

**School Parent and Family Engagement Plan**

<b>School Name:</b>	WJ Clinton Primary
<b>Facilitator Name:</b>	Casey Schoenberger
<b>Plan Review/Revision Date:</b>	9/16/2019
<b>District Level Reviewer, Title:</b>	
<b>District Level Approval Date:</b>	

**Committee Members, Role:**

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Casey	Schoenberger	Coordinator
Ashlea	Stewart	Principal
Robin	Townsend	Asst. Principal
Pam	Stone	Asst. Principal
Kim	Hale	Teacher
Pamela	Morrison	parent

**Committee Members, Role:**

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Mayra	Garcia	parent
Ellen	Haywood	parent
Crystal	McKamie	parent

**1: Jointly Developed**

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

- Asked for parent volunteers as well as asked parents face to face to join our parent and family engagement committee.
  - Held a meeting to review and update the school parent and family engagement plan
  - In September, involve parents in the review, update, and improvement, at least annually, of the school parent and family engagement plan to meet the changing needs of parents and the school
  - Ensure that parents represent student population by using more than one way of communication when enlisted parents and community members.
  - Collected evidence through a survey about satisfaction with the program and the school's efforts to increase parent and family engagement; the survey will also collect specific information on the 1)growth
  - We will address opportunities for regular meetings so that more parents can be involved.
  - Submit any parent comments to the district if the Title I Schoolwide Plan is not satisfactory to parents)
- 

## **2: Annual Title I Meeting**

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

Annual Title I meeting held on Thursday, September 12 at 5:30pm to inform parents of the requirements of Title I and the school's participation as well as their right to be involved.

---

## **3: Communications**

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

School personnel will utilize the ThrillShare app, school website, Twitter, and Facebook to notify families and community members of events, things taking place at school, etc.

Monthly school newsletter which includes event, strategies for helping student, health tips, etc. information.  
Weekly classroom newsletter

Stickers (title & time of event) students wear home

Each teacher will send home a folder containing student papers and work samples each week. Parents will be asked to sign the folder and send it back to school.

Teachers will routinely contact parents on an individual basis to communicate about their child's progress. The school will provide to parents reports/report cards every four weeks with information regarding their child's academic progress and upcoming classroom and school events.

The school will offer parents a special workshop each year on the school's approach to school improvement. The school will use the student handbook, school Web site, signage at the school entrance, and parent orientation meetings about the Schoolwide Title I Plan and how to get a copy upon request.

Computers will be available daily for parent use to access their child's grades.

- The school parent and family engagement plan available to families and the local community via School website and included in school handbook. Contact information for parent facilitator, Casey Schoenberger included.
- The plan is written in an understandable and uniform format and also provided in Spanish. Ensure the informational packet is appropriate for the age and grade of each child
- \*Distribute an informational packet to include
  - ✓ \*Description of Parent and Family Engagement plan
  - ✓ \*Recommended roles
  - ✓ \*Ways for a family to get involved in a variety of roles
  - ✓ \*Survey regarding volunteer interests
  - ✓ \*Schedule of activities planned throughout the school year
  - ✓ \*Regular, two-way, and meaningful system for parents/teachers to communicate

We will obtain signatures from each parent acknowledging receipt of the [district's] parent and family engagement plan summary

- Offer meetings at various times (such as in the morning and evening)
- Meetings will be offered in different formats.

---

#### **4: School-Parent Compact**

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

#### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

School staff, parents, and students will work together to jointly develop a school/parent/student compact by having meetings at times convenient to parents. Parents, teachers, and students will sign. This compact outlines how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact. Random sampling of signed compacts are in parent and family engagement binder.

---

#### **5: Reservation of Funds**

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will

be involved in providing input into how the funds are used.)

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

CPS will involve parents on school improvement planning committees.

The CPS Parent Teacher Organization will foster parental and community involvement within the school.

The school will engage parents in decision making about the allocation of its Title I, Part A funds for parent and family engagement. Parent ideas/suggestions will be recorded in the meeting minutes.

---

**6: Coordination of Services**

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

CPS will work with BHE and HAPS to help provide a smooth transition from one school to the next by raising parent awareness of procedures and related activities. The school will host special orientation programs for parents and students to help with the transition. Students will tour both schools; BHE in April and HAPS in September. Parents have opportunity of accompany their child on the tour.

CPS will provide opportunities for parents and community members to support the instructional program through our Class Reader Program. CPS will work with Farm Bureau Women's Committee to place eggs and incubators in classrooms and watch chickens hatch. Fourth grade will work with the UA extension service to learn some farming topics.

CPS teachers were provided professional development on Parent and Family Engagement led by district staff in August.

Class surveys will offer opportunities for parents to volunteer. Based on survey results/parent interest, volunteers will be determined for: Field Day, Thanksgiving Feast, Christmas & Valentines parties, field trips, class readers, Book Fair.

Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation by the Parent Center staff: roll play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, and parents will have the opportunity to learn about healthy snacks at Parent Involvement Nights sponsored by community organizations.

Coordinate and integrate parent and family engagement programs, activities, and strategies with early childhood programs (applicable to elementary schools), college and career ready resources or organizations (applicable to middle and high schools), parent resource centers, or other programs that encourage and support parents in fully participating

Promote and support responsible parenting.

Talk to alumni and look into creating an alumni advisory commission.

Enable formation of PTO.

Look for other ways to use community resources.

Ensure the plan is comprehensive and coordinated in nature

- Incorporate this plan into the school's improvement plan

---

### **7: Building Capacity of Parents**

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

#### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

Open House: August, 3:30-7:30

Monthly Parent Coaching Meetings: Shepherding A Child's Heart; meetings will start at 5:30.

ParentTeacher Conferences: October & February, 3:30-7:30; parents will be able to schedule an alternative meeting time if needed.

Parent & Family Engagement Events: Fall festival, game night, literacy night, math/science night, nutrition and wellness night,

Weekly Mentor/Gentleman's Club Lunch: fathers & men from the community have lunch with our 4th grade boys to promote kindness, respect, responsibility, leadership, (gentlemanly attributes).

Parent Center: Open daily from 8:00 3:00 and Thursday nights 4:00 7:00. Staff on Thursday evenings will provide parents with information on using the materials and strategies to assist in their child's learning. Information will be provided in English & Spanish. Parent coaching/instruction provided to enable parents to help child with homework and studying.

Grandparent's Day: September 16 & 17.; Veteran's Day: October

Parent orientation for incoming Kindergarteners: May; parents are provided with school information, parent & teacher compact, strategies for assisting child and learning materials.

Awards assembly presentation: 2 times a year; presentations of awards will be done by grade level.

Monthly award: Student of the Month students receive a trophy and a picture of the student with the award is sent home to parents.

Monthly PTO Meetings: Grade level/groups will provide programs. Parents will have opportunity to visit Parent Center to check out learning tools during this time period.

Provide parents with a description and explanation of the curriculum in use

Provide parents with individual student academic assessment results and interpretation of those results

Provide parents with a description and explanation of the assessments used to measure student progress and achievement levels of the challenging State academic standards

Provide assistance and instruction to parents of children served by the school in understanding these topics:

- ✓ Arkansas Academic Standards
- ✓ State and local academic assessments including alternate assessments
- ✓ Title I, Part A requirements
- ✓ Strategies parents can use to support their child's academic progress

- ✓ Partnering with teachers to support their child's academic achievements
- ✓ Incorporating developmentally appropriate learning activities
- ✓ Use of ADE website and tools for parents [<http://www.arkansased.gov>]
- ✓ Assistance with nutritional meal planning and preparation
- ✓ How parents of high school students can be involved in the decisions affecting course selection, career planning ,and preparation for postsecondary opportunities
- ✓ Including role play and demonstration by trained volunteers

Provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement

Promote and support responsible parenting

### **8: Building Capacity of School Staff**

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

#### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

Send teachers to Pd to learn how to assist parents and discuss students' academics as well as behavior. Teach them to understand the family dynamics of the children/families we serve.

PD in teaching children who live with poverty and trauma.

ParentTeacher Conferences: September & February, 3:30-7:30; parents will be able to schedule an alternative meeting time if needed.

Annual Report to the Public Meeting 8:30AM (upon parent request)/4:30PM & Title I Meeting 9:00AM (upon parent request)/5:00PM: September 18

Parent Center: Open daily from 8:00 3:00 and Thursday nights 4:00 7:00. Staff on Thursday evenings will provide parents with information on using the materials and strategies to assist in their child's learning. Information will be provided in English & Spanish. Parent coaching/instruction provided to enable parents to help child with homework and studying.

Monthly PTO Meetings: Grade level/groups will provide programs. Parents will have opportunity to visit Parent Center to check out learning tools during this time period.

### **9: Building Capacity - Discretionary**

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to

build capacity.)

**Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?**

Hint

No

---

(See complete [Arkansas Guide for School Parent and Family Engagement Plan](http://www.arkansased.gov/public/userfiles/Public_School_Accountability/Federal_Programs/Arkansas_Guide_and_Sample_Template_for_references) ([http://www.arkansased.gov/public/userfiles/Public\\_School\\_Accountability/Federal\\_Programs/Arkansas\\_Guide\\_and\\_Sample\\_Template\\_for\\_references](http://www.arkansased.gov/public/userfiles/Public_School_Accountability/Federal_Programs/Arkansas_Guide_and_Sample_Template_for_references)) for references)

---

**District Feedback:**

	<b>Attention: Changes Needed!</b>	<b>In Compliance</b>	<b>Comments</b>	<b>Date of Feedback</b>
<b>1: Jointly Developed:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Please review hint box and include all required components. You did not include "submit any parent comments to the district if the Title I Schoolwide Plan is not satisfactory to parents "	9/27/2019
<b>2: Annual Title I Meeting:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Did not respond to the question-Please review the hint box and include all required components	9/27/2019
<b>3: Communications:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Please review the hint box and include all required components	9/27/2019
<b>4: School-Parent Compact:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Please review the hint box and include all required components - discussed signing the compact but not how it is jointly developed	9/27/2019
<b>5: Reservation of Funds:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
<b>6: Coordination of Services:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Please review hint box and include all required components	9/27/2019
<b>7: Building Capacity of Parents:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Please review hint box and include all required components	9/27/2019
<b>8: Building Capacity of School Staff:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		10/1/2019
<b>9: Building Capacity - Discretionary:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		10/1/2019

Close