

# 2019-2020 Boone Park Parent & Family Engagement Plan

**School Name: Boone Park Elementary**

**Facilitator Name: Darby Wallace**

**Plan Review/Revision Date: September 2019**

**District Level Reviewer: Title:**

**District Level Approval Date:**

**Parent Involvement Committee Members:**

Steve Orobona, Principal

Darby Wallace, LMS and Parent Facilitator

Courtney Bost, Asst. Principal

Jamesetta Ballard, Human Services Worker

Kristen Valley, Parental Engagement Professional

Vicki Thomas, Teacher

Dorothy Smith Wade, Parent

Nahtali Horton, Parent

Lisa Kirkland, Parent and Teacher

Jessica Laws, Parent and Teacher

## 1. **Jointly Developed:**

Parents will be informed and invited by robocall and via the Facebook page to attend the Fall Parent Involvement meeting to review, edit, and contribute to the development of the Parent Involvement Plan. Invitations will be issued once again in the Spring.

Through regular communications from the PTA, parents will also be informed of opportunities for collaboration with teachers and volunteer needs at the school.

Copies of the Parent Involvement plan will be available via email for any parent requesting it and hard copies will also be available in the front office.

If any part of the school-wide program plan is unacceptable to parents, comments will be recorded and attached to the plan.

## 2. **Annual Title I Meeting**

The annual Title I Meeting is scheduled for Sept. 24 at 5:30PM.

During this time, Principal Steve Orobona will inform parents of the Title I requirements and the school's participation. Parents will also be informed of their rights under Title I.

Parents will be notified via robocall and the school Facebook page.

### **3. Communications**

Copies of the Parent Involvement plan will be available via email for any parent requesting it and hard copies will also be available in the front office.

A copy of the plan will be posted on the district website.

The Parent Involvement Facilitator is Darby Wallace, [wallaceda@nrlsd.org](mailto:wallaceda@nrlsd.org), phone: 501-340-5160

The PTA and Human Services worker will host regular events for parent involvement at school. These events will be communicated by notes home, school calendar, school Facebook page, and signs at school.

The school provides a Parent Center full of resources and is open every day. It is easily accessible and well-maintained. The center contains instructional materials, resources for parents ranging from information regarding transportation and post-secondary education, as well as parenting magazines, and ideas for local family activities and recreation.

In addition, the school hosts a monthly parent meeting called 2nd Cup of Coffee. During those meetings we provide as many resources to the parents as possible. Mrs. Ballard is the contact person and she can be contacted at 501-340-5160. The school's Human Services Worker works closely with the staff and parents, providing any assistance she can to assist our parents. "Be The Voice" activities are planned for several of these meetings where parents will be asked to share ideas and suggestions for improving parent-school relations.

Boone Park Elementary encourages parents to use the Arkansas Department of Education free resources available on their website under the parent tab. Several helpful links are on this site ranging from My Child/My Student, to information in regards to hot topics such as safety, health and many others.

Informational Packets will be available to parents. This packet will include pertinent information for a successful school year. Steve Orobona, 501-340-5160.

### **4. School-Parent Compact**

The school will create a School Parent Compact in which all staff, administration, students and parents will have an opportunity to be involved and have input. This will be done during monthly parent meetings and staff meetings. This compact will detail how the school and parents will work together to create the most positive and effective learning environment for the students.

Teachers maintain regular communication with parents through phone calls, in-person visits, ClassDojo, emails, homework folders and notes.

Parent Teacher Conferences are scheduled for September 19 and February 17, 2020.

Interim reports and report cards are sent home regularly.

Teachers have a daily planning time wherein they are available to meet with parents.

Mr. Orobona is the contact and his contact information is 501-340-5160.

## 5. Reservation of Funds

The school will host a Title 1 Meeting on September 24, 2019 at 5:30PM.

If there are decisions to be made regarding the allotment of Title I funds, parental input will be recorded at this meeting. PTA is represented on the school's leadership team to work collaboratively in decision-making regarding Title 1 funds.

## 6. Coordination of Services

The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school. Contact: Steve Orobona – Principal; Kristen Valley –PEP 501-340-5160.

The school asks parents to participate in school improvement meetings and committees, especially on the curriculum, wellness and instructional committees. The new PEP position will actively recruit PTA members and encourage new PTA activities and relationships. The PTA is also represented on the school's leadership team.

The school's calendar of events reflects the participation of our community partners, special events for parents and grandparents, Growth Assemblies, and 2<sup>nd</sup> Cups of Coffee especially include resources for parents concerning nutrition, education, and other entertainment opportunities.

### **Boone Park Elementary 2019-2020 School Events and Activities Calendar**

Aug. 13 First Day of School  
Aug. 27 2<sup>nd</sup> Cup of Coffee 5:30 PM

Sept. 14 Back 2 School Bash  
Sept.24 2<sup>nd</sup> Cup of Coffee (PM) Be the Voice

Oct. 25 Fall Festival 5:30-7:30 PM  
Oct. 29 PTA 2<sup>nd</sup> Cup of Coffee (AM)

Nov. 21 PTA 2<sup>nd</sup> Cup of Coffee & Thanksgiving  
Meal Distribution (TBD)

Dec. 19 PTA 2<sup>nd</sup> Cup of Coffee (AM)  
Dec. 19 Christmas Program (PM)

Jan. 28 PTA 2<sup>nd</sup> Cup of Coffee (PM) Be the Voice

Feb. 20 PTA 2<sup>nd</sup> Cup of Coffee (AM)  
Feb. 20 Valentine Social (PM)

March 31 PTA 2<sup>nd</sup> Cup of Coffee (PM)

April 28 PTA 2<sup>nd</sup> Cup of Coffee (PM) Be the Voice

May 6 Volunteer Appreciation Lunch  
May 15 5<sup>th</sup> Grade Promotion 5:30 PM  
May 18 Kindergarten Promotion 1:15 PM  
May 18 Pre K Promotion 9:00 AM  
May 22 Last Day of School

## **7. Building Capacity of Parents**

Parents have access to student progress through E-school and regular interim reports and report cards sent home.

Growth Assemblies are scheduled each semester to recognize and encourage student growth.

Attendance incentives are also provided on a monthly basis to encourage regular if not perfect attendance among students.

Parents are provided with access to the district curriculum and state assessment agreements via the district website: [www.nlrdsd.org](http://www.nlrdsd.org)

School handbooks are available for parents at any time.

2<sup>nd</sup> Cup of Coffee events are designed specifically for Boone Park parents to encourage early literacy training and responsible parenting. Additionally, the school nurse works closely with parents to ensure the medical needs of students are being met. Teachers will model 1, 2, 3 Magic for parents to demonstrate the effectiveness of removing emotional responses and battles from disciplining. The student is simply reminded to correct the undesired behavior. After 3 reminders, a time out or take 5 is needed.

The annual STEAM Night event offers families the chance for hands-on learning experiences and ideas for fun activities to try at home.

## **8. Building Capacity of School Staff**

All teachers complete 60 hours of required professional development annually. Teachers continue to engage in professional development throughout the year by participating in presentations during faculty meetings and Professional Learning Communities or PLCs.

Teachers regularly communicate with parents through notes, emails, and phone calls as well as Parent Teacher Conferences where 100% participation is the goal.

Teachers utilize Class Dojo and various text services to deliver messages in the family's native language.

Classroom teachers host special events and parent meetings from time to time to demonstrate for parents the activities happening in class.

The school newsletter is sent home monthly and features grade level updates and feature articles about school events.

The PTA hosts regular events and meetings to make parents feel welcome and included at school. The Fall Carnival is one example of a very well-attended and popular event for entire families to attend. It is very much a team effort including parents, community volunteers, and school personnel.

## **9. Building Capacity- Discretionary**

The school will provide volunteer opportunities throughout the school year, during monthly parent meetings (2nd Cup of Coffee), and in monthly communications like the calendar and newsletter. Mrs. Wallace, the parent facilitator for the school is responsible for this information. You may contact her at 340-5160.

If situations arise where parents are unable to attend conferences, the Human Services Worker assists in arranging home visits.

Additionally, the counselor's office and Human Services worker offer a wide range of assistance from free uniforms and other clothing, information for help with utilities and food, transportation and medical care.

Behavioral health counseling is available to students at school through programs with STRIVE and The Point.