**SPRINGPORT PUBLIC SCHOOLS**

**REGULAR MEETING MINUTES**

**MONDAY, June 22, 2015**

The June 22, 2015, regular meeting of the Board of Education was called to order at 7:00 p.m. by President Craig Ward in the Board of Education room.

Members present were: Julie Baglien, Rob Baum, Jeff Caudill, Linda Kubiak, and Craig Ward.

Members Absent: Eric Taylor

Administrators Present: Tanya Overweg, Chris Kregel, and Chris Talbot.

Administrators absent: Eric Taylor

Visitors present: Jodee Johnston and Chris Johnston.

Motion by Member Lightner, second by Treasurer Caudill to approve the agenda as presented.

**Motion Carried, All ayes.**

Motion by Vice President Baum, support by Secretary Baglien, to approve the consent agenda as presented.

**Motion Carried, All ayes.**

* Regular Meeting Minutes of May 18, 2015
* Special Meeting Minutes of June 8, 2015
* General Fund Bills of $ 595,692.15
* Hot Lunch Bills of $ 12,329.29

JoDee Johnston addressed the board during public comment regarding a letter of discipline being placed in her file regarding misuse of a sick day. She read a letter to be placed in her personnel file.

The Finance Committee Report was delivered by Committee Chair Treasurer Caudill. He reported the committee discussed options for the Food Service Program to try to collect charges from parents who don’t pay for their student’s meals. They also discussed a need to provide an Athletic Trainer at a reasonable cost for district.

Julie Baglien, Chair for the Policy Committee, reviewed the NEOLA Policies being presented later in the meeting. These policies deal with staff evaluations, student immunizations, and service animals in the school. Questions and discussion followed.

The Annual Bullying and Aggressive Behavior Report K-12 was given by Secondary Administrator Chris Kregel. The District’s Discipline Rubric is being used by other schools across the state, as it is a very successful program. Minor bullying incidents increased a little this year, because students are now turning in every type of incident as a form of bullying. Every incident is investigated fully. In actuality, only 2 incidents that were reported were aggressive bullying.

Member Eric Taylor arrived at 7:15

Superintendent Cook presented the District Improvement Plan. This plan reflects the district goals, objectives, strategies and activities based on the data from all three of our buildings. This plan is written to be in alignment with all three building plans. The Federal and State funds that we receive are reflected in our plan. This plan is required to have a program evaluation attached this year. We worked on student engagement district wide. Our District Plan is required to be approved and submitted to the State by June 30, 2015. Board member comment was favorable to the work that was put into the report.

Motion by Member Lightner, support by Secretary Baglien to approve the 2015-2016 District Improvement Plan as presented.

Discussion Followed.

**Motion Carried, all ayes.**

Superintendent Cook presented recommendations from the committee for middle school teaching positions. Jamie Isham, is recommended for Middle School Social Studies Teacher.

Motion by Treasurer Caudill, support by Secretary Baglien to approve Jamie Isham as a Social Studies teacher at the middle school, in accordance with all state and local statutes.

**Member Lightner abstained due to a personal conflict of interest.**

**Motion Carried, 6 ayes, 0 nays, 1 abstaining**

Superintendent Cook recommend Courtney Eisenmann, as a Middle School Science Teacher, as presented by the interview committee.

Motion by Treasurer Caudill, support by Member Lightner to approve Courtney Eisenmann as a Science teacher at the middle school, in accordance with all state and local statutes.

Discussion followed.

**Motion Carried, all ayes**

Superintendent Cook presented the high school handbook changes as requested by Administrator Kregel.

Motion by Trustee Lightner, second by Secretary Baglien to approve the High School Student Handbook changes as presented.

Discussion Followed.

**Motion Carried, all ayes.**

Superintendent Cook presented the FFA POA overnight trip request for approval.

Motion by Treasurer Baum, support by Trustee Taylor to approve the overnight FFA POA Camp request to travel to Detroit, departing July 27, 2015, and returning July 29, 2015.

**Motion Carried, all ayes.**

Superintendent Cook presented amended budgets for the General Fund and Food Service Program. The General Fund Budget will utilize funds from fund balance this year.

Motion by Secretary Caudill, support by Vice President Baum to approve the amended 2014-2015 Food Service Budget as presented.

**Motion Carried, all ayes.**

Motion by Vice President Baum support by Treasurer Caldwell to approve the Food Service Budget for 2015-2016.

**Motion Carried, all ayes.**

The 2015-2016 budgets were presented at the budget hearing at 6:30 p.m., prior to the regular meeting. The Food Service Budget will purchase some capital outlay items this coming year. The General Fund budget is based upon a slight decline of students, and includes the most recent State Aid figures.

Motion by Trustee Lightner, second by Secretary Baglien to approve the 2015-2016 Food Service Budget as presented.

**Motion Carried, all ayes.**

Motion by Treasurer Caudill, second by Vice President Baum to approve the 2015-2016 General Fund Budget as presented.

**Motion Carried, all ayes.**

Motion by Secretary Baglien, support by Vice President Baum to enter into a closed session at 7:45 p.m. to discuss SEA contract negotiations and staff discipline.

**Member Lightner Abstained and left the room due to a personal conflict of interest.**

Roll Call Vote: Ms. Baglien aye; Mr. Baum, aye; Mr. Caudill, aye; Ms. Kubiak aye; Mr. Lightner, abstained; Mr. Taylor, aye; Mr. Ward, aye.

**Motion Carried, 6 ayes, 0 nays, 1 abstaining**

Member Lightner returned for report of staff discipline at 8:00 p.m.

Motion by Treasurer Caudill second by Secretary Baglien to re-enter into regular session at 8:14 p.m.

Roll Call Vote: Ms. Baglien aye; Mr. Baum, aye; Mr. Caudill, aye; Ms. Kubiak aye; Mr. Lightner, abstained; Mr. Taylor, aye; Mr. Ward, aye.

**Motion Carried, 7 ayes.**

Motion by Baglien second by Baum to enter into a closed session at 8:15 p.m. to discuss the custodial, secretarial, Food Service and Transportation contracts.

**Member Caudill and Member Taylor abstained due to personal conflicts of interest.**

Roll Call Vote: Ms. Baglien aye; Mr. Baum, aye; Mr. Caudill, abstained; Ms. Kubiak aye; Mr. Lightner, aye; Mr. Taylor, abstained; Mr. Ward, aye.

**Motion Carried, 5 ayes, 0 nays, 2 abstaining**

Motion by Secretary Baglien, support by Trustee Lightner to re-enter into regular session at 8:25 p.m.

**Member Caudill, Member Taylor left the room due to a personal conflict of interest.**

Roll Call Vote: Ms. Baglien aye; Mr. Baum, aye; Mr. Caudill, abstained; Ms. Kubiak aye; Mr. Lightner, aye; Mr. Taylor, abstained; Mr. Ward, aye.

**Motion Carried, 5 ayes, 0 nays, 2 abstaining**

Superintendent Cook presented NEOLA Policies for a first time reading. These are policies 1240, 1420, 2260.01, 3120, 4120, 3220, 5112, 5114, 5320, 5460, 5517.01, 8390, and 7434.

Superintendent Cook discussed the need for an Athletic Trainer for the athletic program. Orthopedic Rehab Specialists are increasing costs considerably, and requiring the district to contract a full time trainer. The district will need to find a part time Athletic Trainer, as a trainer is important for the Athletic Program, due to new legislation on concussions, the heat index, and coach’s certification in CPR and AED.

Superintendent Cook presented for information Athletic Director Clift’s recommendation to Coach EZ that the Competitive Cheer Coach position be filled by Jessica Warner.

Football Coach Matt Schwartzkopf requested that the high school football team, grades 9-12, be allowed to hold midnight practice for the first practice of the year. The players will stay overnight in the gym following the practice. The practice will begin at midnight on August 10th and run until 2 a.m.

Motion by Secretary Baglien, support by Trustee Lightner to adjourn the meeting at 8:38 p.m.

**Motion Carried, all ayes**