

AR
 Delight Elementary School (South Pike County)
 P.O. Box 8
 Delight AR 71940
 870-379-2214

School Parent and Family Engagement Plan

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| School Name: | Delight Elementary |
| Facilitator Name: | Rhonda House |
| Plan Review/Revision Date: | 9/3/2019 |
| District Level Reviewer, Title: | Tanya Wilcher, Director of Programs |
| District Level Approval Date: | 9/27/2019 |

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

| First Name | Last Name | Position |
|------------|-----------|----------------|
| Rhonda | House | teacher |
| Cindy | Lee | Principal |
| James | Riley | counselor |
| Candi | Silva | Parent |
| Traci | Jones | LEA Supervisor |
| Julie | Walls | Secretary |

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

| First Name | Last Name | Position |
|------------|-----------|-------------------------|
| Tanya | Wilcher | Director of Programs |
| Tana | Horn | teacher |
| Josh | Campbell | parent/community member |
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1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

1. The parents, teachers, and community members will meet annually to revise/prepare the Parent and Family Engagement Plan. An outline was developed on how parents, school staff, and students would share the responsibility for improving student academic achievement and develop a partnership on how to achieve the state's high academic standards.
 2. The school will engage parents in the annual evaluation of the Title I, Part A Program's parent and family engagement involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title I committee, made up of teachers, parents and school staff, will determine the effectiveness of the parent and family engagement plan and make changes if warranted.
 3. To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement. The school shall enable the formation of a Parent Teacher Organization that will foster parental and community involvement within the school. This organization meets in the Elementary Building and helps with special programs. Each of these groups will help us in ensuring parent participation in a variety of roles and activities.
 4. If anyone has comments or concerns we encourage them to bring their thoughts to our school facilitator, Rhonda House, or our district coordinator, Tanya Wilcher.
 5. We schedule our activities throughout the year at various times so we can accommodate all schedules of parents. We use our social media venues to keep parents abreast of all our activities and use videos to help encourage/train parents on how to be an involved parent.
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2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

1. The school will conduct an Annual Title I Meeting for parents of the students who participate in the Title I, Part A Program in September of each year. This year we met on September 10, 2019.
 2. The school will hold their annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet.
 3. For each Title I, Part A School, an Annual Title I Meeting must be conducted. The agenda, the sign-in sheet and the minutes for this meeting must be generated separately from any other events and kept on file in the school's office.
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3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

1. The school will distribute Informational packets each year that includes a copy of the school's parent and family engagement plan, a survey for volunteer interests, recommended roles for parents/teachers/students and school,

suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year. Each teacher will send home a letter of information that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail). The school's plan is also on our website.

2. The plan/packet is designed in a age appropriate format and language for all children and parents.
3. We schedule our activities throughout the year at various times so we can accommodate all schedules of parents. We use our social media venues to keep parents abreast of all our activities and use videos to help encourage/train parents on how to be an involved parent.
4. We have our parent-teacher-school compact in our handbook which is found online for all parents to see a summary/explanation of our parent and family engagement plan. All parents sign off on acknowledgment of where to find this information.
5. We have two parent/teacher conferences scheduled during the year. We also offer many other ways to communicate and meet with our teachers. Many of our teachers use email as a two-way communication and also they use the Remind app to send out important dates and information to parents. Our teachers have a prep time during the school day and are encouraged to do home visits when necessary.
6. The school will distribute a monthly newsletter to parents that is developed with participation of the parent-teacher organization, principal, staff and parent volunteers. It includes school news, a calendar of school activities, and parenting tips related to school achievement such as homework tips, organizational skills, and study skills. The school will make a special effort prior to awards day or any other special event inform parents about their child's award. School messages will be sent on the automated telephone delivery message system.
7. Bulletin, announcements, and other information will be posted daily on the web.
8. Primary teachers will send home a folder containing student papers and work samples each week. Parents will be asked to sign the folder and send it back to school. Elementary teachers will send home study guides and tests and have returned signed by the parent.
9. Teachers will routinely contact parents on an individual basis to communicate about their child's progress.
10. Parents may use e-mail to communicate with members of the school staff.
11. The school will provide to parents progress reports/report cards every four weeks with information regarding their child's academic progress and upcoming classroom and school events.
12. The school will use the student handbook, school Website, signage at the school entrance, and parent orientation meetings about the School wide Title I Plan and how to get a copy upon request.

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

The parents, teachers, and students meet to prepare the School-Parent Compact along with the Parent and Family Engagement Plan. An outline was developed on how parents, school staff, and students would share the responsibility for improving student academic achievement and develop a partnership on how to achieve the state's high academic standards. It is stated how important it is for parents to be in partnership with the school for their child's success. We schedule 2 parent/teacher conferences. We send home interim progress reports quarterly. All our teachers have email and a phone in their classroom so they are readily accessible. We also publish videos on teaching parents how to login in to their child's HAC account so they can have real -time access to their child's attendance and achievement. After the initial volunteer survey is sent out at the beginning of the year, our teachers are encouraged to contact these volunteers and use them in a variety of roles throughout the school year.

5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Our district does not receive more than \$500,000 but we do use Title I funds to promote and support responsible parenting by purchasing parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review. We also use Title I funds for helping students that are identified as homeless.

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

1. Community members are always a part of our committees to help bring a community outlook into our plans.
 2. We coordinate with our local head start to keep our parents of preschool children informed. We host a parent/student tour for all the preschools in April.
 3. We have a parent/student tour in May for all 6th graders to transition out of the elementary school into our high school building.
 4. The school will distribute a monthly newsletter to parents that is developed with participation of the parent-teacher organization, principal, staff and parent volunteers. It includes school news, a calendar of school activities, and parenting tips related to school achievement such as homework tips, organizational skills, and study skills.
 5. To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.
 6. The school shall enable the formation of a Parent Teacher Organization that will foster parental and community involvement within the school. This organization meets in the Elementary Building and helps with special programs.
 7. The school is actively involved in other community programs such as Veteran's day programs, Fall Carnivals, Glen Campbell 5K, and other local events. We use many of our community volunteers to come in and visit with our students during different learning units.
 8. We ensure the Parent and Community engagement plan is comprehensive and coordinated in nature.
 9. The Parent and Community engagement plan is also incorporated into our school's improvement plan that is found online.
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7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

1. We have two parent involvement committee meetings a year, fall and spring. We also have 2 Parent/Teacher conferences each year.
2. We send home quarterly refrigerator curriculum sheets to keep parents abreast on the curriculum their child will be learning that quarter.
3. We send home interim assessment scores along with an interpretation of how to read these scores. We offer online videos to help parents understand the interim scores and also how to understand the state standardized scores that are sent home yearly.
4. We use the information that the ADE helps with in their tools for parents to assist parents to understand the Arkansas Academic Standards, state/local assessments including alternate assessments, Title I requirements, strategies parents can use to support their child's academic achievements, incorporating learning activities for all age groups, nutritional meal planning and preparation, and general parenting strategies and ideas.
5. Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment. Adam Coleman, will make sure the Department of Education website is posted on the Murfreesboro Web site and instruction will be planned to assist parents in utilizing this information.
6. We use many online tools for parents to work with their child to help improve their achievement. All our students have an iPad and 4th-6th grade students take this home with them. Through technology parents can get engaged with their children. We teach online safety for both students and parents. This is all part of our promoting and supporting responsible parenting.

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

1. Tanya Wilcher has prepared the professional development documentation that met the State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts. These shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understanding of effective parental involvement strategies. No fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. Teachers receive Parent Involvement PD each year whether required by the state or not. We know as a district that helping parents become partners with us is the key to success for the students.
2. Within our trainings we focus on the following to assist our parents: that parents play an integral role in assisting student learning; in the value and utility of contributions of parents, in how to reach out to, communicate with, and work with parents as equal partners; to implement and coordinate parent programs and build ties between home and school; to welcome parents into the school and seek parental support and assistance; to provide information in a format, to the extent practicable, in a language the parents can understand; to respond to parent requests for parent and family engagement activities; to recognize that a parent is a full partner by including in the school handbook the school's process for resolving parent concerns.

9: Building Capacity - Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

The optional components that we have found to work for us is the Alumni group and the district parent committee. Having a yearly meeting with Alumni has helped enlighten us with outside perceptions of our school. They have many suggestions and are normally readily available to help us implement any of them if we need them. Also our superintendent has met with a district wide parent group that has also given us insight on issues we did not know we had. By meeting with these outside people it makes us more attuned to issues we need to fix.

(See complete [Arkansas Guide for School Parent and Family Engagement Plan](#) for references)

District Feedback:

| | Attention: Changes Needed! | In Compliance | Comments | Date of Feedback |
|--|---|--------------------------|-----------------|-----------------------------|
| 1: Jointly Developed: | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 2: Annual Title I Meeting: | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 3: Communications: | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 4: School-Parent Compact: | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 5: Reservation of Funds: | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 6: Coordination of Services: | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 7: Building Capacity of Parents: | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 8: Building Capacity of School Staff: | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 9: Building Capacity - Discretionary: | <input type="checkbox"/> | <input type="checkbox"/> | | |