

# **PLANO COMMUNITY UNIT SCHOOL DISTRICT NO. 88**

## **Minutes of Regular Board Meeting**

### **Board of Education**

The Board of Education of Plano Community Unit School District No. 88 met in regular session on Monday, June 18, 2018 at 6:00 p.m. at Plano High School Learning Resource Center.

#### **I CALL TO ORDER**

President Campbell called the regular meeting to order at 6:00 p.m. Present for roll call were Campbell, Jernigan, Klatt, Velazquez, Waldrop and Ward. Member Martinez arrived at 6:24 p.m. Others present were administrators Mateyka, Baker, Schmidt, Lee, Alvarez, Thurwanger and Superintendent Garcia and Board Secretary Benoit. Office staff present: Appel and Seeman.

#### **II PLEDGE TO THE FLAG**

#### **III APPROVAL OF AGENDA**

Jernigan moved, and Velazquez seconded the motion, to approve the agenda as printed, with a revised personnel report.

Voting aye: Jernigan, Velazquez, Campbell, Klatt, Waldrop and Ward.

Motion carried: 6 ayes 0 nays, 1 absent.

#### **IV RECOGNITIONS & CELEBRATIONS**

Mr. Tony Baker introduced new Emily G. Johns Principal Luke Baughman and his family. Mr. Baker reviewed the interview process and Mr. Baughman thanked the Board for their confidence in him and said he looks forward to meeting the staff, students and families in the district. Dr. Garcia introduced Ms. Julie Adelman as the new Plano High School Assistant Principal. She, too, said she looks forward to working with new staff members, the students and her future at Plano High School.

#### **V OPPORTUNITY FOR VISITORS TO SPEAK**

There were no visitors present. Lyle Rolfe (Record) was present at the meeting. No one wished to address the Board.

#### **VI CONSENT AGENDA**

Ward moved, and Jernigan seconded the motion, to approve the consent agenda as follows:

##### **A. Minutes**

- *Regular Meeting & Executive Session – May 21, 2018*

##### **B. Plano School District No. 88 Financial Statements, Bills & Payroll**

Motion to approve the May 2018 Bills, Payroll and Financial Statements for Plano Community Unit School District No. 88.

##### **C. Plano Area Special Education Cooperative (PASEC) Financial Statements**

Motion to approve the May 2018 Bills, Payroll and Financial Statements for the Plano Area Special Education Cooperative.

##### **D. PMA Reports**

PMA monthly Report #592 (5/1/18-5/31/18).

##### **E. Authorization to Pay Bills Through June 30, 2018**

Authorization from the Board to pay bills that come in through June 30, 2018, which are not on the Board's accounts payable list for June 18, 2018.

**VI CONSENT AGENDA (cont.)**

**F. Certify Graduating Class of 2018**

Motion to certify the Plano High School Class of 2018

**G. Prevailing Wage Resolution**

Motion to adopt the prevailing wage resolution, with a copy of said resolution to become part of the official minutes.

**H. Second Reading of HB2977 Cursive Resources**

Motion to approve the second reading and adoption of 2<sup>nd</sup> and 3<sup>rd</sup> grade handwriting resources to comply with HB2977.

**I. Annual Reading of ESSA Building Plans, School Compacts & Parent Involvement Agreements**

Motion to approve the ESSA District Title I Plan, assurances, school compacts and parent involvement agreements for the 2018-19 school year.

**J. Fundraising Applications**

- *Plano High School Music Department – Sam’s Club (candy bars)*
- *Plano High School Music Department – Paradise Car Wash (car wash coupons)*
- *Plano High School Music Department – Snap Raise (donation page for Bahamas trip)*
- *Plano High School Music Department – Flip Give (percentage of online sales from participating companies)*
- *Plano Middle School Music Department – Great American Opportunities (cookie dough)*
- *Plano High School Volleyball Team – Pinheads Bowling Alley (sand volleyball tournament)*

**K. Executive Session Tape Destruction**

Approve the destruction of audiotapes of executive session minutes during **October 2016**.

Voting aye: Ward, Jernigan, Campbell, Klatt, Velazquez and Waldrop.

Motion carried: 6 ayes, 0 nays, 1 absent.

**VII SUPERINTENDENT’S REPORT**

**For Information**

**Report No. 18-105 Athletic Director Year End Review**

High School Athletic Director Jim Schmidt reviewed academic achievement and participation for athletic and extra-curricular program from the 2017-18 school year. He highlighted athletic accomplishments for the year, GPA’s for all sport teams and listed graduates who would play athletics at the collegiate level.

**Report No. 18-106 High School Parking Lot Update**

Bryan Appel reviewed the progress of the high school parking lot project. He said the project is still on schedule and there have been no serious issues to date.

**Report No. 18-107 Plano CUSD NO. 88 FY18 Budget Review**

Dr. Garcia reviewed the FY18 budget and was pleased to announce that the district will achieve its key objectives of ensuring a balanced budget; continuing the abatement effort; focusing on maintaining facilities; and ensuring an outstanding learning environment.

**For Action**

**Report No. 18-108     Approve Plano Area Special Education Cooperative (PASEC) FY19 Tentative Budget**

Mr. Amy Lee reviewed the FY19 PASEC tentative budget. She was happy to present a balanced budget for FY19 that provides excellent services for the co-op's special education students.

President Campbell asked about the progress of the new Transition Program classroom. Mr. Appel said the construction is moving along better than expected and there have been no issues to date.

Ward moved, and Martinez seconded the motion, to approve the tentative budget for the Plano Area Special Education Cooperative and set the Budget Public Hearing for Monday, August 20, 2018 at 6:00 p.m. at Plano Middle School located at 804 S. Hale Street in Plano, Illinois.

Voting aye: Ward, Martinez, Campbell, Jernigan, Klatt, Velazquez and Waldrop.

Motion carried: 7 ayes, 0 nays.

**Report No. 18-109     Award FY19 Fuel Bids**

Klatt moved, and Velazquez seconded the motion, to award the FY19 gasoline, diesel fuel and motor oil/DEF and antifreeze bid to Feece Oil Company.

Voting aye: Klatt, Velazquez, Campbell, Jernigan, Martinez, Waldrop and Ward.

Motion carried: 7 ayes, 0 nays.

**Report No. 18-110     Personnel Report**

Jernigan moved, and Ward seconded the motion, to approve the personnel report as follows:

**1. Resignations (effective end of the 2017-18 school year, unless listed otherwise):**

- Eric Benson – Dean of Students/Summer School Administrator, effective June 29, 2018
- Linda Ferrin – 8<sup>th</sup> Grade Language Arts Teacher, Plano Middle School
- Anne Fritsch – Spanish/English Teacher, Plano High School
- Laura Schaefer – Summer School Instructional Aide (Grades 1-3) & Breakfast/Lunch Supervisor
- Jenna Steffen – Science Teacher, Plano High School
- Jane Wallis – Learning Center Instructional Aide, Plano Middle School

**2. Administrative Contracts:**

- Julie Adelmann – Assistant Principal, Plano High School, one-year 11-month contract, \$74,500
- Lucas Baughman – Principal, Emily G. Johns School, one-year 12-month contract, \$80,000

**3. Teaching Contracts (effective 2018-19 school year):**

- Tara Bennett – 6<sup>th</sup> Grade Special Education Teacher, Emily G. Johns School, MA+15/Step 1
- Rebecca Hanafin – English Language Arts/Social Studies Teacher, Plano Middle School, MA+0/Step 4

**Report No. 18-110      Personnel Report (cont.)**

**3. Teaching Contracts (effective 2018-19 school year) (cont.)**

- Maritza Johnson – 3<sup>rd</sup> Grade Dual Language Teacher, Centennial School, BA+0/Step 2
- Kaitlin Kohler – 1<sup>st</sup> Grade Teacher, P.H. Miller School, BS+0/Step 1
- Emily Krueger – Art Teacher, P.H. Miller School, BS+0/Step 1
- Tabitha Makey – English Language Arts/Social Studies Teacher, Plano Middle School, BA+0/Step 3
- Kristine Mitchell – Reading Specialist, P.H. Miller School, MS+18/Step 5 (half-time)
- Mackenzie Mowen – Science Teacher, Plano High School, BA+0/Step 2
- Loanmi Rojas – English/ESL Teacher, Plano High School, MS+0/Step 7
- Andrew Zurales – Social Studies Teacher, Plano High School, MA+3/Step 7

**4. Transfers (effective 2018-19 school year, unless listed otherwise):**

- Jose Jimenez – from part-time to full-time Technology Instructional Aide, \$11.98/hour, effective 6/4/18
- Osvaldo Lopez – from part-time to full-time Technology Instructional Aide, \$19.24/hour, effective 6/4/18
- Hali Steffes – from ESL/Special Education to Science Teacher at Plano High School

**5. FY19 High School Extra-Curricular Assignments:**

Coach	Position	Step	Tier	Stipend
Kara Parks Salmieri	Head Girls Golf	1	3	\$5,515.90
John Parpet	Head Baseball	4	2	\$6,576.65
Dwayne Love	Head Softball	4	2	\$6,576.65
Ben Sperry	Head Girls Soccer	2	2	\$6,152.35
Brad Kunz	Head Track	3	2	\$6,576.65

**6. FY19 Middle School Extra- and Co-Curricular Assignments:**

Coach	Position	Year	Stipend
Andrew Baker	Head Boys Track	4	\$3,181.70
Michelle Burcenski	Yearbook	4	\$1,485.05
Theresa Byelick	Student Council	3	\$1,060.75
Sarah Kuntzman	Scholastic Bowl	4	\$1,060.75
Sarah Kuntzman	Student Council	4	\$1,060.75
Sarah Kuntzman	IMSA	4	\$3,818.70
Derek Love	Wrestling	3	\$3,818.70
Ryan McNamara	7 <sup>th</sup> Grade Volleyball	2	\$3,394.40
Christina Narciso	Healthy Schools	2	\$636.45
Christina Narciso	8 <sup>th</sup> Grade Girls Basketball	3	\$3,818.70
Meghan Pahlke	Cheerleading	4	\$2,333.65
Kelly Provancher	8 <sup>th</sup> Grade Volleyball	3	\$3,818.70
Kelly Provancher	Girls Track Co-Coach	3	\$3,818.70
Scott Roseberg	7 <sup>th</sup> Grade Boys Basketball	2	\$3,394.40
Scott Roseberg	Soccer Intramural	1	\$954.68
Jen Scarborough	Chorus	4	\$1,485.05
Brett Spratley	IMSA	4	\$3,818.70
Cara VanDyck	Yearbook	4	\$1,485.05
Lauren Whittaker	Poms	2	\$2,121.50
Amy Winter	IMSA Coordinator	4	\$4,243.00
Richard Woodhouse	7 <sup>th</sup> Grade Girls Basketball	2	\$3,394.40
Leslie Young	Art Club	4	\$1,485.05
Leslie Young	Cross Country	4	\$3,818.70

**Report No. 18-110      Personnel Report (cont.)**

**7. PASEC Personnel Report:**

Contract:

- Mary Monroe, Paraprofessional, \$13.50/hour, effective 2018-19 school year

Extended School Year Employees:

- Sharon Bergfeld, Administrative Intern
- Kaitlyn Lee, Paraprofessional, \$13.50/hour

Voting aye: Jernigan, Ward, Campbell, Klatt, Martinez, Velazquez, Waldrop and Ward.

Motion carried: 7 ayes, 0 nays.

**VIII BOARD COMMENTS/FOIA**

President Tim Campbell announced that it was Dr. Garcia's last Board meeting. Board members wished him well at his new district and thanked him for his hard work, accomplishments and achievements over the past six years. Dr. Garcia thanked the Board for their comments and said it was truly an honor and pleasure to work for the Board and the district for six years. He said he feels the district is in a good spot and it will only get better under the leadership of Mr. Tony Baker.

There was a brief intermission as everyone present enjoyed a surprise pizza party and cake in Dr. Garcia's honor.

**IX FUTURE BOARD OF EDUCATION AGENDA**

**X EXECUTIVE SESSION**

Martinez moved, and Velazquez seconded the motion, to go into executive session at 7:42 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District (5 ILCS 120/2(c)(1).

Voting aye: Martinez, Velazquez, Campbell, Jernigan, Klatt, Waldrop and Ward.

Motion carried: 7 ayes, 0 nays.

Martinez moved, and Velazquez seconded the motion, to come out of executive session at 8:55 p.m.

Voting aye: Martinez, Velazquez, Campbell, Jernigan, Klatt, Waldrop and Ward.

Motion carried: 7 ayes, 0 nays.

**XI ACTION FROM EXECUTIVE SESSION**

Ward moved, and Jernigan seconded the motion, to approve the personnel report as follows:

<b>Name</b>	<b>Position</b>	<b>FY19 Salary</b>
Bryan Appel	District Operations Director	\$77,471.88
Bryan Appel	Special Construction Projects Stipend	\$11,200.00
Kathy Benoit	Administrative Assistant to the Superintendent & Board of Education	\$67,234.60
Kathy Benoit	Board of Education Secretary	\$4,350.00
Meagan Edwards	Administrative Assistant/Payroll & Benefits	\$49,892.30
Meagan Edwards	Board of Education Treasurer	\$4,350.00

Hannah Moody	Administrative Assistant/Fiscal Services	\$40,706.55
Sue Peruski	Administrative Assistant/Data Specialist	\$47,625.13
Marisela Rodriguez-Garcia	Administrative Assistant/District Translator	\$20.51/hour
Lisa Seeman	Administrative Assistant/Fiscal Services	\$44,800.00
Lisa Seeman	Board of Education Treasurer	\$4,200.00
Gretchen Konczyk	Transportation Director	\$47,277.95
Jennifer Dieter	Assistant Transportation Coordinator	\$37,975.89
Don Riddle	Head Mechanic	\$26.45/hour
Tracy Thurwanger	Assistant Superintendent	\$117,143.00
Abby Alvarez	Director of ELL & Assessments	\$87,561.00
Laurel Mateyka	Principal - PH Miller School	\$90,870.86
Michael Zeman	Principal - Centennial School	\$83,835.00
Kevin Swann	Assistant Principal - Emily G. Johns School	\$74,284.10
Mark Heller	Principal – Plano Middle School	\$109,921.23
James Seput	Principal - Plano High School	\$117,585.00
Jim Schmidt	District Athletic Director	\$92,623.93

Voting aye: Ward, Jernigan, Campbell, Klatt, Martinez, Velazquez and Waldrop.  
Motion carried: 7 ayes, 0 nays.

Ward moved, and Waldrop seconded the motion, to approve the Plano Middle School Dean of Students contract for Dan Solecki.

Voting aye: Ward, Waldrop, Campbell, Jernigan, Klatt, Martinez and Velazquez.  
Motion carried: 7 ayes, 0 nays.

## **XII     ADJOURNMENT**

Ward moved, and Jernigan seconded the motion, to adjourn the meeting at 8:57 p.m.

Voting aye: Ward, Jernigan, Campbell, Klatt, Martinez, Velazquez and Waldrop.  
Motion carried: 7 ayes, 0 nays.

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Tim Campbell, President  
Board of Education

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Kathryn Benoit, Secretary  
Board of Education