of the Department of Human Services.

In instances other than those related to cases of suspected child abuse, principals must release a student to either a police officer who presents a subpoena for the student, or a warrant for arrest, or to an agent of state social services or an agent of a court with jurisdiction over a child with a court order signed by a judge. Upon release of the student, the principal or designee shall give the student’s parent, legal guardian, person having lawful control of the student, or person standing in loco parentis notice that the student has been taken into custody by law enforcement personnel or a state’s social services agency. If the principal or designee is unable to reach the parent, he or she shall make a reasonable, good faith effort to get a message to the parent to call the principal or designee, and leave both a day and an after-hours telephone number.

CONTACT BY PROFESSIONAL LICENSURE STANDARDS BOARD INVESTIGATORS

Investigators for the Professional Licensure Standards Board may meet with students during the school day to carry out the investigation of an ethics complaint.

CHILD NUTRITION

Breakfast and hot lunches are provided in the school cafeteria. Students are encouraged to participate in these nutritionally balanced programs; however, students may choose to bring a lunch from home.

In the case of late school openings because of inclement weather, breakfast will not be served.

Each student who lives within five (5) blocks of the school will be allowed to walk home during the lunch period provided that a note is brought from the parents stating a desire for a lunch permit to be granted. Students will not be excused to eat lunch anywhere else except at home, and only those students having a permit will be allowed to leave the campus during the lunch period.

The North Little Rock School District operates a meal assistance program which complies with federal guidelines. Meal assistance in the form of free or reduced price meals is available with both the breakfast and lunch programs.

- Breakfast (PreK-5th) FREE
- Lunch (PreK-5th) FREE
- Breakfast (6-12) Paid- $1.50 Reduced- $.30 Milk- $.45
- Lunch (6-12) Paid- $3.00 Reduced- $.40 Milk- $.45
- A la carte prices available in 6-12 grades

Secondary students are not allowed to charge any a la carte or cafeteria meals. Parents are responsible for ALL meal charges. Also, parents are responsible for the full lunch price of a student’s meal until the free or reduced-priced meal application is approved and the starting date begins.

We encourage you to use our Meal Pay System. You may log on to www.mypaymentsplus.com (or call 1-866-883-6036) to check your child’s balance (this is a free service) and history. Using your child’s ID number, you can set up a meal pay account and make
deposits by check, credit card, or debit card. A program fee applies each time you make a deposit. You may also send money to the school cafeteria in an envelope with the student’s name on the front.

GUIDANCE SERVICES
The North Little Rock School District maintains a guidance program in its elementary, middle, and secondary schools consistent with state and North Central Association regulations. The program provides counseling for students, parents, and school personnel relative to students’ academic progress, behavior, and personal matters. Parents and students are encouraged to seek guidance services at any time.

HEALTH SCREENINGS
This is your notification of health screenings. No other notices will be sent home.

Arkansas public school mandates that students must be screened for the following items in grades noted below:

- **Vision and Hearing** – Kindergarten, First, Second, Fourth, Sixth and Eighth grade
- **Scoliosis** – Boys – Eighth grade
  Girls – Sixth and Eighth grade
- **BMI** – Kindergarten, second, fourth, sixth, eighth and tenth

HOMEBOUND SERVICES
Students with medical conditions certified by a medical doctor which will require them to be absent from school for four or more consecutive weeks are eligible for homebound services. Application forms need to be completed as far in advance as possible and are available from Special Services (771-8033).

INJURIES/ILLNESSES AT SCHOOL
When a student is injured in the school building or on the school grounds, the parent will be called immediately. The student may be taken to the family doctor if parents have made emergency numbers and the name of the family doctor available.

When a student becomes ill at school, the parent is called immediately. The student will remain in the health room until the parent can check the student out of school.

If contact with the parent cannot be made, the principal and teacher will do what is expedient and safe for the injured and/or seriously ill student, which may include taking/sending the student to the emergency room of a hospital. It is very important for parents to update all telephone numbers including emergency numbers should a crisis situation arise. The school assumes no responsibility for treatment.

LOST AND FOUND
Students are encouraged to label all belongings. Lost and found items will be kept in a designated area. Unclaimed items will be discarded periodically.

STUDENT MEDICATIONS (BOARD POLICY - 4.35)
Prior to the administration of any medication, including any dietary supplement or other perceived health remedy not regulated by the US Food and Drug Administration, to any student under the age of eighteen (18), written parental consent is required. The consent form shall include authorization to administer the medication and relieve the Board and its employees of civil liability for damages or injuries resulting from the administration of medication to students in accordance with this policy. All signed medication consent forms are to be maintained by the school nurse. Any student that requires CBD must have parental consent and a physician order.

Unless authorized to self-administer or otherwise authorized by this policy, students are not allowed to carry any medications, including over-the-counter (OTC) medications or any dietary supplement or other perceived health remedy not regulated by the US Food and Drug Administration while at school. The parent or legal guardian shall bring the student’s medication to the school nurse. The student may bring the medication if accompanied by a written authorization from the parent or legal guardian. When medications are brought to the
school nurse, the nurse shall document, in the presence of the parent, the quantity of the medication(s). If the medications are brought by a student, the school nurse shall ask another school employee to verify, in the presence of the student, the quantity of the medication(s). Each person present shall sign a form verifying the quantity of the medication(s).

Medications, including those for self-administration, must be in the original container and be properly labeled with the student’s name, the ordering provider’s name, the name of the medication, the dosage, frequency, and instructions for the administration of the medication (including times). Additional information accompanying the medication shall state the purpose for the medication, its possible side effects, and any other pertinent instructions (such as special storage requirements) or warnings. Schedule II medications that are permitted by this policy to be brought to school shall be stored in a double locked cabinet.

Students with an individualized health plan (IHP) may be given OTC medications to the extent giving such medications are included in the student's IHP.

The district’s supervising registered nurse is responsible for creating procedures for the administration of medications on and off campus.

The school shall not keep outdated medications or any medications past the end of the school year. Parents shall be notified ten (10) days in advance of the school’s intention to dispose of any medication. Medications not picked up by the parents or legal guardians within the ten (10) day period shall be disposed of by the school nurse in accordance with current law and rules.

### Schedule II Medications
Students taking Schedule II medications methylphenidate (e.g. Ritalin or closely related medications as determined by the school nurse), dextroamphetamine (Dexedrine), and amphetamine sulfate (e.g. Adderall or closely related medications as determined by the school nurse) shall be allowed to attend school.

For the student’s safety, no student will be allowed to attend school if the student is currently taking any other schedule II medication than permitted by this policy. Students who are taking Schedule II medications which are not allowed to be brought to school shall be eligible for homebound instruction if provided for in their IEP or 504 plans.

### Self-Administration of Medication
Students who have written permission from their parent or guardian and a licensed health care practitioner on file with the District may:

1. Self-administer either a rescue inhaler or auto-injectable epinephrine;
2. Perform his/her own blood glucose checks;
3. Administer insulin through the insulin delivery system the student uses;
4. Treat the student’s own hypoglycemia and hyperglycemia; or
5. Possess on his or her person:
   a. A rescue inhaler or auto-injectable epinephrine; or
   b. the necessary supplies and equipment to perform his/her own diabetes monitoring and treatment functions.

Students who have a current consent form on file shall be allowed to carry and self-administer such medication while:

- In school;
- At an on-site school sponsored activity;
- While traveling to or from school; or
- At an off-site school sponsored activity.

A student is prohibited from sharing, transferring, or in any way diverting his/her medications to any other person. The fact that a student with a completed consent form on file is allowed to carry a rescue inhaler, auto-injectable epinephrine, diabetes medication, or combination does not require him/her to have such on his/her person. The parent or guardian of a student who qualifies under this policy to self-carry a rescue inhaler, auto-injectable epinephrine, diabetes medication, or any combination on his/her person shall provide the school with the appropriate medication, which shall be immediately available to the student in an emergency.

Students may possess and use a topical sunscreen that is approved by the United States Food and Drug Administration for OTC use to avoid overexposure to the sun without written authorization from a parent, legal guardian, or healthcare professional while the student is on school property or at a school-related event or activity. The parent or guardian of a student may provide written documentation authorizing specifically named

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District employee(s), in addition to the school nurse, to assist a student in the application of sunscreen. The District employee(s) named in the parent or legal guardian’s written authorization shall not be required to assist the student in the application of sunscreen.

Emergency Administration of Glucagon and Insulin

Students may be administered Glucagon, insulin, or both in emergency situations by the school nurse or, in the absence of the school nurse, a trained volunteer school employee designated as a care provider, provided the student has:

1. An IHP that provides for the administration of Glucagon, insulin, or both in emergency situations; and
2. A current, valid consent form on file from their parent or guardian.

When the nurse is unavailable, the trained volunteer school employee who is responsible for a student shall be released from other duties during:

1. The time scheduled for a dose of insulin in the student’s IHP; and
2. Glucagon or non-scheduled insulin administration once other staff have relieved him/her from other duties until a parent, guardian, other responsible adult, or medical personnel has arrived.

A student shall have access to a private area to perform diabetes monitoring and treatment functions as outlined in the student’s IHP.

Emergency Administration of Epinephrine

The school nurse or other school employees designated by the school nurse as a care provider who have been trained and certified by a licensed physician may administer an epinephrine auto-injector in emergency situations to students who have an IHP that provides for the administration of an epinephrine auto-injector in emergency situations.

The parent of a student who has an authorizing IHP, or the student if over the age of eighteen (18), shall annually complete and sign a written consent form provided by the student's school nurse authorizing the nurse or other school employee(s) certified to administer auto-injector epinephrine to administer auto-injector epinephrine to the student when the employee believes the student is having a life-threatening anaphylactic reaction.

Students with an order from a licensed health care provider to self-administer auto-injectable epinephrine and who have written permission from their parent or guardian shall provide the school nurse an epinephrine auto-injector. This epinephrine will be used in the event the school nurse, or other school employee certified to administer auto-injector epinephrine, in good faith professionally believes the student is having a life-threatening anaphylactic reaction and the student is either not self-carrying his/her /epinephrine auto-injector or the nurse is unable to locate it.

The school nurse for each District school shall keep epinephrine auto-injectors on hand that are suitable for the students the school serves. The school nurse or other school employee designated by the school nurse as a care provider who has been trained and certified by a licensed physician may administer auto-injector epinephrine to those students who the school nurse, or other school employee certified to administer auto-injector epinephrine, in good faith professionally believes is having a life-threatening anaphylactic reaction.

Emergency Administration of Albuterol

The school nurse or other school employees designated by the school nurse as a care provider who have been trained and certified by a licensed physician, advanced practice registered nurse, or physician assistant may administer albuterol in emergency situations to students who have an IHP that provides for the administration of albuterol in emergency situations.

The parent of a student who has an authorizing IHP, or the student if over the age of eighteen (18), shall annually complete and sign a written consent form provided by the student's school nurse authorizing the nurse or other school employee(s) certified to administer albuterol to administer albuterol to the student when the employee believes the student is in perceived respiratory distress.

Emergency Administration of Anti-opioid

The school nurse for each District school shall keep anti-opioid injectors on hand. The school nurse, other school employee, volunteer, or student may administer anti-opioid in accordance with the District’s procedures to a student who the school nurse, or other observer, in good faith believes is having an opioid overdose.
PTA ASSOCIATION
Parents are encouraged to join and participate in the school’s PTA. There are PTA associations at all schools. Check with your school to find out the day/time of their meetings. Meetings are open to all.

PARENT CONFERENCES AND VISITS
1. Students benefit from regular collaboration between the school and home; therefore, parental involvement in the child’s education, including occasional classroom visitation, is encouraged upon approval by building administration. Parents will be permitted to visit their child’s classroom for the purpose of observing their child. This visit must be requested by the parent prior to the visit and approved by the building principal. The visit will be limited to 15 minutes.
2. Conferences between parents and school personnel should be arranged in advance.
3. If a student is having learning or behavior problems at school, the teacher and parent may jointly develop steps for improvement. Additional school personnel may be involved in this effort.
4. In some cases, classroom visitation by a parent may be included.
5. Classroom visitation by a parent will be for the purpose of observing his/her child’s behavior and learning.
6. If the improvement activities include classroom visitation, the principal, teacher, and parent will jointly determine the objectives for the visitation, the time for the visitation, and the frequency of visitation.
7. Parent observers in classrooms will not participate in instructional activities, interfere with the learning environment established by the teacher, or draw attention to their presence in the classroom.
8. Parent questions and/or concerns that arise during the classroom visitation will be discussed in a follow-up conference.

STUDENT INSURANCE
An accident insurance policy is offered to all students at the beginning of the school year on a voluntary basis. Parents may choose school day coverage or twenty-four (24) hour coverage. Expenses above and beyond either policy covered by the student accident insurance will be assumed by the parents.

TELEPHONES
School telephones are for school business only. Students will be called to the phone only in case of emergencies. Important messages will be delivered by office personnel. Parents desiring to talk with teachers should call the office and leave a phone number. The calls will be returned at a convenient time.

VISITORS
All visitors are required to register with office personnel. Classroom visitations should be arranged in advance through the principal’s office. Student visitors in the classroom are NOT ALLOWED. Prospective students may schedule tours through the administrator.

WELLNESS
The North Little Rock School District is committed to promoting the wellness of all students by providing an environment that fosters healthy eating and physical activity. In compliance with Arkansas Department of Education Rules Governing Nutrition Standards and Act 1220 of 2003, the district has put into place the following rules:
Food or beverages shall not be given as a reward for academic, classroom, sports performances, and/or activities by any person (student, staff, parent, parent group or member of the community)
1. Food of Minimal Nutritional Value (FMNV) or competitive foods shall not be served, provided access to, or sold directly or indirectly to elementary students at anytime or anywhere on school premises during the declared school day. Food of Minimal Nutritional Value (FMNV) or competitive foods shall not be served or sold directly or indirectly to secondary students until 30 minutes after the last lunch period has ended. Competitive foods shall be on the Allowed Competitive Food and Beverage List. FMNV include: carbonated beverages, chewing gum, water ices (popsicle type treats), and candies (including hard candies, gummy bear type candies, fruit snacks, cotton candy, etc.)

2. Food or beverages shall not be brought to celebrate an individual student’s birthday. (This includes birthday cake, cupcakes, cookies, pizza, etc.)

3. Snacks given during the declared school day, in after-school care, or enrichment programs shall meet the criteria set by the USDA for reimbursable snacks.

This procedure does not restrict what parents may provide for their own child’s lunch or snacks. Parents may provide Foods of Minimal Nutritional Value (FMNV) or candy items for their own child’s consumption, but they will not be allowed to provide restricted items to other children at school.

ONLINE PARENT ACCESS
The North Little Rock School District provides parents the ability to access their student’s school information over the internet. This online access allows parents to periodically check their own student’s progress reports as well as other North Little Rock School District information.

For the 2016-2017 school year, online access will be provided by eSchool. If you need a new activation code, those codes will available during the first week of school. If your child is enrolled in the same building as 2015-2016 or if your child is in grade 10, 11, or 12, you will not need a new activation code if your Edline account was active in 2015-2016.

For next school year, 2019-2020, an email address must be provided to the school in order to access student information online.

HOMEWORK
Homework is considered to be part of the educational program of the District. Assignments shall be an extension of the teaching/learning experience that promotes the student’s educational development. As an extension of the classroom, homework must be planned and organized and should be viewed by the students as purposeful.
Teachers should be aware of the potential problem students may have completing assignments from multiple teachers and vary the amount of homework they give from day to day.

STUDENT TRANSFERS PURSUANT TO THE 2013 DESEGREGATION SETTLEMENT AGREEMENT (BOARD POLICY- 4.4A)
Students requesting transfers pursuant to the 2013 Desegregation Settlement Agreement shall apply for legal transfers. As a sending and receiving district, the North Little Rock School District (the “District”) shall review and accept or reject requests for transfers in a manner consistent with the terms of the 2013 Desegregation Settlement Agreement, federal and state law.
Preference may be given to: (1) siblings of students of the District who attended the District the previous year under the School Choice and M to M Programs; (2) students who presently attend the District but moved outside the District and wish to continue to attend the District; and (3) siblings of students accepted to the District as legal transfers pursuant to the 2013 Desegregation Settlement Agreement. The term “sibling” shall include foster children
residing in the same home with another child. In any one year, siblings must request legal transfers as a group, not as separate individuals. In addition, the District may consider the attendance or discipline history of a student requesting to be transferred pursuant to the 2013 Desegregation Settlement Agreement; however, the District shall not fail to provide a free appropriate public education to any student with a disability as required by federal and state law.

The District may reject a nonresident’s application for admission if its acceptance would necessitate the addition of staff or classrooms; exceed the capacity of a program, class, grade level, or school building; or cause the District to provide educational services not currently provided in the affected school. The District shall reject applications that would cause it to be out of compliance with applicable laws, regulations and agreements regarding desegregation. The Board of Education reserves the right, after a hearing before the Board, not to allow any person who has been expelled from another district to enroll as a student until the time of the person’s expulsion has expired.

Any student transferring from a school accredited by the Department of Education to a school in the District shall be placed into the same grade the student would have been in had the student remained at the former school. Any student transferring from home school or a school that is not accredited by the Department of Education to a District school shall be evaluated by District staff to determine the student’s appropriate grade placement.

Except as otherwise required or permitted by law, the responsibility for transportation of any nonresident student admitted to a school in this District shall be borne by the student or the student’s parents. The District and the resident district may enter into a written agreement with the student or student’s parents to provide transportation to or from the District, or both.

SCHOOL CHOICE (BOARD POLICY - 4.5)

Standard School Choice

Exemption

The District is under an enforceable desegregation court order/court-approved desegregation plan that explicitly limits the transfer of students between school districts and has submitted the appropriate documentation to the Division of Elementary and Secondary Education (DESE). As a result of the desegregation order/desegregation plan, the District is exempt from the provisions of the Public School Choice Act of 2015 (Standard School Choice) and the Arkansas Opportunity Public School Choice Act (Opportunity School Choice). The District shall notify the superintendents of each of its geographically contiguous school districts of its exemption. The exemption prohibits the District from accepting any school choice applications from students wishing to transfer into or out of the District through standard School Choice or Opportunity School Choice.

Definition

"Sibling" means each of two (2) or more children having a parent in common by blood, adoption, marriage, or foster care.

Transfers into the District

Capacity Determination and Public Pronouncement

The Board of Directors will adopt a resolution containing the capacity standards for the District. The resolution will contain the acceptance determination criteria identified by academic program, class, grade level, and individual school. The school is not obligated to add any teachers, other staff, or classrooms to accommodate choice applications. The District may only deny a Standard School Choice application if the District has a lack of capacity by the District having reached ninety percent (90%) of the maximum student population in a program, class, grade level, or school building authorized by the Standards or other State/Federal law. The District shall advertise in appropriate broadcast media and either print media or on the Internet to inform students and parents in adjoining districts of the range of possible openings available under the School Choice program. The public pronouncements shall state the application deadline; the requirements and procedures for participation in the program; and include contact information for the primary point of contact at the District for school choice questions. Such pronouncements shall be made in the spring, but in no case later than March 1.
Application Process
The student’s parent shall submit a school choice application on a form approved by ADE to this District along
with a copy to the student’s resident district. Except for students who have a parent or guardian who is an active-
duty member of the military and who has been transferred to and resides on a military base, the transfer
application must be postmarked or hand delivered on or before May 1 of the year preceding the fall semester the
applicant would begin school in the District. The District shall date and time stamp all applications the District
receives as both the resident and nonresident district as they are received in the District's central office. Except
for applications from students who have a parent or guardian who is an active-duty member of the military and
who has been transferred to and resides on a military base, applications postmarked or hand delivered on or after
May 2 will not be accepted. Statutorily, preference is required to be given to siblings of students who are already
enrolled in the District. Therefore, siblings whose applications fit the capacity standards approved by the Board
of Directors may be approved ahead of an otherwise qualified non-sibling applicant who submitted an earlier
application as identified by the application's date and time stamp.

Students who have a parent or guardian who is an active-duty member of the military and who has been
transferred to and resides on a military base may submit an application and transfer at any time if the student’s
application:
(1) is filed with the nonresident school district within fifteen (15) days of the parent's or guardian's arrival on the military
base;
(2) includes the parent's or guardian's military transfer orders; and
(3) includes the parent's or guardian's proof of residency on the military base.

The approval of any application for a choice transfer into the District is potentially limited by the applicant's
resident district's statutory limitation of losing no more than three percent (3%) of its past year's student
enrollment due to Standard School Choice. As such, any District approval of a choice application prior to July 1
is provisional pending a determination that the resident district's three percent (3%) cap has not been reached.
The superintendent shall contact a student’s resident district to determine if the resident district’s three percent
(3%) cap has been met.

The Superintendent will consider all properly submitted applications for School Choice. By July 1, the
Superintendent shall notify the parent and the student’s resident district, in writing, of the decision to accept or
reject the application.

Accepted Applications
Applications which fit within the District's stated capacity standards shall be provisionally accepted, in writing,
with the notification letter stating a reasonable timeline by which the student shall enroll in the District by taking
the steps detailed in the letter, including submission of all required documents. If the student fails to enroll
within the stated timeline, or if all necessary steps to complete the enrollment are not taken, or examination of
the documentation indicates the applicant does not meet the District's stated capacity standards, the acceptance
shall be null and void.

A student, whose application has been accepted and who has enrolled in the District, is eligible to continue
enrollment until completing his/her secondary education. Continued enrollment is conditioned upon the student
meeting applicable statutory and District policy requirements. Any student who has been accepted under choice
and who fails to initially enroll under the timelines and provisions provided in this policy; who chooses to return
to his/her resident district; or enrolls in a home school or private school voids the transfer and must reapply if, in
the future, the student seeks another school choice transfer. A subsequent transfer application will be subject to
the capacity standards applicable to the year in which the application is considered by the District.

A present or future sibling of a student who continues enrollment in this District may enroll in the District by
submitting a Standard School Choice application. Applications of siblings of presently enrolled choice students
are subject to the provisions of this policy including the capacity standards applicable to the year in which the
sibling's application is considered by the District. A sibling who enrolls in the District through Standard School
Choice is eligible to remain in the District until completing his/her secondary education.

Students whose applications have been accepted and who have enrolled in the district shall not be discriminated
against on the basis of gender, national origin, race, ethnicity, religion, or disability.
Rejected Applications

The District may reject an application for a transfer into the District under Standard School Choice due to a lack of capacity. However, the decision to accept or reject an application may not be based on the student’s previous academic achievement, athletic or other extracurricular ability, English proficiency level, or previous disciplinary proceedings other than a current expulsion.

An application may be provisionally rejected if it is for an opening that was included in the District's capacity resolution, but was provisionally filled by an earlier applicant. If the provisionally approved applicant subsequently does not enroll in the District, the provisionally rejected applicant could be provisionally approved and would have to meet the acceptance requirements to be eligible to enroll in the District.

An application may be provisionally rejected if the student’s application was beyond the student’s resident district’s three percent (3%) cap. The student’s resident district is responsible for notifying this District that it is no longer at its three percent (3%) cap. If a student’s application was provisionally rejected due to the student’s resident district having reached its three percent (3%) cap and the student’s resident district notifies this District that it has dropped below its three percent (3%) cap prior to July 1, then the provisional rejection may be changed to a provisional acceptance and the student would have to meet the acceptance requirements to be eligible to enroll in the District.

Rejection of applications shall be in writing and shall state the reason(s) for the rejection. A student whose application was rejected may request a hearing before the State Board of Education to reconsider the application which must be done, in writing to the State Board within ten (10) days of receiving the rejection letter from the District.

Any applications that are denied due to the student’s resident district reaching the three percent (3%) limitation cap shall be given priority for a choice transfer the following year in the order that the District received the original applications.

Transfers Out of the District

All Standard School Choice applications shall be granted unless the approval would cause the District to have a net enrollment loss (students transferring out minus those transferring in) of more than three percent (3%) of the average daily membership on October 1 of the immediately preceding year. By December 15 of each year, DESE shall determine and notify the District of the net number of allowable choice transfers. Students are not counted for the purpose of determining the three percent (3%) cap if the student transfers:

- Through Opportunity School Choice due to the school receiving a rating of “F” or a district classified as in need of Level 5 Intensive Support under A.C.A. § 6-18-227;
- Due to the district’s identification of Facilities Distress under A.C.A. § 6-21-812; or

If, prior to July 1, the District receives sufficient copies of requests from other districts for its students to transfer to other districts to trigger the three percent (3%) cap, it shall notify each district the District received Standard School Choice applications from that it has tentatively reached the limitation cap. The District will use confirmations of approved choice applications from receiving districts to make a final determination of which applications it received that exceeded the limitation cap and notify each district that was the recipient of an application to that effect. The District shall immediately notify all receiving districts if it should drop back below its three percent (3%) cap prior to July 1.

When the last successful application requesting to transfer out of the District before the District’s three percent (3%) cap was triggered belonged to an individual who was a member of a group of siblings who applied to transfer out of the District, the District shall allow all members of the individual’s sibling group to transfer out of the District even though these applications are beyond the District’s transfer cap.

Facilities Distress School Choice Applications

There are a few exceptions from the provisions of the rest of this policy that govern choice transfers triggered by
facilities distress. Any student attending a school district that has been identified as being in facilities distress may transfer under the provisions of this policy, but with the following four (4) differences:

- The receiving district cannot be in facilities distress;
- The transfer is only available for the duration of the time the student's resident district remains in facilities distress;
- The student is not required to meet the May 1 application deadline; and
- The student's resident district is responsible for the cost of transporting the student to this District's school.

Opportunity School Choice

Transfers Into or Within the District

For the purposes of this section of the policy, a “lack of capacity” is defined as when the receiving school has reached the maximum student-to-teacher ratio allowed under federal or state law, the DESE Rules for the Standards for Accreditation, or other applicable rules. There is a lack of capacity if, as of the date of the application for Opportunity School Choice, ninety-five percent (95%) or more of the seats at the grade level at the nonresident school are filled.

Unless there is a lack of capacity at the District’s school or the transfer conflicts with the provisions of a federal desegregation order applicable to the District, a student may transfer from the student’s assigned school to another school in the District or from the student’s resident district into the District if:

- Either:
  - The student’s resident district has been classified by the state board as in need of Level 5 — intensive support; or
  - The student’s assigned school has a rating of “F”; and
- By May 1 of the year before the student intends to transfer, the student’s parent, guardian, or the student if the student is over eighteen (18) years of age has submitted an application of the student’s request to transfer to the:
  - DESE;
  - Sending school district; and
  - Receiving school district.

A student is not required to meet the May 1 application deadline if the student has a parent or guardian who is an active-duty member of the military and who has been transferred to and resides on a military base. The student may transfer at any time if the student’s application:

1. Is filed with the nonresident school district within fifteen (15) days of the parent's or guardian's arrival on the military base;
2. Includes the parent’s or guardian’s military transfer orders; and
3. Includes the parent’s or guardian’s proof of residency on the military base.

Within thirty (30) days from receipt of an application from a student seeking admission under this section of the policy, the Superintendent shall notify in writing the parent or guardian, or the student if the student is over eighteen (18) years of age, whether the Opportunity School Choice application has been accepted or rejected. The notification shall be sent via First-Class Mail to the address on the application.

If the application is accepted, the notification letter shall state the deadline by which the student must enroll in the receiving school or the transfer will be null and void.

If the District rejects the application, the District shall state in the notification letter the specific reasons for the rejection. A parent or guardian, or the student if the student is over eighteen (18) years of age, may appeal the District’s decision to deny the application to the State Board of Education. The appeal must be in writing to the State Board of Education via certified mail, return receipt requested, no later than ten (10) calendar days, excluding weekends and legal holidays, after the notice of rejection was received from the District.

A student’s transfer under Opportunity School choice is effective at the beginning of the next school year and the student’s enrollment is irrevocable for the duration of the school year and is renewable until the student completes high school or is beyond the legal age of enrollment. This provision for continuing eligibility under Opportunity School Choice does not negate the student's right to apply for transfer to a district other than the student's assigned school or resident district under the Standard School Choice provisions of this policy.
The District may, but is not obligated to provide transportation to and from the transferring district.

Transfers out of, or within, the District

If a District school receives a rating of “F” or the District has been classified by the State Board as in need of Level 5 Intensive Support, the District shall timely notify parents, guardians, or students, if over eighteen (18) years of age, as soon as practicable after the school or district designation is made of all options available under Opportunity School Choice. The District shall offer the parent or guardian, or the student if the student is over eighteen (18) years of age, an opportunity to submit an application to enroll the student in a school district that has not been classified by the State Board as in need of Level 5 Intensive Support or in a public school that does not have a rating of “F”.

Additionally, the District shall request public service announcements to be made over the broadcast media and in the print media at such times and in such a manner as to inform parents or guardians of students in adjoining districts of the availability of the program, the application deadline, and the requirements and procedure for nonresident students to participate in the program.

Unsafe School Choice Program

Any student that becomes the victim of a violent criminal offense while in or on the grounds of a District school or who is attending a school classified by DESE as a persistently dangerous public school shall be allowed to attend a safe public school within the District.

**COMPUTER USE POLICY**

The North Little Rock School District makes computers and/or computer Internet access available to students, to permit students to perform research and to allow students to learn how to use computer technology. Use of District computers is for educational and/or instructional purposes only. It is the policy of this District to equip each computer with Internet filtering software designed to prevent users from accessing material that is harmful to minors. For the purposes of this policy “harmful to minors” is defined as any picture, image, graphic image file, or other visual depiction that--
taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

No student will be granted Internet access until and unless a computer-use agreement, signed by both the student and the parent or legal guardian (if the student is under the age of eighteen [18]) is on file. The current version of the computer use agreement form is incorporated by reference into board policy and is considered part of the student handbook.

Students are advised that they enjoy no expectation of privacy in any aspect of their computer use, including e-mail, and that monitoring of student computer use is continuous. Students who misuse District-owned computers or Internet access in any way, including using computers except as directed or assigned by staff or teachers, using computers to violate any other policy or contrary to the computer use agreement, attempting to defeat or bypass Internet filtering software, or using the computers to access or create sexually explicit or pornographic text or graphics, will face disciplinary action, as specified in the student handbook and/or computer use agreement.

In an effort to help protect student welfare when they navigate the Internet, the district will work to educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber-bullying awareness and response.

**NETWORK APPROPRIATE USE REGULATIONS**

**Purpose**
To establish regulations for the appropriate use of the District’s wide-area network by employees and students.

**Definitions**

**E-mail:** The process by which messages are sent electronically across computer networks.

**Flaming:** Sending an e-mail message that is abusive or offensive.
Internet: A worldwide network of computers that communicate with each other. Spamming: Sending an annoying or unnecessary message to a large number of people. Users: All employees and students
Virus: A computer program that uses various techniques to duplicate itself and travel between computers. Viruses can cause serious damage to computers and computer networks.

Regulations

General
1. Computer systems and networks are provided for conducting school business and for the educational benefit of students. They are not intended for student personal use.
2. Employee’s personal use is limited to non-contract hours.
3. Users of the network are responsible for following local, state, federal and international laws. This includes copyright laws. Copying licensed software from district or network equipment is theft and may result in criminal charges being filed.
4. Users are responsible for their own accounts, including security, proper use, and correct login and logout procedures. At no time should a user share login and password information with another user.
5. Users are responsible for respecting the policies of other networks, which they access, and adhering to those policies.
6. Users may not deliberately damage or disrupt a network or computer system. System components such as hardware, software, property or facilities shall not be destroyed, modified, or abused.
7. Examples of activities that are prohibited are altering security codes or passwords and introducing computer viruses.
8. No network or computer system will be used to intimidate or harass.
9. Users will not use the network for financial or commercial gain or to advertise, promote or endorse products or personal services.
10. The District will not be responsible for financial obligations or legal infractions arising from unauthorized use of the system.
11. Network resources, information and electronic mail are not guaranteed to be private.
12. State, district, and school monitoring of the system will be conducted to determine if a violation of a law or regulation has occurred. If there is reasonable suspicion that a law or regulation has been violated, an investigation will be conducted.

Hardware
13. Only authorized individuals will install, service or maintain District-owned hardware.

Software
14. Only software, which is authorized by the District, may be installed on computer hardware.
15. Only authorized individuals will install software on District-owned hardware.

User Files
16. Any media (disks, CD-ROM, tape, etc) brought from home must be scanned for viruses and may be used with the permission of the supervising teacher or the network administrator.
17. Users are responsible for backing up their files.

Internet
18. The primary purpose of providing Internet access to employees is for conducting school business. The purpose of providing Internet access to students is for enhancing classroom instruction.
19. Before a student is allowed to access the Computer Network/Internet, the Statement of
20. Responsibility must be signed by both student and parent. Before an employee is allowed to access the Internet, the employee must sign an Employee Account Agreement.

21. E-mail accounts will be issued to District employees. Students will be issued e-mail accounts as needed for educational purposes.

22. For personal safety, users will not post personal contact information about themselves or other people.

23. All users should observe network etiquette. Users are expected to be polite and use appropriate language. Using vulgar or profane language is not appropriate. Engaging in flaming or spamming is not appropriate.

24. Users are to report any inappropriate material they access to the system administrator. Use of the system to access, store, or distribute obscene, pornographic or inappropriately suggestive material is prohibited. Users are not to share inappropriate materials or their sources with other users.

25. Coordination of the District’s wide-area network is under the supervision of the Superintendent or designee.

26. The principal will establish a system that ensures that all school-level employees and students receive instruction in District policies that address computer systems and networks. The principal or designee will also establish a process for the supervision of students using the system and will maintain user agreements.

Penalties for Non-Permitted Activities

27. Any user who violates this policy and accompanying regulations is subject to loss of network privilege as well as other District disciplinary actions.

DISTRICT WEBSITE

The North Little Rock School District shall maintain a web page to provide information about its schools, students, and activities to the community. This policy is adopted to promote continuity between the different pages on the district web site by establishing guidelines for their construction and operation.

The North Little Rock School District web site shall be used for educational purposes only. It shall not create either a public or a limited public forum. Any link from any page on the District’s site may only be to another educational site. The web site shall not use “cookies” to collect or retain identifying information about visitors to its web site nor shall any such information be given to “third parties.” Any data collected shall be used solely for the purpose of monitoring site activity to help the district improve the usefulness of the site to its visitors.

Each school’s web page shall be under the supervision of the school’s Web Master and the District’s web site shall be under the supervision of the District’s Web Master. They shall have the responsibility for ensuring that web pages meet appropriate levels of academic standards and are in compliance with these guidelines and any additional administrative regulations. To this end the District and School Web Masters shall have the authority to review and edit any proposed changes to web pages to ensure their compliance with this policy. All such editing shall be viewpoint neutral.

District and school web pages shall also conform to the following guidelines.

All pages on the District’s web site may contain advertising and links only to educational sources. The District’s home page shall contain links to existing individual school’s web pages and the school home pages shall link back to the District’s home page. The District’s home page may also include links to educational extracurricular organization’s web pages which shall also link back to the District’s home page. Photos along with the student’s name shall only be posted on web pages after receiving written permission from the student or their parents if the student is under the age of 18.

The District’s web server shall host the North Little Rock School District’s web site. No web page on the District web site may contain public message boards or chat rooms. All web pages on the District web site shall be constructed to download in a reasonable length of time. The District’s home page shall contain a link to a privacy policy notice which must be placed in a clear and prominent place and manner.

With the exception of students who may retain the copyright of material they have created that is displayed on a District web page, all materials displayed on the District web site are owned by the North Little Rock School District.

1) Included on the District’s web site shall be:
   a. Local and state revenue sources;
b. Administrator and teacher salary and benefit expenditure data;
c. District balances, including legal balances and building fund balances;
d. Minutes of regular and special meetings of the school board;
e. The district’s budget for the ensuing year;
f. A financial breakdown of monthly expenditures of the district;
g. The salary schedule for all employees including extended contract and supplementary pay amounts;
h. Current contract information (not including social security numbers, telephone numbers, personal addresses or signatures) for all district employees;
i. The district’s annual budget;
j. The annual statistical report of the district;
k. The district’s personnel policies.

The information and data required in 9) above shall be the actual data for the previous two school years and the projected data for the current school-year.

PHYSICAL EDUCATION

Sixth, seventh and eighth grade students shall be required to take physical education unless a doctor’s statement is on file in the principal’s office recommending that the student be excused from this activity.

Any student who has religious objections to certain activities in the physical education program will be allowed to substitute other activities. Religious objections must have supportive documentation.

Upon written request from the parents, a student may be excused from physical education activities on a temporary basis due to illness or injury.

REHABILITATION ACT OF 1973 (SECTION 504)

Section 504 of the Rehabilitation Act of 1973 prohibits discrimination against persons with a disability in any program receiving federal financial assistance. Section 504 defines a person with a disability as anyone who:

1. has mental or physical impairment which substantially limits one or more major life activities such as caring for one’s self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working:
2. has a record of such impairment; or
3. is regarded as having such an impairment.

No discrimination against any person with a disability shall knowingly be permitted in any program or practice in the school district.

Under Section 504, the school district has the responsibility to identify, evaluate, and if the student is determined to be eligible under Section 504, to afford access to appropriate educational services.

Students may be eligible for services under the provisions of Section 504 even though they do not require services pursuant to the Individuals with Disabilities Education Act (IDEA) 2004.

If any person believes that the North Little Rock School District or any of the District’s staff has inadequately applied the principles and/or regulations of Section 504 of the Rehabilitation Act of 1973, he/she may bring forward a complaint, which shall be referred to as a grievance. The building administrator or the 504 Coordinator may be contacted for information regarding grievances.

RELIGION IN SCHOOLS

It is the Board’s policy that the school system, as an agency of the government, shall be neutral in matters regarding religion and will not engage in any activity that either advocates or disparages religion.
The District shall assume no role or responsibility for the religious training of any student. The need for neutrality does not diminish our school system’s educational responsibility to address the historical role of religion in the development of our culture. Since we live in a diverse society, the District’s goal shall be to address the subject of religion objectively in such a way that it promotes an understanding of, and tolerance for, each other’s religious or non-religious views. Discussions concerning religious concepts, practices, or disciplines are permissible when presented in a secular context in their relation to an inclusive study of religion or to the study of a particular region or country. The discussions shall be so that they are objective and academically informational and do not advocate any particular form of religious practice.

Instructional activities in the schools that are contrary to a pupil’s religious beliefs or teachings shall be optional. The teacher in charge of each classroom may, at the opening of school each day, conduct a brief period of silence with the participation of all students in the classroom who desire to participate.

Students and employees may engage in personal religious practices, such as prayer, at any time, and shall do so in a manner and at a time so that the educational process is not disrupted.

REPORTING STUDENT PROGRESS

Report cards are issued to students after each quarterly grading period. Interim grade reports are prepared for secondary students. Report cards for all grades and interim reports (for secondary students) will be ready for distribution to students to take home to parents for their review on or before the dates shown below:

GRADING

Parents or guardians shall be kept informed concerning the progress of their student. Parent-teacher conferences are encouraged and may be requested by parents, guardians, or teachers. If the progress of a student is unsatisfactory in a subject, the teacher shall attempt to schedule a parent-teacher conference. In the conference, the teacher shall explain the reasons for difficulties and shall develop, cooperatively with the parents, a plan for remediation which may enhance the probability of the student succeeding. The school shall also send timely progress reports midway of each quarter and issue grades for each nine-week grading period to keep parents/guardians informed of their student’s progress.

The evaluation of each student’s performance on a regular basis serves to give the parents/guardians, students, and the school necessary information to help effect academic improvement. Students’ grades shall reflect only the extent to which a student has achieved the expressed educational objectives of the course.

Students in grades 1-6 will be graded each nine weeks. Students in grades 7-8 will receive four nine weeks grades and two semester averages. Students in grades 9-12 will receive four quarterly grades, semester exam grades, and two semester averages. For students in grades 9-12, the two quarterly grades shall equal 80% of the semester average, and the semester test shall equal 20% of the semester average. Semester test must be taken before credit in a course is awarded.

The grading scale for all schools in the district shall be as follows:

- A = 100 – 90
- B = 89 – 80
- C = 79 – 70
- D = 69-60
- F = 59 and below

For the purpose of determining grade point averages, the numeric value of each letter grade shall be:

- A = 4 points
- B = 3 points
- C = 2 points
- D = 1 point
- F = 0 points
Grade point average is computed for each student at the secondary level based on all grades the student has received for each semester’s work using the above four-point scale carried to two decimal places.

A semester grade point average is computed on the grades from the two nine weeks’ grading periods and the semester test grade.

The grade point values for AP and approved honor courses shall be one point greater than for regular courses with the exception that an F shall still be worth 0 points.

A checklist will be used in kindergarten at the end of each nine weeks. A 1) (below basic - does not meet standards and expectations), 2) (basic - progressing toward meeting standards and expectations), 3) (proficient – meets standards and expectations), 4) advanced - consistently exceed and expectations, NI-(not introduced), S-(satisfactory), and N-(needs improvement) will be given in kindergarten in the areas of reading, writing, social skills/work habits, social studies, science/health, math, art, physical education and music.

An S (satisfactory) or N (needs improvement) is given in grades 1-5 for handwriting, art, music and physical education.

SCHEDULES/CLASS ASSIGNMENTS

Assignments to classes are based on available data and are generally expected to be permanent. If errors or changes in student enrollment should occur, the school staff will approve appropriate changes.

SPECIAL EDUCATION

The district has the responsibility to identify, evaluate, and if the student is determined to be eligible, to provide access to appropriate educational services.

The district ensures the establishment and implementation of due process procedural safeguards including the opportunity and encouragement for parent participation in meetings with respect to the identification, evaluation, educational placement, and the provision of FAPE. A referral for consideration of special education services may be made at any time if a student is suspected of having a disability which adversely affects their educational performance.

Areas of disability recognized and defined by the Individuals with Disabilities Education act (IDEA) Amendments of 1997, 2004 are:

1. Autism
2. Deaf-blindness
3. Hearing impairment
4. Emotional disturbance
5. Intellectual disability
6. Multiple disabilities
7. Orthopedic impairment
8. Other health impairment
9. Speech or language impairment
10. Specific learning disability
11. Traumatic brain injury
12. Visual impairment

A referral may be made to the principal by teachers, administrators, parents, counselors, students, and other individuals with relevant knowledge of the child. The referral is to be made in writing through the completion of the required referral form and provided to the principal or designee of the school in which the student is enrolled. When the referral originates from a parent, the school designee shall complete the referral form.

Determination of eligibility and the subsequent need for special education services is made after all available data is gathered and reviewed by an evaluation/programming committee which includes appropriate school personnel.

No discrimination against any person with disability shall knowingly be permitted in any program or practice in the North Little Rock School District.
PRIVACY OF STUDENTS’ RECORDS/DIRECTORY INFORMATION

Except when a court order regarding a student has been presented to the district to the contrary, all students’ education records are available for inspection and copying by the parent of his/her student who is under the age of eighteen (18). At the age of eighteen (18), the right to inspect and copy a student’s records transfers to the student. A student’s parent or the student, if over the age of 18, requesting to review the student’s education records will be allowed to do so within no more than forty five (45) days of the request. The district forwards education records, including disciplinary records, to schools that have requested them and in which the student seeks or intends to enroll, or is already enrolled so long as the disclosure is for purposes related to the student’s enrollment or transfer.

The district shall receive written permission before releasing education records to any agency or individual not authorized by law to receive and/or view the education records without prior parental permission. The District shall maintain a record of requests by such agencies or individuals for access to, and each disclosure of, personally identifiable information from the education records of each student. Disclosure of education records is authorized by law to school officials with legitimate educational interests. A personal record kept by a school staff member is not considered an education record if it meets the following tests.

- it is in the sole possession of the individual who made it;
- it is used only as a personal memory aid; and
- information contained in it has never been revealed or made available to any other person, except the maker’s temporary substitute.

For the purposes of this policy a school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

For the purposes of this policy a school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility, contracted duty, or duty of elected office.

In addition to releasing PII to school officials without permission, the District may disclose PII from the education records of students in foster care placement to the student’s caseworker or to the caseworker’s representative without getting prior consent of the parent (or the student if the student is over eighteen (18)). For the District to release the student’s PII without getting permission:

- The student must be in foster care;
- The individual to whom the PII will be released must have legal access to the student’s case plan; and
- The Arkansas Department of Human Services, or a sub-agency of the Department, must be legally responsible for the care and protection of the student.

The District discloses PII from an education record to appropriate parties, including parents, in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals. The superintendent or designee shall determine who will have access to and the responsibility for disclosing information in emergency situations.

When deciding whether to release PII in a health or safety emergency, the District may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals. If the District determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records to any person whose knowledge of the information is necessary to protect the health or safety of the student or other individuals.

For purposes of this policy, the North Little Rock School District does not distinguish between a custodial and noncustodial parent, or a non-parent such as a person acting in loco parentis or a foster parent with respect to gaining access to a student’s records. Unless a court
order restricting such access has been presented to the district to the contrary, the fact of a person’s status as parent or guardian, alone, enables that parent or guardian to review and copy his child’s records.

If there exists a court order which directs that a parent not have access to a student or his/her records, the parent, guardian, person acting in loco parentis, or an agent of the Department of Human Services must present a file-marked copy of such order to the building principal and the superintendent. The school will make good-faith efforts to act in accordance with such court order, but the failure to do so does not impose legal liability upon the school. The actual responsibility for enforcement of such court orders rests with the parents or guardians, their attorneys and the court which issued the order.

A parent or guardian does not have the right to remove any material from a student’s records, but such parent or guardian may challenge the accuracy of a record. The right to challenge the accuracy of a record does not include the right to dispute a grade, disciplinary rulings, disability placements, or other such determinations, which must be done only through the appropriate teacher and/or administrator, the decision of whom is final. A challenge to the accuracy of material contained in a student’s file must be initiated with the building principal, with an appeal available to the Superintendent or his/her designee. The challenge shall clearly identify the part of the student’s record the parent wants changed and specify why he/she believes it is inaccurate or misleading. If the school determines not to amend the record as requested, the school will notify the requesting parent or student of the decision and inform them of their right to a hearing regarding the request for amending the record. The parent or eligible student will be provided information regarding the hearing procedure when notified of the right to a hearing.

Unless the parent or guardian of a student (or student, if above the age of eighteen [18]) objects, "directory information" about a student may be made available to the public, military recruiters, post-secondary educational institutions, prospective employers of those students, as well as school publications such as annual yearbooks and graduation announcements. “Directory information” includes, but is not limited to, a student’s name, address, telephone number, electronic mail address, photograph, date and place of birth, dates of attendance, his/her placement on the honor roll (or the receipt of other types of honors), as well as his/her participation in school clubs and extracurricular activities, among others. If the student participates in inherently public activities (for example, basketball, football, or other interscholastic activities), the publication of such information will be beyond the control of the District. "Directory information" also includes a student identification (ID) number, user ID, or other unique personal identifier used by a student for purposes of accessing or communicating in electronic systems and a student ID number or other unique personal identifier that is displayed on a student's ID badge, provided the ID cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a personal identification number (PIN), password or other factor known or possessed only by the authorized user.

A student’s name and photograph will only be displayed on the district or school’s web page(s) after receiving the written permission from the student’s parent or student if over the age of 18.

The form for objecting to making directory information available is located in the back of the student handbook and must be completed and signed by the parent or age-eligible student and filed with the building principal’s office no later than ten (10) school days after the beginning of each school year or the date the student is enrolled for school. Failure to file an objection by that time is considered a specific grant of permission. The district is required to continue to honor any signed-opt out form for any student no longer in attendance at the district.

The right to opt out of the disclosure of directory information under Family Educational Rights and Privacy Act (FERPA) does not prevent the District from disclosing or requiring a student to disclose the student's name, identifier, or institutional email address in a class in which the student is enrolled.
Parents and students over the age of 18 who believe the district has failed to comply with the requirements for the lawful release of student records may file a complaint with the U.S. Department of Education (DOE) at:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202

SUMMER SCHOOL

A summer school program may be offered for elementary, middle, and/or high school students as deemed appropriate by the school district.

SUPPLIES

Parents are responsible for furnishing school supplies. Basic supplies are available for purchase at the school.

TESTING PROGRAM

As part of the Arkansas Comprehensive Testing, Assessment, and Accountability Program (ACTAAP), students in the North Little Rock School District will participate in a variety of state assessments. ACT Aspire will be administered to students in grades three through ten. The English Language Proficiency Assessment (ELPA21) will be administered to students identified as English Language Learners. Additional information and specific test dates are available on the district webpage.

TEXTBOOKS

The North Little Rock School District furnishes textbooks to all students and provides access to library books and other media materials. Loss or destruction of books or other media materials will result in payment to the school district. Schools are authorized by Act 906 of 1995 to file charges against any person who does not return textbooks and other library materials checked out from public schools. Charges may be filed 30 days after written notification from the school is given to students and parents.

NO BULLYING ALLOWED

N.L.R.S.D. POLICY 4.43

Bullying means the intentional harassment, intimidation, humiliation, ridicule, defamation, or threat or incitement of violence by a student against another student or public school employee by a written, verbal, electronic, or physical act that causes or creates a clear and present danger of:

- Physical harm to a public school employee or student or damage to the public school employee’s or student’s property;
- Substantial interference with a student’s education or with a public school employee’s role in education;
- A hostile educational environment for one or more students or public school employees due to the severity, persistence, or pervasiveness of the act, or;
- Substantial disruption of the orderly operation of the school or educational environment.
ELECTRONIC BULLYING IS:

- Without limitation, a communication or image transmitted by means of an electronic device, including without limitation a telephone, wireless phone or other wireless communications device, computer, or pager that results in the substantial disruption of the orderly operation of the school or educational environment.
- These are prohibited whether or not the electronic act originated on school property or with school equipment, if;
- The act is directed specifically at students or school personnel and maliciously intended for the purpose of disrupting school, and has a high likelihood of succeeding in that purpose.

CONSEQUENCES OF BULLYING:

Students found to be in violation of this policy shall be subject to disciplinary action up to and including expulsion.

➢ In determining the appropriate disciplinary action, consideration may be given to other violations of the student handbook which may have simultaneously occurred.

APPENDIX

ASBESTOS HAZARD RESPONSE ACT

The North Little Rock School District adheres to the requirements of the Asbestos Hazard Response Act of 1987. Copies of information concerning asbestos in North Little Rock School District buildings can be found in records at the District administrative offices located at 2700 N. Poplar Street, or in the principal’s office at any school in the District. The information includes the location, removal plan and the management of asbestos found in buildings in the North Little Rock School District.

ARKANSAS SCHOOL LAW GOVERNING SCHOOL ATTENDANCE

The public schools of any school district in this state shall be open and free through completion of the secondary program to all persons in this state between the ages of five (5) and twenty-one (21) years whose parents, legal guardians, or other persons having lawful control of the person under an order of a court reside within the school district and to all persons between those ages who have been legally transferred to the district for education purposes.

6-18-207. Minimum age for enrollment in public school.
(a) (1) (A) For the 2009-2010 school year, students may enter kindergarten in the public schools of this state if they will attain the age of five (5) years on or before September 1, 2009.

(B) For the 2010-2011 school year, students may enter kindergarten in the public schools of this state if they will attain the age of five (5) years on or before August 15, 2010.

(C) For the 2011-2012 school year and afterwards, students may enter kindergarten in the public schools of this state if they will attain the age of five (5) years on or before August 1 of the year in which they are seeking initial enrollment.
Any student who has been enrolled in a state-accredited or state-approved kindergarten program in another state for at least sixty (60) days, who will become five (5) years old during the year in which he or she is enrolled in kindergarten, and who meets the basic residency requirement for school attendance may be enrolled in kindergarten upon written request to the school district.

(3)(A) Notwithstanding the age requirements in subdivision (a)(1) of this section, a public school or public school district shall allow a child to enroll in kindergarten if the child:

(i) Was enrolled in a state-approved prekindergarten program during the 2008-2009 school year;

(ii) Attended a state-approved prekindergarten program for at least one hundred (100) days during the 2008-2009 school year and each subsequent year in which he or she has been enrolled in a state-approved prekindergarten program; and

(iii) Will be at least five (5) years of age no later than September 15 during the year in which he or she enrolls in kindergarten.

(B) As used in this subdivision (a)(3), "state-approved prekindergarten program" means a prekindergarten program that is accredited and quality-approved by the Department of Human Services Division of Child Care and Early Childhood Education.

(b) (1) Any child may enter the first grade in the public schools of this state if the child will attain the age of six (6) years during the school year in which the child is seeking enrollment and the child has successfully completed a kindergarten program in a public school in this state.

(2) Any child who will be six (6) years of age on or before October 1 of the school year of enrollment and who has not completed a state-accredited kindergarten program shall be enrolled pursuant to § 6-18-201(f).

(3) Any child who has been enrolled in the first grade in a state-accredited or state-approved elementary school in another state for a period of at least sixty (60) days, who will become six (6) years of age during the school year in which the child is enrolled in grade one (1), and who meets the basic residency requirement for school attendance may be enrolled in the first grade.

COMPULSORY ATTENDANCE REQUIREMENTS

Every parent, guardian, or other person having custody or charge of any child age five (5) through seventeen (17) years on or before August 1 of that year who resides, as defined by policy (4.1 - RESIDENCE REQUIREMENTS), within the District shall enroll and send the child to a District school with the following exceptions.

1. The child is enrolled in private or parochial school.
2. The child is being home-schooled and the conditions of policy (4.6 - HOME SCHOOLING) have been met.
3. The child will not be age six (6) on or before August 1 of that particular school year and the parent, guardian, or other person having custody or charge of the child elects not to have him/her attend kindergarten. A kindergarten waiver form prescribed by regulation of the Department of Education must be signed and on file with the District administrative office.
4. The child has received a high school diploma or its equivalent as determined by the State Board of Education.
5. The child is age sixteen (16) or above and is enrolled in a post-secondary vocational-technical institution, a community college, or a two-year or four-year institution of higher education.
6. The child is age sixteen (16) or seventeen (17) and has met the requirements to enroll in an adult education program as defined by A.C.A. § 6-18-201 (b).

ARKANSAS LAW (ACT 1149 OF 1999) MAKING PARENTS RESPONSIBLE FOR ALLOWING MINORS TO POSSESS FIREARMS ON SCHOOL PROPERTY

SECTION 1

(1) A Parent means a parent, stepparent, legal guardian, or person in loco parentis or who has legal custody of a student pursuant to a court order and with whom the student resides.

(2) A Firearm means any device designed, made, or adapted to expel a projectile by the action of an explosive or any device readily convertible to that use, including such a device that is not loaded or lacks a clip or other component to render it immediately operable, and components that can readily be assembled into such a device.

SECTION 2

When a parent of a minor knows that the minor is in illegal possession of a firearm in or upon the premises of a public or private school, in or on the school athletic stadium or other facility or building where school-sponsored events are conducted, or public park, playground or civic center, and the parent or guardian fails to prevent the possession or fails to report the possession to the appropriate school or law enforcement officials, the parent shall be guilty of a Class B misdemeanor.

ARKANSAS LAW (Act 567 of 2001)

AN ACT MAKING THE ACT OF COMMUNICATING A FALSE ALARM TO AN EDUCATIONAL INSTITUTION A CLASS D FELONY

Section 1, Arkansas Code 5-71-210 is amended to read as follows:

5-71-210. Communicating a false alarm.

A. A person commits the offense of communicating a false alarm if the person purposely initiates or circulates a report of a present, past, or impending bombing, fire, offense, catastrophe, or other emergency knowing that the report is false or baseless and knowing that it is likely:

1) to cause action of any sort by an official or volunteer agency organized to deal with emergencies; or
2) to place any person in fear of physical injury to himself or herself or another person or of damage to his or her property or that of another person; or
3) to cause total or partial evacuation of any occupiable structure, vehicle, or vital public facility.

(b)(1) Communicating a false alarm is a Class D felony if:

(A) physical injury to a person results; or
(B) the false alarm communicates a present or impending bombing and is made to or about a public or private educational institution.

(B)(2) Otherwise, communicating a false alarm is a Class A misdemeanor.

ARKANSAS LAW ESTABLISHING THE OFFENSE OF COMMUNICATING A DEATH THREAT CONCERNING A SCHOOL EMPLOYEE OR STUDENT (Act 1046 OF 2001)

Section 1. (a) A person commits the offense of communicating a death threat concerning a school employee or student if:

(1) the person communicates to any other person a threat to cause the death of a school employee or student;

(2) the threat involves the use of a firearm or other deadly weapon;
(3) a reasonable person would believe the person making the threat intends to carry out the threat; the person making the threat purposely engaged in conduct that constitutes a substantial step in a course of conduct intended to culminate in the commission of the threatened act;

(4) there is a close temporal relationship between the threatened act and the substantial step.

(b) conduct is not substantial step under this section unless it is strongly corroborative of the person’s criminal purpose.

(c) communicating a death threat concerning a school employee or student is a Class D felony.

Section 2. For purpose of this act, “school” means any:

(1) Elementary, junior high, or high school;

(2) Technical institute or post-secondary vocational-technical school; or

(3) Two (2) or (4) year college or university.

PROGRAMS FOR STUDENTS WITH DISABILITIES UNDER SECTION 504 OF THE REHABILITATION ACT OF 1973

Section 504 of the Rehabilitation Act of 1973 prohibits discrimination against persons with a disability in any program receiving federal financial assistance. Section 504 defines a person with a disability as anyone who:

1. has a mental or physical impairment which substantially limits one or more major life activities such as caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working;

2. has a record of such impairment; or

3. is regarded as having such an impairment.

The North Little Rock School District acknowledges its responsibility under Section 504 to avoid discrimination in policies and practices regarding its personnel and students. No discrimination against any person with a disability shall knowingly be permitted in any program or practice in the school district.

Under Section 504, the school district has the responsibility to identify, evaluate, and if the student is determined to be eligible under Section 504, to afford access to appropriate educational services.

Students may be eligible for services under the provisions of Section 504 even though they do not require services pursuant to the Individuals with Disabilities Education Act (IDEA) Amendments of 1997, P.L. 105-17. Students who are identified as individuals with disabilities according to IDEA criteria are not addressed under this policy.

If the parent/guardian disagrees with the determination made by the professional staff for the school district, he/she has a right to a hearing with an impartial hearing officer.

POLICIES

I. Location and Notification (Child Find)

A. The district will undertake to identify and locate every qualified disabled person residing in this district's jurisdiction who is not receiving a public education and will take disabled students and their parents of the district's obligation for child find.

II. Free Appropriate Public Education

A. The district recognizes its responsibilities to provide a free appropriate education to its students who meet eligibility qualifications under Section 504. FAPE is defined as the provision of regular or special education is modified or specially designed to meet individual education needs of disabled students as adequately as the needs of non-disabled students are met.
B. The district insures that the provision of educational and related services is without cost to the disabled student or his/her parents/guardian, except those reasonable fees imposed on non-disabled students or their parents/guardian. This includes cost of services or programs used to provide FAPE.

1. The district insures that adequate transportation to and from a program it places a disabled student in or refers such person to is provided at no greater cost than would be incurred by the student or his/her parents/guardians if placed in a program operated by the district.

2. The district insures that placement in a public or private residential program in order to provide free appropriate education because of his/her disability will be provided at no cost to the students or his/her parents/guardians.

3. If a disabled student is unilaterally placed in a private school program by his/her parents/guardians, the district is not required to pay any costs of the private school placement if the district has made a free appropriate education available to the student.

4. The district insures that placement decisions are individually determined and conform with educational settings in regular programs to the maximum extend appropriate.

C. The district insures the availability of due process for resolving disagreements regarding its proposed program availability and financial responsibility. The district assures full compliance with Section 504 regulations.

III. Educational Setting

A. Academic. The district enabled student is:

1. educated with persons who are non-disabled to the maximum extent appropriate to his/her needs;

2. placed in the regular educational environment, unless with the use of supplementary aids and services his/her education cannot be achieved satisfactorily; and

3. placed in consideration of the proximity of the student's home when placement is necessary in an alternate setting other than the regular educational environment.

B. Nonacademic the district insures that disabled students participate with nondisabled students in nonacademic and extracurricular services and activities to the maximum extend appropriate to the needs of the disabled student.

C. Comparable Facilities. The district insures that facilities it operates that serve disabled students and the activities and services provided therein are comparable to facilities provided for nondisabled students.

IV. Evaluation and Placement

A. Pre-placement Evaluation. The district insures that upon referral an appropriate evaluation will be conducted. Evaluation data will support the need for regular class modifications, be required prior to considering initial placement in special education, and/or provide a basis for any subsequent significant change in placement.

B. Evaluation Procedures. The district insures use of established standards and procedures for the evaluation and placement of disabled students who need or are believed to need special education or related services. Such standards and procedures shall insure that:

1. Tests and other evaluation materials have been validated for the specific purpose for which they are used and are administered by trained personnel in conformance with the instructions provided by their producer;

2. Tests and other evaluation materials include those tailored to assess specific areas of educational need and not merely those which are designed to provide a single general intelligence quotient; and

3. Insure that placement decisions are individually determined and conform with educational settings in regular programs to the maximum extend appropriate.

C. Reevaluation. The district insures that its evaluation procedures include appropriate reevaluation, at least every three years, of students who have been provided special education and related services.

V. Procedural Safeguards

A. The district insures the establishment and implementation of a system of procedural safeguards to eligible disabled students who need special instruction
B. or related services prior to action regarding their identification, evaluation or educational placement. Such system of procedural safeguards shall include:
1. notice,
2. opportunity for parents or guardian of the student to examine relevant records,
3. impartial hearing with opportunity for participation by the students, parents/guardian and representation by counsel, and
4. a review procedure.

VI. Nonacademic Services
A. The district insures that disabled students are afforded an equal opportunity for participation in nonacademic and extracurricular services and activities it provides for nondisabled students.

B. (Nonacademic and extracurricular activities may include counseling services, recreational activities, transportation, health services, referrals to support agencies, vocational services, support, or referrals, etc.)
C. Counseling Services. The district insures that personal, academic, or vocational counseling, guidance, or placement services provided to its students shall be provided without discrimination on the basis of disability and are not more restrictive in nature for disabled students than those provided nondisabled students.

D. Physical Education and Athletics. The district insures that qualified disabled students have an equal opportunity for participation in physical education, athletics, and similar programs and activities. The district insures that when separate or different physical education and athletic activities are offered to disabled students they will be comparable to those offered to nondisabled students. The district further insures that qualified disabled students will not be denied the opportunity to compete for teams or to participate in courses that are not separate or different.

VII. Discipline of Handicapped Students
A. After removing a student for more than 10 school days in a school year, the District will convene a meeting of the student’s 504 committee to address behavior.

SECTION 504 GRIEVANCE PROCEDURES

General
If any person believes that the North Little Rock School District or any of the District’s staff has inadequately applied the principles and/or regulations of Section 504 of the Rehabilitation Act of 1973, he/she may bring forward a complaint, which shall be referred to as a grievance. The complainant may file a complaint with the Office for Civil Rights (OCR) at any time before, during or after the local grievance procedure. The following steps outline the grievance procedures:

Step 1
The person who believes he/she has a valid basis for grievance shall discuss the grievance informally and on a verbal basis with the local administration/504 Coordinator, who shall in turn investigate and answer the complaint within ten working days. The local administration shall maintain a signed, dated, written record of the complaint and resolution.

Step 2
If the complainant wishes to appeal the local decision, he/she may request a statement of appeal to the office of the district 504 Coordinator. The local administration shall give the complainant a “504 Grievance Filing Form” upon request or upon disagreement with the local decision. The appeal to the district 504 Coordinator must be written and must clearly address the specifics of the complaint. The complaint should be filed within fifteen days of the final ruling of the local administration.

Step 3
The district 504 Coordinator, or designee, shall contact the grievant within ten days of receipt of written complaint to schedule a meeting. The 504 Coordinator/Designee shall meet
with all parties involved, formulate a conclusion, and give a written response within ten working
days of the meeting. The written decision will be filed and a copy sent to the parent, local
administrator, and the Superintendent.

Step 4
If the complaint remains unsatisfied, he/she has the following options available:

A. Submit in written request for an impartial due process hearing. (A short, signed, dated
statement will be a sufficient request.)

B. Contact or file a grievance with:
   The Office for Civil Rights
   Dallas Regional Office
   1999 Bryan, Suite 2600
   Dallas, Texas 75201
   Telephone: (214) 661-9600
   Fax: (214) 661-9587
   TDD: (877) 521-2172
   Email: OCR.Dallas@ed.gov

C. Take legal action through the appropriate level of federal court.

4.13 PRIVACY OF STUDENTS RECORDS/DIRECTORY INFORMATION

Except when a court order regarding a student has been presented to the district to the contrary, all students’
education records are available for inspection and copying by the parents of his/her student who is under the age
of eighteen (18). At the age of eighteen (18), the right to inspect and copy a student’s records transfers to the
student. A student’s parent or the student, if over the age of 18, requesting to review the student’s education
records will be allowed to do so within no more than forty-five (45) days of the request. The district forwards
education records, including disciplinary records, to schools that have requested them and in which the student
seeks or intends to enroll.

The district shall receive written permission before releasing education records to any agency or
individual not authorized by law to receive and/or view the education records without prior parental permission.
The District shall maintain a record of requests by such agencies or individuals for access to, and each disclosure
of, personally identifiable information from the education records of each student. Disclosure of education
records is authorized by law to school officials with legitimate educational interests. A personal record kept by a
school staff member is not considered an education record if it meets the following tests.

- it is in the sole possession of the individual who made it;
- it is used only as a personal memory aid; and
- information contained in it has never been revealed or made available to any other person, except the maker’s
temporary substitute.

For the purposes of this policy a school official is a person employed by the school as an administrator,
supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit
personnel); a person serving on the school board; a person or company with whom the school has contracted to
perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student
serving on an official committee, such as a disciplinary or grievance committee, or assisting another school
official in performing his or her tasks.

For the purposes of this policy a school official has a legitimate educational interest if the official needs to
review an education record in order to fulfill his or her professional responsibility, contracted duty, or duty of
elective office.

The District discloses personally identifiable information from an education record to appropriate parties,
including parents, in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals. The superintendent or designee shall determine
who will have access to and the responsibility for disclosing information in emergency situations.

When deciding whether to release personally identifiable information in a health or safety emergency, the
District may take into account the totality of the circumstances pertaining to a threat to the health or safety of a
student or other individuals. If the District determines that there is an articulable and significant threat to the health
or safety of a student or other individuals, it may disclose information from education records to any person
whose knowledge of the information is necessary to protect the health or safety of the student or other individuals.
For purposes of this policy, the North Little Rock School District does not distinguish between a custodial and noncustodial parent, person acting in loco parentis, or a foster parent with respect to gaining access to a student’s records. Unless a court order restricting such access has been presented to the district, the fact of a person’s status as parent or guardian, alone, enables that parent or guardian to review and copy his child’s records.

If there exists a court order which directs that a parent not have access to a student or his records, the parent, or guardian, person acting in loco parentis, or an agent of the Department of Human Services must present a file-marked copy of such order to the building principal and the superintendent. The school will make good-faith efforts to act in accordance with such court order, but the failure to do so does not impose legal liability upon the school. The actual responsibility for enforcement of such court orders rests with the parents or guardians, their attorneys and the court which issued the order.

A parent or guardian does not have the right to remove any material from a student’s records, but such parent or guardian may challenge the accuracy of a record. The right to challenge the accuracy of a record does not include the right to dispute a grade, which must be done only through the appropriate teacher and/or administrator, the decision of whom is final. A challenge to the accuracy of material contained in a student’s file must be initiated with the building principal, with an appeal available to the Superintendent or his designee. The challenge shall clearly identify the part of the student’s record the parent wants changed and specify why he/she believes it is inaccurate or misleading. If the school determines not to amend the record as requested, the school will notify the requesting parent or student of the decision and inform them of their right to a hearing regarding the request for amending the record. The parent or eligible student will be provided information regarding the hearing procedure when notified of the right to a hearing.

Unless the parent or guardian of a student (or student, if above the age of eighteen [18]) objects, directory information about a student may be made available to the public, military recruiters, postsecondary educational institutions, prospective employers of those students, as well as school publications such as annual yearbooks and graduation announcements. “Directory information” includes, but is not limited to, a student’s name, address, telephone number, electronic mail address, photograph, date and place of birth, dates of attendance, his/her placement on the honor role (or the receipt of other types of honors), as well as his/her participation in school clubs and extracurricular activities, among others. If the student participates in inherently public activities (for example, basketball, football, or other interscholastic activities), the publication of such information will be beyond the control of the District. A student’s name and photograph will only be displayed on the district or school’s web page(s) after receiving the written permission from the student’s parent or student if over the age of 18.

The form for objecting to making directory information available is located in the back of the student handbook and must be completed and signed by the parent or age-eligible student and filed with the building principal’s office no later than ten (10) school days after the beginning of each school year or the date the student is enrolled for school. Failure to file an objection by that time is considered a specific grant of permission. The district is required to continue to honor any signed-opt out form for any student no longer in attendance at the district.

Parents and students over the age of 18 who believe the district has failed to comply with the requirements for the lawful release of student records may file a complaint with the U.S. Department of Education at Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202

4.48—VIDEO SURVEILLANCE AND OTHER STUDENT MONITORING

The Board of Directors has a responsibility to maintain discipline, protect the safety, security, and welfare of its students, staff, and visitors while at the same time safeguarding district facilities, vehicles, and equipment. As part of fulfilling this responsibility, the board authorizes the use of video/audio surveillance cameras, automatic identification technology, data compilation devices, and technology capable of tracking the physical location of district equipment, students, and/or personnel.

The placement of video/audio surveillance cameras shall be based on the presumption and belief that students, staff and visitors have no reasonable expectation of privacy anywhere on or near school property, facilities, vehicles, or equipment, with the exception of places such as rest rooms or dressing areas where an expectation of bodily privacy is reasonable and customary.

Signs shall be posted on campus buildings and in district vehicles to notify students, staff, and visitors that video cameras may be in use. Parents and students shall also be notified through the student handbook that cameras may be in use in school buildings, on school grounds and in school vehicles. Students will be held responsible for any violations of school discipline rules caught by the cameras and other technologies authorized in this policy.
The district shall retain copies of video recordings until they are erased, which may be accomplished by either deletion or copying over with a new recording. Other than video recordings being retained under the provisions of this policy’s following paragraph, the district’s video recordings may be erased any time greater than 15 days after they were created.

Videos, automatic identification, or data compilations containing evidence of a violation of student conduct rules and/or state or federal law shall be retained until the issue of the misconduct is no longer subject to review or appeal as determined by board policy or student handbook; any release or viewing of such records shall be in accordance with current law.

Students who vandalize, damage, disable, or render inoperable (temporarily or permanently) surveillance cameras and equipment, automatic identification, or data compilation devices shall be subject to appropriate disciplinary action and referral to appropriate law enforcement authorities.

5.19A INTERSCHOLASTIC ATHLETICS

The Board of Education believes that individual students shall have opportunities to grow physically and intellectually through their experiences in self-discipline and their contribution to team effort made possible through competitive interscholastic athletics. Interscholastic athletic competition for secondary school students will be provided in a variety of sports. Decisions regarding specific sports will be determined in consideration of the rules of the Arkansas Activities Association, availability of team sports in other AAAAA schools in the region, student interest and available resources. Students will be allowed to participate in individual sports on the basis of their physical condition and desire. Qualified staff will be provided for coaching and for the supervision of all athletic events.

The purpose of interscholastic athletic participation is both educational and recreational. The athletic program should encourage participation by as many male and female students as possible and should be conducted with the best interest of the participants as the primary consideration.

In addition to the numerous benefits for the personal development provided for participants, a well-organized and implemented interscholastic athletic program can serve as a positive influence on the morale of all students in the school, as well as for the entire community.

The interscholastic athletic programs of the District will be organized in consideration of the following general guidelines:

A. The athletic program is an integral part of the high school or middle school curriculum and comes under the authority of the building principals to the same degree as all other school programs;

B. The Director of Athletics shall be responsible for coordinating athletic programs in cooperation with the principal;

C. All high school and middle schools shall be members of the Arkansas Activities Association. Interscholastic athletic competition shall be conducted in accordance with the rules and regulations promulgated by the Arkansas Activities Association, consistent with the philosophy of that Association and the National Federation of State High School Associations. Eligibility, transfers rules and other AAA guidelines shall be used to ensure fairness and equity;

D. No student may practice or compete with any interscholastic athletic team until he or she has been examined and cleared for participation by a physician and written consent has been obtained from the parent/guardian on forms provided for that purpose;

E. Secondary insurance against accident or injury will be provided for students participating in interscholastic athletics. Additional catastrophic coverage shall be provided by membership in the Arkansas Activities Association;

F. Practice and competition for interscholastic athletics shall be scheduled so as to minimize interference with the academic program of each school. Each principal shall monitor athletic activities in order to avoid excessive encroachment upon other school activities;
G. Academic eligibility for participation in interscholastic athletics shall be governed by rules of the Arkansas Activities Association, the Arkansas Department of Education and any other applicable rules adopted by the local Board of Education;

H. Standards of conduct for interscholastic athletic participants shall be the responsibility of each coach or sponsor under the direct supervision of the Director of Athletics and school principal. No student shall compete while under suspension from classes; and

I. Each principal or coach shall emphasize high standards of sportsmanship in order to maximize the teaching opportunities which athletics provide.

5.19 EXTRACURRICULAR ACTIVITIES / FIELD TRIPS

The Board of Education believes that student activities sponsored by the North Little Rock School District are a vital part of the total educational program and should be used as a means of developing wholesome attitudes and good human relations, as well as knowledge and skills. The Board further recognizes that not all of the District’s goals and objectives can be met in a formal classroom study; therefore, the District’s extracurricular programs will provide opportunities for student participation in activities designed to meet their leisure, recreational, social, and emotional interests and needs. These activities will provide for individual, small group, and/or student body participation. Extracurricular activities are defined as any school sponsored program where students from one or more schools meet, work, perform, practice under supervision outside of regular class time, or are competing for the purpose of receiving an award, rating, recognition, or criticism, or qualification for additional competition. Field trips are defined as a school-sponsored activity, involving individual students or groups of students, who are traveling off school grounds during school hours, for purposes of curriculum-related events, celebratory and/or cultural exposure activities. Examples include, but are not limited to, interscholastic athletics, cheerleading, band, choral, math, or science competitions, intramural sports, spirit groups, field trips and club activities.

The following are examples of activities governed by this policy:

- Student government and its related activities and organizations
- Musical festivals or contest, speech contest, debates or drama activities
- Organized activities which are part of intramural or interscholastic athletics
- All types of interscholastic competition
- Special interest clubs or service organizations
- Field trips during regular classes

A student’s participation in, and the District’s operation of, extracurricular activities shall be subject to the following criteria: any K-12 student is eligible for, or may participate in, extracurricular activities, including field trips, unless excluded for disciplinary or attendance reasons or for failure to meet designated activity qualifications. The Board further believes that any program of student activities should be governed by the follow guidelines:

A. Although student participation is on a voluntary basis, all students should be encouraged to participate in one or more student activities in order to realize the benefits of involvement and participation;

B. Student participation will be based upon interest and qualifications without regard to race, sex, religion, disability or national origin;

C. Financial support for student activities will be provided utilizing the resources which may include fund raising, parent organization, gate receipts, or to other available resources; and

D. Participation in student activity programs is designed to develop a sense of involvement, pride, responsibility and teamwork consistent with the mission of the North Little Rock School District.
E. Interruptions of instructional time in the classroom are to be minimal; thus, student activities will be scheduled so as to minimize interference with the academic program of each school. Each principal will monitor student activities in order to avoid excessive encroachment upon instructional time.

F. Written notice will be sent out to each student’s home at the beginning of each semester outlining these guidelines and the availability of financial support.

Responsibility for oversight of student activities will rest with the superintendent of schools and other administrative and teaching personnel who are assigned to coordinate the various programs.

The director of athletics will provide District-level coordination in cooperation with building principals with regard to allocation of resources, scheduling and administrative policy application.

Definitions:
Academic Courses are those courses for which class time is scheduled, which can be credited to meet the minimum requirements for graduation, which is taught by a teacher required to have State certification in the course, and has a course content guide which has been approved by the Arkansas Department of Education. Any of the courses for which concurrent high school credit is earned may be from an institution of higher education recognized by the Arkansas Department of Education. If a student passes an academic course offered on a block schedule, the course can be counted twice toward meeting the requirement for students to pass four (4) academic courses per semester as required by this policy.

Supplemental Improvement Program is an additional instructional opportunity for identified students outside of their regular classroom and meets the criteria outlined in the current Arkansas Activities Association Handbook.

ACADEMIC REQUIREMENTS: Middle School

A student promoted from the sixth to the seventh grade automatically meets scholarship requirements. A student promoted from the seventh to the eighth grade automatically meets scholarship requirements for the first semester. The second semester eighth-grade student meets the scholarship requirements for junior high if he/she has successfully passed four (4) academic courses the previous semester, three (3) of which shall be in the core curriculum areas specified by the Arkansas Department of Education’s Standards of Accreditation of Arkansas Public Schools.

The first semester ninth-grade student meets the scholarship requirements for junior high if he/she has successfully passed four (4) academic courses the previous semester, three (3) of which shall be in the core curriculum areas specified by the Arkansas Department of Education’s Standards of Accreditation of Arkansas Public Schools.

The second semester ninth-grade student meets the scholarship requirements for junior high if he/she has successfully passed (4) academic courses the previous semester which count toward his/her graduation requirements.

Ninth-grade students must meet the requirements of the senior high scholarship rule by the end of the second semester in the ninth grade in order to be eligible to participate the fall semester of their tenth-grade year.

ACADEMIC REQUIREMENTS: Senior High

In order to remain eligible for competitive interscholastic activity, a student must have passed (4) academic courses the previous semester and either:
1) Have earned a minimum Grade Point Average of 2.0 from all academic courses the previous semester; or
2) If the student has passed four (4) academic courses the previous semester but does not have a 2.0 GPA the student must be enrolled and successfully participating in a supplemental instruction program to maintain their competitive interscholastic extracurricular eligibility.
STUDENTS WITH AN INDIVIDUAL EDUCATION PROGRAM

In order to be considered eligible to participate in competitive interscholastic activities, students with disabilities must pass at least four (4) courses per semester as required by their individual education program (IEP).

ARKANSAS ACTIVITIES ASSOCIATION

In addition to the foregoing rules, the district shall abide by the rules and regulations of the Arkansas Activities Association (AAA) governing interscholastic activities.

* State Board of Education Standards for Accreditation 10.05 require a policy that "shall limit and control interruptions of instructional time in the classroom and the number of absences for such activities." You could replace one per week per extracurricular activity with a specific number of days per semester that could also allow the student to "bank" or accumulate days in anticipation of a major event.

NOTE: The standards as outlined above are minimum standards and can be raised locally if desired. If your district does not offer a Supplemental Instruction Program (SIP), delete the references to it in your policy.

The State Board has given the Arkansas Activities Association the responsibility and authority to administer the SIP. Their standards allow a student to participate in an SIP for a maximum of two consecutive semesters and require the student to improve his/her GPA by at least 10% by the end of the first semester to remain eligible for the second semester. By the end of the second semester, the student must have attained a 2.0 GPA to be eligible for competitive interscholastic activities. Following one or more semesters where the student has attained a 2.0 GPA, this cycle may be repeated.

6.6 FUND RAISING

All fund raising activities held in the District or in the name of the District must be pre-approved in writing by the Superintendent and the appropriate school principal. Approval will be predicated on the potential for return relative to the time and energy to be invested in the fundraising. Fund raising that conflicts excessively with and/or detracts from student or teacher instructional time in either the planning or the execution of the activity will not be approved.

Neither an individual school nor the District shall be liable for any contract between clubs or organizations and third parties.

Student participation in any fund raising activity shall:
1. Be voluntary. Students who choose not to participate shall not forfeit any school privileges. It shall not be considered discriminatory to reward those who participate; and
2. Not influence or affect the student’s grade.

Secondary Schools

Officially sanctioned student clubs, spirit groups, school PTAs, or parent booster clubs may only do fund raising in the secondary schools. Student clubs and spirit groups must receive written approval from their sponsor and the school principal before submitting the fund raising proposal to the Superintendent.

Door to door fund raising activities are generally discouraged. If approved, students wishing to participate who are under the age of eighteen (18) must return to their sponsor a signed parental notification and permission form.

Concession rights for the stadiums are reserved for high school band parents clubs. Profits derived from concession operations will be allocated to the high school band programs.

Elementary Schools (K-5)

Fund raising in the elementary schools shall be conducted by the Parent-Teacher Association (PTA). Door to door fundraising activities are generally discouraged, but there shall be no more than one such activity per school per school year.
Elementary schools must provide parents or legal guardians of students participating in fund raising programs written notification of the following:

1. Student participation in fund raising programs is voluntary;
2. Students who do not participate will not forfeit any school privileges;
3. Students may not participate in fund raising programs without written parental permission returned to school authorities;
4. An elementary student who sells fund raising merchandise door to door must be accompanied by a parent or an adult; and
5. Unless the school provides supervision, parents must accept responsibility for appropriate adult supervision.

6.12 PARENTAL/COMMUNITY INVOLVEMENT - SCHOOL

Each school understands the importance of involving parents and the community as a whole in promoting higher student achievement and general good will between the school and those it serves. Therefore, each school shall strive to develop and maintain the capacity for meaningful and productive parental and community involvement that will result in partnerships that are mutually beneficial to the school, students, parents, and the community. To achieve such ends, the school shall work to:

1. Involve parents and the community in the development and improvement of Title I programs for the school;
2. Have a coordinated involvement program where the involvement activities of the school enhance the involvement strategies of other programs such as Head Start, HIPPY, Parents as Partners, Parents as Teachers, ABC, ABC for School Success, area Pre-K programs, and Even Start;
3. Explain to parents and the community the State’s content and achievement standards, State and local student assessments and how the school’s curriculum is aligned with the assessments and how parents can work with the school to improve their child’s academic achievement;
4. Provide parents with the materials and training they need to be better able to help their child achieve. The school may use parent resource centers or other community based organizations to foster parental involvement and provide literacy and technology training to parents.
5. Educate school staff, with the assistance of parents, in ways to work and communicate with parents and to know how to implement parent involvement programs that will promote positive partnerships between the school and parents;
6. Keep parents informed about parental involvement programs, meetings, and other activities they could be involved in. Such communication shall be, to the extent practicable, in a language the parents can understand;
7. Find ways to eliminate barriers that work to keep parents from being involved in their child’s education. This may include providing transportation and child care to enable parents to participate, arranging meetings at a variety of times, and being creative with parent/teacher conferences;
8. Find and modify other successful parent and community involvement programs to suit the needs of our school;
9. Train parents to enhance and promote the involvement of other parents;
10. Provide reasonable support for other parental involvement activities as parents may reasonably request.
To help promote an understanding of each party’s role in improving student learning, each school shall develop a compact that outlines the responsibilities of parents, students, and the school staff in raising student academic achievement and in building the partnerships that will enable students to meet the State’s academic standards.

Each school shall convene an annual meeting, or several meetings at varying times if necessary to adequately reach parents of participating students, to inform parents of the school’s participation in Title I, its requirements regarding parental involvement, and the parents right to be involved in the education of their child.

Each school shall, at least annually, involve parents in reviewing the school’s Title I program and parental involvement policy in order to help ensure their continued improvement.

This policy shall be part of the school’s Title I plan and shall be distributed to parents of the district’s students and provided, to the extent practicable, in a language the parents can understand.

The North Little Rock School District and all schools have a Parent Involvement Plan that is updated each school year to assist our families in knowing ways they can be involved in their students’ academic life. Detailed plans are available on the District website and at each school campus. A summary of information in the detailed plan includes 1) Name and contact information of the school Parent Facilitator 2) Names of members of the committee who developed the plan including parents, staff, and community representatives, 3) How information will be distributed throughout the school year to our families, 4) Dates of Parent/Teacher Conferences and other important dates of events held at school, 5) Opportunities to volunteer, 6) School/Parent/Student Compact, 7) Date and information about Annual Title 1 meeting, 8) Resources available to parents, and 9) A yearly evaluation will be done in regards to the plan and results will be used for the creation of the new plan.

Any information or questions in regards to the Parental Involvement Plans or ways to be involved in your students’ school may be directed to District Parental Involvement Facilitator Crystal Barker at 771-8000.
Parent Signature Pages

It shall be the policy of the North Little Rock School District that the most recently adopted version of the Student Handbook be incorporated by reference into the policies of this district. In the event that there is a conflict between the student handbook and a general board policy or policies, the more recently adopted language will be considered binding and controlling on the matter provided the parent(s) of the student, or the student if 18 years of age or older have acknowledged receipt of the controlling language.

Principals shall review all changes to student policies and ensure that such changes are provided to students and parents, either in the Handbook or, if changes are made after the handbook is printed, as an addendum to the handbook.

Principals and counselors shall also review Policies 4.45—SMART CORE CURRICULUM AND GRADUATION REQUIREMENTS and the current ADE Standards for Accreditation Rules to ensure that there is no conflict. If a conflict exists, the Principal and/or Counselor shall notify the Superintendent and Curriculum Coordinator immediately, so that corrections may be made and notice of the requirements given to students and parents.
ATTENTION PARENTS

It is very important that these forms are read and the signature page is completed, signed, and returned to the homeroom teacher within one (1) week after the student receives the handbook.

- Parent and Student Statement of Responsibility
- Emergency Procedure Information
- State Mandated Testing Agreement
- Internet Use Consent Form
- Smart Core Waiver Form
- Smart Core Informed Consent Form
- Volunteer Survey
- Photo/Video Release
- 4.13F Objection to Publication of Directory Information
- Vision and Hearing Screening
- Free and Reduced Lunch Application

ATENCIÓN POR FAVOR PADRES

Es muy importante que estos formularios estén llenados, firmados, y enviados al profesor del salón en el plazo de una (1) semana después de que el estudiante reciba el manual.

- Declaración de la responsabilidad del padre y del estudiante
- Información del procedimiento de emergencia
- El estado asignó el acuerdo de la prueba por mandato
- Forma del consentimiento del uso del Internet
- Forma de la renuncia de la base elegante
- Forma del consentimiento informado de la base elegante
- Encuesta voluntaria
- Foto/lanzamiento video
- objeción 4.13F a la publicación de la información del directorio
- Vision e investigación de la audiencia
- Aplicacion para el programa de Comida Gratis/PrecioReducido
THESE ARE SOME OF THE BENEFITS OF COMPLETING A FREE AND REDUCED APPLICATION*

- FREE ACT EXAMS (2) FOR COLLEGE ENTRY
- CREDIT RECOVERY FEES WAIVED
- SUMMER SCHOOL FEES WAIVED
- DISCOUNTED INTERNET AND CELL PHONE SERVICES
- DISCOUNTS ON LAPTOP COMPUTERS
- FREE MEMBERSHIP AT THE NLR BOYS & GIRLS CLUB DURING THE SCHOOL YEAR

*NOTE: Upon Application Approval

LAS VENTAJAS DE COMPLETAR UNA SOLICITUD PARA EL PROGRAMA DE COMIDA GRATIS/PRECIOS REDUCIDOS *

- 2 EXÁMENES ACT GRATIS PARA ENTRADA A LA UNIVERSIDAD
- CLASES DE RECUPERACION DE CRÉDITO SIN COSTO
- ESCUELA DE VERANO SIN COSTO
- DESCUENTO PARA SERVICIOS DE INTERNET Y TELÉFONO CELULAR
- DESCUENTOS EN ORDENADORES PORTATILES
- MEMBRESIA GRATIS EN LOS CLUBS DE NLR Boys & Girls Club DURANTE EL AÑO ESCOLAR

*NOTA: SOLAMENTE CON la aprobación de aplicaciones
Arkansas Code Annotated 6-18-502 requires school districts to provide parents and students with the following:

- the rules and regulations by which the school is governed
- the behaviors that will call for disciplinary actions
- the types of corrective actions that may be imposed

Additionally, schools are required by state law to obtain documentation of student and parent receipt of student discipline policies. The statement must be signed and turned in to the homeroom teacher.

We have received the North Little Rock Parent-Student Handbook. We understand the District’s discipline policies and realize that the student must adhere to these and to the other policies, rules, and procedures contained in the Handbook. In the event that we are not entirely certain of some aspect of school policy, we will contact the principal for clarification.

I hereby release the District, its Board of Directors, staff, employees, and any institutions with which it is affiliated, from any and all claims and damages arising from my child’s use of, or inability to use, the District’s wide-area network. This includes but is not limited to claims that may arise from the unauthorized use of the system to purchase products or services. I understand that any user who violates this policy and accompanying regulations is subject to loss of network privilege as well as other District disciplinary actions.

We acknowledge that we have read and understand Act 1149 of 1999 listed in the Appendix of this handbook regarding our parental responsibility for allowing a child to possess a weapon on school property.

Act 574 of 1995 requires parents to inform school officials if their child has been expelled from school in any other school district or is a party to an expulsion proceeding. We hereby verify that the student we have enrolled in the North Little Rock School District has not been expelled from any other school district nor is a party to an expulsion proceeding at this time.

Continues on next page
Please check the following acknowledgements below. By checking below and signing this sheet, you are signing for all forms indicated below.

( ) I understand and will follow all of the testing rules and procedures listed on the State Assessment signature page.

( ) I understand and will follow the District’s student internet/email usage agreement.

( ) I acknowledge the Smart Core Informed Consent Form.

( ) I understand the photo/video release.

_____ YES, I DO give permission for my child to be photographed by NLRSD or district-authorized media personnel.

_____ NO, I DO NOT give permission for my child to be photographed by NLRSD or district-authorized media personnel.

( ) I give permission for my child’s personally identifiable information/student education records to be disclosed to a Third Party Billing Agent for the purpose of billing Medicaid and/or private insurance for Vision and Hearing Screening.

Parents there are additional forms that you may want to complete depending on your interest. The following forms are:

- Emergency Procedure Information (This information should be given directly to the school office).
- Smart Core Waiver Form
- Volunteer Survey (This form is to be completed if you would like to volunteer in the schools.)
- Objection to publication of directory information (This form is not to be filed if the parent has no objection.) Only filed if there are objections.

_______________________________  _______________________________
Address (Please Print)     Phone Number

_______________________________  _______________________________
Child’s School        Today’s Date

_____________________________
Student Signature

_____________________________
Parent/Guardian Signature
Distrito Escolar de North Little Rock
Declaración de Responsabilidad
De Padre y Estudiante

__________________________________________
Nombre del Estudiante (Impreso)

Código de Arkansas apunte 6-18-502 requiere que los distritos escolares proveen a los padres y estudiantes con lo siguiente:

- las normas y reglamentos por los cuales la escuela se rige
- los comportamientos que llamarán para las acciones disciplinarias
- los tipos de acciones correctivas que pueden imponerse

Además, las escuelas son requeridos por la ley estatal obtener la documentación de que el estudiante y el padre recibieron el manual de las políticas de disciplina del estudiante. La declaración debe ser firmada y entregada al maestro del salón.

Hemos recibido el Manual para padres y estudiantes de North Little Rock. Entendemos las políticas de disciplina del distrito y nos damos cuenta de que el estudiante debe cumplir con estos y con las otras políticas, reglas y procedimientos contenidos en el Manual. En el caso de que no estamos del todo seguro de algún aspecto de la política de la escuela, vamos a contactar al director para aclaración.

Libero al Distrito, su Consejo de Administración, el personal, los empleados, y cualquier institución con la que esté afiliado, de cualquier y todas las demandas y daños derivados del uso de mi hijo o la inabilidad de usar, red de área amplia del Distrito. Esto incluye pero no se limita a las reclamaciones que puedan derivarse del uso no autorizado del sistema para comprar productos o servicios. Entiendo que cualquier usuario que viole esta política y la reglamentación complementaria está sujeta a la pérdida de privilegios de red, así como otras acciones disciplinarias del Distrito.

Reconocemos que hemos leído y entendido la Ley 1149 de 1999 alistada en el apéndice de este manual con respecto a nuestra responsabilidad como los padres de permitir que un niño de poseer un arma en la propiedad escolar.

Ley 574 de 1995 requiere que los padres informen a los funcionarios de la escuela si su hijo ha sido expulsado de la escuela en cualquier otro distrito escolar o es parte en un procedimiento de expulsión. Por la presente se verifica que el estudiante se ha inscrito en el Distrito Escolar de North Little Rock no ha sido expulsado de cualquier otro distrito escolar ni es parte en un procedimiento de expulsión en este momento.

Continúa en la página siguiente

Por favor verifíque los siguientes reconocimientos a continuación. Al marcar a continuación y firmar esta hoja, usted está firmando para todas las formas que se indican a continuación.

( ) Yo entiendo y voy a seguir todas las reglas y procedimientos de prueba que figuran en Página
de la firma **de Evaluación del Estado.**

( ) Yo entiendo y voy a seguir el **acuerdo de uso de Internet de los estudiantes.**

( ) Reconozco el Formulario de Consentimiento Informado Smart Core.

( ) Entiendo el permiso **de foto /vídeo.**

____ SÍ, DOY permiso para que mi hijo sea fotografiado por NLRSD o por el personal del distrito para los medios autorizados.

____ NO, NO doy permiso para que mi hijo sea fotografiado por NLRSD o por el personal del distrito para los medios autorizados.

( ) Doy permiso para que los registros de información / documentación de educación estudiante identificables sean revelados a un agente de facturación de terceros a los efectos de la facturación de Medicaid y / o seguro privado para **la visión y de la audición.**

Padres hay formas adicionales que usted puede desear completar dependiendo de su interés. Las siguientes formas son:

- Información del procedimiento de emergencia (Esta información debe proporcionarse directamente a la oficina de la escuela).
- Formulario de Renuncia de Smart Core.
- Información de Voluntarios (Este formulario debe ser completado si desea ser voluntario en las escuelas.)
- Objección a la publicación de información de directorio (Este formulario no se debe presentar si el padre no tiene ninguna objeción.) Sólo presentado si hay objeciones.

_______________________________        _______________________________
Dirección (letra de imprenta)                Número de teléfono

_______________________________        _______________________________
Escuela del niño                 Fecha de Hoy

________________________________________________
Firma del Estudiante

________________________________________________
Firma del padre / tutor
Emergency Procedure Information

Date:__________________  Student’s Name:_________________________  _______

Date of Birth:_______________  Social Security Number: __________ _________

Address:_____________  Home Phone:_______ ________

Father’s Cell Phone:_____________  _______ Mother’s Cell Phone:_____________

E-mail address:__________________________  E-mail address: __________ 

In case of emergency, illness or accident to the student named above, the school is authorized to proceed as indicated. Number below in order of desired action.

Contact Parent at number listed above.

Contact father at:_________________________________________ ___________

Contact mother at:_________________________________________ ___________

Contact other:_____________  ________________________  __________________

Physician’s Name:___ ___ _____________________ Phone: _________________

Hospital Preference:__________________  ___________________________  ___

Signature of Parents or Guardians:

_________________________  ___________________________  __________________

_________________________  ___________________________  __________________

_________________________  ___________________________  __________________

Student’s Signature

It is very important that this be returned to the school office as soon as possible.
Información del procedimiento de emergencia

Fecha:______________________El nombre del estudiante:____________________________________
Fecha de nacimiento:_______________________Número de Seguro Social________________
Dirección: ____________________________________Teléfono del hogar:__________________
Teléfono celular del padre:___________Teléfono celular de la madre _________________
Dirección de correo electrónico del padre: ___________________________________________
Dirección de correo electrónico de la madre_________________________________________

En caso de urgencia, la enfermedad o el accidente al estudiante nombrado arriba, la escuela se autoriza para proceder según lo indicado. Número abajo en orden de la acción deseada.

Contacto del en el número enumerado arriba.

Padre del contacto en:___________________________________________________________
Teléfono del nombre comercial

Madre del contacto en:___________________________________________________________
Teléfono del nombre comercial

Entre en contacto con otro:_______________________________________________________
Teléfono del nombre

El nombre del médico:_________________________________Phone: _________________
Preferencia de hospital:_________________________________________________________
Firma de padres o de guardas:

_________________________________________________________________________
La firma de la madre

_________________________________________________________________________
La firma del padre

_________________________________________________________________________
La firma del estudiante

Es muy importante que envíe esté a la dirección de la escuela cuanto antes.
Students in the North Little Rock School District will participate in a variety of state assessments throughout the school year administered by the Arkansas Department of Education. Students participating in any state mandated assessment must understand and follow all of the testing rules and procedures listed below:

1. Student responses to test items must represent the student’s own independent and unaided thinking.
2. During each testing session, students must use the same test booklet and answer document given to them at the beginning of testing for each subsequent testing sessions.
3. Detaching or copying the Mathematics Reference Sheet compromises the integrity of the test and is a breach of security.
4. During testing sessions, no food or drink is allowed in the testing area.
5. Students are not allowed to use scratch paper. The use of scratch paper is considered a breach of security.
6. Students cannot have any materials except testing materials during the testing sessions.
7. Use a No. 2 pencil only. Mechanical pencils, highlighters, pens, etc. may not be used.
8. Do not make any stray marks or notes in your answer document. Mark only one answer for each question.
9. No electronic devices with photographic capability shall be accessible at any time during test administration.
10. Electronic equipment that allows for communication among students shall not be accessible at any time during test administration (e.g., cell phone, iPod, MP3 player).
11. Calculators may only be used when instructed. Students may not share calculators during testing sessions and may have only one calculator during testing.
12. The section ID on the student answer document must visible at all times during testing.
13. The student may not look at or mark answers in the test booklet/answer document other than the section being administered. Under no circumstance is the student to go back to another section in the test booklet/answer document after the session has ended. Under no circumstance may students be allowed to work ahead.

Failure to comply with any and all testing guidelines is a serious testing violation. Any incident that occurs during test administration will be treated with the most severe of disciplinary actions, and is at the discretion of the administration. Testing infractions may result in immediate school suspension depending on the nature and outcome of the incident (e.g., in possession of a cell phone).
Nombre del estudiante (impresión)

Estudiantes en el distrito escolar de North Little Rock participarán en una variedad de evaluaciones del estado en el año escolar administrados por el Departamento de Educación de Arkansas. Los estudiantes que participan en cualquier evaluación del estado por mandato deben entender y seguir todas las reglas y procedimientos de la prueba enumerados abajo:
14. Las respuestas del estudiante a los artículos de la prueba deben representar el pensamiento propio e independiente del estudiante sin ayuda.
15. Durante cada sesión de la prueba, los estudiantes deben utilizar el mismo folleto de la prueba y contestar al documento dado a ellos al principio de la prueba para cada de las sesiones subsiguientes de la prueba.
16. La separación o el copiado de la hoja de la referencia de las matemáticas compromete la integridad de la prueba y es una infracción de la seguridad.
17. Durante sesiones de la prueba, no se permite ninguna comida o bebida en la zona de pruebas.
18. No se permite a los estudiantes utilizar el papel adicional. El uso del papel adicional se considera una infracción de la seguridad.
19. Los estudiantes no pueden tener ningunos materiales excepto los materiales de la prueba durante las sesiones de la prueba.
20. Utilice un lápiz de no. 2 solamente. Los lápices mecánicos, los highlighters, las plumas, el etc. no pueden ser utilizados.
21. No haga ninguna marcas o notas perdidas en su documento de la respuesta. Marque solamente una respuesta para cada pregunta.
22. Ningun dispositivo electrónico con capacidad fotográfica puede ser accesible en cualquier momento durante la administración de prueba.
23. El equipo electrónico que permite la comunicación entre estudiantes no será accesible en cualquier momento durante la administración de prueba (e.g., teléfono celular, iPod, reproductor Mp3).
24. Las calculadoras pueden ser utilizadas solamente cuando están dadas instrucciones. Los estudiantes no pueden compartir las calculadoras durante sesiones de la prueba y pueden tener solamente una calculadora durante la prueba.
25. La identificación de la sección en el documento de la respuesta del estudiante debe ser visible siempre durante la prueba.
26. El estudiante no puede mirar o ni marcar respuestas en el folleto de la prueba/el documento de la respuesta con excepción de la sección que es administrada. Bajo ninguna condición puede volver el estudiante a otra sección en el folleto de la prueba/el documento de la respuesta después de que la sesión haya terminado. Bajo ninguna condición pueden los estudiantes ser permitidos trabajar a continuación.

La falta de cumplir con cualquiera y todas las pautas de la prueba es una violación seria de la prueba. Cualquier incidente que ocurra durante la administración de prueba será tratado con las acciones más severas disciplinarias, y está a discreción del director del edificio. Las infracciones de la prueba pueden dar lugar a la suspensión inmediata de la escuela dependiendo de la naturaleza y del resultado del incidente (e.g., en posesión de un teléfono celular).

Firma del estudiante  
Fecha
The North Little Rock School District agrees to allow the student identified above to use the District’s technology to access the Internet under the following terms and conditions which apply whether the access is through a District or student owned technology device:

1. Conditional Privilege: The student’s use of the District’s access to the Internet is a privilege conditioned on the student’s abiding to this agreement. No student may use the District’s access to the Internet whether through a District or student owned technology device unless the student and his/her parent or guardian have read and signed this agreement.

2. Acceptable Use: The student agrees that he/she will use the District’s Internet access for educational purposes only. In using the Internet, the student agrees to obey all federal and state laws and regulations. The student also agrees to abide by any Internet use rules instituted at the student’s school or class, whether those rules are written or oral.

3. Penalties for Improper Use: If the student violates this agreement and misuses the Internet, he/she shall be subject to disciplinary action.

4. “Misuse of the District’s access to the Internet” includes, but is not limited to, the following:

   a. Using the Internet for other than educational purposes;
   b. Gaining intentional access or maintaining access to materials which are “harmful to minors” as defined by Arkansas law;
   c. Using the Internet for any illegal activity, including computer hacking and copyright or intellectual property law violations;
   d. Making unauthorized copies of computer software;
   e. Accessing “chat lines” unless authorized by the instructor for a class activity directly supervised by a staff member;
   f. Using abusive or profane language in private messages on the system, or using the system to harass, insult or verbally attack others;
   g. Posting anonymous messages on the system;
   h. Using encryption software;
   i. Wasting the limited resources provided by the school, including paper;
   j. Causing congestion of the network through lengthy downloads of files;
   k. Vandalizing data of another user;
   l. Obtaining or sending information which could be used to make destructive devices such as guns, weapons, bombs, explosives or fireworks;
   m. Gaining or attempting to gain unauthorized access to resources or files;
   n. Identifying oneself with another person’s name or password or using an account or password of another user without proper authorization;
   o. Invading the privacy of individuals;
p. Divulging personally identifying information about himself/herself or anyone else either on the Internet or in an e-mail. Personally identifying information includes full names, address, and phone number;
q. Using the network for financial or commercial gain without District permission;
r. Stealing or vandalizing of data, equipment, or intellectual property;
s. Attempting to gain access or gaining access to student records, grades, or files;
t. Introducing a virus to, or otherwise improperly tampering with the system;
u. Degrading or disrupting equipment or system performance;
v. Creating a web page or associating a web page with the school or District without proper authorization;
w. Providing access to the District’s Internet Access to unauthorized individuals;
x. Failing to obey school or classroom Internet use rules;
y. Taking part in any activity related to Internet use which creates a clear and present danger of the substantial disruption of the orderly operation of the District or any of its schools; or
z. Installing or downloading software on district computers without prior approval of technology director or his/her designee.

5. Liability for debts: Students and their cosigners shall be liable for any and all costs (debts) incurred through the student’s use of the computers or access to the Internet including penalties for copyright violations.

6. No Expectation of Privacy: The student and parent/guardian signing below agree that if the student uses the Internet through the District’s access, that the he/she waives any right to privacy the student may have for such use. The student and the parent/guardian agree that the District may monitor the student’s use of the District’s Internet Access and may also examine all system activities the student participates in, including but not limited to e-mail, voice, and video transmissions, to ensure proper use of the system. The District may share such transmissions with the student’s parents/guardians.

6. No Guarantees: The District will make good faith efforts to protect children from improper or harmful matter which may be on the Internet. At the same time, in signing this agreement, the parent and student recognize that the District makes no guarantees about preventing improper access to such materials on the part of the student.

7. Students in grades 5th-12th may be assigned a gmail account for academic use.

8. Signatures: We, the persons who have signed below, have read this agreement and agree to be bound by the terms and conditions of this agreement.

Student’s Signature: ________________________________ Date ____________

Parent/Legal Guardian Signature: ________________________________ Date ____________
El distrito escolar de North Little Rock acuerda permitir al estudiante identificado arriba para utilizar la tecnología del distrito para tener acceso al Internet conforme a las condiciones siguientes que se aplican si el acceso está a través de un distrito o de un dispositivo poseído estudiante de la tecnología:

Privilegio condicional: El uso del estudiante del acceso del distrito al Internet es un privilegio condicionado en el estudiante que respeta a este acuerdo. Ningún estudiante puede utilizar el acceso del distrito al Internet si a través de un distrito o un estudiante poseyó el dispositivo de la tecnología a menos que el estudiante y su padre o guarda hayan leído y hayan firmado este acuerdo.

Uso aceptable: El estudiante está de acuerdo que él utilizará el acceso a internet del distrito para los propósitos educativos solamente. Al usar el Internet, el estudiante acuerda obedecer todo el federal y leyes estatales y regulaciones. El estudiante también acuerda seguir cualquier regla del uso del Internet instituida en la escuela o la clase del estudiante, si esas reglas son escritas u orales.

Penas para el uso incorrecto: Si el estudiante viola este acuerdo y emplea mal el Internet, él estará conforme a la acción disciplinaria.

El “uso erróneo del acceso del distrito al Internet” incluye, pero no se limita a, el siguiente:

- Usando el Internet para con excepción de los propósitos educativos;
- Teniendo el acceso intencional o manteniendo el acceso a los materiales que son “dañinos a los menores” según lo definido por la ley de Arkansas;
- Usando el Internet para cualquier actividad ilegal, incluyendo cortar del ordenador y los derechos reservados o las violaciones de la ley de la propiedad intelectual;
- Fabricación de copias desautorizadas de los programas informáticos;
- La “charla de acceso alinea” a menos que sea autorizada por el instructor para una actividad de la clase supervisada directamente por un miembro del personal;
- Usando mensajes abusivos o profanos de la lengua en privado en el sistema, o usar el sistema para acosar, para insultar o de atacar verbalmente otros;
- Fijación de mensajes anónimos en el sistema;
- Usando software de encripción;
- Perder los recursos limitados proporcionó por la escuela, incluyendo el papel;
- Causar la congestión de la red con transferencias directas muy largas de ficheros;
- Destrozar datos de otro usuario;
- Obteniendo o enviando la información que se podría utilizar para hacer los dispositivos destructivos tales como armas, armas, bombas, explosivos o fuegos artificiales;
- Tener o el intentar tener el acceso desautorizado a los recursos o a los ficheros;
- Identificándose con el nombre de otra persona o contraseña o usar una cuenta o una contraseña de otro usuario sin la autorización apropiada;
- Invasión de la aislamiento de individuos;
Divulgando personalmente la identificación de la información sobre sí mismo/ella misma o nadie en el Internet o en un email. Personalmente la identificación de la información incluye nombres completos, la dirección, y el número de teléfono;

Usando la red para el aumento financiero o comercial sin el permiso del distrito;

Robando o destrozando de datos, del equipo, o de la propiedad intelectual;

Intentando acceder o accediendo a los expedientes del estudiante, a los grados, o a los ficheros;

Introducción de un virus a, o de otra manera incorrectamente el tratar de forzar con el sistema;

Equipo de degradación o de interrupción o funcionamiento de sistema;

Creando un Web page o la asociación de un Web page a la escuela o al distrito sin la autorización apropiada;

Abastecimiento del acceso al acceso a internet del distrito a los individuos desautorizados;

El no poder obedecer Internet de la escuela o de la sala de clase utiliza reglas;

La participación en cualquier actividad se relacionó con el uso del Internet que crea una prueba de riesgo claro y presente de la interrupción sustancial de la operación ordenada del distrito o de ninguno de sus escuelas; o

Instalando o transfiriendo software en los ordenadores del distrito sin la previa autorización del director de la tecnología o de su designee.

Responsabilidad por deudas: Los estudiantes y sus cosignatarios serán obligados para cualquiera y todos los costes (deudas) contraídos con el uso del estudiante de los ordenadores o el acceso al Internet incluyendo las penas para las violaciones de los derechos reservados.

Ninguna expectativa de la aislamiento: El estudiante y el padre/el guarda que firma abajo están de acuerdo que si el estudiante utiliza el Internet con el acceso del distrito, ése él renuncia el cualquier derecho a la intimidad que el estudiante pueda tener para tal uso. El estudiante y el padre/el guarda acuerdan que el distrito puede supervisar el uso del estudiante del acceso a internet del distrito y puede también examinar todas las actividades de sistema que el estudiante participa en, incluyendo pero no sólo email, voz, y las transmisiones video, para asegurar el uso apropiado del sistema. El distrito puede compartir tales transmisiones con los padres/los guardas del estudiante.

Ningunas garantías: El distrito hará esfuerzos de la buena fe para proteger a niños contra la materia incorrecta o dañina que puede estar en el Internet. Al mismo tiempo, en la firma de este acuerdo, el padre y el estudiante reconocen que el distrito no hace ninguna garantía sobre la prevención del acceso incorrecto a tales materiales de parte del estudiante.

Firmas: Nosotros, las personas que han firmado abajo, han leído este acuerdo y acuerdan ser limitadas por las condiciones de este acuerdo.

Firma del estudiante: ____________________________________________ Fecha __________

Firma del padre/del guarda legal: _______________________________ Fecha __________
SMART CORE INFORMED CONSENT FORM
(GRADUATING CLASS OF 2014 AND AFTER)

Name of Student: ________________________________
Name of Parent/Guardian: ________________________________
Name of District: ________________________________
Name of School: ________________________________

Smart Core is Arkansas’s college- and career-ready curriculum for high school students. College- and career-readiness in Arkansas means that students are prepared for success in entry-level, credit-bearing courses at two-year and four-year colleges and universities, in technical postsecondary training, and in well-paid jobs that support families and have pathways to advancement. To be college- and career ready, students need to be adept problem solvers and critical thinkers who can contribute and apply their knowledge in novel contexts and unforeseen situations. Smart Core is the foundation for college- and career-readiness. All students should supplement with additional rigorous coursework within their career focus. Successful completion of the Smart Core curriculum is one of the eligibility requirements for the Arkansas Academic Challenge Scholarship. Failure to complete the Smart Core curriculum for graduation may result in negative consequences such as conditional admission to college and ineligibility for scholarship programs. Parents or guardians may waive the right for a student to participate in Smart Core and to instead participate in the Core curriculum. The parent must sign the separate Smart Core Waiver Form to do so.

SMART CORE CURRICULUM

English 4 units
   English 9th grade
   English 10th grade
   English 11th grade
   English 12th grade

Mathematics 4 units
   Algebra I or Algebra A & B (Grades 7-8 or 8-9)
   Geometry or Investigating Geometry or Geometry A & B (Grades 8-9 or 9-10)
   Algebra II
   Fourth Math Choice of: Transitions to College Math, Pre-Calculus, Calculus, Trigonometry, Statistics, Computer Math, Algebra III or an Advanced Placement mathematics
   (Comparable concurrent credit college courses may be substituted where applicable.)

Natural Science 3 units with lab experience chosen from:
   Physical Science
   Biology or Applied Biology/Chemistry
   Chemistry
   Physics or Principles of Technology I & II or PIC Physics

Social Studies 3 units
   Civics – ½ unit
   World History – 1 unit
   U.S. History – 1 unit

Oral Communications ½ unit

Physical Education ½ unit

Health and Safety – ½ unit

Economics – ½ unit (may be counted toward Social Studies or Career Focus)

Fine Arts – ½ unit

Career Focus 6 units

By signing this form, I acknowledge that I have been informed of the requirements and implementation of the Smart Core curriculum and am choosing the Smart Core curriculum for my child.

________________________________     __________________________________
Parent/Guardian Signature Date
________________________________     __________________________________
School Official Signature Date
CONSENTIMIENTO INFORMADO PARA SMART CORE [PLAN DE ESTUDIOS INTELIGENTES]
(PARA ALUMNOS GRADUADOS EN 2014 Y AÑOS SIGUIENTES)

Nombre del Estudiante: ____________________________
Nombre del Padre/Tutor: ____________________________
Nombre del Distrito: ________________________________
Nombre de la Escuela: ______________________________ 

El plan de estudios inteligentes (Smart Core) es el plan de estudios para los estudiantes de secundaria de Arkansas, que los prepara para la universidad y para un oficio.

La preparación para la universidad y para un oficio en Arkansas, significa que los estudiantes están preparados para tener éxito al nivel de primer año, en cursos con créditos en las universidades de dos y cuatro años, en la formación post-secundaria técnica, y en empleos bien remunerados que apoyen a las familias y ofrezcan vías para su progreso. Para estar preparados para la universidad y estar listos para una ocupación, los estudiantes deben ser capaces de solucionar problemas y ser pensadores críticos que puedan contribuir y aplicar sus conocimientos en nuevos contextos y situaciones imprevistas. El plan de estudios inteligentes (Smart Core) es el fundamento para la universidad y para estar listos para una ocupación. Todos los estudiantes deben completar rigurosos cursos adicionales dentro de su enfoque profesional.

Completar con éxito el plan de estudios Smart Core es uno de los requisitos de elegibilidad para la Beca de Desafío Académico de Arkansas (Arkansas Academic Challenge Scholarship). Si no se completa el currículo Smart Core para la graduación, puede resultar en consecuencias negativas, tales como la admisión condicional a la universidad y la no elegibilidad para los programas de becas.

Los padres o tutores pueden renunciar al derecho de un estudiante de participar en Smart Core y en su lugar participar en el plan de estudios básico (Core Curriculum). El padre de familia debe firmar un formulario separado titulado “Renuncia al Smart Core” para eximir a su alumno de tomarlo.

PLAN DE ESTUDIOS SMART CORE

Inglés - 4 unidades
- Inglés 9º grado
- Inglés 10º grado
- Inglés 11º grado
- Inglés 12º grado

Matemáticas - 4 unidades
- Álgebra I o Álgebra A y B (Grados 7-8 o 8-9)
- Geometría o Geometría Investigativa o Geometría A y B (Grados 8-9 o 9-10)
- Álgebra II
- Cuatro Matemáticas: Elección entre Transición a Matemáticas para universidad, Pre- Cálculo, Cálculo, Trigonometría, Estadísticas, Matemáticas Informáticas, Álgebra III o Matemáticas de colocación avanzada (Advance Placement) (Cursos simultáneos comparables con crédito universitario, pueden ser sustituidos cuando corresponda)

Ciencias Naturales - 3 unidades con laboratorio elegidos entre:
- Ciencias Físicas
- Biología o Biología / Química Aplicadas
- Química
- Física o Principios de Tecnología I y II o Física PIC

Estudios Sociales - 3 unidades
- Civismo o Civismo / Gobierno Americano - 1 unidad
- Historia universal - 1 unidad
- Historia de EE.UU. - 1 unidad

Comunicación Oral - ½ unidad

Educación Física - ½ unidad

Salud y Seguridad - ½ unidad

Economía - ½ unidad (puede contarse como parte de Estudios Sociales o Enfoque profesional)

Bellas Artes - ½ unidad

Enfoque profesional - 6 unidades

Al firmar este formulario, yo declaro que he sido informado sobre los requisitos y la implementación del plan de estudios inteligentes Smart Core y elijo el plan de Smart Core para mi hijo.

Firma Padre / Tutor ____________________________ Fecha ____________________________
Firma del Funcionario Escolar ____________________________ Fecha ____________________________
SMART CORE WAIVER FORM  
(GRADUATING CLASS OF 2014 AND AFTER)

Name of Student: ____________________________________________
Name of Parent/Guardian: ______________________________________
Name of District: ______________________________________________
Name of School: ________________________________________________

Smart Core is Arkansas’s college- and career-ready curriculum for high school students.

College- and career-readiness in Arkansas means that students are prepared for success in entry-level, credit-bearing courses at two-year and four-year colleges and universities, in technical postsecondary training, and in well-paid jobs that support families and have pathways to advancement. To be college- and career ready, students need to be adept problem solvers and critical thinkers who can contribute and apply their knowledge in novel contexts and unforeseen situations. Smart Core is the foundation for- and career-readiness. All students should supplement with additional rigorous coursework within their career focus.

Successful completion of the Smart Core curriculum is one of the eligibility requirements for the Arkansas Academic Challenge Scholarship. Failure to complete the Smart Core curriculum for graduation may result in negative consequences such as conditional admission to college and ineligibility for scholarship programs.

Parents or guardians may waive the right for a student to participate in Smart Core. By signing this Smart Core Waiver Form, you are waiving your student’s right to Smart Core and are placing him or her in the Core Curriculum.

CORE CURRICULUM

English  4 units
   English 9th grade
   English 10th grade
   English 11th grade
   English 12th grade

Mathematics  4 units
   Algebra I or its equivalent
   Geometry or its equivalent
   All math units must build on the base of algebra and geometry knowledge and skills.
   ** A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four (4) unit requirement.

Science  3 units
   At least one unit of Biology
   At least one unit of a physical science

Social Studies  3 units
   Civics – ½ unit
   World History – 1 unit
   U.S. History – 1 unit

Oral Communications  ½ unit

Physical Education  ½ unit

Health and Safety – ½ unit

Economics – ½ unit (may be counted toward Social Studies or Career Focus)

Fine Arts – ½ unit

Career Focus – 6 units

By signing this form, I acknowledge that I have been informed of the requirements and implementation of the Smart Core curriculum and am choosing to waive the Smart Core curriculum for my child. I understand the potential negative consequences of this action as outlined on this form.

______________________________  ____________________________
Parent/Guardian Signature     Date
______________________________  ____________________________
School Official Signature      Date
FORMULARIO DE RENUNCIA AL SMART CORE [PLAN DE ESTUDIOS INTELIGENTES]
(PARA ALUMNOS GRADUADOS EN 2014 Y AÑOS SIGUIENTES)

Nombre del Estudiante: ________________________________
Nombre del Padre / Tutor: ________________________________
Nombre del Distrito: ________________________________
Nombre de la Escuela: ________________

El plan de estudios inteligentes (Smart Core) es el plan de estudios para los estudiantes de secundaria de Arkansas, que los prepara para la universidad y para un oficio.

La preparación para la universidad y para un oficio en Arkansas, significa que los estudiantes están preparados para tener éxito al nivel de primer año, en cursos con créditos en las universidades de dos y cuatro años, en la formación post-secundaria técnica, y en empleos bien remunerados que apoyen a las familias y ofrezcan vías para su progreso. Para estar preparados para la universidad y estar listos para una ocupación, los estudiantes deben ser capaces de solucionar problemas y ser pensadores críticos que puedan contribuir y aplicar sus conocimientos en nuevos contextos y situaciones imprevistas.

El plan de estudios inteligentes (Smart Core) es el fundamento para la universidad y para estar listos para una ocupación. Todos los estudiantes deben completar rigurosos cursos adicionales dentro de su enfoque profesional. Completar con éxito el plan de estudios Smart Core es uno de los requisitos de elegibilidad para la Beca de Desafío Académico de Arkansas (Arkansas Academic Challenge Scholarship). Si no se completa el currículo Smart Core para la graduación, puede resultar en consecuencias negativas, tales como la admisión condicional a la universidad y la no elegibilidad para los programas de becas.

Los padres o tutores pueden renunciar al derecho de un estudiante de participar en Smart Core. Al firmar este formulario de “Renuncia al Core Smart”, usted está renunciando al derecho del alumno de tomar el Smart Core y lo coloca solamente en el plan de estudios básico (Core Curriculum).

PLAN DE ESTUDIOS SMART CORE

Inglés - 4 unidades
- Inglés 9º grado
- 10º grado Inglés
- 11º grado Inglés
- Grado 12 Inglés

Matemáticas - 4 unidades
- Álgebra I o su equivalente
- Geometría o su equivalente
- Todas las unidades de matemáticas deben fundarse sobre la base de los conocimientos y habilidades de álgebra y geometría.

** Un equivalente de dos años de álgebra o un equivalente de dos años de geometría, puede cada uno contarse como dos unidades de las cuatro (4) unidades requeridas.

Ciencias - 3 unidades
- Al menos una unidad de Biología
- Al menos una unidad de una ciencia física

Estudios Sociales - 3 unidades
- Educación cívica - ½ unidad
- Historia universal - 1 unidad
- Historia de EE.UU. - 1 unidad

Comunicación Oral - ½ unidad

Educación Física - ½ unidad

Salud y Seguridad - ½ unidad

Economía - ½ unidad (puede contarse como parte de Estudios Sociales o Enfoque profesional)

Belas Artes - ½ unidad

Enfoque profesional - 6 unidades

Al firmar este formulario, yo declaro que he sido informado de los requisitos y de la implementación del plan de estudios Smart Core y elijo renunciar al plan de estudios Smart Core para mi hijo. Entiendo las posibles consecuencias negativas de esta decisión tal como se indica en este formulario.

Firma Padre / Tutor __________________________ Fecha ____________
Firma del Funcionario Escolar __________________________ Fecha ____________
VOLUNTEER SURVEY

The North Little Rock School District encourages volunteers to serve in their schools. If you are interested in volunteering, please fill out the form below. (You only need to complete one per school.)

School: ________________________  Teacher(s) ______________  ______________
Child(ren) and grade(s) ________________  __________________________

Personal Information (PLEASE PRINT)

Volunteer Name: ______________________  ________________________  _______________
Address ___________ ____________  ______ City __________ State ____________ Zip ___________
Home Phone __________  ___________  Cell Phone __________  ___________  ___________
Email address ___________  ___________  ___________________________
Emergency Contact __________  ___________  Phone __________________________
Important Medical information (about volunteer) __________________________

Volunteer Assignment Preferences

_____ Weekly  _____ Monthly  _____ Occasionally  _____ When called upon

_____ Tutoring/Mentoring – Encourager Program, Amigos, Watch DOG Dad

_____ Classroom Assistance – Parent Center, clerical help, copies, phone calls, Library, Drama

_____ Teacher elf – Cut out projects, bulletin boards, sew, gather materials, stuff envelopes

_____ Field Trip Chaperone – Space Camp, Band, Sports, Speech/Drama, classroom trips

_____ Serve on a building level or district level committee – Parent Involvement Committee,

Parent Involvement Council

_____ Other: ________________________  ________________________  _______________

Background Check – Background checks are required for all volunteers who will be in contact with our students. Forms are available on the District website (www.nlrsd.org) or at the school offices. Forms need to be completed and returned to Julie Drake, NLRSD, 2700 N. Poplar Street, North Little Rock.
ENCUESTA Para Voluntarios

El acto 603 de 2003 requiere las escuelas de Arkansas examinar a padres cada año para considerar cómo quisieran estar implicados en las escuelas. Si usted está interesado en ofrecerse voluntariamente, rellene por favor el impreso abajo. (Usted necesita solamente terminar uno por escuela.)

| Escuela: __________________________ | Profesora: __________________________ |
| Niño (os) y nivel (niveles): __________________________ |

Información personal (IMPRIMA POR FAVOR)

Ofrézcase voluntariamente

| Name: __________________________ | Address: __________________________ | City: ______ | State: ______ | Zip: ______ |
| Célula casera Phone: __________________________ | de Phone: __________________________ |
| Address: __________________________ | del correo electrónico: __________________________ |
| Emergencia Contact: __________________________ | Phone: __________________________ |

Preferencias voluntarias de la asignación

___ cada semana  ___ cada mes  ___ de vez en cuando  ___ cunado invitado

Clases particulares/tutoría - programa de Encourager, amigos, papá del ___ del perro guardián

Ayuda de la sala de clase del ___ - Parent el centro, ayuda administrativa, copias, llamadas de teléfono, biblioteca, drama

Padre

Duende del profesor del ___ - los proyectos cortados, tablones de anuncios, cosen, los materiales del frunce, sobres de la materia

Señora de compañía del disparo al campo del ___ - espacie el campo, banda, deportes, discurso/drama, viajes de la sala de clase

Servicio del ___ en un comité llano del nivel o del distrito del edificio - Parent al comité de la implicación,

Adopción Biracial, del libro de texto, supervisión de la no segregación, comunidad y familia

Consejo de la implicación

___ Other: __________________________

Comprobación de antecedentes - este impreso se debe rellenar y enviar a la escuela para los voluntarios que tendrán contacto directo con los estudiantes.

Doy el permiso para realizar una comprobación de antecedentes, de acuerdo con del NLRSD usando la información proporcionada abajo: Y N

| Nombre: __________________________ | MI: ___ | Apellido: __________________________ |
| Doncella u otros nombres usados: __________________________ |

Fecha de nacimiento: ___/___/___  Raza: Blanco hispánico negro asiático otro

Firma: __________________________  Fecha: __________________________
CONSENT TO MEDIA PUBLICATION

The North Little Rock School District may reproduce images of students in print and electronic media in order to promote the district as an academic destination for all students. NLRSD may publish information about its students and may invite media to events, where they may bring still or video photography equipment to capture images at school or school-related events. Images could appear on newscasts and in publications, on NLRTV, on the district’s website, social media channels and publications, or other authorized video production representatives.

If you agree, the district may use your child’s name, voice, and likeness in any and all promotional material that benefits the district. Your child will not receive a publicity fee for publication of his or her photograph or use of video.

Please check one of the following:

__________ YES, I DO give permission for my child to be photographed by the North Little Rock School District or district-authorized media and/or press as outlined above.

__________ NO, I DO NOT give permission for my child to be photographed by the North Little Rock School District or district-authorized media and/or press as outlined above.

Student’s Name: ________________________________________________________________

Parent/Guardian’s Name:  ________________________________________________________

Parent/Guardian’s Signature:  _____________________________________________________

Address:  _____________________________________________________________________

Phone:  _______________________________________________________________________

Child’s School:  ________________________________________________________________

Date:  __________________________________________
Foto/lanzamiento video

El distrito escolar de North Little Rock está solicitando si su niño se puede fotografiar por la cámara fotográfica, cámara de película o la cámara de vídeo por el distrito para el uso posible en www.nlrsd.org, NLRTV, el hoja informativa anual de Little Rock, direcciones del norte del distrito escolar de las nuevas, el informe anual de NLRS, los medios autorizados por el distrito (televisión) y/o prensa (periódicos), u otro los representantes video autorizados de la producción.

Si usted está de acuerdo que el distrito escolar de North Little Rock puede utilizar el nombre, la voz y la semejanza de su niño en cualquiera y todo el material promocional que beneficie al distrito. Su niño no recibirá una tarifa de la publicidad para la publicación de su fotografía o uso del vídeo.

__SÍ, doy el permiso para que mi niño sea fotografiado por el Distrito escolar de North Little Rock o medios autorizados por el distrito y/o prensa según lo resumido arriba.

__NO, no doy el permiso para que mi niño sea fotografiado por el Distrito escolar de North Little Rock o medios autorizados por el distrito y/o prensa según lo resumido arriba.

Nombre del niño_____________________________________________________

Nombre del padre/del guarda___________________________________________

Firma del padre/del guarda_____________________________________________

Dirección (imprima por favor)__________________________________________

Llame por teléfono al _________________________________________________

Escuela del niño_____________________________________________________

Fecha ____________________________________________________________________
I, the undersigned, being a parent of a student, or a student eighteen (18) years of age or older, hereby note my objection to the disclosure or publication by the North Little Rock School District of directory information, as defined in Policy No. 4.13 (Privacy of Students’ Records), concerning the student named below. The district is required to continue to honor any signed opt-out form for any student no longer in attendance at the district.

I understand that the participation by the below-named student in any interscholastic activity, including athletics and school clubs, may make the publication of some directory information unavoidable, and the publication of such information in other forms, such as telephone directories, church directories, etc., is not within the control of the District.

I understand that this form must be filed with the office of the appropriate building principal within ten (10) school days from the beginning of the current school year or the date the student is enrolled for school in order for the District to be bound by this objection. Failure to file this form within that time is a specific grant of permission to publish such information.

I object and wish to deny the disclosure or publication of directory information as follows:

Deny disclosure to military recruiters

Deny disclosure to Institutions of postsecondary education

Deny disclosure to Potential employers

Deny disclosure to all public and school sources
  Selecting this option will prohibit the release of directory information to the three categories listed above along with all other public sources (such as newspapers), AND result in the student’s directory information not being included in the school’s yearbook and other school publications.

Deny disclosure to all public sources
  Selecting this option will prohibit the release of directory information to the first three categories listed above along with all other public sources (such as newspapers), but permit the student’s directory information to be included in the school’s yearbook and other school publications.

Name of student (Printed)

Signature of parent (or student, if 18 or older)

Date form was filed (To be filled in by office personnel)
Yo, el infrascrito, siendo padre de un estudiante, o años de edad de un estudiante dieciocho (de 18) o más viejos, observo por la presente mi objeción al acceso o la publicación por el distrito escolar del norte de Little Rock de la información del directorio, según lo definido en no. 4,13 de la política (aislamiento de los expedientes de los estudiantes), referente al estudiante nombrado abajo. El distrito se requiere para continuar honrando cualquier impreso firmado de la no participación para cualquier estudiante no más allí en el distrito.

Entiendo que la participación del estudiante debajo-nombrado en cualquier actividad interescolar, incluyendo el atletismo y los clubs de la escuela, puede hacer la publicación de una cierta información del directorio inevitable, y la publicación de tal información en otras formas, tales como guías de teléfonos, directorios de la iglesia, etc., no está dentro del control del distrito.

Entiendo que esta forma se debe archivar con la oficina del principal apropiado del edificio dentro de diez (10) los días escolares desde el principio del año escolar actual o de la fecha que alistan al estudiante para la escuela para que el distrito sea limitado por esta objeción. El fracaso para archivar esta forma dentro de ese tiempo es una concesión específica del permiso para publicar tal información.

Me opongo y deseo negar la divulgación o la publicación de información del directorio como sigue:

____ Niegue el acceso al militar de los reclutadores
____ Niegue el acceso a las instituciones del postsecundaria de la educación
____ Niegue el acceso al potencial de los patrones
____ Niegue el acceso a todo el de las fuentes del público y de la escuela

La selección de esta opción prohibirá el lanzamiento de la información del directorio a las tres categorías enumeradas arriba junto con el resto de las fuentes públicas (tales como periódicos), Y el resultado en la información del directorio del estudiante que no es incluida en el anuario de la escuela y otras publicaciones de la escuela.

____ Niegue el acceso a todo el público de las fuentes

La selección de esta opción prohibirá el lanzamiento de la información del directorio a las primeras tres categorías enumeradas arriba junto con el resto de las fuentes públicas (tales como periódicos), pero permite que la información del directorio del estudiante sea incluida en el anuario de la escuela y otras publicaciones de la escuela.

_______________________________
Nombre del estudiante (impreso)

_______________________________
Firma del padre (o del estudiante, si 18 o más grande)

_______________________________
Fecha que la forma fue archivada (ser completado por los personales de la oficina)
North Little Rock School District

Vision and Hearing Screenings

The North Little Rock School District provides free yearly Vision and Hearing Screenings to students in grades PK, K, 1st, 2nd, 4th, 6th, and 8th grades. Please SIGN BELOW to consent to release education records related to vision and hearing screenings.

In compliance with the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 123g; 34 CFR Part 99)

I, _______________, give permission for __________________________’s
(Parent/Guardian Name) (First and Last Name)
personally identifiable information/student education records to be disclosed to a Third Party Billing Agency for the purpose of billing Medicaid and/or private insurance for vision and hearing screening.

___________________________________________________
Printed Name of Parent/Guardian

___________________________________________   ___________________________
Parent/Guardian Signature Date Signed

Vision and Hearing Screenings

Distrito Escolar de North Little Rock

Visión y audición proyecciones

El distrito escolar de North Little Rock proporciona visión anual libre y exámenes de audición a los estudiantes en los grados PK, K, 1st, 2nd, 4th, 6th y 8th grado. Por favor signe debajo para consentimiento para liberar registros educativos relacionados con la visión y exámenes de audición.

En cumplimiento de los derechos educativos de la familia y ley de privacidad (FERPA) (20 U.S.C. § 123 g; 34 CFR parte 99)

_____________________________ doy permiso a mi hijo _______________________
(parent Name) (Nombre del padre/tutor) (Student Name) (Nombre y apellido)

personalmente información identificable/estudiante educación registros a divulgar a un tercer
partido de facturación

Agente a efectos de facturación de Medicaid o un seguro privado para la visión y audición.

_____________________________
Nombre impreso del padre/tutor

_____________________________   __________________________
Firma del padre/tutor Fecha Firma
North Little Rock School District

Vision Statement

World Class Schools For World Class Students

Mission Statement

The North Little Rock School District and the Community will provide for achievement, accountability, acceptance and the necessary assets in the pursuit of each student’s educational success.