

MINUTES OF THE REGIONAL SCHOOL UNIT 1 MEETING HELD August 26, 2019 AT 6:00 PM AT BATH MIDDLE SCHOOL. (NOTE: These minutes are not official until approved by the Board. Such action, either to approve or amend and approve, is anticipated at the **September 23, 2019 meeting).**

Members Present: Steve August, Chairperson; Lou Ensel, Vice Chairperson; Anita Brown, Megan Fuller, Bill Perkins, Jennifer Ritch-Smith, Alan Walton; Patrick Manuel, Superintendent of Schools

Others Present: Debra Clark, Dean Emmerson

BOARD WORKSHOP

The Board participated in a workshop to discuss the Board goals for the 2019-2020 school year from 5:00 to 5:30 pm.

EXECUTIVE SESSION

The Board entered into Executive Session pursuant to 1 M.R.S.A. 405(6)(E) to discuss legal rights and duties of the school unit at 5:30 pm.

RETURN TO GENERAL SESSION

MOTION: Perkins **SECOND:** Ensel **VOTE:** Board (7-0)

TO: Exit executive session and return to general session at 6:02 pm.

CALL TO ORDER

Chairperson August called the meeting to order at 6:03 pm and the Pledge of Allegiance was recited.

RECOGNITION AND COMMENT FROM CHAIR

Chairperson August reported that the Board participated in a workshop before the meeting to set goals for the upcoming year. The Board settled on five goals which will be reviewed and voted on during the September meeting. Mr. August revisited his recommendation to change the budget process this year by scheduling the Finance Committee meetings to later in the afternoon to encourage more public participation, and rotate the regular Board meetings to other buildings during the budget cycle in order to give individuals an opportunity to participate and comment on issues that might pertain to their neighborhood school. Another recommendation included conducting a high profile district-wide budget workshop for PTAs, town officials and the community at large. Mr. August suggested that the changes begin with the Board meeting scheduled in January.

Chairperson August also suggested that the Board conduct periodic workshops to give the public and the Board an opportunity to engage in discussions on different topics throughout the year. Mr. August suggested that the Board look at a date in October and will work with Superintendent Manuel to come up with a topic. Mr. August asked the Board to forward any suggestions to him as well.

APPROVE/AMEND MINUTES FOR JUNE 17, 2019

MOTION: Ensel **SECOND:** Perkins **VOTE:** Board (7-0)

TO: Approve the minutes of June 17, 2019 as written.

ADJUSTMENTS TO AGENDA

None

PUBLIC SESSION

None

MHS BUILDING PROJECT UPDATE

Superintendent Manuel shared the report from the Clerk of the Works included in the Board packet. The steel is up and work is scheduled to begin on the second floor slabs and markup walls. The bridge work has also begun near Congress Avenue. The Building Committee will start meeting again in September and decisions will need to be made on furniture, interior colors, and signage on Congress Avenue. A committee for the Percent for Art will be formed in September. A "topping off" ceremony will be scheduled during the last week of September to celebrate placing the last piece of steel on the project. The Building Committee and Central Office will work together to create a list of people to invite and send out invitations

SUPERINTENDENT'S REPORT

Superintendent Manuel reported on the following:

- Professional development opportunities were offered for staff over the summer through the technology department while administrators participated in an administrator's retreat in August. The district currently has a couple of positions open including a librarian and two kitchen assistants.
- Set for Success took place yesterday and was a wonderful community event that served around 645 students. Students were offered free haircuts, school supplies, and clothing along with information on different community programs.
- BRCTC ended the year in June with 146 students and is projected to begin this school year with 200 students. Some of the programs are full and have a waiting list. We are contemplating the possibility of hiring one ed tech to help in the vocational programs. BRCTC did have an ed tech from Boothbay work with students over the past few years. A decision will be made later in September once we get a better idea of our enrollment numbers.

FINANCE REPORT

Business Manager Debra Clark provided the Board with two Financial Reports for the month ending June 30, 2019 and July 31, 2019. The unaudited expense balance for 2018-2019 is \$443,000. Mrs. Clark reported that the overall expenditures and revenues came in at about the same as last year. The June report showed that the Special Education Instruction line came in a little over budget. The Operation/Maintenance line also came in over budget due to the mold issue at Fisher-Mitchell School. The revenues ended the year higher in tuition revenue, interest on investments and state subsidy. The July report showed that the district has spent \$1.3 million out of our \$33 million budget with the majority of the expenditures coming out of the salary lines.

MEMBERSHIP OF SOLID WASTE ADVISORY COMMITTEE

Students at Fisher-Mitchell School presented a proposal to create a Solid Waste Advisory Committee during the June Board meeting along with representatives from the City of Bath. During the meeting the Board voted unanimously to set up an ad-hoc committee to look at the way RSU 1 handles solid waste in the schools. Superintendent Manuel stated that a proposal outlining the membership of the committee will be available soon. Chairperson August volunteered to serve on the committee as the Board representative.

PERSONNEL ITEMS

Superintendent Manuel presented the current list of Schedule B appointments for this year.

OVERNIGHT FIELD TRIP REQUEST

MOTION: Ensel **SECOND:** Fuller **VOTE:** Board (7-0)

TO: Approve the overnight field trip request from Bath Middle School 7th grade to visit the Ecology School in Poland, ME.

APPROVAL OF STAFF COMPUTER LEASE

Technology Director Dean Emmerson provided the Board with a description of staff computers and reported that the new model will be more powerful. The goal is to offer staff quality equipment and establish a four year rotation so we are not replacing all our equipment at the same time. The devices in the district now will be repurposed and used in the younger grades.

MOTION: Ensel **SECOND:** Perkins **VOTE:** Board (7-0)

TO: Move that the resolution entitled, "Resolution to Authorize Lease Purchase of Technology Equipment in the Principal Amount of \$195,000.00," be adopted in form presented to this meeting.

PUBLIC SESSION

None

NEXT MEETING DATES AND LOCATIONS

- Next regular RSU 1 Board meeting; Monday, September 23, 2019 at Bath Middle School – 6:00 pm

ADJOURN

MOTION: Perkins **SECOND:** Ensel **VOTE:** Board (7-0)

TO: Adjourn at 6:37 pm.

Respectfully submitted,

Patrick M. Manuel
Secretary