**SPRINGPORT PUBLIC SCHOOLS**

**BOARD MINUTES**

**MONDAY, MARCH 18, 2019**

The March 18, 2019 meeting of the Board of Education was called to order at 7:00 p.m. by President Lightner.

Members present: Eliott Cook, David Lightner, Julie Baglien, Granville Hayworth, Chris Talbot and Jeff Caudill. Members absent: Jackie Sanford.

Administrative members present: Tanya Newland, Bob Cassiday, Tammy Kuntz, Chris Kregel and Jenny Dysert

Visitors: Susan Hayworth, Bridgett Petzold, Janine Dawson, Kurt & Tina Fatheree, Kimberly Smith, Ethel Smith, Chase Caudill, Tim Caudill, Michelle Martin, Katie MacQueen, The Kregel Family, Carol Caudill, Logan Mohler, Scott & Nichole Mohler, Mary Mohler, Bentley Fatheree Saratan, Ellee Castle, Sarah Castle & son.

Motion by Vice President Caudill, support by Secretary Cook to approve the agenda. Discussion followed and Discussion Item 5 was changed from "Policy" to "Personnel" Committee Meeting. Discussion Items 12 Daycare and 13 Merit Pay were added to the Agenda.

**Motion Carried, all ayes.**

Motion by Secretary Cook, support by Trustee Baglien to approve the consent agenda as presented.

* Regular Meeting Minutes of February 11, 2019
* General Fund Bills of $ 674,795.11
* Hot Lunch Bills of $ 25,151.85

**Motion Carried, all ayes.**

For the Citizens of the Month, Ms. Katie MacQueen (Young 5's) began by introducing Bentley Fatheree Saratan of the Lower Elementary and giving her nomination for him. Elementary Principal Tammy Kuntz had Bentley introduce his mom to the audience and then he met and shook hands with the board members and Mr. Cassiday. Bentley received his certificate.

Ms. Kuntz introduced Drew Kregel of the Upper Elementary, and read the nomination from his teacher, Mr. Dyer (3rd Grade). Drew introduced his family members to the audience and met and shook hands with the board members and Mr. Cassiday. Drew received his certificate.

Also from the Upper Elementary, Ms. Kuntz introduced Ellee Castle and read Ms. Park's (5th Grade) nomination for her. Ellee introduced her mom and younger brother to the audience and met and shook hands with the board members and Mr. Cassiday. Ellee received her certificate.

For the Middle School, Teacher Emily Reidsma introduced Chase Caudill and announced his Citizen of the Month nomination to the assembly. Chase then introduced his family and support to the audience and met and shook hands with the board members and Mr. Cassiday. Chase received his certificate.

Mr. Kregel, on behalf of the high school, introduced Kimmy Smith as the January Citizen of the Month and read the nomination made for her by Mrs. Rhodes (Art). Kimmy introduced her grandma to the audience and met and shook hands with the board members and Mr. Cassiday. Kimmy received her certificate.

Mr. Kregel then introduced the February Citizen of the Month for the High School, Logan Mohler. There were many nominations for Logan that Mr. Kregel read -- these coming from all six of Logan's teachers. Logan then introduced his dad, stepmother and grandma and then shook the board members' and Mr. Cassiday's hands and received his certificate.

The board took a short recess at 7:14 pm and reconvened at 7:16 pm.

A presentation by Bridgette Petzold (Elementary Special Ed) and Janinne Dawson (JCISD) was given on Springport's Reading Recovery program. The ladies announced that March was reading month and wanted to thank the board for all the support they have been able to give the young readers at Springport. Ms. Dawson gave the board members a hand out and explained the concept of the pyramid -- that it is actually best viewed upside down, where at the top, Reading Recovery works one-on-one with 20% of the students -- (These would be of the lowest scored students in Reading). Working with these students, they teach strategies -- they supplement the classroom teacher, not take away from. An outcome of Reading Recovery would be that they may find the student needs the support of Special Education.

Mrs. Newland spoke first for the Principals' reports. She wanted to share about Springport's Professional Development Day held on Monday, March 11th. It was on the newly implemented district-wide PBIS: Positive Behavioral Interventions and Supports. We have a team that meets monthly here at Springport -- every grade is getting into this program.

That same day, Springport also hosted an Arts PD -- there were (28) art teachers and (14) music teachers in attendance. It turned out wonderful and all of the comments were positive!

Ms. Kuntz (Elementary Principal) also reported on PBIS. We need to teach "Behavior" just as we teach "Reading" and other subjects -- so the students know our expectations. They need to learn it all the same way -- this was part of the training.

She also reported that the first night of Kindergraten Round-up was two weeks ago -- the second night would be tomorrow night. Thirty-one people did the on-line application for Kindergarten!

Superintendent Cassiday reported for the Policy Committee. He referred the board members to their board packets containing the policy overviews and working comments. Treasurer Hayworth gave an overview of what is happening with the policies -- NEOLA is updating the formatting. With that, we are not making many changes to the policy content, just the way they are viewed. We are making sure we are in compliance with the laws.

Superintendent Cassiday referred the board members to the finance report also in their packets. Looking at it, he made them aware that now is the time when the funds are coming in to offset the budget numbers that were made at the beginning of the year. Questions by the board were raised in regards to two of the year to date percentages -- Mr. Cassiday will get with Business Manager Kim Miller and report back with answers.

Superintendent Cassiday recommended that the board approve the overnight lock-in for the cheerleaders as discussed last month. Motion by Trustee Baglien to approve the overnight lock-in for the cheerleaders that will be held in the Elementary gym Friday, April 13 to Saturday, April 14, 2019. Support by Secretary Cook.

**Motion Carried, all ayes.**

Superintendent Cassiday recommended that the board hire Kim Keeler as Behavior Interventionist for the Middle School. Motion by Trustee Talbot to hire Kim Keeler as Behavior Interventionist for the Middle School beginning April 8, 2019 per all local and state statutes and the Agreement by and between Behavior Interventionist and Springport Public Schools Board of Education. Support by Secretary Cook. Discussion followed regarding funding for this position coming from a grant.

**Motion Carried, all ayes.**

Superintendent Cassiday made the board members aware of retirement letters in their packets from Denise Hofman (Middle School teacher), Patrick Henne (High School teacher) and Sherri Rybicki (Spartan Den preschool). These positions will be posted soon as these employees will be retiring at the end of this school year. Supt. Cassiday discussed a resignation e-mail he had received from Douglas Maher (High School teacher). He let them know how we are covering Mr. Maher's classes in the high school for the interim and that Mrs. Newland would be posting that position later this week.

Discussion followed scheduling a Personnel Committee Meeting for Monday, March 25, 2019 at 6:00 pm in the board room.

President Lightner discussed that he had participated in a MASB workshop recently. An outcome of that workshop was to have everyone on the board be on the same page with regards to how President Lightner is doing. A survey will be sent out to each board member to let him know how he can better serve them.

Superintendent Cassiday discussed that part of his responsibility is to let the board members participate in workshops. One of the workshops coming up is on the tool that was used for the Superintendent's Evaluation. Board members, along with the Superintendent, need to be trained and certified in it. There is a consultant, Mr. Chuck
Dumas, who would come to Springport and do this training in a couple of hours. Dates to plan for this training were discussed along with including the updating of the board's Goals and Objectives during this training session as well.

An overnight trip for the 4th grade to Mackinac was discussed. We usually get twice as many adults going as students. This is planned for Monday, June 3 through Wednesday, June 5th, 2019.

The baseball and softball scoreboards were discussed. They will both be the same size. A new proposal was received -- we are now looking at a cost of $7000.00 for both installed. The Athletic department has $1500.00 set aside already -- discussion followed and up to $7,500.00 was agreed upon to come out of General Fund to complete this project. This would allow for a cushion of up to $2000.00 in case the wiring of the old boards is unusable.

Superintended Cassiday let the board know that we are going to be on our third Business Manager from the ISD since he began at Springport a little over a year ago. Discussion took place as to how things are being done in the JCISD business office. They are making changes following their recent employee turn-overs. Springport's contract with the ISD ends July first and with the new contract, the cost will be going up. We will be getting comparison costs on business services if we were to use another sources for any or all -- need to see what our costs will be moving forward.

Superintendent Cassiday discussed how there is currently legislation in front of the Governor to forgive more snow days. If that legislation does not pass, we will be scheduling a full day on June 6th and a half day on June 7th as the last day of school.

Discussion took place regarding Spartan Den and the retirement of Sherri Rybicki. Supt. Cassiday had a meeting with them earlier today to work out the details of Spartan Den being run through the summer. We will be posting the positions soon. Sherri will be working on a model schedule for us to use for the summer.

The final discussion item of Merit Pay for teachers was discussed. Trustee Baglien questioned what amount it was and how teachers are to achieve it -- how does Springport evaluate teachers for this? Supt. Cassiday let the board know that this was being addressed by the Policy Committee.

Trustee Baglien also brought up Superintendent Cassiday's evaluation goals -- Mr. Cassiday made mention of his handouts to the board members.

Secretary Cook motioned to adjourn the meeting at 8:52 pm, support by Trustee Baglien.

**Motion Carried. All ayes.**