

EXHIBIT 1

REQUIRED POLICIES

Maine and federal laws and regulations require local school boards to adopt certain written policies. In addition, there are policies which, though not specifically mandated, are essential for demonstrating compliance with laws and regulations affecting the governance or administration of schools. The following checklist will assist boards in keeping their “required” policies current and complete.

NEPN/NSBA

<u>CODE</u>	<u>NEPN/NSBA TITLE</u>
___AC	Nondiscrimination/Equal Opportunity and Affirmative Action
___ACAA	Harassment and Sexual Harassment of Students
___ACAA-R	Student Discrimination and Harassment Complaint Procedure
___ACAB	Harassment and Sexual Harassment of Employees
___ACAB-R	Employee Discrimination and Harassment Complaint Procedure
___ACAD	Hazing
___AD	Educational Philosophy/Mission
___ADA	School System Goals and Objectives
___ADAA	School System Commitment to Standards for Ethical and Responsible Behavior
___ADC	Tobacco Use and Possession
___ADC-R	Tobacco Use and Possession Administrative Procedure
___ADF	Commitment to Learning Results
___BBA	School Board Powers and Responsibilities
___CBDA	Superintendent’s Contract-Allocation of Services (Unions)
___DJH	Purchasing and Contracting: Procurement Staff Code of Conduct
___DN	School Properties Disposition
___EBAA	Chemical Hazards
___EBCA	Emergency Management Plan (Crisis Response Plan)
___EBCC	Bomb Threats
___ECB	Pest Management
___EEAEAA	Drug and Alcohol Testing of School Bus Drivers
___EEAEAA-R	Drug and Alcohol Testing of School Bus Drivers Administrative Procedure
___EFE	Competitive Food Sales—Sales of Foods in Competition with the School Food Service Program
___GBEC	Drug-Free Workplace
___GBO	Family Care Leave
___GCFB	Recruiting and Hiring of Administrative Staff
___GCFB-R	Recruiting and Hiring of Administrative Staff Administrative Procedure
___GCI	Professional Staff Development
___GCOA	Supervision and Evaluation of Professional Staff
___GCOC	Evaluation of Administrative Staff
___IGA	Curriculum Adoption
___IHBA	Individual Education Plans [IEPs]
___IHBAA	Referral and Use of General Education Interventions
___IHBAA-R	Referral and Use of General Education Interventions- Administrative Procedure
___IHBAC	Child Find
___IHBAL	Grievance Procedure for Persons with Disabilities

___ IHBG	Home Schooling
___ IHBGA	Home Schooling—Participation in School Programs
___ IHCD	Post Secondary Enrollment Options
___ IJ	Instructional and Library Materials Selection
___ IJ-E	Challenge of Instructional Materials Form
___ IJNDB	Student Computer and Internet Use and Internet Safety (school units with e-rate support)
___ IJE	Promotion, Retention and Acceleration of Students
___ IKF	Graduation Requirements
___ ILA	Student Assessment/Local Assessment System
___ ILD	Student Submission to Surveys, Analyses, or Evaluations
___ IMBB	Exemption from Required Instruction
___ JEA	Compulsory Student Attendance
___ JFABD	Admission of Homeless Students
___ JFC	Student Withdrawal from School (Dropout Prevention Committee)
___ JICH	Drug and Alcohol Use by Students
___ JICIA	Weapons, Violence and School Safety
___ JICK	Bullying
___ JJIF	Management of Concussions and Other Head Injuries
___ JK	Student Discipline
___ JKAA	Use of Physical Restraint and Seclusion
___ JKAA-R	Physical Restraint and Seclusion Administrative Procedure
___ JKF	Disciplinary Removal of Students with Disabilities
___ JKF-R	Disciplinary Removal of Students with Disabilities Administrative Procedure
___ JL	Student Wellness
___ JLCB	Immunization of Students
___ JLCC	Communicable/Infectious Diseases
___ JLCD	Administration of Medication to Students
___ JLDBG	Reintegration of Juveniles from Correctional Facilities
___ JRA	Student Education Records and Information
___ JRA-R	Student Education Records and Information Administrative Procedure
___ JRA-E	Notification of Rights Under FERPA
___ KBF	Parent Involvement with Title I
___	Student Code of Conduct (If adopted as a policy, code JIC)