

# FORT TOTTEN SCHOOL DISTRICT #30

## Employment Application



### APPLICANT INFORMATION

Last Name	First	M.I.	Date
Street Address			Apartment/Unit #
City	State	ZIP	
Phone	E-mail Address		
Date Available	Social Security No.	Desired Salary	
Position Applied for			
Are you a citizen of the United States?	YES <input type="checkbox"/> NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you ever worked for this company?	YES <input type="checkbox"/> NO <input type="checkbox"/>	If so, when?	
Have you ever been convicted of a felony?	YES <input type="checkbox"/> NO <input type="checkbox"/>	If yes, explain	

### EDUCATION

High School		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
College		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
Other		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree

### REFERENCES

*Please list three professional references.*

Full Name	Relationship
Company	Phone (     )
Address	
Full Name	Relationship
Company	Phone (     )
Address	
Full Name	Relationship
Company	Phone (     )
Address	

PREVIOUS EMPLOYMENT			
Company		Phone ( )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ( )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ( )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

MILITARY SERVICE	
Branch	From To
Rank at Discharge	Type of Discharge
If other than honorable, explain	
Tribal Affiliation:	Enrollment Number:
APPLICANT ACKNOWLEDGEMENT AND AUTHORIZATION (PLEASE READ BEFORE SIGNING)	
<p>I certify that answers given herein are true and complete. I hereby certify that there are no omissions, misrepresentations, or falsifications. I understand that, if I am hired by the Fort Totten School District, false or misleading information given in this Application, resume, or interview(s) may be grounds for immediate termination of my employment. I understand, also, that I am required to abide by all rules and policies of The Fort Totten School District.</p> <p>I hereby authorize The Fort Totten School District to conduct any and all necessary inquiries as to my character, reputation, background and ability to perform in the position I am applying for. I specifically authorize The Fort Totten School District to contact any and all of the educators, employers and references listed on my submitted resume and background information, and I authorize such educators, employers, and references to release to The Fort Totten School District any and all information, orally or in writing (including documents and/or other records) regarding my education, employment history, background and any other matter related to my Application for employment with The Fort Totten School District, and I hereby release such persons from any and all legal liability in connection with the same.</p> <p>I understand and agree that upon receiving a conditional offer of hire, I will be required to submit to national and state criminal record checks, drug testing, and fingerprinting, and I fully authorize The Fort Totten School District to conduct any and all such tests and background checks. I agree to cooperate with same and hereby release The Fort Totten School District from any and all legal liability in connection with the same.</p> <p>I hereby understand and acknowledge that any employment relationship with The Fort Totten School District is of an "at will" nature.</p> <p>BY SIGNING BELOW, I ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD AND AGREE TO THE ABOVE STATEMENTS.</p>	
Signature	Date