

School Parent and Family Engagement Plan

School Name- Lakewood Elementary School

Facilitator Name- Heather Hazeslip

Plan Review/Revision Date- September 17, 2019

District Level Reviewer, Title- Crystal Barker

**District Level Approval Date: September 25,
2019**

Committee Members, Roles

Heather Hazeslip, Parent Facilitator
Sarah Parker, Parent
Merrit Napier, Parent
Jamie Freyaldenhoven, Teacher
Rosemary Custer, Teacher
Haley Colclasure, PTA President/Parent
Sara Logan, Principal

2019-2020 Lakewood Elementary Parent & Family Engagement Plan

District: North Little Rock School District

School Improvement Status: Lakewood Elementary is currently categorized as Needs Improvement.

Grade Levels: K – 5th

Parent Involvement Coordinator: Heather Hazeslip

Are you Title I school wide: We are targeted assistance Title I

Percent of free and reduced lunch: 48% Currently the NLRSD is participating in the Community Eligibility Provision Program and all students eat breakfast and lunch free of charge.

Parent Involvement Committee Members:

Heather Hazeslip, Parent Facilitator

Sarah Parker, Parent

Merrit Napier, Parent

Jamie Freyaldenhoven, Teacher

Rosemary Custer, Teacher

Haley Colclasure, PTA President/Parent

Sara Logan, Principal

1. Jointly Developed

Lakewood Elementary held a Title I meeting on September 16, 2019. Mrs. Logan. Handouts and agendas were given out to parents to explain the process of being a Targeted Assisted Title 1 School.

Lakewood Elementary will form a Parental Involvement Committee comprised of staff members and parents. The committee will meet periodically throughout the school year. Contact Heather Hazeslip at 771-8270.

Lakewood Elementary shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school. Lakewood Elementary has a very active PTA involvement. The PTA has many committees that parents are invited to volunteer to be a part of during the school year. The first opportunity for parents to sign up for these committees is at Lakewood Launch. Communication is also sent throughout the school year, informing parents of how they can volunteer for these committees and activities. Contact at Haley Colclasure 771-8270.

2. Annual Title 1 Meeting

Lakewood Elementary is not a Title I school. However, a General PTA meeting will be held on September 16, 2019. The principal, Mrs. Logan, will address parents and inform them of the state of the school. She will explain the process of being a Title-1 Target Assisted school and all that it entails.

3. Communication

Lakewood Elementary will distribute a monthly newsletter to parents that is developed with participation of the parent-school organization, principal, staff and parent volunteers. It includes school news, a calendar of school activities, and parenting tips related to school achievement such as homework tips, organizational skills, and study skills. Contact Sarah Parker at 771-8270. Lakewood Elementary staff and PTA uses the following means of communication to contact parents for a variety of opportunities and information to the families. Sign-Up Genius - PTA & classroom teachers; Remind 101 , Lakewood Facebook Page- Staff & PTA. LWE has also instituted their own Remind 101. Classroom teachers use a variety of methods to get in touch with parents including school wide use of Class Dojo, notes (both handwritten and typed), email, text and GroupMe. These are maintained by Karen Pounders and Kayci Hardnett.

A calendar is sent home each month in a Blue Communication Folder. The lunch menu for the month is on one side and a calendar of events is on the other side. Contact Janet Ruble at 771-8270.

A school newsletter will be sent monthly to all families of Lakewood Elementary to let them know what is happening throughout the year. Contact Sarah Parker at 771-8270.

A Parent Information Book has been developed and is updated each school year to inform parents of important procedures, rules, and dates at Lakewood Elementary. The Parent Information Book will be distributed at the beginning of each school year and given to parents of new students when they enroll. Contact Janet Ruble at 771-8270.

Lakewood Elementary will utilize Eschool to communicate grades and progress each week. Teachers update the grade book each week and parents are sent notifications by Eschool after they have set up their account. Parents are sent Eschool codes at the beginning of each school year. Parents should contact the school if they need their student's Eschool code or help setting up their accounts. Contact Janet Ruble or Sara Logan at 771-8270.

Lakewood Elementary uses Blue Folders to communicate with parents on a weekly basis. Each teacher will send home a folder on Thursday containing student papers, communication to parents, and a behavior note. Parents are to take out any graded work, sign the Blue note about behavior, and then return the folder and Blue Note on Friday. Teachers all use Class Dojo to communicate weekly behavior. Parents can log on through the app or through the internet. Contact teachers or Sara Logan at 771-8270.

Lakewood Launch and Open House is held on Thursday, August 8, 2019. At Lakewood Launch parents will be able to join PTA, sign up for PTA committees, sign up for homeroom activities (homeroom parent) and volunteer for activities at Lakewood. Children will participate in many fun activities such as a bouncy house, snow cones, face painting, etc... Before Lakewood

Launch, students are given their class assignment and Open House begins. Parents and students are invited to visit their new teacher in the classrooms. Contact Sara Logan at 771-8270.

National Walk to School Day is on October 2. Students, families, teachers all “walk to school” and the whole school meets outside in the morning.

Fit2Live week will be held in October to promote a healthy choices.

Fine Arts Night April 2, 2020. This in conjunction with Fine Arts Week which is March 30-April 3, 2020. Parents and students will walk through various activities with teachers in the content areas that help promote learning.

4. School- Parent Compact

Teachers will routinely contact parents on an individual basis to communicate about their child's progress via phone, e-mail, text, and home visits when needed.

General PTA meeting will be held monthly. The times will rotate between afternoon and night time meetings. The PTA President for the 2019-2020-Haley Colclasure.

Lakewood Elementary School will provide to parents interim reports every four weeks with information regarding their child's academic progress. Contact your child's teacher at 771-8270 or through email.

Information will be provided on how to help with homework and preparing for state mandated testing in February/March.

Lakewood Elementary will hold parent conferences two times during the school year. During conferences parents will be given current grades and any standardized test reports. Those dates are September 19, 2019 and February 17, 2020. Contact your child's teacher or Mandy Fimple at 771-8270.

Parents are notified at the September Parent/Teacher Conferences that a copy of the Parent & Family Engagement Plan are available for their records or they may find a copy on the website.

Lakewood Elementary will hold two parent teacher conferences. One will be held in the Fall and one in the Spring. Parent Teacher conferences are scheduled for September 19, 2019 and February 17, 2020.

Lakewood Elementary will distribute Informational packets each year that includes a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system (notes, phone calls, e-mail, visits, Dojo, Remind101, Signup Genius...). Contact Heather Hazeslip at 771-8270.

Lakewood Elementary encourages parents to use the Arkansas Department of Education free resources available on their website under the parent tab. Several helpful links are on this site ranging from My Child/My Student, to information in regards to hot topics such as safety, health and many others.

Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.

Contact Sara Logan at 771-8270.

5. Reservation of Funds

Lakewood Elementary is not currently a Title 1 school.

Heather Hazeslip, classroom teacher, has been appointed to serve as Lakewood Elementary parent facilitator for 2017-2018. Contact Heather Hazeslip at 771-8270.

6. Coordination of Services

Lakewood The school will provide a list of volunteer opportunities and solicit ideas for other types of volunteer efforts with questionnaires and email, notes, Dojo. Haley Colclasure Contact 771-8270.

Elementary will provide a Parent Center where parents may check out materials. The Parent Center is located adjacent to the school office. To promote and support responsible parenting, Lakewood Elementary shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review. Contact Heather Hazeslip at 771-8270.

The parental involvement committee made up of school staff and parents, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth. Contact Heather Hazeslip at 771-8270.

The Comprehensive needs assessment as well as the Annual Parental Involvement Efforts Evaluation will be handed out in April 2020.

7. Building Capacity of Parents

School staff, parents, and students have developed a school-parent-student compact and will be distributed August 16, 2019. This compact outlines how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.

School staff will inform families during parent/teacher conferences and parent nights throughout the year of the Arkansas State Standards, RISE, and the curriculums that the district has purchased to promote student learning and achievement.

School staff will inform parents of the standardized testing that their students will be taking throughout the year which include NWEA and ACT Aspire.

Lakewood Elementary will engage parents in the annual evaluation of Lakewood Elementary parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. Contact Heather Hazeslip at 771-8270.

8. Building Capacity of School Staff

The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers and administrators to enhance the understand of effective parental involvement strategies. Lakewood Elementary staff will be trained according to the State rotation system. Contact Heather Hazeslip at 771-8270.

School staff will work with families to assist them with student learning and to communicate how they can effectively promote learning at home to ensure academic growth and success. Families are encouraged to attend Lakewood Launch that is held every year at Open House to meet the teachers and staff and so that all students are comfortable while at school.

9. Building Capacity- Discretionary

Lakewood Elementary Parental Involvement Committee will use the parent interest survey to plan the parental involvement activities for the year. Topics of interest, concerns/needs, and time schedules will be taken into consideration when planning activities. Please contact Sara Logan at 771-8270 if you are interested in serving on that committee for the 2017-2018 school year. We will meet after school starting in September of 2019 to evaluate the results and plan for the upcoming school year.