

Hermon School Committee  
Minutes – Regular Meeting  
Monday, September 9, 2019 – 6:30 p.m.  
Hermon High School Library

*Providing Leadership to Enhance the Aspirations of our Children*

Present

Debora Farnham, Vice Chair  
Scott Hatch  
Jesse Keith  
Deborah Langille  
Debbie CoWallis  
Liana Shaw, Student Representative  
Mackenzie Stepp, Student Representative

Absent

Ted Harris, Chair

Staff: Cindy Badger, Janice Clain, Melissa Davis, Micah Grant, Jenny Perry, Brian Walsh, and Chris Woodside

Guests:

Item I: Mrs. Farnham, Vice Chair, called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance.

Item II: Agenda Adjustments:

Add 'Appoint a Representative for S.P.R.P.C.E.' under VII New Business.

Item III: Approval of Minutes

Mr. Keith motioned, seconded by Ms. Langille, to approve the minutes of the regular meeting of August 5, 2019, as presented.

Unanimous (5)

Mr. Keith motioned, seconded by Ms. Langille, to approve the minutes of the workshop meeting of August 14, 2019, as presented.

Unanimous (5)

Item IV: Proclamations and Presentation

A. Public Comments \*: None

B. Key Leaders Training, New Hampshire

Mrs. CoWallis motioned, seconded by Ms. Langille to approve request for Key Leaders Training student trip to New Hampshire, as presented by Mackenzie Stepp, Student Representative.

Unanimous (5)

C. JMG Annual LEC overnight trip

Mrs. CoWallis motioned, seconded by Ms. Langille to approve the JMG Annual LEC overnight trip, as presented by Christopher Woodside, JMG Instructor. They will leave on October 15<sup>th</sup> and return on October 16, 2019.

Unanimous (5)

D. Apptegy Goes Live!

Mr. Gonyar gave a presentation on Apptegy.

Item V: Personnel

A. Mr. Gonyar accepted with regret the resignations of:

- Brooke Green, Ed Tech III, HMS Self-contained
- Sarah Sorg, Ed Tech III, HMS Self-contained
- Lesley Steltzer-Munch, Speech Therapist

- Brandon Crocker, High School Chess Coach
- Ryan Pelletier, JV Girls Soccer Coach

B. Employment

Mr. Gonyar announced the transfer of Kelly Fish from .6 to 1.0 Speech Therapist.  
No action needed for transfer.

Ms. Langille motioned, seconded by Mr. Keith to approve the employment of:

- Hayley Rutter, Ed Tech III, PADS Grade 4
  - Taylor Morrison, Ed Tech III, HMS Self-contained
  - Brenda Saulter, Ed Tech III, HHS Self-contained
  - Eila Wiseman, Ed Tech III, HMS Self-contained
- Unanimous (5)

C. Co-curricular / Extra-curricular \* New applicant to position

Hermon High School Co-curricular

Freshman Class Advisor	Liam Adams *
Senior Class Advisor	Melissa Biehn *
Chess	Amy Luce
Math Club	Heather Haskell
Fall Production Director	Kathleen Toole
Show Choir Music Director	Brooke Nason *
Show Choir Dir./Choreographer	Stephanie Erb *

Hermon Middle School Co-curricular

Math Team Advisor	Shelley Cyr
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Hermon Middle School – Athletics

Soccer, Boys “A”	Troy Willis *
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Hermon High School – Athletics

JV Girls Soccer Coach	Chloe Raymond *
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Volunteers – Athletics

Fall Cheering Volunteer	Kristie Reed
MS Girls Soccer Volunteer	Mike Saulter

Item VI: Old Business

A. Excused Absence of School Committee Member/s:

Ms. Langille motioned, seconded by Mr. Keith, to excuse the absence of Mr. Harris.  
Unanimous (5)

B. School Committee Goals

Mr. Gonyar discussed last years goals and stated that some progress was made on the goals, but that they were not all completed. It was decided to hold a workshop meeting on September 18, 2019 at 6:00 pm in the high school library to look at goals and policies.

C. Delegate for MSBA Annual Assembly

Mrs. Farnham agreed to be the delegate for MSBA Annual Assembly.

Item VII: New Business

A. First Reading of Policies

- DJH Purchasing and Contracting: Procurement Staff Code of Conduct

Ms. Langille motioned, seconded by Mr. Keith, to accept the 1<sup>st</sup> reading of policy DJH Purchasing and Contracting: Procurement Staff Code of Conduct, as presented.

Unanimous (5)

- b. ICB Hermon High School Interscholastic/Extra Curricular Performance Code  
Ms. Langille motioned, seconded by Mrs. CoWallis, to accept the 1<sup>st</sup> reading of policy ICB Hermon High School Interscholastic/Extra Curricular Performance Code, as presented.

Unanimous (5)

- c. JJIBA Student Participation in Athletic Contests During the School Day  
Ms. Langille motioned, seconded by Mr. Keith, to accept the 1<sup>st</sup> reading of policy JJIBA Student Participation in Athletic Contests During the School Day, as presented.

Unanimous (5)

- d. KBF Parent Involvement in Title I
- e. KBF-E1 Title I Parent Involvement: District-Level
- f. KBF-E2 Elementary School Title I Parent Involvement Policy

Ms. Langille motioned, seconded by Mr. Keith, to accept the 1<sup>st</sup> readings of policies, as presented by Mrs. Davis, Curriculum Coordinator:

- KBF Parent Involvement in Title I
- KBF-E1 Title I Parent Involvement: District-Level
- KBF-E2 Elementary School Title I Parent Involvement Policy

Unanimous (5)

- B. Appoint a Board Representative for S.P.R.P.C.E.  
Ms. Langille motioned, seconded by Mr. Keith, to appoint Mr. Harris as the Representative for S.P.R.P.C.E.  
Unanimous (5)  
Ms. Langille motioned, seconded by Mr. Keith, to appoint Mrs. Farnham as the Alternate Board Representative for S.P.R.P.C.E.  
Unanimous (5)

Item VIII: Reports

- A. Superintendent  
In addition to his written report, Mr. Gonyar added that we had a great opening and that we are off to a great start.
- B. Principals  
Mr. Walsh stated that the first full day in-service/orientation was one of the best in his career. The feedback from faculty and staff was that they really appreciated the schedule. All of the course syllabi are on the website.  
  
Mr. Grant stated the middle school has had a great start in his 3 years. The addition of several new teachers has made a tremendous difference in the schedule, balance, culture and climate.  
  
Mrs. Perry stated that as of the meeting date the Patricia A. Duran School had an enrollment of 492 students. Mr. Gonyar mentioned that after the October 1<sup>st</sup> counts, the principals will prepare student-teacher ratios for discussion along with enrollments in order to talk about staffing for next year. Mrs. Perry mentioned that the final coat to the gym floor was being done at that time.
- C. Finance Report  
Two months have gone by so each cost center should have about 83% remaining:
  - Regular instruction had 86%

- Special ed had 92%
- Other instruction had almost 93%
- Student / staff support had 80%. Mr. Gonyar looked through the detail and the reason is that we have spent a lot of money on technology up front.
- Systems Admin had 86%
- School Admin had 86%
- Transportation had 77%, but we paid our bus leases up front.
- Facilities had 82%
- Debt we have not paid anything on that yet.
- Total cost centers have 86.47% remaining.

Mr. Gonyar mentioned that the bond for the Patricia A. Duran School was not supposed to start until next year because we are paying the last payment on the middle school addition this year. We received a bill, however, for the interest on the bond for the Patricia A. Duran school for \$47,000 that was not in the budget. We have three long term subs which is eating into the sub budget and that is something we will need to watch throughout the year.

D. School Committee Follow-up and Request for Information:

Mr. Keith requested PreK – 4 student-teacher ratios from Hampden, Orono and Bangor.

E. Other

Ms. Shaw mentioned that Hawks for Change is considering sending some people out of State next summer to a leadership conference. The National Honor Society is considering teaming up with students taking ceramics to do a fill the bowl fundraiser.

Ms. Stepp mentioned that Student Council did a freshman block party. Freshman are electing their representatives for their class.

Item IX: Approval of Warrant

Mr. Keith motioned, seconded by Ms. Langille to approve Warrant #3 of August 9, Warrant # 3A of August 13, Warrant# 4 of August 23, and Warrant #5 of September 6, 2019.

Unanimous (4)

Item X: Adjournment

Ms. Langille motioned, seconded by Mr. Keith to adjourn the meeting at 7:55 p.m.

Unanimous (5)

Respectfully submitted,  
Gary J. Gonyar  
Superintendent of Schools