



Principal's Welcome:

Dear Parents/Guardians and Students:

Welcome to South Summit Elementary School. The faculty and staff join me in saying we are happy to have you as a part of our school family. We hope this will be a successful and fulfilling year for your student(s). The pages of this handbook are filled with important information regarding school policies and procedures. I suggest that parents and students review the contents together. If you have questions that remain unanswered after reading this handbook, please call the school office at (435) 783-4318. We welcome your participation and support during the school year. Education is like a triangle. Imagine that parents, students, and school are the points of the triangle. Communication and teamwork and meaningful curriculum are the lines that connect the points. Working together, we can ensure that all children receive the best education according to their individual needs. We look forward to celebrating, learning and growing together in the coming academic year.

Sincerely, Mrs. Lisa Flinders Principal

VISION STATEMENT:

South Summit Elementary School- valuing students and preparing them for success.

MISSION STATEMENT

At South Summit Elementary we.....LEARN

Love

Engage

Aspire

Respect

Never give up!

SCHOOL THEME FOR 2019-2020 Academic School Year: BE THE DIFFERENCE

SCHOOL HOURS

School hours are from 8:50 am until 3:20 pm Monday- Thursday. Friday hours are 8:50-2:20. The early out is to

compensate teachers for 1 hour of team planning. The tardy bell rings at 8:55 am.

School doors will not open until 8:30 a.m. each school day. Supervision is not provided for students who arrive before 8:30 a.m. or remain later than 3:30 p.m. Please acknowledge these hours for the safety and well being of your child.

SCHOOL TELEPHONES

The telephone in the office is used to conduct school business. The lines are shared with other staff members in the building. Phones are available to students only for emergencies. The following policies will govern office phone use:

1. Students must obtain a phone pass from their teacher. Teachers will give passes only for emergencies and extreme situations. We ask that homework, car-pooling, playtime, and other such situations be arranged before school.
2. Teachers will not be asked to answer the phone during daily instruction time unless it is an emergency. Teachers regularly check their staff boxes and their e-mail. They will return any messages as soon as possible.
3. The office will take messages for students when there is an emergency or when it is essential that the student receive the information. **WE DO NOT TRANSFER CALLS TO STUDENTS.** Please plan your child's day before they get to school. Avoid calling the school 20 minutes before the day ends **UNLESS** it is an **EMERGENCY**. It is difficult to get messages to students during this time.

CELL PHONE, APPLE WATCHES AND ALL ELECTRONIC DEVICES

In order to avoid disruption of the educational environment and protect students' right of privacy, student possession of cellular telephones, apple watches or other electronic devices that are used to communicate or send or receive signals is allowed only under the following conditions.

1. Students may store their phone in their assigned school locker during school hours. Phones must be turned off.
2. Students may use cell phones after 3:30 p.m. for after school activities.

Violation of the cell phone/electronic device policy will result in:

First offense...Phone confiscated and returned at the end of the day.

Second Offense ... Phone confiscated, returned at the end of the day and a call made to parent/guardian.

Third or Severe Offenses.... Phone confiscated. Parent/guardian must come to the school and pick up the phone. Such offenses will be addressed one by one and circumstance by circumstance.

Severe Offenses include but are not limited to:

- * Text messaging that contains inappropriate content, profanity, pornographic images, intimidation, threats or other actions that could be classified as cyber-bullying.

- ✱ Cheating on tests
- ✱ Taking or showing inappropriate pictures or photographs.
- ✱ Calling outside groups or individuals to participate in inappropriate activities.
- ✱ Refusal to relinquish a cell phone to a person of authority.

SCHOOL BREAKFAST & LUNCH INFORMATION:

SSES provides nutritious and well-planned meals daily. District policy requires that meals be paid in advance. You may put money on your student's account on a daily, weekly or monthly basis. Students can pay at the office or parents can pay online. The cost for a student breakfast is \$1.25, lunch is \$2.00 (reduced is .40) and additional milk is .50 cents. To apply for free or reduced lunch, visit the office. Eligible families are encouraged to apply because educational programs such as Title I are based on free/reduced lunch numbers. Adult lunches are \$3.50. Parents and visitors are welcome to eat lunch. Please call before 9:20 a.m. if you would like to eat school lunch with your student.

Student Check Out and Release:

Because of heightened security measures, students will not be released to anyone other than their parent/legal guardian listed on the school emergency form unless prior written notice has been given to the school. Children must be signed out at the school office. Parents are NOT allowed to retrieve students from any part of the building or playground. Students will be called to the office where parents may then pick up their student.

ATTENDANCE: ABSENCES AND TARDIES

The value of daily attendance at school cannot be overstated in a student's overall educational experience. Frequent absences can seriously disrupt the learning process. In addition, the loss of teacher instruction cannot be fully regained. We urge you to encourage 100% attendance. In order to be in compliance with the Utah Compulsory Attendance Laws (53A-11-101), every school age child must be in school 95% of the time. A school year is 180 days, so students are required by law to attend 171 days or miss fewer than 9 days per year.

Summit County truancy court has been created due to the large number of student absences in Summit County. School districts have been encouraged to create a strong attendance policy.

Our school has adopted the following attendance policy for the 2019-2020 school year.

★ Three tardies constitute a half-day absence. Students arriving after 8:55 will need to pick up an admission slip from the office and will be marked tardy. Exceptions to this are late buses and inclement weather.

★ Three early dismissals constitute a half-day absence. Students that are checked out of school before 3:00 will be marked with an ED. (early dismissal)

★ Students who arrive later than 9:55 will be marked absent for a half-day of school.

★ Students who leave school earlier than 2:15 will be marked as absent one/half day of school.

★ Students who are absent for more than 10 days without notifying the school, (or for extreme health conditions) will be removed from the school records. They will need to be re-enrolled when and if they return to school.

Definition of Absences:

1. Parental Excused Absences: a parent/guardian may excuse their child's absences up to nine absences per year for whatever they deem necessary. Parents are expected to contact the school within (2) two school days of the child's absence to excuse the absence. Any absences beyond nine will need to fully comply with the "Medical Excused" and/or the "Educational Leave" to be considered excused. If absences do not comply in these categories, they are considered unexcused.

2. Medical Excused Absences:

a. Short Term Medical: A note from a medical professional may excuse absenteeism between one and ten days so long as the medical professional specifies the exact dates of the medical need to be absent from school and the parent informs the school immediately to make all arrangements with the school for their child's academic needs during the absences.

b. Long Term Medical: A directive to the school from a medical professional necessitating a "Home and Hospital" situation for a chronic or long term illness. This will allow the coordination of school services and parents to provide the student with the necessary instruction and materials to sustain the child's education during the designated time period by the medical professional.

3. Educational Leave: Parents are encouraged to follow the district calendar to coordinate vacations and time away from school. Where coordination is not congruent to the need of the child's leave, the school will provide an educational leave form that must be completed and turned into the attendance office one week in advance of the child's "Educational Leave." The student must be performing at 70% or higher in all course work to qualify for submission of educational leave. This form will accommodate a recommended maximum of (5) five school days during the school year as educational leave. Special circumstances beyond this will warrant school and district administration approval. This leave, if granted, will not count against the child's attendance as long as the proper forms are completed fully and all signatures signed to approve the leave. Students must be in good standing academically and behaviorally to qualify for educational leave. (The form can be picked up in the office.)

4. Unexcused Absence: An absence from school that is not reported by a parent or guardian within (2) two school days of a student absence will be an unexcused absence. Each unexcused absence will require two after school sessions in our mentoring program to help students complete course work they may have missed. This does not preclude any medical directive of student attendance.

5. Truancy: Truancy results when a student is not in the proper place at the proper time. Truancies will not be excused. When a student is in school they must have a parent call or visit before leaving the school campus and student must be checked out at the office before leaving.

1. 1st Truancy-Parent Notification.

2. 2nd Truancy Parent Conference and Service

3. 3rd or more Truancy-DCFS Referral

NEW- If your child is going to be absent, please call the office. Attendance will be taken by 9:00 a.m. each day.

Any student marked absence will be noted and their parents will be called by an automated system. This is to ensure that your child is either at school or safely with you.

Excessive or chronic absenteeism will be handled as follows.

1. Phone call to parent by the teacher.
2. A letter will be sent to parents requesting an attendance meeting with school administration.
3. A third letter will be sent to parents notifying them that a school resource officer and or Juvenile Attorney will receive student attendance records. Student and parents could be requested to appear at truancy court.

“Alone we can do so little; together we can do so much.” -Helen Keller

100% ATTENDANCE AWARDS

Our school rewards students with 100% attendance quarterly, and yearly. Students with 100% attendance for each quarter will be awarded a prize from the office. Students who attend all 180 days of school will receive a medallion during the awards assembly the last day of school.

DISCIPLINE

South Summit Elementary School is a great place to learn. We are committed to providing the best instruction, curriculum and staff available so each child can leave our school with a quality education. In return, students are expected to exhibit good behavior at school. If by chance students to make a choice that hampers their learning or the learning of others, he/she will have the opportunity to reflect about the choice that was made. We are striving for a positive and productive learning climate at all times. Should a discipline problem arise, consequences will be determined using the following as guidelines:

Level 1 Minor Misbehavior

- * Breaking rules of common courtesy
- * Breaking classroom rules
- * Defying authority
- * Accidental destruction of property
- * Playful behavior that harms
- * Behavior that inhibits learning
- * Ignoring dress code
- * Excessive tardies
- * Excessive non-participation

Level 2 Major Misbehavior

- * Open defiance for school staff
- * Cheating
- * Verbally abusing staff or students
- * Pushing, shoving, kicking, fighting
- * Mean teasing of others (bullying)
- * Profanity

Level 3 Severe Misbehavior (Immediate referral to the principal and parents will be contacted) Students could be suspended or expelled depending on the number of occurrences and or severity!

- * Substitute teacher abuse
- * Leaving school grounds (checkout required)
- * Assault
- * Tobacco use
- * Weapons (possession, use or threat)
- * Explosives (possession, use or threat)
- * Drugs/Alcohol (possession/use)
- * Vandalism
- * Theft
- * Gambling
- * Arson
- * Pornography
- * Threatening staff or students
- * Trespassing
- * Forging notes
- * Sexual abuse/nudity

Level 1,2, & 3 consequences will be determined by taking into consideration the severity of the infraction, the number of times infractions have been committed by a student and infraction circumstances.

The Learning Place (Level 1 & 2 misbehaviors)

South Summit Elementary School and Community Site Council believe that all students have the right to learn in a safe and orderly environment. To facilitate this goal, the school has created “The Learning Place.” The goal for this room/place is to give students age-appropriate academic and behavior support in a positive environment both inside and outside the regular classroom. Students with chronic Level 1 or 2 behavior infractions will work with their teacher, the learning place coaches, the counselor and administrator to extinguish behavior(s) that are inhibiting learning.

Level 1 & 2 misbehaviors will be charted on a classroom behavior tracking form. Teachers and the Learning Place Staff will work with individual students to eliminate inappropriate behavior(s). Teachers will notify parents of the behavior concerns. If inappropriate behaviors persist, then the following discipline plan will be implemented.

First Infraction: First infraction will be written down, parents will be verbally notified and the student and teacher will work out a behavior plan together. Learning Place instructors will be notified and students will be observed.

Second Infraction: When a second infraction is made the student will be referred to The Learning Place to reflect upon the implications of their behavior, and to learn and practice appropriate behavior. Students may lose school privileges and perform service. Parents will be notified by the teacher.

Third Infraction: Students may lose school privileges and have the opportunity to provide service to the school. Parents will be notified by the teacher.

Fourth Infraction: A conference will be held with parents, teacher, student and administration. A positive, effective, meaningful behavior plan will be developed and implemented with collaboration from all concerned individuals. Students may lose school privileges and complete school service, under the supervision of a parent before or after school.

Fifth Infraction or additional infractions: Consequences could include, loss of privileges, work restitution, parent tracking, suspension or expulsion. Students will be required to earn back classroom and recess privileges at this point. Teacher will notify parents.

SCHOOL PRIVILEGES

School privileges include recess, assemblies, class parties, extra activities and field trips. Students earn these privileges by completing classroom assignments and by demonstrating self-control in the more structured areas such as the classroom and the less structured areas such as lunch and recess. These privileges can be lost when students choose not to complete classroom assignments and/or continue to demonstrate behavior that inhibits learning and or creates an unsafe environment for others.

AUTOMATIC SUSPENSIONS/ EXPULSIONS

The Utah Code states that students may be suspended or expelled from school for any of the following reasons.

- ✱ *Frequent or flagrant disobedience, defiance of proper authority, or disruptive behavior, including

the use of foul, profane or abusive language.

- ✱ •Behavior that poses an immediate threat to the welfare or morals of other students or school personnel.
- ✱ •Possession, control, distribution or use of an alcoholic beverage.
- ✱ •Possession, control, actual or threatened use of a real, look alike or pretend weapon, explosive, or noxious or flammable material
- ✱ •Sale, control or distribution of a drug or controlled substance
- ✱ •Possession of drug paraphernalia. Parents/guardians will be contacted immediately upon student involvement in the above behaviors.

BULLYING: South Summit Elementary has zero tolerance for “bullying.” We adhere to the district policy that can be found at the following link: <https://www.ssummit.org/cms/lib/UT01917229/Centricity/Domain/217/6034SafeSchoolsBullying.pdf>

DRESS CODE: The South Summit School District asserts that a public school is a place of learning and proper dress sets the tone of school atmosphere as well as its reputation. Dress and grooming also affect the behavior of students. The following dress code has been established and will be enforced. Students breaking dress code will be asked to call home or to make adjustments at school until dress code is met. Hair: Girls & Boys: Hair should be neatly cared for and kept out of the eyes. Extreme or disruptive hairstyles as judged by the administrator are prohibited. Clothing: Student clothing, accessories and appearance shall be clean and modest, and shall not materially disrupt class work, cause disorder, or impinge on the rights of others.

1. Shorts, skirts and dresses must be no shorter than mid thigh when the student is seated.
2. Shoes must be worn at all times. Bare feet are prohibited.
3. Shirts with obscene printing and alcoholic or tobacco advertisements on them are not permitted.
4. Hats may not be worn inside the building during regular school hours.
5. Exaggerated and disruptive cosmetics, body paint, and body piercing are prohibited.
6. Tank tops, strapless or sleeveless shirts are not permitted
7. Clothing that exposes bare midriffs, buttocks, or under-garments is prohibited.

At Home Learning:

Our school has gone through many changes. Homework has been redefined. In conducting surveys and conversations, it was concluded that there were many different ideas about homework. For our school, homework is assigned when students miss school due to illness or vacation. Homework is also assigned when students refuse to work in class or when students need extra reinforcement in an academic area. At

home learning is a “home” activity that will enrich and benefit a student now and in the future. Reading is such an activity. Our school requires certain reading minutes for each grade level. Reading is an essential life skill. Math is also a skill that needs to be reinforced at home. Reasonable math work will be sent home to ensure that parents are aware of what their child is learning and to also ensure that students have a sound understanding of grade level math content. If, as a parent, you feel the at home learning is too much, please reach out to the teacher. Fourth grade also will require minimal math homework to ensure student success at the middle school level. Again, if you have concerns or your student needs accommodations, please visit with your student’s teacher.

FAIL FREE SCHOOL/Proficiency Scales:

South Summit Elementary staff works hard to make our school a fail free school. We are committed to proficiency scales. This means that each student knows where they are in regards to essentials in grade level content areas. It also means that parents can know what a student should know, what they don’t know yet and where they will be expected to know. If you have questions about proficiency scales and standards based teaching and learning, please contact Lisa Flinders at lf@ssummit.org.

Classroom Management/Behavior:

South Summit Elementary school respects and values each student. If students decide to behave or participate in behavior that is not in agreement with school rules and expectations, choice and consequences is the method of addressing such issues. We are a learning place. It is okay to make mistakes in our building. It is not okay to not be accountable or responsible for choices made. When less than desirable choices are made, students and teachers and parents (if necessary) will be involved in deciding and enjoying the consequences of their actions.

SCHOOL FEES

Utah State Law prohibits the charging of fees in elementary schools for the following items. No fees are charged for textbooks, equipment or supplies, field trips, assemblies, enrichment programs, snacks (other than food or drink supplied through the school lunch program), or anything else that takes place during the regular school day. The law does permit the solicitation of donations or contributions for the above activities. Donations are not required for a student to participate in an activity.

INSIDE/OUTSIDE RECESS DETERMINATION

South Summit Elementary is located at the gateway to the Uintah’s. The weather can often be less than warm. Students will be expected to come to school dressed to go outside during recesses. Students will be kept inside when weather conditions are hazardous or potentially hazardous to the students’ safety and welfare. As a general rule, students will be allowed to stay inside if the air temperature or wind chill temperature is 12 degrees Fahrenheit or below. They will also be allowed to stay inside during inclement weather conditions such as rain, snow and lightening. A flag will be posted at each door before students arrive if the before school recess is to be held in the gym.

Students who stay inside for recess will be allowed to play quiet board games and read. When students are returning to school after an absence due to an extended illness, the student will be permitted to stay in during recess by parent’s request (written note, e-mail, phone call to the teacher) for two days. A doctor’s excuse will be required for a student to stay in any longer than two days.

HEALTH AND SAFETY INFORMATION

Each year we ask parents to complete an emergency section in an online registration for their student. (Information often changes due to job changes, moves, etc.) In case of illness or injury, we need to be able to reach parents or have written permission to release your student to an emergency contact of your choice if we are unable to contact you. We need to be aware of medical conditions to ensure proper care of your student. Let us know of any new medical conditions your student may be diagnosed with during the school year (such as allergies). Call the district nurse if you need to consult with her about any medical conditions. Call the office to update the online information as changes occur.

By state law the Elementary School will conduct screenings for vision, dental, and hearing. The district nurse will conduct the vision screenings for all grades; the local dentist will do the dental screening for the second grade while the hygienist teaches the students how to properly care for their teeth. If you want your student excluded from any of these screenings, you need to send a written note to the office annually, otherwise your student will be screened. A referral letter will be sent to you if your student does not pass the screenings. It is up to you to then have your student evaluated further by your health care provider. The nurse can help with financial resources for those in need of some assistance. The speech-language pathologists will do the hearing screenings for all grades. If your child does not pass, you will get a notice and he/she will automatically be re-screened. If your child does not pass the second time, you will receive a phone call. You may send a written note to the office if you want your student excluded from any of these screenings. Screenings are not for the purpose of diagnosis but rather to identify those children who need further evaluation.

TOY FREE SCHOOL

South Summit Elementary teachers work hard to provide a great learning environment & experience for all students. Toys brought from home detract from the learning experience. It is hard to monitor what students keep/ play with in their desk and toys brought from home are often a target for theft. We ask that all toys remain at home. The school will provide plenty of recess equipment for students to enjoy.

Violation of the toy free policy will result in:

First offense...Toy confiscated and returned at the end of the day.

Second Offense ...Toy confiscated and parent/guardian may pick it up from the office.

ILLNESS AND THE SCHOOL NURSE:

There are times when a student does not feel well or an injury occurs during school hours. If either such event happens, we have staff that will do all within reasonable limits to ensure every student need has been met.

Head lice is a concern in every elementary school. Our policy is as follows. If a student is diagnosed as having head lice the parent or guardian will be notified and asked to take their child home. Parents will be given information about head lice removal. Students must be nit free before they will be permitted on the bus or allowed re-entry into school. The School Nurse or Health Aide will check the student when they return to see that they are nit free.

Illnesses requiring exclusion from school include: fever, diarrhea, vomiting in last 24 hours, does not feel well, rash with fever, rash with discharge, eyes with thick or colored discharge. Some communicable illnesses require treatment before returning to school or a note from the doctor. Each case may be treated on an individual basis.

MEDICATIONS AND IMMUNIZATIONS:

Utah law states that medication may only be administered to a student by school personnel if the student's legal guardian has provided a current written and signed request by a physician or appropriate medical provider that medication must be administered to the student during regular school hours. The statement must describe the exact method, amount, and time schedule for administration. Please see our office staff to pick up a complete policy and medication authorization form.

State law requires that students who are not current on immunizations be excluded from school until they are in compliance or have an immunization exemption form on file (these forms may be obtained at the local health department).

New students and students entering kindergarten are required by the state to show an official birth certificate, proof of immunization or completed exemption form before they can attend class. Please check with the office staff if you have questions about this policy. If you have questions or concerns about health, safety or medical information you may call the speech-language pathologists, Marci Mitchell and Ruby Sargent, and/ or the school district registered nurse, Sandy Galovich at 783 4318.

PARENT TEACHER ORGANIZATION PTO:

The parents and community have chosen to have a Parent Teacher Organization represent our school. Our PTO is an indispensable part of the school. They work with the school to provide educational and fun activities and products for students. We invite all parents to become active members of the PTO by joining at the beginning of the year. Please call the school for more PTO information.

VOLUNTEERS (We love them)

Parent volunteers give innumerable hours of service to teachers and students each year. Academic achievement for individual students is higher because of volunteer dedication. Please contact your student's teacher or the school office and volunteer time at the school. Volunteers are required to check in and put on a volunteer badge each time they volunteer. NO EXCEPTIONS...it is part of the new safety measures.

VISITORS:

We are proud of our school and welcome visitors to share in our pride. For the safety and well being of students and staff, all volunteers and visitors are required to check in at the office and pick up a visitors badge. All outside doors will be locked during the school day, but visitors can access the building by ringing the bell button located at the front of the building.

LOST AND FOUND:

Personal belongings such as coats and backpacks should be labeled for easy identification. Lost items will be placed in the Lost and Found bin located in the main entrance of the school. Lost and Found items will be taken to local charities 3 times yearly, (after Parent Teacher Conferences and at the end of the year) so parents and students are encouraged to check the Lost and Found frequently for missing items.

SCHOOL/COMMUNITY SITE COUNCIL:

State legislature mandates the formation of a school/community site council at every school building. Our site council is comprised of the school principal, six parents and two teachers. The site council reviews building test scores and formulates a school improvement plan considering test results. We receive a significant amount of funds from the Utah Trust Lands. Those funds are allocated under the direction of the Community Council.

Community Council members will be elected in May. If you are interested in running for a position on this council, please take your application into the school office at any time during the year. Applications can be found on the district website.

The 2018-2019 School to Community Site Council has done an excellent job analyzing data, creating school safety plans and drafting the School Goals for the 2019-2020 school year. These goals will be supported with School Land Trust money. The money will be used to support Language Arts and Math instruction and interventions. This year's goals also align with the new state required goals for literacy and instruction.

The complete plan can be found on the district web site and on the School Land Trust website.

2018-2019 School Goals:

Goal #1

Students will make typical or above typical grade level reading progress as determined by Acadience Composite Score Pathways. Students will reach this goal by May 22, 2019.

Goal#2

Students will complete grade level math problems accurately and efficiently with a focus on math fact competency and mastery of essential math skills for each grade level.

Goal #3

South Summit Elementary School will increase the number of Kindergarten students who are at or above benchmark in NWF-CLS (Nonsense Word Fluency-Correct Letter Sounds) from MOY to EOY, by 5% by implementing an all-day Kindergarten program.

We appreciate the dedicated parents who serve on the Community Site Council. Their contributions make a difference to our school community.

Those serving for the 2019-2020 academic school year are:

Bridgette Bakula	Emily Froerer
Rachel Simmons	Heather Todd
Karma Bonner	Myndi Woolstenhulme
Jolene Weston	JoyceAnn Draper

Our theme for the school this year is **BE THE DIFFERENCE!** We hope that through clear communication, high expectations, measured understanding, extra compassion and really seeing individuals for who they are, we will facilitate our staff, students and school community to be the difference to the one; the one student, the one colleague and the one community member. Every conversation matters! Every day matters!

HAPPY DAY!

Our school is committed to Student and Family Engagement. We are also committed to literacy. Below you will find our Family Engagement Policy and our School/District Plan. If you have concerns, questions, suggestions or comments, please share your thoughts!

State/District/School Literacy Plan:

STATE GOAL:

Requirements per 53F-2-503: Goals must be measurable, address current performance gaps in student literacy data, and include specific strategies for improving outcomes, including early intervention K-3 software if being used. *Please note that the state goal of 60% of first, second, and third grade students reading on grade level and making appropriate growth is a required state goal and is not listed below.*

By June 1, 2020, South Summit School District will maintain the number of Kindergarten students who are proficient in NWF-CLS (Nonsense Word Fluency-Correct Letter Sounds) from MOY to EOY, by providing intensive phonics professional learning for teachers, , analyzing NWF-CLS data once per month during PLC meetings utilizing Heggerty, Waterford, Imagine Learning, performing classroom observations, identifying gaps and holes in student understanding and providing direct, targeted, meaningful instruction to all students, thus increasing the number of Kindergarten students proficient in NWF-CLS. Initial assessments, frequent benchmarks and end of the year assessments will be measured using the DIBLES assessment instrument.

By June 1, 2020, South Summit School District will increase the number of first grade students who are proficient in NWF-CLS (Nonsense Word Fluency-Correct Letter Sounds) from BOY to EOY by 21%, by providing intensive phonics professional learning for teachers, , analyzing NWF-CLS data once per month during PLC meetings utilizing Heggerty, Waterford, Imagine Learning, performing classroom observations, identifying gaps and holes in student understanding and providing direct, targeted, meaningful instruction to all students, thus increasing the number of first grade students proficient in NWF-CLS. Initial assessments, frequent benchmarks and end of the year assessments will be measured using the DIBLES assessment instrument.

By June 1, 2020, South Summit School District will increase the ORF accuracy (Oral Reading Fluency) of second grade students from MOY to EOY by 12%, by providing professional learning for teachers, analyzing ORF Accuracy data once per month during PLC meetings, utilizing the Core Phonics Survey, Discover Intensive Phonics, Imagine Learning, performing classroom observations, identifying gaps and holes in student understanding and providing direct, targeted, meaningful instruction to all students, thus increasing the number of second grade students proficient in ORF Accuracy. Initial assessments, frequent benchmarks and end of the year assessments will be measured using the DIBLES assessment instrument.

IN SCHOOL GOALS:

By June 1, 2020, South Summit School District will increase the ORF accuracy (Oral Reading Fluency) of third grade students from BOY to EOY by 5%, by providing professional learning for teachers, analyzing ORF Accuracy data once per month during PLC meetings, utilizing the Core Phonics Survey, Discover Intensive Phonics, Imagine Learning, performing classroom observations, identifying gaps and holes in student understanding and providing direct, targeted, meaningful instruction to all students, thus increasing the number of third grade students proficient in ORF Accuracy. Initial assessments, frequent benchmarks and end of the year assessments will be measured using the DIBLES assessment instrument.

By June 1, 2020, South Summit School District will increase the ORF accuracy (Oral Reading Fluency) of fourth grade students from MOY to EOY by 15%, by providing professional learning for teachers, analyzing ORF Accuracy data once per month during PLC meetings, utilizing the Core Phonics Survey, Discover Intensive

Phonics, Imagine Learning, performing classroom observations, identifying gaps and holes in student understanding and providing direct, targeted, meaningful instruction to all students, thus increasing the number of fourth grade students proficient in ORF Accuracy. Initial assessments, frequent benchmarks and end of the year assessments will be measured using the DIBLES assessment instrument.

Family Engagement Plan:



August 2018

Parent and Family Engagement LEA/School Policy

South Summit Elementary values students and their educational progress. We believe that the educational process compares to a triangle. Each point of the triangle represents a stakeholder in the learning community of a student. The three points are parents, school and students. To facilitate open collaboration between these three points, we have designed a parent, family and school engagement plan. Our district is small and we are the only school that is designated as a Title-1 Assist school. Our plan is broken down into the three triangle parts.

Students-

- 1. Students will attend school each day ready to learn.*
- 2. Students will participate, engage and ask for help.*
- 3. Students will respect adults and peers and their property.*
- 4. Student will read 20 minutes each night.*

Parents-

- 1. Parents will ensure students attend school.*
- 2. Parents will, to their best ability, attend parent/teacher conferences.*
- 3. Parents will volunteer as PTO members and helpers in the classroom.*
- 4. Parents will assist with homework when needed.*
- 5. Parents will reach out to the school with questions or concerns.*

School-

- 1. School will provide high quality, engaging instruction by teaching essential standards and grading using proficiency scales.*
- 2. School will provide clear, concise, honest, and meaningful communication.*
- 3. School will provide opportunities to volunteer and be a part of school activities.*

4. *School staff members will have relationships of trust and respect with students and parents.*
5. *School will use evidence and research based educational strategies and instructional practices.*

The engagement plan will be reviewed each year by a parent committee, a student committee and a school staff committee. Adjustments and changes will be made as deemed necessary. The engagement plan will also be adjusted in lieu of the parent survey that is conducted each year in relation to school improvement.

South Summit Elementary School

535 East 300 South · Kamas, Utah 84036 · (435) 783-4318 · Fax (435) 783-2805

Lisa Flinders, Principal

Dean Evans, Vice-Principal/Counselor