

Arkansas Indistar

School Parent and Family Engagement Plan

Accepted: This form has been reviewed and little or no revisions need to be made. Please make any suggested revisions (if needed) and go to Submissions tab to submit.

School Name:	Hope Academy of Public Service
Facilitator Name:	Joan Crowder
Plan Review/Revision Date:	9/16/2019
District Level Reviewer, Title:	Portia Jones
District Level Approval Date:	

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Joan	Crowder	Building Facilitator
Carol Ann	Duke	Principal
Blanca	Cisneros Garcia	Parent
Jimmy	Courtney	Parent
Sandra	White	Parent
Kerri	Loo	Parent

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Yarely	Leyva	Parent
Eddra	Phillips	Parent
Marlan	Ward	Community
Nan	Wright	Community

1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

A bi-annual meeting will be held with parents that have agreed to serve on the parent and family engagement committee to review, update and improve, the School Parent and Family Engagement Plan.

We have a very diverse student population at our school and there is an adequate representation of each ethnicity represented in our school.

The School Parent and Family Engagement Plan will be shared at the annual Title I meeting. Parents will be asked to read through the plan and ask questions or make suggestions for changes to the School Parent and Family Engagement Plan. The Parent and Family Engagement committee will consider suggestions made by parents to meet the changing needs of Hope Academy of Public Service parents and school.

If there are any parent comments that are made that suggest that the Title I schoolwide plan is not satisfactory to parents, those comments will be shared with the appropriate person in the Hope School District and the necessary steps will be taken to make the plan satisfactory to all parents at Hope Academy of Public Service.

If parents request more Title I meetings, arrangements will be made by the School Parent and Family Engagement coordinator to accommodate this request.

2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

The school will conduct an Annual Title I Meeting for parents of the students who participate in the Title I, Part A Program on September 23, 2019.

The school will hold their annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of the requirements of Title I, how Title I money was spent, school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet as well as their rights as a parent to be involved with Title I.

The agenda, sign in sheet and the minutes for this meeting must be generated separately from any other meeting.

3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is

going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

The School parent and family engagement plan will be made available to families and the local community by being posted on the Hope Academy of Public Service website and the district website no later than Aug. 1 of the current school year. The name of the parent facilitator will be posted along with the plan, should parents have a need to contact the facilitator. The school parent and family engagement plan will be written in an understandable and uniform format and will be made available in both English and Spanish to serve all families of Hope Academy of Public Service.

An informational packet will also be posted on the school website that will include a description of Parent and Family Engagement plan, Recommended Roles and a variety of ways that they can become involved in our school. A copy of the survey we use to assess volunteer interests, a schedule of planned activities through out the school year and a list of ways that parents can have regular, two way, and meaningful communication between parents and teachers.

A parent-friendly summary of the parent and family engagement plan will be posted on line and will also be included as a supplement to the student handbook that will be distributed at the beginning of each school year. Signatures of parents will be obtained acknowledging receipt of the parent and family engagement plan summary.

The parent and family engagement plan will be presented to parents at various times during our fall parent teacher conference day and also at our September monthly Parent Teacher Organization meeting.

Parents know that they are welcome to come to Hope Academy of Public Service to meet with teachers at any point during the school day. It is communicated to parents that they are always welcome and we will do whatever is needed to meet the needs of each student/family in our building. Phone calls, emails, remind and home visits are also used when a parent cannot make it to the school for a face to face meeting.

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

School staff, parents, and students will engage in learning about the schoolparentstudent compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.

Further, parents will receive additional information on the importance of parental involvement during the Annual Report to the Public and Title 1 meeting in September. The principal will review the schoolparentstudent compact and ask questions and solicit suggestions or ideas about the process.

As part of the Parent Compact, each parent agrees to volunteer a minimum of four (4) hours monthly on campus. Opportunities for that include our Public Service Saturdays:

September 21

October 26

November 2

November 16

December 7

January 11

January 25

February 8

April 18

May 2

Hope Academy of Public Service welcomes parents to come to our school at any time. They do not have to call and schedule an appointment to come in to our schools and observe in a classroom or volunteer. We believe parent involvement on a daily basis is what makes our school parent/family friendly. A list of volunteer opportunities and ways to earn service hours is shared with the parents on a monthly basis at our monthly PTO meetings, since our volunteer and service opportunities are always changing.

A partnership is built and developed to help the students achieve success with the State academic standards through our school wide curriculum and also during our Student Led Conferences that are held twice a year with students explaining their strengths and weaknesses to parents academically and how they plan to address their needs and what role the student needs their parent to play for them to be successful.

The school will ask parents to fill out a parent/volunteer interest survey each school year to get information from parents, concerning the activities they feel will be most beneficial in the efforts to support their children academically. The school will use the results of the parent/volunteer interest survey to plan the parental involvement activities for the year.

5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

We share the budget with our parents at our annual Title I meeting. Parents and family members of children receiving services under Title I will be involved in making decisions regarding how reserved funds are allotted for parent and family engagement activities. Title I funds will be used to update materials and supplies within the Parent Center.

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

Hope Academy of Public Service utilizes many of our community resources in our instructional programs. Community resources are used through out the school year to strengthen our school programs, practices and learning.

The following organizations are utilized with our students on a weekly, monthly or yearly basis, depending on our instructional needs:

Kiwanis, Rotary, Lion's Club, Rainbow of Challenges, Downtown Merchants Association, Farmers Bank and Trust, Bank of Tome Bean, Bank of Ozarks, Diamond Bank, Hempstead County Closet, Hempstead Master Gardeners, Hope Chamber of Commerce, Little Free Library, New Millennium Steel.

Students and their parents receive opportunities through the year to receive career ready resources and to list to various organizations share information with them that makes them aware of what is available to them. The school counselor is always utilized through out the school day and during PTO meetings to share vital information and opportunities with parents and students. A parent resource center that has parenting books, magazines and informative materials regarding ways to promote and support responsible parenting-- will be made available for check out, the use of a computer to check grades and visit educational websites.

Hope Academy of Public Service has a Parent Teacher Organization that meets on the first Tuesday of every month at 5:30 in cafeteria on our school campus. Community resources are used through out the school year during our PTO meetings.

Our school parent and family engagement plan is included in our school improvement plan as well as posted to our website and distributed to each family in our school.

7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

The school will provide an open house for parents, students and teacher in August. Parental involvement meetings will be held each month on the first Tuesday. These meetings will include parent training sessions to helps parents understand how to enhance their child's education. Parents will also receive an explanation of the curriculum in use in our school. Curriculum documents will be available in the Parent Center which is on the Hope Academy of Pubic Service Campus.

The school will provide parents with individual student academic assessment results and interpretation of those results at least twice during the academic year when Student Led Conferences are conducted. Teachers may also communicate with parents on student academic assessment results as they see a need arise with each student.

The school will provide parents with a description and explanation of the ACT Aspire assessment used to measure student progress and achievement levels of the challenging State academic standards. Student assessment results and ACT Aspire test scores will be sent home with students through advisory. The ACT Aspire test results are also

a part of our Student Led Conferences that are conducted during parent teacher conferences. Students have been shown how to explain test results and the advisory teacher and school counselor are also available to assist parents and students with any explanation of test results. they may need help with.

The school will distribute a monthly newsletter to parents. It includes school news, a calendar of schools activities, quotes, etc from students, and parenting tips related to school achievement such as homework tips, organizational skills, and study skills and Arkansas Academic Standards.

The school has a web site that is accessible to teachers, students, parents and the general public and community members. Also the school has a Facebook page and an app that we use for notifications. Also, parents and students can access current grades for a student, using a username and password they received at the beginning of the school year for the Home Access Center. Current school events will be posted to the school website and social media site throughout the school year. Parents may use email to communicate with members of the school staff.

The school will send brochures home with students, post notices in school facilities and public building, and provide information for local newspapers and radio stations about parent workshops and meetings.

The school will use the student handbook, school website, signage at the school entrance, and parent orientation meetings about the Schoolwide Title I Plan and how to get a copy upon request.

Teachers will routinely contact parents on an individual basis to communicate about their child's progress.

The school will provide to parents progress report/report cards every four weeks with information regarding their child's academic progress and upcoming classroom and school events.

The school will offer parents a Report to the Public each year on the school's approach to school improvement.

Student Agendas go home on a daily basis with information regarding curriculum, instruction, upcoming events, and other correspondence between teachers and families.

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

Hope Public Schools provides and ensures all professional development requirements are met for teachers and administrators in our district. This is accomplished through out the school year. We have a district wide professional development during the summer and then days planned through out the school year to meet the professional development hours for our district.

Through out the school year we have many different emphasis and speakers for our parents to learn from and listen to at our monthly Parent Teacher Organization meetings that educate them on activities and events that are taking place at our school and how they can become involved. During these meetings we share ways with parents that let them know they are an integral part of assisting their student in learning and give out a list of ways they can be involved with their student each month.

One of the main ways that this is accomplished at Hope Academy of Public Service is through our Student Led Conferences which are held twice a year, October 17, 2019 and March 19, 2020. During this conference, parents will be given a summary of the student's test scores and an explanation for the interventions teachers are using to assist the child in reaching achievement goals. The development of the Individualized Learning Plans will be a part of this process. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school parent efforts and explanations of homework and grading procedures.

Parental involvement and contribution is one of the founding beliefs of Hope Academy of Public Service. Parent involvement in education is crucial. No matter their income or background, students with involved parents are more likely to have higher grades and test scores, attend school regularly, have better social skills, show improved behavior, and adapt well to school.

Hope Academy of Public Service spends time at teacher professional development educating teachers on ways to reach out, communicate and work with parents. Teachers are taught that communication and trust are key to fostering student success. Teachers are always discovering ways of creating meaningful parent-teacher relationships, from opening a clear channel of communication with texting, email, phone calls, notes home and using parent communication apps such as Remind. We also feature a student club/organization at our PTO meetings to drawing parents into our school community.

Public/Community Service is also a main focus of our school. During parent/student orientation the reasons for our focus being on public/community service are explained to parents as well as the expectation for each student to have 8 hours of service and each family to have a total of 40 hours of service per school year. This really encourages parents to be invested and actively involved and engaged in our school through out the school year.

We have an open door policy with all parents of students in our school. This lets all parents know they are welcome in our school that we are actively seeking parental support and assistance.

All school information that is shared with parents of our students is shared in English and Spanish due a high hispanic population in our school. We also have access to a district wide interpreter that we can request to attend parent meetings should the need arise.

Each public/community service day we have is an opportunity for parent and family engagement to occur. We also have family nights scheduled through out the school year with an emphasis on different academic areas.

Written State Complaint Procedures:

Complaint must include:

Specific Fact

Signature & contact information of complaining party

Specific demographics on student (name, address, school attending)

Description of problem, including all facts

Proposed resolution of the problem

Must be filed within a calendar year of the violation

Hard copy must be on file with LEA or public agency serving the child

Parents may also refer to the 2019-2020 Student Handbook provided by the Hope Schools District, Section 6.7-- Complaints page 91 and 92.

9: Building Capacity - Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

Hint

Community partners will be utilized during the service days at Hope Academy of Public Service. Parents are afforded the opportunity to discuss and review professional development information within the district's Parent Ambassador meetings in which HAPS administrators, teachers and parents attend. The work of this committee is incorporated into the Parent and Family Engagement Plan for HAPS>

(See complete [Arkansas Guide for School Parent and Family Engagement Plan](http://www.arkansased.gov/public/userfiles/Public_School_Accountability/Federal_Programs/Arkansas_Guide_and_Sample_Template_for_references) (http://www.arkansased.gov/public/userfiles/Public_School_Accountability/Federal_Programs/Arkansas_Guide_and_Sample_Template_for_references)

District Feedback:

	Attention: Changes Needed!	In Compliance	Comments	Date of Feedback
1: Jointly Developed:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
2: Annual Title I Meeting:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
3: Communications:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
4: School-Parent Compact:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
5: Reservation of Funds:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
6: Coordination of Services:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
7: Building Capacity of Parents:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
8: Building Capacity of School Staff:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
9: Building Capacity - Discretionary:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		

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