

POLICY ADOPTION AND AMENDMENT - PROCEDURES

The procedure for proposing the adoption, review, revision or deletion of a school board policy shall be:

1. The Policy Committee is charged with reviewing, developing, and recommending policies, amendments, and revisions.
  - a. Individual board members, other standing committees, members of the public, and the superintendent should submit policy suggestions and concerns to the Policy Committee. The Policy Committee shall have the responsibility to review and research each suggestion in accordance with board policies, procedures and guidelines. If deemed necessary and appropriate, the Committee will prepare drafts and make recommendations to the entire board.

Any school board member may enter the adoption, revision, or deletion of a policy on the agenda of any regular meeting when the Policy Committee, after having had full opportunity to consider the member's submitted suggestion, fails to recommend action satisfactory to the member.

- b. At an appropriate stage in the policy consideration, the Policy Committee shall initiate contact with the representative teacher organization to provide opportunity to meet and consult regarding any proposed new or changed educational policy, in accordance with Title 26 MRSA, section 965.1, C.

Upon recommendation by the Policy Committee, a regular meeting agenda shall include the first reading of a new proposal, revision, or deletion of policy. Discussion may take place on the substance of the policy proposal. Any changes agreed to by consensus shall be made prior to the second reading.

2. At a subsequent regular meeting, the policy shall be placed on the agenda for second reading and action. Amendments may be introduced and acted upon. If a main motion to approve the policy is not passed at such a meeting by a majority vote of the whole board, the process for that policy is ended unless limited additional time is requested to obtain further information for further consideration by adoption of a motion to table the policy.
  3. Upon approval, policies/revisions/deletions shall be disseminated.

ADOPTED: January 14, 2003

REVISED: March 8, 2005