

LITTLE AXE BOARD OF EDUCATION  
REGULAR MEETING  
Minutes  
August 12, 2019

The Little Axe Board of Education met in regular session, Thursday, August 12, 2019, in the Administration Building meeting room at 6:00p.m. Cathey Miller, Board Clerk posted the agenda and meeting notices between 1-5 p.m. Tuesday, August 8, 2019. The President, Beverly Felton, called the meeting to order and the following members were present:

Beverly Felton – President  
Rickey Gourley - Member  
Tommy Hamilton - Member

Tessa Proffitt - Vice President  
Al Heitkamper- Member

A quorum was established.

FLAG SALUTE

Mrs. Felton led the flag salute.

RECOGNITION OF VISITORS

The Senior Class President gave a report about the Senior Sunrise Service.

CONSENT DOCKET

1. Approval of Minutes from the July 11, 2019 regular meeting.
2. Consider a request to vote to approve entering into contract agreements with the following for the 2019-2020 fiscal/school year:
  - a. Alcohol and Drug Testing
  - b. Melissa Reitz-Speech-Language Pathologist
  - c. Career Tech
3. Consider a request and vote to approve / not approve Tobacco Policy CKDA.
4. Consider a request to vote to enter into a loan agreement for food service deficits between the Little Axe School General Fund and the Little Axe Child Nutrition Program in the amount not to exceed \$50,000.00 as a contingent liability subject to repayment as funds become available from the Child Nutrition Program for the 2019-2020 school year.
5. Consider a request to vote to open an activity account # 836 for the Class of 2023.

On motion by Mr. Hamilton, and seconded by Mr. Gourley, the board voted to approve items 1, 2 a,b &c,3, 4, and 5 under the Consent Docket.

Mr. Gourley – aye  
Mr. Heitkamper – aye  
Mr. Hamilton - aye

Ms. Proffitt – aye  
Ms. Felton -aye

## REQUESTS

1. Consider a request and vote to approve / not approve revising the 2019-2020 student/parent handbook to include the new high school discipline polices.

On motion by Mr. Hamilton, and seconded by Ms. Proffitt, the board voted to approve revising the 2019-2020 student/parent handbook to include the new high school discipline polices. .

Mr. Gourley – aye  
Mr. Heitkamper – aye  
Mr. Hamilton - aye

Ms. Proffitt – aye  
Ms. Felton -aye

## REPORTS

1. Treasurer Report by Tammy Thele, Treasurer.
2. Report by Beverly Felton, Board President in reference to the SB441 Working Group Meeting held on July 31, 2019 hosted by Superintendent Hofmeister.

## FINANCE CONSENT

1. Vote to accept Treasurer's report.
2. Vote to approve the financial encumbrances, the encumbrances for payment and the warrant registers for the following appropriated funds:

### GENERAL FUND

- a. 2018-2019 General Fund Encumbrances for Approval Purchase Orders: none
- b. 2018-2019 General Fund Warrants for Approval 7-01-2019 through 7-31-2019  
(Report Date: 8-07-2019)

### BUILDING FUND

- a. 2018-2019 Building Fund Encumbrances for Approval Purchase Orders: none
- b. 2018-2019 Building Fund Warrants for Approval 7-01-2019 through 7-31-2019  
(Report Date: 8-07-2019)

### CHILD NUTRITION FUND

- a. 2018-2019 Child Nutrition Encumbrance for Approval Purchase Order: none
- b. 2018-2019 Child Nutrition Warrants for Approval 7-01-2019 through 7-31-2019  
(Report Date: 8-07-2019)

GENERAL FUND

- a. 2019-2020 General Fund Encumbrances for Approval Purchase Orders:146-210 Attachment (A)
- b. 2019-2020 General Fund Warrants for Approval 7-01-2019 through 7-31-2019 (Report Date: 08-07-19)

BUILDING FUND

- a. 2019-2020 Building Fund Encumbrances for Approval Purchase Orders: 1-3 Attachment (B)
- b. 2019-2020 Building Fund Warrants for Approval 7-01-2019 through7-31-2019 (Report Date: 8-07-2019)

CHILD NUTRITION FUND

- a. 2019-2020 Child Nutrition Encumbrance for Approval Purchase Order: 15-16 Attachment (C)
- b. 2019-2020 Child Nutrition Warrants for Approval 7-01-2019 through 7-31-2019 (Report Date: 8-07-2019)

BUILDING BOND 2011 FUND 33

Encumbrances for Approval Purchase Order 1-2 Attachment (D)

BUILDING BOND 2016 FUND 35

Encumbrances for Approval Purchase Order 1-2 Attachment (E)

3. Vote to approve expenditures for the following cash funds for the 2019-2020 school year as listed in the August 12, 2019 board meeting financial packet.

- a. Activity Fund

On motion by Mr. Heitkamper, and seconded by Ms. Proffitt, the Board voted to approve the following under Finance Consent: 1 and 2; General Fund a and b; Building Fund a and b; Child Nutrition a and b; General Fund 2019-2020 a&b, Building Fund 2019-2020 a&b, Child Nutrition 19-20 a&b, Building Bond 2011 Fund 33, Building Bond 2016 Fund 35, and 3 a. Activity Fund.

Mr. Gourley – aye	Ms. Proffitt – aye
Mr. Heitkamper – aye	Ms. Felton –aye
Mr. Hamilton - aye	

**NEW BUSINESS**

1. Vote to approve / not approve the contract with Municipal Accounting Systems, Inc. for Wengage i-Student Information.

On motion by Mr. Heitkamper, and seconded by Mr. Gourley, the Board voted to approve the contract with Municipal Accounting Systems, Inc. for Wengage i-Student Information.

Mr. Gourley – aye  
Mr. Heitkamper – aye  
Mr. Hamilton - aye  
Ms. Proffitt – aye  
Ms. Felton – aye

## PERSONNEL

Discussion and vote on a motion to convene in executive session to discuss the following items listed under Personnel. 25 O.S Section 307 (B) (1) and (B) (2).

1. Negotiations with the Little Axe Teacher's Association for the 2019-2020 school year.
2. Employment of the follow employees for the 2019-2020 school year, subject to assignment, pending results from drug testing, background check:
  - a. Elementary Full Time Sub
  - b. High School Foreign Language
  - c. Elementary Classroom Teacher
  - d. Middle School Math Teacher
  - e. Middle School Physical Education
  - f. Elementary Paraprofessional
3. Resignation from Twila Adams, Paraprofessional, effective the end of 2018-2019 school year.
4. Employment of other necessary hires for 2019-2020 school year, subject to assignment, pending results from drug testing and background check.

On motion by Ms. Proffitt and seconded by Mr. Gourley, the board voted to enter into executive session at 6:54p.m.

Mr. Gourley – aye  
Mr. Heitkamper – aye  
Mr. Hamilton - aye  
Ms. Proffitt – aye  
Ms. Felton – aye

Acknowledge Board's return to open session.

Let the minutes reflect that the Board returned to Open Session at 8:18p.m.

Executive session minutes compliance announcement

Ms. Felton announced the following people were present during executive session: Board Members; Beverly Felton, Rickey Gourley, Tessa Proffitt, Tommy Hamilton and Al Heitkamper along with Cathey Miller, Board Clerk and Superintendent Thomas.

Mrs. Felton announced that while in executive session the Board discussed the items listed under Personnel with no votes taken.

5. Vote to approve / not approve Negotiations with the Little Axe Teachers' Association for the 2019-2020 school year.

On motion by Mr. Heitkamper, and seconded by Mr. Gourley, the Board voted approve negotiations with the Little Axe Teachers' Association for the 2019-2020 school year.

Mr. Gourley – aye                      Ms. Proffitt – aye  
Mr. Heitkamper – aye                Ms. Felton –aye  
Mr. Hamilton - aye

6. Vote to employ / not employ the following employees for the 2019-2020 school year, subject to assignment, pending results from drug testing and background check:
- a. Elementary Full Time Sub
  - b. High School Foreign Language
  - c. Elementary Classroom Teacher
  - d. Middle School Math Teacher
  - e. Middle School Physical Education
  - f. Elementary Paraprofessional

On motion by Mr. Gourley and seconded by Mr. Hamilton, the board voted to approve the following employees for the 2019-2020 school year, subject to assignment, pending results from drug testing and background check: Elementary Full Time Sub - Natalie Owens; High School Foreign Language – Matthew Waldroop; Elementary Classroom Teacher – Johannah Watkins; Middle School Math Teacher – Thomas Gragg; Middle School Physical Education – Blake Pittman; and Elementary Paraprofessional- Sandy Brasfield.

Mr. Gourley – aye                      Ms. Proffitt – aye  
Mr. Heitkamper – aye                Ms. Felton –aye  
Mr. Hamilton - aye

7. Vote to approve / not approve resignation from Twila Adams, Paraprofessional, effective the end of 2018-2019 school year.

On motion by Mr. Gourley and seconded by Ms. Proffitt, the board voted to approve the resignation from Twila Adams, Paraprofessional, effective the end of 2018-2019 school year.

Mr. Gourley – aye                      Ms. Proffitt – aye  
Mr. Heitkamper – aye                Ms. Felton –aye  
Mr. Hamilton - aye

8. Vote to approve / not approve other necessary hires for the 2019-2020 school year, subject to assignment, pending results from drug testing and background check.

On motion by Mr. Gourley and seconded by Ms. Proffitt, the board voted to approve hire Regina Tedder and Stephanie Hummell for the 2019-2020 school year, subject to assignment, pending results from drug testing and background check.

Mr. Gourley – aye  
Mr. Heitkamper – aye  
Mr. Hamilton - aye

Ms. Proffitt – aye  
Ms. Felton – aye

XI. ADJOURNMENT

The Board adjourned at 8:21p.m.

ANY PERSON WISHING TO ADDRESS AN ISSUE ON THE AGENDA MUST SIGN IN WITH THE BOARD PRESIDENT AND GIVE SUBJECT MATTER PRIOR TO ROLL CALL. THE BOARD MAY VOTE TO CONVENE IN EXECUTIVE SESSION TO DISCUSS ANY MATTER ON THIS AGENDA DEEMED APPROPRIATE BY LAW. SUCH VOTES MAY BE TO ADOPT, REJECT, TABLE, REAFFIRM, RESCIND, OR TAKE NO ACTION ON ANY AGENDA MATTER.

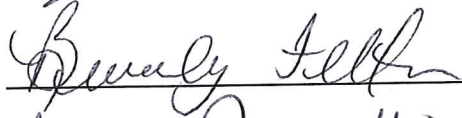
THIS AGENDA WAS POSTED AT THE ADMINISTRATION BUILDING ANNOUNCEMENT BOX LOCATED AT 2000 168<sup>TH</sup> AVE. N.E., NORMAN, OK 73026; AT THE ELEMENTARY SCHOOL LOCATED AT 2200 168<sup>TH</sup> AVE. N.E. NORMAN, OK 73026; HIGH SCHOOL LOCATED AT 1301 168<sup>TH</sup> AVE. N.E., NORMAN, OK 73026; AT THE MIDDLE SCHOOL LOCATED AT 1250 168<sup>TH</sup> AVE. N.E., NORMAN, OK 73026; BULLETIN BOARDS AT HARPS, PECAN VALLEY JUNCTION, THE LITTLE AXE COMMUNITY CENTER BETWEEN 1:00- 5:00P.M. Thursday, August 8, 2019 BY Cathey Miller, Board Clerk.

  
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Cathey Miller, Board Clerk

APPROVAL OF MINUTES

  
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